



DASNY

Presented on: June 19, 2019



PROCUREMENT REPORT
Dormitory Authority State of New York

2019

Procurement Contract Annual Report
For the period commencing April 1, 2018 and ending March 31, 2019
Executive Summary

Table of Contents

<u>Section</u>	<u>Page</u>
I. Introduction	1
II. Scope.....	1
III. Construction Services Awards	2
Overview.....	2
Awards to New York State Vendors.....	2
Awards by Client Program	3
Professional Services	4
Construction.....	5
Purchase Orders.....	7
Minority- and Women-Owned Business Enterprises (MWBES)	8
IV. Public Finance and Portfolio Monitoring, and Finance	9
V. Legal Services	10
VI. Administration and Operations Services	11
VII. Procurement Contract Policy and Guidelines.....	11
VIII. Appendices: Construction Services Summary of Awards	
Appendix A – Professional Services Contracts	
Appendix B – Construction Services	
Appendix C – Purchase Orders	
Compact Disc – Vendor Transaction Details (Inside Back Cover)	

Index of Tables

<u>Section</u>	<u>Page</u>
1. Construction Services Contracts Awarded.....	2
2. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued	2
3. Construction Services Contracts Awarded to New York State Vendors.....	3
4. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued to New York State Vendors.....	3
5. Construction Services Contracts Awarded by Client Program	3
6. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued by Client Program	4
7. Professional Service Contracts Awarded by Type of Service	4
8. Professional Services Work Authorizations Issued by Type of Service.....	5
9. Construction Contracts Awarded by Type of Service	6
10. Job Order Contract Work Orders Issued by Type of Service	6
11. Purchase Orders Awarded by Type of Service	7
12. Term Purchase Orders Issued by Type of Service.....	7
13. Construction Services Contracts Awarded to Prime MWBEs.....	8
14. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued to MWBEs.....	8
15. Summary of Expenditures Finance	9
16. Summary of Underwriting Fees by Type of Client.....	10
17. Summary of Expenditures Legal Services	10
18. Summary of Expenditures Administration and Operations.....	11

I. Introduction

DASNY is one of the largest, most sophisticated issuers of low-cost, tax-exempt bonds in the nation and one of the most prominent public builders. It is New York's financier and developer, creating the health care, education, and scientific infrastructure that forms the foundation of inclusive, sustainable communities, which help the state compete worldwide.

As an engine for economic development, DASNY's impact can be felt in every corner of New York State. This Procurement Contract Annual Report reflects that impact. It shows how money flows through DASNY's construction, professional services, and finance-related contracts into the work DASNY delivers on behalf of New York's world-class hospitals, higher education institutions, State agency partners and other not-for-profit entities.

Please see DASNY's report to the Authorities Budget Office on operations and accomplishments, and the forthcoming annual report for information on the important work DASNY delivers every year on behalf of the people of the State of New York.

II. Scope

Section 2879 of the Public Authorities Law requires the Dormitory Authority of the State of New York ("DASNY") to prepare and submit DASNY's Procurement Contract Annual Report (the "Report") for Board consideration annually.

The Report covers the period commencing April 1, 2018 and ending March 31, 2019 (the "Reporting Period"). Unless otherwise specified, all figures presented in the Executive Summary are for the Reporting Period. The Report lists detailed information on all DASNY contracts open on April 1 of the Reporting Period and those opened during the Reporting Period. The Report also includes DASNY's Procurement Policy and Procurement Contract Guidelines.

The Report includes all purchases made by DASNY by contract, purchase order, or other written agreement, with a value of \$5,000 or more. The Report also includes certain payments more than \$5,000 made by DASNY to vendors selected by customers, where DASNY does not hold a contract. Examples include certain closing costs associated with financings and paid directly to a vendor from bond proceeds, such as title insurance and institution counsel. The Report excludes certain non-contractual obligations of DASNY, including reimbursement of expenses paid to private institutions, grants, insurance settlements, fees paid to state regulatory agencies, land purchases, payroll and fringe benefits, and items under \$5,000.

This Executive Summary combines and analyzes the Report's data in four broad areas:

- Construction Services;
- Public Finance and Financial Services;
- Counsel's Office; and
- Administration and Operations Services.

The Procurement Policy and Procurement Contract Guidelines describe the policies and procedures of DASNY regarding the use, award, monitoring, and reporting of procurement contracts. The Procurement Policy was last amended on June 26, 2013. The Procurement Contract Guidelines were last amended on September 12, 2018.

The tables below highlight activity in varying procurement categories. Note: Some of the table totals may not equal 100% due to rounding.

III. Construction Services Awards

Overview

DASNY's Construction Division, which includes planning, design, and quality assurance, is responsible for the largest amount of spending at DASNY. The Construction Division ended the Reporting Period managing a pipeline of 1,025 full and modified services projects valued at approximately \$6.5 billion.

Table 1 presents a summary of the Construction Services contracts DASNY awarded during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes new term contract work authorizations, job order contract work orders, and term purchase orders. These items are presented separately below.

1. Construction Services Contracts Awarded

Category	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Professional Services Contracts	\$7,301,793	2%	13	2%
Construction Contracts	\$257,120,222	81%	92	11%
Purchase Orders	\$54,880,702	17%	712	87%
Total	\$319,302,717	100%	817	100%

The following table presents a summary of Construction Services term contract work authorizations, job order contract work orders, and term purchase orders DASNY issued during the Reporting Period. This represents new award activity against existing contracts.

2. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued

Category	\$ Issued	% of Total \$ Issued	Number of WA's Issued	% of Total Number Issued
Term Contract Work Authorizations	\$84,320,407	59%	1,271	69%
Job Order Contract Work Orders	\$57,241,520	40%	548	29%
Term Purchase Orders	\$1,341,485	1%	32	2%
Total	\$142,903,412	100%	1,851	100%

Awards to New York State Vendors

DASNY helps drive New York State's economy in many ways, including hiring and buying from New York State companies. For the Reporting Period, 86% of the dollar value of new contract awards went to New York State vendors (Table 3). In addition, 87% of combined new term consultant, job order contracting and term purchase order activity went to New York State vendors (Table 4).

The definition of "New York State Vendor" is different for services and goods, which results in the vast percentage differences between contracts (services) and purchase orders (primarily goods). Services are considered New York State if the service is substantially performed in New York State. Goods are considered New York State if the goods are substantially manufactured, produced, and assembled in New York State.

The following table presents a summary of the Construction Services contracts DASNY awarded to New York State vendors during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes new term contract work authorizations, job order contract work orders, and term purchase orders which are presented separately below in Table 4.

3. Construction Services Contracts Awarded to New York State Vendors

Category	Contract \$ Awarded	% of Total \$ Awarded in Category
Professional Services Contracts	\$7,301,793	100%
Construction Contracts	\$257,120,222	100%
Purchase Orders	\$8,994,899	16%
Total	\$273,416,914	86%

The following table presents a summary of Construction Services term contract work authorizations, job order contract work orders, and term purchase orders DASNY issued to New York State vendors during the Reporting Period. This represents new activity against open contracts.

4. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued to New York State Vendors

Category	\$ Issued	% of Total \$ Issued in Category
Term Contract Work Authorizations	\$65,823,828	78%
Job Order Contract Work Orders	\$57,241,520	100%
Term Purchase Orders	\$656,242	49%
Total	\$123,721,590	87%

Awards by Client Program

DASNY provides Construction Services to and makes purchases on behalf of a variety of clients statewide. The following table summarizes by client program the dollar value of Construction Services contracts DASNY awarded during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes new term contract work authorizations, job order contract work orders, and term purchase orders. Those are presented separately below in Table 6.

5. Construction Services Contracts Awarded by Client Program

Client Program	Contract \$ Awarded	% of Total Contract \$ Awarded
City University of New York	\$150,345,157	47%
Mental Hygiene/Department of Health	\$44,693,537	14%
State University of New York	\$118,736,362	37%
Other	\$5,527,661	2%
Total	\$319,302,717	100%

The following table summarizes by client program the dollar value of Construction Services term contract work authorizations, job order contract work orders, and term purchase orders DASNY issued during the Reporting Period. This represents new procurement activity against open term consultant contracts, job order contracts and term purchase orders.

6. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued by Client Program

Client Program	\$ Issued	% of Total \$ Issued
City University of New York	\$54,780,996	39%
Mental Hygiene/Department of Health	\$41,893,260	29%
State University of New York	\$20,029,520	14%
Other	\$26,199,636	18%
Total	\$142,903,412	100%

Professional Services

Professional services are services of a consulting, technical, and professional nature and include such services as architecture, engineering, construction management, and construction manager (CM) at risk contracts, whereby the construction manager holds the construction contracts.

DASNY primarily uses two types of contracts to engage professional services providers:

1. Project-specific contracts

Project-specific, professional service contracts are procured and awarded through a qualification-based, request-for-proposal (RFP) process.

The following table summarizes by broad service category the dollar value and number of all project-specific professional service contracts DASNY awarded during the Reporting Period (i.e. excludes term contracts that are discussed in item 2 below).

7. Professional Service Contracts Awarded by Type of Service

Type of Service	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Architect	\$4,721,001	65%	10	77%
CM at Risk	\$1,364,031	19%	1	8%
Construction Management	\$1,175,666	16%	1	8%
Engineering	\$41,095	1%	1	8%
Other	\$0	0%	0	0%
Total	\$7,301,793	100%	13	100%

2. Term contracts

Term contracts are zero-dollar-based, competitively-procured, professional-services contracts issued for a specified period, usually a four-year term. The specific scope of work and location where the services are to be provided are added to the contract via a work authorization.

Professional services provided under term contracts include architectural design, engineering, testing, asbestos abatement design, and other specialized professional services.

DASNY extensively uses its pool of term consultants to advance new design and construction projects because the term contracting structure helps DASNY bring them onto jobs quickly, speeding DASNY's ability to deliver for clients.

The following table summarizes by broad service category the dollar value and number of work authorizations DASNY issued against all open term contracts during the Reporting Period.

8. Professional Services Work Authorizations Issued by Type of Service

Type of Service	Work Authorization \$ Issued	% of Total Work Authorization \$ Issued	Number of Work Authorizations	% of Total Number of Work Authorizations
Architect	\$24,952,878	30%	372	29%
Asbestos Consultant	\$4,027,381	5%	181	14%
Construction Management	\$11,927,097	14%	59	5%
Controlled Inspections	\$2,639,802	3%	97	8%
Energy Conservation/ Management System	\$4,710,707	6%	2	0%
Energy Performance Contracting	\$2,246,876	3%	31	2%
Engineer	\$22,621,048	27%	358	28%
Environmental Studies	\$332,555	0%	10	1%
Equipment Maintenance	\$1,580,314	2%	21	2%
Other	\$9,281,750	11%	140	11%
Total	\$84,320,407	100%	1,271	100%

Construction

Construction contracts are contracts for the phases of construction, such as site work, general construction, and the building trades (structural; plumbing; electrical and mechanical; and heating, ventilating, and cooling). DASNY's expansive capabilities and broad project portfolio result in a wide array of awards.

DASNY primarily uses two types of contracts to engage construction contractors:

1. Project-specific contracts

Project-specific, construction contracts are generally awarded through a public, competitive-bidding process.

The following table summarizes by broad service category the dollar value and number of all project specific construction contracts DASNY awarded during the Reporting Period (i.e. excludes job order contracts).

9. Construction Contracts Awarded by Type of Service

Type of Service	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
CM at Risk	\$10,843,275	4%	1	1%
Electrical/Communications	\$5,740,925	2%	12	13%
Energy Performance	\$20,043,182	8%	4	4%
General Construction	\$212,073,097	82%	62	67%
Heating	\$3,573,886	1%	3	3%
Mechanical	\$1,411,444	1%	2	2%
Plumbing	\$535,513	0%	2	2%
Site Work	\$2,898,900	1%	6	7%
Total	\$257,120,222	100%	92	100%

2. Job order contracts

Job order contracts (“JOCs”) are term contracts set up regionally by trade. The initial term is one year with two one-year renewal options. Contractors competitively bid two adjustment factors (normal work hours and other than normal work hours) that will be applied to the unit prices in the JOC construction price books. The project limits for JOCs use are generally \$350,000 upstate and \$500,000 downstate but can be waived on an exception basis by the Managing Director.

JOCs are a critical and effective contracting tool used to help DASNY achieve its construction mission. JOCs enable DASNY to rapidly engage contractors to perform construction services for emergencies, critical maintenance, and small value projects. As indicated elsewhere in the Report, JOCs continue to be a significant source of Minority- and Women-Owned Business Enterprises (MWBE) utilization for DASNY.

The following table summarizes by broad service category the dollar value and number of JOC work orders DASNY issued during the Reporting Period.

10. Job Order Contract Work Orders Issued by Type of Service

Type of Service	Work Order \$ Issued	% of Total Work Order \$ Issued	Number of Work Orders Issued	% of Total Number of Work Orders Issued
Asbestos Abatement	\$447,264	1%	23	5%
Electrical	\$10,162,777	18%	104	19%
Fire Protection	\$70,303	0%	1	0%
General Construction	\$30,672,067	54%	284	52%
Heating	\$9,015,293	16%	50	9%
Mechanical	\$3,101,040	5%	40	7%
Plumbing	\$3,139,376	5%	39	7%
Roofing	\$633,400	1%	7	1%
Total	\$57,241,520	100%	419	100%

Purchase Orders

Purchase orders are issued for the commodities of furniture and fixtures for buildings, such as residence hall and office furniture, medical equipment, computer equipment and laboratory equipment.

DASNY primarily uses two methods to procure commodities:

1. Project-specific purchase orders

Project-specific purchase orders are generally awarded through competitive quoting and bidding processes or using centralized government contracts.

The following table summarizes by broad service categories the dollar value and number of all project-specific purchase orders DASNY awarded during the Reporting Period (i.e. excludes term purchase orders).

11. Purchase Orders Awarded by Type of Service

Type of Service	Purchase Order \$ Awarded	% of Total Purchase Order \$ Awarded	Number of Purchase Orders Awarded	% of Total Number of Purchase Orders Awarded
Construction Supplies and Services	\$6,359,836	12%	34	5%
Furniture/Furnishings	\$17,299,000	32%	268	38%
Medical, Scientific and Lab	\$11,332,642	21%	199	28%
Office, A/V, and Computer	\$14,961,485	27%	125	18%
Miscellaneous	\$4,927,739	9%	86	12%
Total	\$54,880,702	100%	712	100%

2. Term purchase orders

Term purchase orders are used to competitively procure frequently purchased commodities for a specified period. These commodities include residence hall furniture, mattresses, metal bed frames, window treatments and lamps to support the SUNY Equipment Replacement Program. Typical term purchase orders are three years with a two-year renewal option. The specific amount, type, and location where the commodities are to be provided is added to each purchase order authorized.

The following table summarizes by broad service categories the dollar value and number of orders DASNY issued against term purchase order contracts for the Reporting Period.

12. Term Purchase Orders Issued by Type of Service

Type of Service	Term Purchase Order \$ Issued	% of Total Term Purchase Order \$ Issued	Number of Term Purchase Orders	% of Total Number of Term Purchase Orders
Furniture/Furnishings	\$1,341,485	100%	32	100%
Total	\$1,341,485	100%	32	100%

Minority- and Women-Owned Business Enterprises (MWBEs)

MWBE contract participation is central to DASNY's mission to create inclusive communities. DASNY has taken steps to create new opportunities for MWBEs, both by ensuring that MWBE participation is part of every contract discussion and by providing training to help them grow their capacities.

The following tables represent only prime contract awards to MWBEs and do not reflect the total amount of work performed on behalf of DASNY by MWBEs. For the Reporting Period, total MWBE participation expenditures, including subcontractors, equaled a rate of approximately 33% representing a value of \$179.8 million. In addition, DASNY strives to achieve service-disabled, veteran-owned business participation. Further information is available in DASNY's Operations and Accomplishments report to the Authorities Budget Office.

13. Construction Services Contracts Awarded to Prime MWBEs

Category	Contract \$ Value Awarded	Number of Contracts Awarded
Professional Services Contracts	\$584,971	2
Construction Contracts	\$36,302,252	17
Purchase Orders	\$9,069,458	112
Total	\$45,956,961	131

Professional services term contracts, job order contracts, and term purchase order contracts are a significant source of MWBE participation in Construction Services. The following table shows the dollar value and number of work authorizations, JOC work orders, and term purchase orders DASNY issued to MWBEs during the Reporting Period.

14. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued to MWBEs

Category	\$ Value Issued	Number Issued
Term Contract Work Authorizations	\$10,885,078	246
Job Order Contract Work Orders	\$14,800,078	132
Total	\$25,685,156	378

IV. Public Finance and Portfolio Monitoring, and Finance

DASNY's Public Finance and Portfolio Monitoring Division works on the behalf of public and private clients to issue low-cost, tax-exempt bonds. These municipal bonds play a critical role in helping New York State, and its health care and higher education institutions meet their capital needs so they can expand their resources and focus their attention and resources on service delivery.

For purposes of this analysis, DASNY's Public Finance and Portfolio Monitoring, and Finance Divisions have been combined because in many instances vendors and subject matter overlap. Expenditures primarily include underwriting/remarketing, mortgage banking and mortgage servicing fees if any, credit enhancement, and rating agency fees.

For Public Finance and Portfolio Monitoring, and Finance, most items relate to costs of issuance incurred relating to DASNY's financing process, a series of individual fixed-price transactions rather than a multi-year contract and, therefore, expenditures made during the period have been summarized. As noted in the Introduction, this Report also includes payments in excess of \$5,000 made by DASNY to vendors selected by DASNY's clients (e.g., borrowers), where DASNY did not select the vendor and does not hold a contract with the vendor.

For example, certain expenditures summarized below such as those paid for certain credit enhancement, financial/swap advisor, ratings and other were paid to vendors selected by DASNY's clients from bond proceeds in connection with financings undertaken by DASNY for those customers. The following tables show expenditures by DASNY during the Reporting Period.

15. Summary of Expenditures Finance

Category	\$ of Service Expenditures	% of Total \$ of Service Expenditures
Underwriting/Remarketing*	\$27,210,155	52%
Credit Enhancement	\$17,421,013	33%
Financial/Swap Advisors	\$2,775,749	5%
Ratings	\$2,425,710	5%
Mortgage Servicing	\$917,849	2%
Trustee/Custody	\$315,437	1%
Other	\$903,578	2%
Total	\$51,969,401	100%

(* Underwriters are generally compensated by utilizing a discount on the purchase of bonds and the amount of that discount includes expenses incurred by the underwriter including underwriter's counsel fee. This category also includes placement agent fees.)

Underwriters on negotiated transactions related to public clients are generally selected by DASNY from the list of underwriters selected through DASNY's competitive RFP process. Private clients generally select underwriters on their transactions. These underwriters must be listed on DASNY's panel of underwriters. Typically, the fee per \$1,000 of bonds issued is higher on private client transactions than on public client transactions due to generally increased complexity and relatively smaller size. The following table details underwriting fees by type of client during the Reporting Period.

16. Summary of Underwriting Fees by Type of Client

Type of Client	Fees	% of Total	Bonds Issued	Number of Issues	Average Size	Fee Per \$1,000	Average Fee Per Issue
Private	\$9,077,625	34%	\$2,513,925,000	6	\$418,987,500	\$3.61	\$1,515,938
Public	17,538,105	66%	6,203,180,000	6	1,033,863,000	2.83	2,923,018
Total	\$26,615,730	100%	\$8,717,105,000	12	\$726,425,417	\$3.05	\$2,217,978

V. Legal Services

The following table shows expenditures made by DASNY for legal services during the Reporting Period.

17. Summary of Expenditures Legal Services

Category	\$ of Service Expenditure	% of Total \$ of Service Expenditures
Bond Counsel	\$5,103,531	44%
Institutions Counsel	\$2,444,277	21%
Special Counsel	\$1,288,408	11%
Litigation Counsel	\$810,858	7%
Labor Counsel	\$693,552	6%
Real Estate Counsel	\$431,512	4%
Personal Injury Counsel	\$272,264	2%
Title Insurance	\$123,381	1%
Bankruptcy/Restructuring/ Workout Counsel	\$82,137	1%
Defeasance Counsel	\$92,133	1%
Other	\$229,719	2%
Total	\$11,571,772	100%

Expenditures for Bond Counsel, Institution's Counsel and Title Insurance relate to costs of issuance incurred in connection with DASNY's financing process, which include a series of individual fixed-price transactions rather than multi-year contracts, and therefore, expenditures made during the period have been summarized.

Additionally, the table depicts certain expenditures made by DASNY to vendors selected by DASNY's clients (e.g., borrowers) and DASNY does not hold a contract with the vendor. For example, certain expenditures summarized above, such as those paid for Institution's Counsel and Title Insurance, were paid to vendors selected by DASNY's customers (i.e., borrowers) from bond proceeds generated from financings undertaken by DASNY for those customers. Additionally, the payments listed in the table above are reported on a cash basis, and not the accrual basis used by DASNY for financial reporting purposes.

VI. Administration and Operations Services

DASNY's Administration and Operations Services includes costs incurred for the ongoing administration and operations of DASNY, such as occupancy, information services and telecommunications, and insurance expenses. These items are included within DASNY's operating budget or are paid from other program operating funds and have also been summarized by expenditures made during the period.

The following table summarizes Administration and Operations Services expenditures by DASNY by major category during the Reporting Period. Expenditures relate to both program and DASNY operations.

18. Summary of Expenditures Administration and Operations

Category	\$ of Service Expenditure	% of Total \$ of Service Expenditures
Insurance	\$12,190,314	54%
I/S & Telecommunications	\$3,349,384	16%
NYC Office Rent	\$3,318,669	15%
Building/Utilities	\$743,561	3%
Financial Management	\$423,131	2%
Parking	\$325,470	1%
Vehicle/Maintenance	\$308,955	1%
Executive Initiatives	\$278,550	1%
Travel	\$237,438	1%
Office Expense	\$196,780	1%
Human Resources/Benefits	\$173,471	1%
Other	\$874,458	4%
Total	\$22,420,179	100%

VII. Procurement Contract Policy and Guidelines

DASNY has a Procurement Contract Policy and Procurement Contract Guidelines that are reviewed and approved annually by the DASNY Board in accordance with Public Authorities Law Section 2879. Copies of the DASNY Procurement Policy and DASNY Procurement Contract Guidelines follow.

As part of its annual compliance obligations, Public Authorities Law Section 2879[7] requires that DASNY annually prepare and approve a report on procurement contracts, which shall include DASNY's Procurement Policy and Procurement Contract Guidelines, and an explanation of any amendments thereto since the last annual report.

Section 2 (Definition of Terms), subdivision 23[r] of the Procurement Contract Guidelines were amended on September 12, 2018 to include "cloud computing, hosting and software as a service" to the list of "Professional Services" DASNY may procure.

The purpose of this amendment was to conform to best practices and address advances in computing technology that are not covered by the term "Data Processing Services", as currently defined in Section 2, subdivision 23[g] of DASNY's Procurement Contract Guidelines.

More of DASNY's services are being offered in the cloud, and the procurement of software solely as a commodity no longer fits these services. This modification will allow a best value type selection as opposed to a low bid type selection (which would be the case for software as a commodity). Cloud computing, hosting and software are considered services because of the software updates, maintenance, security, remote access, reliability, and data backup features that accompany this technology.

PROCUREMENT POLICY OF THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK

1. Purpose

It is the policy of the Dormitory Authority of the State of New York ("DASNY") to procure goods and services in a manner which ensures: (i) compliance with all provisions of law governing procurements by DASNY; (ii) the acquisition of quality goods and services at the lowest possible cost in a timely and efficient manner; (iii) the wise and prudent use of the resources of DASNY, its clients and the taxpayers of the State of New York; (iv) the promotion of the use of qualified Certified Minority and Women-Owned Enterprises in Procurement Contracts in accordance with law; and (v) guards against favoritism, extravagance, fraud and corruption.

2. Competitive Procurement Methods

(a) All procurements of goods and services shall be made by DASNY on a competitive basis except as otherwise provided in this Policy. The competitive methods used to make procurements shall include: (i) sealed competitive bids; (ii) requests for proposals; (iii) written quotations; (iv) verbal quotations; (v) purchases made pursuant to centralized contracts let by other public and private entities pursuant to a competitive process; or (vi) any other competitive method of procurement that is consistent with the purposes of this Policy.

(b) For every contract awarded pursuant to sealed competitive bids, DASNY shall maintain procedures designed to ensure that the contract is awarded to the lowest responsible bidder submitting a bid that meets the specifications. In determining responsibility, staff shall consider factors such as financial responsibility, reliability, skill, past performance by the contractor on DASNY projects, judgment and integrity. The written procedures shall further require, among other things, that: (i) to the extent required by law, there be separate specifications for major categories for work; (ii) all advertisements for sealed bids be published in the manner required by law and in such other publications as are appropriate to ensure reasonable competition; and (iii) the

rationale for awarding the contract to other than the apparent low bidder be documented and retained in the procurement file.

(c) For every contract awarded pursuant to a request for proposal process, DASNY shall maintain procedures governing the solicitation, evaluation and selection of consultants and contractors designed to ensure that the contract is awarded to a responsible contractor evidencing proven experience with projects of the scope, magnitude and complexity of the type that are the subject of the contract and that the contractor has the ability to perform all work required in a professional and timely manner. The written procedures shall require, among other things, that: (i) there be a written request for proposals setting forth the criteria and standards upon which the award is to be based; (ii) the notice for request for proposals be published in the manner required by law and in such other publications as are appropriate to ensure reasonable competition; (iii) the rationale for awarding the contract be documented and retained in the procurement file; and (iv) any competitive negotiations with a proposer be in the best interests of the procurement and documented in the procurement file.

(d) DASNY shall not let a construction contract under which the contractor is to provide both design and construction services ("design/build contract") unless: (i) this method of procurement is permitted under applicable law; and (ii) DASNY and its client concur in writing prior to the commencement of the procurement process that the use of a design/build contract is in the best interests of the project and in support of that determination, identify the specific benefits, such as schedule, financial, or project feasibility, expected to be gained from a design/build method of procurement. All design/build contracts shall be awarded pursuant to a documented request for proposal process.

(e) DASNY shall, in addition to the procedures required above, maintain written procedures for any other method of competitive procurement to be used by DASNY. These procedures shall, among other things: (i) identify the category of procurement to which the procedure relates; (ii) ensure reasonable competition given the cost and type of procurement; and (iii) require written documentation of the rationale for awarding the procurement.

(f) DASNY shall implement and maintain a process for reviewing inquiries from unsuccessful bidders and proposers. Such process shall ensure that unsuccessful bidders and proposers are treated in a fair and equitable manner.

3. Non-Competitive Procurement Methods

(a) DASNY, subject to the provisions of paragraph b of this Section, shall not be required to use a competitive method of procurement in the following instances:

(i) Selection By Client. DASNY may enter into contracts with contractors selected by clients of DASNY in appropriate instances where the client has provided adequate written rationale justifying the selection.

(ii) Emergency Contract. In the case of an emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting property or other interests of DASNY or life, health or safety require immediate action, the President or his or her designee may authorize the award of a contract on other than a competitive basis. For each such procurement, there shall be a written record setting forth the basis for concluding that there was an emergency and the methods used to identify the selected contractor.

(iii) Discretionary Purchases. DASNY may purchase commodities or services from small business concerns or Minority or Women-Owned Business Enterprises, or commodities or technology that are recycled or remanufactured, in an amount not exceeding two hundred thousand dollars without a formal competitive process.

(iv) Preferred Sources. Goods or materials may be obtained from any provider, such as the Department of Correctional Services Industries Program and qualified charitable agencies for the blind, which, by law, are exempt from competitive bidding or similar requirements.

(v) Single Source. The President or his or her designee may authorize the award of a contract on other than a competitive basis, even though

two or more firms can supply the required service, good, or material, provided that DASNY determines that either: (a) one particular firm has unique knowledge or expertise with respect to the required service, good or material rendering the use of competitive procedures impractical; or (b) other material or substantial reasons exist for awarding the contract on other than a competitive basis. For each such procurement, there shall be a written record setting forth the basis for concluding that a single source procurement was in the best interests of the project and the methods used to identify the selected contractor.

(vi) Sole Source. When there is only one source for a required service, good or material, the President or his or her designee may the authorize the award of a contract for that service, good or material on other than a competitive basis.

(vii) Miscellaneous Exempt Contracts. Other types of goods or services for which a competitive procurement process is impractical may be awarded on other than a competitive basis. Such exempt contacts may include: tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical; and contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work. Miscellaneous Exempt Contracts may be awarded without the approval of the President

(b) All procurements made pursuant to this Section 3 shall be done in accordance with law and in furtherance of the purposes enumerated in Section 1 of this Policy. In addition, even if procurements need not be made on a competitive basis under this Policy, it is still the policy of DASNY to seek competition to the maximum extent practicable under the circumstances.

4. Procurement Guidelines.

In furtherance of this Policy and section 2879 of the Public Authorities Law, the Board of DASNY hereby adopts the attached Procurement Guidelines. The Members of DASNY shall annually review this Policy and the attached Guidelines, together with the procurement report required by section 2879.

Dated: June 26, 2013



**DORMITORY AUTHORITY
STATE OF NEW YORK**

PROCUREMENT CONTRACT GUIDELINES

AMENDED	6/27/01
	9/22/04
	9/27/06
	9/22/10
	6/22/11
	6/26/13
	1/14/15
	6/24/15
	12/9/15
	10/5/16
	9/12/18

**DORMITORY AUTHORITY OF THE STATE NEW YORK
PROCUREMENT CONTRACT GUIDELINES**

Table of Contents

<u>Section 1.</u>	<u>STATEMENT OF PURPOSE</u>	3
<u>Section 2.</u>	<u>DEFINITION OF TERMS</u>	3
<u>Section 3.</u>	<u>SOURCE SELECTION METHODS</u>	10
<u>Section 4.</u>	<u>PUBLICATION REQUIREMENTS FOR SOURCE SELECTION METHODS</u> ...	14
<u>Section 5.</u>	<u>REQUIREMENTS REGARDING THE SELECTION OF PROCUREMENT CONTRACTORS</u>	15
<u>Section 6.</u>	<u>STANDARD PROVISIONS FOR PROCUREMENT CONTRACTS</u>	24
<u>Section 7.</u>	<u>REPORT ON PROCUREMENT CONTRACTS</u>	26
<u>Section 8.</u>	<u>MISCELLANEOUS PROVISIONS</u>	27

Section 1. STATEMENT OF PURPOSE

These Guidelines are adopted pursuant to the provisions of the Act (as defined below), Section 2879 of the Public Authorities Law, as amended, and the Procurement Policy of the Dormitory Authority of the State of New York (“DASNY”). These Guidelines are designed to ensure the wise and prudent use of the resources of DASNY, its Clients and taxpayers; to guard against favoritism, extravagance, fraud and corruption; and, to facilitate the efficient and timely acquisition of goods and services for DASNY and its Clients. To help ensure that the purposes of these Guidelines are met and that there is compliance with applicable law and procedures governing procurements by DASNY, each operating division within DASNY shall involve the Procurement Unit within the Division of Construction in all purchases of goods and services by DASNY.

Section 2. DEFINITION OF TERMS

Definitions. The following terms shall, for purposes of these Guidelines, have the following meanings unless the context shall clearly indicate otherwise:

- (1) “Act” shall mean the Dormitory Authority Act.
- (2) “Alternative Project Delivery System” shall mean any project delivery system, including (but not limited to) Construction Manager Build, Construction Manager at Risk and Design/ Build, pursuant to which one or more contracts for the provision of design or construction services are awarded pursuant to an open, objective and competitive method of procurement. To the extent not prohibited by applicable law, such contracts may be awarded by DASNY prior to the completion of developed designs. To the extent not prohibited by applicable law, and in a manner consistent with these Procurement Contract Guidelines, such contracts may be awarded based upon qualifications-based selection criteria which may include but not be limited to: approach to and understanding of the scope of work; technical qualifications; ability to meet project schedule; designated staff, experience and availability; MWBE participation on project team; similar project experience and/or overall responsiveness to the procurement request. DASNY may require, in its sole discretion as a condition of award, that the proposer assume all or a portion of the risk on budget, schedule or other requirements, as provided in the applicable procurement.
- (3) “Authority” shall mean the Dormitory Authority of the State New York.
- (4) “Client” shall mean those entities for which DASNY is authorized to perform work under the Act or by other statute.
- (5) “Goods” shall mean tangible goods, materials, supplies, products or other standard articles of commerce other than technology and printing. For purposes of these Procurement Guidelines, the term “goods” shall also include “commodities” as defined elsewhere in applicable law and/or DASNY policies and procedures.

- (6) "Construction Manager At Risk" shall mean a method of procurement whereby: (i) a construction manager serves as part of a team in conjunction with the owner in the design phase of the project; (ii) during the construction phase, acts as general contractor for agreed upon compensation as set forth in the construction manager at risk agreement; and (iii) assumes the risk of construction costs exceeding an amount specified in the Construction Manager at Risk agreement.
- (6-a) Construction Manager Build ("CM-Build") is a project delivery method whereby a construction manager: (i) serves as part of a team in conjunction with the owner in the design phase of the project; (ii) under the oversight of the owner acts as the single source of responsibility to bid, select and hold construction contracts on behalf of the owner during the construction phase; and (iii) manages the construction project on behalf of the owner.
- (7) "Counsel" shall mean an attorney in the regular employment of DASNY.
- (8) "Competitive Basis" shall mean any of the Source Selection Methods enumerated in Paragraph B of Section 3 of these Guidelines.
- (9) "Completion Contract" shall mean contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work.
- (10) "Critical Contracts" shall mean Procurement Contracts which must be awarded within a specific time period because delay of award would have a serious adverse effect on DASNY that outweighs the benefits of advertising or reporting in the Contract Reporter as determined by the President or his or her designee.
- (11) "Design/Build" shall mean a Procurement Contract under which the contractor is to provide both design and construction services under a single contract but further requires that any professional services regulated by articles one hundred forty-five, one hundred forty-seven and one-hundred forty-eight of the education law be performed by a professional licensed in accordance with such articles.
- (12) "Diversity Practices" shall mean the contractor's practices and policies with respect to:
- a. utilizing certified Minority and Women-Owned Business Enterprises as subcontractors and suppliers on contracts awarded by DASNY to the contractor; and
 - b. entering into partnerships, joint ventures or other similar arrangements with certified Minority and Women-Owned Business Enterprises.

- (13) "Exempt Contracts" shall mean: (i) any written agreement for goods or services for which a procurement process is impractical, including but not limited to, tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical; and (ii) Completion Contracts.
- (14) "Foreign Business Enterprise" shall mean a business enterprise, including a sole proprietorship, partnership or corporation, which offers for sale, lease or other form of exchange, goods sought by DASNY and which are substantially produced outside New York State, or services sought by DASNY and which are substantially performed outside New York State. For purposes of construction services, a Foreign Business Enterprise shall mean a business enterprise, including a sole proprietorship, partnership or corporation, which has its principal place of business outside New York State.
- (15) "Minority-Owned Business Enterprise" shall have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include any business enterprise, including a sole proprietorship, partnership or corporation that is:
- a. at least fifty-one percent owned by one or more of the following minority groups: Blacks, Hispanics, Asians, Pacific Islanders or Native Americans, or, in the case of a publicly-owned business, at least fifty-one percent of the common stock or other voting interests of which is owned by Blacks, Hispanics, Asians, Pacific Islanders or Native Americans;
 - b. an enterprise in which the minority ownership is real, substantial and continuing;
 - c. an enterprise in which the minority ownership has, and exercises, the authority to control independently the day-to-day business decisions;
 - d. an enterprise authorized to do business in New York State, independently owned and operated, and not dominant in its field;
 - e. an enterprise owned by an individual or individuals, whose ownership, control and operation are relied upon for certification, with a personal net worth that does not exceed three million five hundred thousand dollars, as adjusted annually on the first of January for inflation according to the consumer price index of the previous year; and
 - f. an enterprise that is a Small Business as defined in Article 15-A of the Executive Law.
- (16) "New York State Business Enterprise" shall mean a business enterprise, including a sole proprietorship, partnership, or corporation, which offers for

sale or lease or other form of exchange, goods which are sought by DASNY and which are substantially manufactured, produced or assembled in New York State, or services which are sought by DASNY and which are substantially performed within New York State. For purposes of construction services, a New York State Business Enterprise shall mean a business enterprise, including a sole proprietorship, partnership or corporation that has its principal place of business in New York State.

- (17) "New York Resident" shall mean a natural person who maintains a fixed, permanent and principal home located within New York State and to which such person, whenever temporarily located, always intends to return.
- (18) "Officer" shall mean any person so defined in the By-Laws of DASNY.
- (19) "Procurement Contract" shall mean any written agreement to which DASNY is a party for the acquisition of goods or services of any kind in the actual or estimated amount of five thousand dollars (\$5,000) or more.
- (20) "Procurement Contractor" shall mean any contractor, consultant or vendor who enters into a Procurement Contract with DASNY.
- (21) "Procurement Contracts for Goods" shall mean any written agreement entered into by DASNY primarily for the acquisition of goods in the actual or estimated amount of five thousand dollars (\$5,000) or more unless the goods are procured as part of a Procurement Contract for Non-Professional Services.
- (22) "Procurement Contracts for Non-Professional Services" shall mean any written agreement entered into by DASNY for the acquisition of services (other than Professional Services) and related goods, including construction contracts and Alternative Project Delivery System contracts, in the actual or estimated amount of five thousand dollars (\$5,000) or more.
- (23) "Procurement Contract for Professional Services" shall mean any written agreement for services involving the exercise of discretion, knowledge or expertise that are performed for fee, commission or other compensation by persons or organizations not providing such services in their capacities as officers or employees of DASNY or of any state agency or public corporation in the actual or estimated amount of five thousand dollars (\$5,000) or more. Professional Services include, but are not limited to, management consulting, investment banking, financial services, insurance, planning, training, statistical, research, public relations, architectural, engineering, surveying or any other services of a consulting, technical or professional nature. Professional Services shall not include any contract for the retention of outside counsel or independent auditors, which are procured separately and shall remain subject to independent approval of the DASNY Board of Directors in accordance with the DASNY By-Laws. Professional Services that may be required by DASNY include without limitation:

- a. Intentionally deleted.
- b. Appraisal - independent appraisals of properties or art work.
- c. Art Work - provide selected art objects for display to enhance the aesthetic appearance of Authority projects.
- d. Construction and Design Consulting.
 - i. Architectural - professional architectural services related to the design and construction of Authority and Client-owned facilities.
 - ii. Construction Management - management services on certain designated Authority projects including on-site inspections and overall coordination of all prime construction contracts.
 - iii. Controlled Inspection - professional engineering services to assure conformance to certain requirements of New York State and City Building Code.
 - iv. Engineering - professional engineering services related to the design and construction of Authority and Client-owned facilities.
 - v. Scheduling - construction Critical Path Method (CPM) scheduling services or other scheduling services as may be required.
 - vi. Surveying - surveys of Authority and Client-owned, or to be acquired, properties to establish boundaries, utility locations, etc.
 - vii. Test Boring - test borings services for the purpose of analyzing sub-surface soil conditions on Authority construction sites.
 - viii. Testing - technical testing services on various construction projects to assure adherence to quality of materials and design intent.
- e. Credit Facility - municipal bond insurance, letters of credit, surety bonds or other contracts that secure the repayment of obligations issued by DASNY, constitute part of a debt service reserve fund or provide liquidity for obligations rendered for purchase or redemption.
- f. Custody and Safekeeping Services - custody and safekeeping services to secure Authority investments and receive and evaluate underlying collateral.

- g. Data Processing Services - including report generating and printing services for DASNY which are not programmed to be run on site, programming services as may be required and systems maintenance and support.
- h. Equipment Maintenance - maintenance for the routine service and repair of office, data processing or other equipment.
- i. Financial Advice - independent advice with regard to Authority investments and the structure of Authority debt instruments.
- j. Legal - bond and other outside counsel retained by DASNY.
- k. Investment Banking - purchase of Authority bonds, including assistance in the preparation, marketing, distribution and sale of Authority debt issues.
- l. Management Consulting - analysis and recommendations concerning DASNY's structure and operation, including but not limited to, data processing and telecommunications services and training.
- m. Minority Business Enterprise Consultants - technical assistance services to Minority Owned Business Enterprises to facilitate their participation in DASNY's construction program
- n. Mortgage Servicing - services involving the collection of monthly mortgage payments on insured mortgages, maintaining escrow accounts, transmittal of mortgage insurance premiums to the insurer, submission of advances for insurance, filing of notices, and in the event of default, processing claims for benefits to the insurer.
- o. Trustee Banking Services - banking services to monitor the timely receipt of debt service payments, compliance with reserve requirements, retirement of debt, collateral evaluations, and other services as required by the various bond resolutions.
- p. Training - supervisory and special skills training to Authority employees.
- q. Typographical/Printing – financial printing services based upon specifications and detail developed by DASNY; technical printing services relative to the reproduction of construction documents for the purpose of securing completion; graphic, layout, and printing services in connection with production of DASNY's annual report and any special reports that may be required.
- r. Cloud computing, hosting and software as a service.

- s. Such other Professional Services DASNY determines to be necessary pursuant to paragraph A of Section 5 hereunder.
- (24) "Procurement Policy" shall mean the Procurement Policy of DASNY that was developed by the Board of DASNY pursuant to which these Guidelines were adopted.
- (25) "Procurement Record" shall mean: (i) the documentation of the deliberative process by which a Procurement Contractor is selected and the approach taken in the procurement process; and (ii) the documentation pertaining to each contract amendment to any Procurement Contract.
- (26) "Re-bid Contracts" means contract opportunities being re-bid or re-solicited within forty-five business days after bids or proposals were originally due pursuant to publication in the Contract Reporter.
- (27) "Small Business" shall have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include a business which has a significant business presence in the State of New York, is independently owned and operated, not dominant in its field and employs, based on its industry, a certain number of persons as determined by the Director of the Division of Minority and Women's Business Development, but not to exceed three hundred, taking into consideration factors which include, but are not limited to, Federal small business administration standards pursuant to 13 CFR part 121 and any amendments thereto.
- (28) "Source Selection Method" shall mean any method of procurement set forth in Paragraphs B and C of Section 3 of these Guidelines.
- (29) "The 2010 Disparity Study" shall refer to the disparity study conducted by the Director of the Division of Minority and Women-Owned Business Development regarding the participation of Minority and Women-Owned Business Enterprises in the state contracting marketplace.
- (30) "Women-Owned Business Enterprise" shall have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include any business enterprise, including a sole proprietorship, partnership or corporation that is:
- a. at least fifty-one percent owned by one or more United States citizens or permanent resident aliens who are women, or, in the case of a publicly-owned business, at least fifty-one percent of the common stock or other voting interests of which is owned by United States citizens or permanent resident aliens who are women;
 - b. an enterprise in which the women ownership is real, substantial and continuing;

- c. an enterprise in which the women ownership has, and exercises, the authority to control independently day-to-day business decisions;
- d. an enterprise authorized to do business in New York State, independently owned and operated, and not dominant in its field;
- e. an enterprise owned by an individual or individuals, whose ownership, control and operation are relied upon for certification, with a personal net worth that does not exceed three million five hundred thousand dollars, as adjusted annually on the first of January for inflation according to the consumer price index of the previous year; and
- f. an enterprise that is a Small Business as defined in Article 15-A of the Executive Law.

Section 3. SOURCE SELECTION METHODS

- A.
 - 1. All Procurement Contracts shall be awarded using a Competitive Basis unless these Guidelines, the Procurement Policy and any applicable provisions of law permit the use of another Source Selection Method. Such contracts shall be awarded: (i) in accordance with the Act, other applicable provisions of law, the Procurement Policy, these Guidelines and other applicable DASNY procedures, including without limitation any procedure relating to the solicitation of quotes from qualified vendors; (ii) on terms most favorable to DASNY and its Clients; and (iii) be supported by a written Procurement Record.
 - 2. Prior to using any other Source Selection Method, DASNY must, in accordance with the requirements of section 162 of the State Finance Law insofar as it applies to public authorities, first ascertain whether the goods or services are required to be obtained from a Preferred Source as provided in Section 3.C.6 of these Guidelines.
- B. SOURCE SELECTION METHODS (COMPETITIVE BASIS): Subject to the requirements of these Guidelines, Procurement Contractors may be selected using one of the following competitive Source Selection Methods:
 - 1. Centralized Contracts. Services, goods or materials may be obtained through contracts or other arrangements of the State of New York (e.g., New York State Office of General Services) or the United States General Services Administration or contracts or other arrangements of any health care, educational institution or local governmental Clients provided that the procurement complies with applicable procurement laws, regulations and guidelines for the use of such contracts.
 - 2. Comparative Pricing. Solicitation of qualified potential contractors and analysis of the cost of each good, material or service required.

3. Competitive Bid. Solicitation of price bids by advertising for specified services (other than Professional Services), goods, materials, to be awarded to the lowest responsible bidder after the submission of a responsive bid.
4. Competitive Negotiations. Solicitation of qualified potential contractors who have submitted materials for a Procurement Contract not subject to Competitive Bid, which permits further negotiation of their proposals, including prices for contract award, on the basis of a formal evaluation of the characteristics, quality and cost of such proposals.
5. Mental Hygiene and SUNY Dormitory Projects Under \$80,000. DASNY may award Procurement Contracts valued at eighty thousand dollars (\$80,000) or less (or such other monetary limit as shall be specified in applicable law) utilizing Comparative Pricing for authorized Mental Hygiene and SUNY Dormitory projects.
6. Job Order Contracts. DASNY may award Procurement Contracts or work orders to Procurement Contractors who have been selected, pursuant to a Competitive Basis, to participate in the Job Order Contract program. A Job Order Contract consultant shall be selected to develop contract documents necessary to procure Job Order Contractors, and to implement execution procedures and training.
7. Requests for Proposals. Solicitation of specific proposals to determine the proposer's understanding of identified financial, organizational, logistical and technical requirements and/or problems and detailing elements of performance including techniques and procedures as well as prices. Award of a Procurement Contract using this method is made on the basis of a formal evaluation of the qualifications of the proposers and the characteristics, quality and cost of such proposals.
8. Requests for Qualifications. A solicitation used in connection with any Procurement Contract to be awarded on a Competitive Basis for which DASNY is authorized by law to establish a pre-qualified list of Procurement Contractors in order to retain a qualified pool of Procurement Contractors.
9. Term Contracts. Procurement Contracts entered into by DASNY on a Competitive Basis for a specific period of time for either (i) Professional Services or (ii) other than Professional Services.

10. Other State Authority Procurement Contracts Procurement Contracts of other state authorities as defined in section 2 of the Public Authorities Law shall be deemed a Procurement Contract of DASNY subject to:
 - (i) written approval from the President, in his or her sole discretion, which approval shall include a statement that the use of the applicable state authority Procurement Contract is necessary to address a DASNY and/or DASNY client need; and
 - (ii) a written determination by DASNY's General Counsel that:
 - (a) the subject matter of the other state authority Procurement Contract is not covered by another valid and existing DASNY procurement (in lieu of which, the DASNY procurement shall apply); and
 - (b) the selected vendor has been procured by the other state authority on a competitive basis in a manner which is substantially consistent with DASNY's Guidelines and consistent with all other applicable law.

C. SOURCE SELECTION METHODS (NON-COMPETITIVE BASIS): Subject to the requirements of these Guidelines, Procurement Contractors may be selected using one of the following non-competitive Source Selection Methods:

1. Assignment. DASNY may acquire contracts through assignment from Clients or their legal subsidiaries. The assignor shall certify that such contracts were awarded pursuant to applicable procurement laws, regulations and guidelines and, if required, that a competitive process was employed.
2. Completion Contract. DASNY may enter into contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work. Except as otherwise required by any law or regulation, DASNY shall seek competition to the extent required by procedures adopted by DASNY.
3. Designation. DASNY may enter into Procurement Contracts with Procurement Contractors that are designated by Clients or their legal subsidiaries, provided that such designation is not inconsistent with any legal requirement applicable to DASNY. The designator, in the case of public clients, shall certify that such Procurement Contractors were selected pursuant to applicable procurement laws, regulations and guidelines and, if required, that a competitive process was employed.

4. Emergency Contract. In the case of an emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting property or other interests of DASNY or life, health or safety require immediate action, the President or an Officer designee may award a Procurement Contract without the use of a Competitive Basis. A record setting forth the circumstances under which such contract was let shall be maintained with the contract.

5. Certain Discretionary Purchases: Public Authorities Law §2879[3][b][i] authorizes the Board of Directors to define the circumstances under which DASNY may facilitate (a) the purchase of goods or services from Small Businesses or certified Minority or Women-Owned Business Enterprises, and (b) goods or technology that are recycled or remanufactured, in an amount not exceeding two hundred thousand dollars without a formal competitive process. In accordance with this authority, DASNY shall establish a Discretionary Purchase Procedure setting forth the parameters under which procurements for such goods or services may be made. Such procedure shall at a minimum contain provisions relating to: the development and maintenance of a list of qualified Small Business and certified Minority of Women-Owned Business Enterprises; the provision of notice and compliance with State publication requirements; and the duty to maintain a written Procurement Record in accordance with these Guidelines. Such Discretionary Purchases shall not exceed two hundred thousand dollars and shall comply with applicable law (including section 162 of the State Finance Law insofar as it applies to public authorities). Notwithstanding the definition of “small business” contained in Section 2(27) hereof, for purposes of certain discretionary purchases, “small business” shall mean a business that is resident in this State, independently owned and operated, not dominant in its field, and employs not more than one hundred people.

6. Preferred Sources. Goods or services may be available from any provider who has been afforded Preferred Source status in accordance with section 162 of the State Finance Law, including the Department of Correctional Services Industries Program and qualified charitable agencies for the blind. If a Preferred Source has goods or services available in the form, function and utility consistent with the needs of DASNY, such goods or services shall be procured in accordance with the requirements of State Finance Law section 162. If a good or service is not available in form, function and utility consistent with the needs of DASNY from a Preferred Source, DASNY may then exercise its authority to utilize any of the Source Selection Methods set forth in these Guidelines.

7. Single Source. When DASNY determines, and the President approves in writing, that a Procurement Contract may be awarded on other than a Competitive Basis because, even though two or more firms can supply the required goods or services, one particular firm has unique knowledge or expertise with respect to the required goods or services rendering the use of a Competitive Basis method of selection impractical or other material or substantial reasons exist for awarding the Procurement Contract on other than a Competitive Basis.
8. Sole Source. When DASNY determines, and the President approves in writing, that there is only one source for required goods or services, a Procurement Contract for that good or service may be awarded on other than a Competitive Basis. In addition, Exempt Contracts, other than Completion Contracts, may also be procured on a Sole Source basis without the approval of the President.

Section 4. PUBLICATION REQUIREMENTS FOR SOURCE SELECTION METHODS

The following publication requirements shall apply to Procurement Contracts:

- A. Methods of obtaining Bids and Proposals. The solicitation of bids, proposals or submissions of qualification data or offers for Procurement Contracts shall be made by DASNY in a manner determined by DASNY to be the most cost-effective method of providing reasonable competition. For Procurement Contracts that must be awarded on a Competitive Basis, the requirements may include advertisement in appropriate newspapers or trade journals and may also include direct mailings to firms considered qualified and such other outreach mechanisms as are consistent with the policy of these Guidelines, including the Minority and Women-Owned Business Enterprise provisions herein.
- B. Procurement Opportunities Newsletter – Contracts Under \$50,000. In the case of Procurement Contracts having a value greater than five thousand dollars (\$5,000) but less than fifty thousand dollars (\$50,000), DASNY will provide a quarterly listing of such Procurement Contracts for publication in the Procurement Opportunities Newsletter (“Contract Reporter”) published by the New York State Department of Economic Development to the extent permitted or required by law.
- C. Procurement Opportunities Newsletter – Contracts \$50,000 or More. In the case of Procurement Contracts in the actual or estimated amount of fifty thousand dollars (\$50,000) or more, the Authority will place a notice of all such opportunities in the Contract Reporter.
- D. Publication on Authority’s Website. All competitive Procurement Contracts should be made available on DASNY’s website concurrent with or after publication in the NYS Contract Reporter.

- E. Exemptions from Publication Requirement. The requirements in Paragraphs B, C and D above relative to publications in the Contract Reporter and on DASNY's website shall not apply to Procurement Contracts awarded pursuant to the following method
1. Assignment;
 2. Centralized Contracts;
 3. Critical Contracts;
 4. Designation;
 5. Emergency Contracts;
 6. Exempt Contracts;
 7. Preferred Sources;
 8. Re-bid Contracts;
 9. Single Source; or,
 10. Sole Source.
- F. Post-Award Publication Requirements. Whenever a Procurement Contract is let or awarded as a Critical Contract, Emergency Contract, Single Source or Sole Source and a notice has not been published in the Contract Reporter prior to the award or letting of the contract as permitted by Paragraph E above, DASNY shall, after the award or letting of the Procurement Contract, publish a notice of such award or letting stating the basis for not publishing advance notice of the procurement.

Section 5. REQUIREMENTS REGARDING THE SELECTION OF CERTAIN PROCUREMENT CONTRACTORS

- A. Procurement Contracts for Professional Services. DASNY shall award Procurement Contracts for Professional Services on a Competitive Basis unless the Procurement Contract is an Exempt Contract or is awarded using any of the non-competitive Source Selection Methods. Before entering into a Procurement Contract for Professional Services, DASNY should consider whether the contemplated services are best provided by Authority staff or external consultants. Capacity, expertise and cost shall be considered in making the determination. In addition, DASNY shall assure that the award of such contract is made to a Procurement Contractor evidencing proven experience with projects of the scope, magnitude and complexity that are the subject of the contract and that such contractor has the ability to perform all work required in a professional and timely manner. DASNY shall also consider factors such as financial responsibility, reliability, skill, past performance on Authority projects, judgment and integrity. As part of the competitive process, DASNY shall:
1. solicit proposals from several firms known to be qualified in the area of the service to be provided;

2. evaluate those proposals received on the basis of the proposers' qualifications and other appropriate factors recited in the Request for Proposals. Contract price and fee may be the subject of Competitive Negotiation;
3. establish a Procurement Record;
4. in the procurement of architectural, engineering, construction management and surveying services with respect to Authority projects, DASNY may request such professional firms to submit statements of their qualifications (RFQ's) and performance data and rank each professional firm submitting such statements and performance data on the basis of its demonstrated competence and qualifications for the type of professional services rendered. DASNY may utilize Competitive Negotiations for architectural, engineering construction management and surveying services with the highest qualified professional firm at a fee determined by DASNY to be fair and reasonable;
5. DASNY shall not refuse to negotiate with an architecture, engineering or surveying firm solely because the ratio of the "allowable indirect costs" to direct labor costs of such professional firm or the hourly labor rate in any labor category of such professional firm exceeds a limitation generally set by DASNY in the determination of the reasonableness of the estimated cost of services to be rendered by such professional firm, but rather DASNY should also consider the reasonableness of cost based on the total estimated cost of the service of such professional firm which should include, among other things, all the direct labor costs of such professional firm for such services plus all "allowable indirect costs," other direct costs, and negotiated profit of such professional firm. "Allowable indirect costs" of such a professional firm are defined as those costs generally associated with overhead which cannot be specifically identified with a single project or contract and are considered reasonable and allowable under specific State contract or allowable limits;
6. maintain written procedures to be used in connection with Requests for Proposals and Competitive Negotiations that are consistent with these Guidelines and that contain provisions relating to the solicitation, evaluation and selection of service contractors to which Procurement Contracts for Professional Services are to be awarded. These procedures shall also provide for, among other things, the promotion of Minority and Women-Owned Business Enterprises, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the provisions of

Article 15-A of the Executive Law and any regulations promulgated thereunder; and

7. request contractors to submit completed New York State Vendor Responsibility Questionnaires which shall be processed according to the procedures adopted by the Council of Contracting Agencies pursuant to Executive Order No. 125 in accordance with the procedures adopted by DASNY pursuant to these Guidelines. In addition, DASNY may request additional information from contractors deemed necessary to assist in making determinations to award Procurement Contracts.

The requirements of this subsection shall also apply to the award of contracts for the retention of outside counsel and independent auditors.

- B. Procurement Contracts for Non- Professional Services- Construction. The award of construction contracts by DASNY is authorized by legislation that may or may not require contracts to be awarded pursuant to Competitive Bids and the drawing of separate specifications for the major categories of work, i.e., plumbing, electrical and heating, ventilating, and air conditioning work. In those program areas where Competitive Bids are not required by statute, DASNY shall select its construction contractors using a Competitive Basis (including Competitive Bids) unless the Procurement Contract is an Exempt Contract or is made using any of the following Source Selection Methods: Assignment, Designation, Emergency Contract, Single Source or Sole Source. In addition, all Authority-held construction contracts must require compliance by contractors and subcontractors with the provisions of the Labor Law requiring the payment of prevailing wage rates.

Any method of procurement employed for any construction contract shall assure that the work is done by qualified and experienced contractors at the lowest price to DASNY. If a contract is awarded on a Competitive Basis, DASNY shall assure that the award of such contract is made to a contractor evidencing proven experience with projects of the scope, magnitude and complexity of the facilities that are the subject of the contract and that such contractor has the ability to perform all work required in a professional and timely manner. In addition, DASNY shall consider factors such as financial and other responsibility, reliability, skill, past performance on Authority projects, judgment and integrity. Determinations of the responsibility of bidders shall be made consistent with the guidelines established by Executive Order No. 170.1.

For construction contracts of ten thousand dollars (\$10,000) or more, Procurement Contractors shall submit completed New York State Vendor Responsibility Questionnaires which shall be processed according to the procedures adopted by the Council of Contracting Agencies pursuant to Executive Order No. 125. In addition, DASNY may request additional

information from Procurement Contractors deemed necessary to assist in making determinations to award Procurement Contracts.

DASNY shall maintain written procedures consistent with these Guidelines concerning the solicitation, evaluation and selection of Procurement Contractors to which Procurement Contracts for construction services are to be awarded. These procedures shall also provide for, among other things, the promotion of Minority and Women-Owned Business Enterprise, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the provisions of Article 15-A of the Executive Law and any regulations promulgated thereunder.

All Alternative Project Delivery System contracts shall be awarded pursuant to a Request for Proposals Source Selection Method. Alternative Project Delivery System contracts shall not be utilized unless: (i) this method of procurement is permitted under applicable law; and (ii) DASNY and its client concur in writing prior to the commencement of the procurement process that the use of an Alternative Project Delivery System contract is in the best interests of the project and in support of that determination, identify the specific benefits, such as schedule, financial, or project feasibility, expected to be gained from an Alternative Project Delivery System method of procurement.

C. Procurement Contracts for Goods and Other Non-Professional Services. DASNY shall award Procurement Contracts for goods (including but not limited to, materials, fixtures, furnishings and equipment) and services (other than Professional Services and construction services) in the following manner:

1. Consult with the Client to establish a realistic furnishings and equipment budget based upon that Client's program.
2. Prepare, when required, Competitive Bid documents and comply with advertisement requirements or, if Competitive Bidding is not required by statute, utilize a Competitive Basis (including Competitive Bids) unless the Procurement Contract is an Exempt Contract or is made using one the following Source Selection Methods: Assignment, Centralized Contracts, Designation, Emergency Contract, Preferred Source, Discretionary Purchases, Single Source or Sole Source.
3. Evaluate Competitive Bids received or analyze Comparative Pricing costs and make recommendations to the client.
4. Prepare contracts and/or purchase orders.
5. Monitor vendors for quality control and timely deliveries.

6. Assist the Client in the receipt and placing of furnishings and equipment.
 7. Verify the quantities received and the quality of the products in light of the specifications, and monitor the vendor invoices for timely payments.
 8. DASNY shall maintain written procedures that are consistent with these Guidelines concerning the solicitation, evaluation and selection of vendors and suppliers to which Procurement Contracts for goods and materials shall be awarded. These procedures shall provide for, among other things, the promotion of Minority and Women-Owned Business Enterprises, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the requirements of Article 15-A of the Executive Law and any regulations promulgated thereunder.
- D. Review of Unsuccessful Bids (Debriefing Requirements). In the event that an unsuccessful bidder or proposer requests DASNY to review the award of a Procurement Contract to a bidder or proposer other than itself, DASNY shall afford the unsuccessful bidder or proposer the opportunity to review its bid or proposal with DASNY. In addition, DASNY shall provide the reasons to the unsuccessful bidder or proposer for not receiving the award of the Procurement Contract. DASNY shall ensure that in the process of reviewing the bid or proposal of an unsuccessful bidder or proposer that such bidder or proposer is treated in a fair and equitable manner.
- E. Promotion of Minority and Women-Owned Business Enterprises. It is the goal of DASNY to (a) promote and assist participation by Certified Minority and Women-Owned Business Enterprises in competition for Procurement Contracts and to (b) award a fair share of Procurement Contracts to Certified Minority and Women-Owned Business Enterprises. It is also DASNY's goal to award contracts to those contractors who have evidenced compliance with the laws of the State of New York prohibiting discrimination in employment. DASNY recognizes that this goal may be achieved by awarding Procurement Contracts to those firms who have demonstrated that they do not discriminate in employment. Furthermore, if the performance of any contract permits or requires the use of a subcontractor, said contract shall require the contractor to act affirmatively to secure participation by Certified Minority and Women-Owned Business Enterprises in such subcontract and to report the nature and extent of such efforts to DASNY. All Procurement Contracts, where required, shall be in compliance with Article 15-A of the Executive Law.

1. In furtherance of the above, and to promote the use of Certified Minority and Women-Owned Enterprises in Procurement Contracts, DASNY shall:
 - i. establish appropriate goals for participation of Minority and Women-Owned Business Enterprises in Procurement Contracts and for the utilization of Minority and Women-Owned Business Enterprises as subcontractors and suppliers by entities having Procurement Contracts with DASNY in accordance with Article 15-A of the Executive Law and any regulations promulgated thereunder.
 - ii. solicit offers from Minority and Women-Owned Business Enterprises known to have experience in the area of the goods or service to be provided, regardless of the type of contract.
 - iii. provide notice of any procurement to appropriate professional organizations that serve Minority and Women-Owned Business Enterprises so that members of these organizations are apprised of potential opportunities to contract with DASNY.
 - iv. maintain a database of Minority and Women-owned Business Enterprises that have expressed interest in doing business with DASNY and ensure that such entities receive direct notice of any impending procurements.
 - v. consult any list maintained by any State agency or department known to DASNY, including the Department of Economic Development, which identifies Minority and Women-Owned Business Enterprises by area of expertise and shall contact appropriate Certified Minority and Women-Owned Business Enterprises listed therein to solicit their offers.
 - vi. designate appropriate staff to oversee DASNY's programs established to promote and assist: (i) participation by certified Minority or Women-owned Business Enterprises in DASNY's procurement opportunities and facilitation of the award of procurement contracts to such enterprises; (ii) the utilization of certified Minority and Women-Owned Business Enterprises as subcontractors and suppliers by entities having procurement contracts with DASNY; and (iii) the utilization of partnerships, joint ventures or other similar arrangements between certified Minority and Women-Owned Business Enterprises and other entities having procurement contracts with DASNY. Such staff shall be familiar with the procurement of the types of construction, financial, legal or professional services utilized by DASNY, report directly to DASNY's President and either directly or through their designees participate in the procurement process.

- vii. Establish requirements to conduct procurements in a manner that will enable DASNY to achieve the maximum feasible portion of the goals established pursuant to subparagraph (i) of this subsection and that eliminates barriers to participation by Minority and Women-Owned Business Enterprises on Procurement Contracts. Such procedures shall, in accordance with the requirements of section 2879 of the Public Authorities Law, include, without limitation:
 - a. a requirement that each contract solicitation document accompanying each solicitation provide the expected degree of Minority and Women-Owned Business Enterprise participation;
 - b. provisions relating to joint ventures, under which a bidder may count toward meeting its Minority Business Enterprise Participation goal, the Minority and Women-Owned Business Enterprise portion of the joint venture;
 - c. provisions under which DASNY may waive obligations of the contractor relating to Minority and Women-Owned Business Enterprise participation after a showing of good faith efforts to comply with the requirements of these Guidelines and all applicable laws pursuant to the waiver provisions contained in Article 15-A of the Executive Law; and
 - d. verification that Minority and Women-Owned Business Enterprises listed in a successful bid are participating to the extent listed on the project for which the bid was submitted

- 2. In implementing the provisions of this Section E, DASNY shall:
 - a. Consider, where practicable, the severability of construction projects and other bundled contracts;
 - b. Implement a program that will enable it to evaluate each contract to determine the appropriateness of the established goal;
 - c. Consider compliance with the requirements of any federal law concerning opportunities for Minority and Women-Owned Business Enterprises which effectuates the purpose of this section; and
 - d. Consult the most recent disparity study pursuant to Article 15-A of the Executive Law.

- F. Promotion of New York State Business Enterprises and New York State Residents. It is the goal of DASNY to promote the participation of New York State Business Enterprises and New York State Residents in Procurement Contracts. Accordingly, the following procedures shall apply:
1. DASNY shall collect and consult the specifications of New York State Business Enterprises in developing specifications for any Procurement Contract for the purchase of goods where possible, practicable, feasible and consistent with open bidding. DASNY shall, where feasible, make use of the stock item specification forms prepared by the New York State Commissioner of General Services, and where necessary, consult with said Commissioner in developing such specifications and making such determinations.
 2. DASNY shall, with the cooperation of the Department of Economic Development and through cooperative efforts with contractors, provide for the notification of New York State Business Enterprises of opportunities to participate as subcontractors and suppliers on Procurement Contracts let by DASNY in an amount estimated to be equal to or greater than one million dollars and promulgating procedures which will assure compliance by contractors with such notification as a condition of awarding bids. Such contractors shall, as supplementary materials to their bids, document their efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors on Procurement Contracts equal to or greater than one million dollars; attest to compliance with the federal Equal Employment Opportunity Act of 1972 (P.L. 92-261) as amended; and document their efforts to provide notification to New York State Residents of employment opportunities through listing any such positions with the community service division of the New York State Department of Labor or providing for such notification in such manner as is consistent with existing collective bargaining contracts or agreements.
 3. DASNY shall include in all bid documents provided to potential bidders a statement that information concerning the availability of New York State subcontractors and suppliers is available from the New York State Department of Economic Development; a statement notifying potential bidders located in foreign countries that DASNY may assign or otherwise transfer offset credits created by such Procurement Contracts to third parties located in New York State, and it is the policy of New York State to encourage the use of New York State subcontractors and suppliers, and to promote the participation of Certified Minority and Women Owned Business Enterprises where possible, in the procurement of goods and services.

4. DASNY, with the cooperation of the community service division of the New York State Department of Labor and through cooperative effort with contractors, shall provide for the notification of New York State Residents of employment opportunities arising in New York State out of Procurement Contracts let by DASNY in an amount estimated to be equal to or greater than one million dollars, and shall require contractors to submit post-award compliance reports documenting their efforts to provide such notification through listing any such positions with the community service division, or providing for such notification in such manner as is consistent with existing collective bargaining contracts or agreements.
 5. DASNY shall notify the New York State Commissioner of Economic Development of the award of a Procurement Contract for the purchase of goods from a Foreign Business Enterprise in an amount equal to or greater than one million dollars simultaneously with notifying the successful bidder therefore. DASNY shall not thereafter enter into a Procurement Contract for said goods until at least fifteen days has elapsed, except for Procurement Contracts awarded on an emergency or critical basis. The notification to the Commissioner of Economic Development shall include the name, address and telephone and facsimile number of the Foreign Business Enterprise, the amount of the proposed Procurement Contract and the name of the individual at the Foreign Business Enterprise or acting on behalf of the same who is principally responsible for the proposed Procurement Contract.
 6. DASNY shall comply with the provision of paragraphs (b), (c) and (d) of subdivision five of section 2879 of the Public Authorities Law in relation to dealing with discriminatory jurisdictions as such term is defined therein.
- G. Approval and Annual Review of Certain Contracts. DASNY may enter into Procurement Contracts for Professional Services for periods of longer than one year in accordance with these Guidelines provided such contracts are presented to the Board of DASNY for approval and review annually as part of the approval of the Annual Report on Procurement Contracts. Such Procurement Contracts may also be terminated by the Board of DASNY.
- H. Contracts Requiring Approval of the Board of DASNY. All Procurement Contracts for the general corporate purposes of DASNY, other than Exempt Contracts, that are in excess of three hundred thousand dollars (\$300,000.00), or are for the retention of outside legal counsel or independent auditors must be approved by the Board of DASNY.

- I. Requirement that Procurement Contracts be in Writing. All Procurement Contracts shall be in writing, and except as provided in the DASNY By-Laws or separate Board resolution, approved and executed by an authorized officer of DASNY.
- J. Limitations on Contracts with Former Officers and Employees. DASNY shall not enter into a Procurement Contract with a former officer or employee of DASNY or any entity in which such officer or employee has an interest (including a position of employment with such entity) unless there has been compliance with these Guidelines and the applicable provisions of the Public Officers Law.
- K. Joint Source Selections. No provision of these Guidelines shall prohibit DASNY from undertaking any Source Selection Method (Competitive Basis) pursuant to Section 3[B] hereof for one or more Procurement Contracts jointly with one or more state authorities as defined in section 2 of the Public Authorities Law, provided however, that each requirement of such Source Selection Method (Competitive Basis) shall be satisfied with respect to any contractor selected by DASNY under a Joint Source Selection procurement, and that no other state authority shall be a party to any specific Procurement Contract authorizing the purchase of goods or services by DASNY resulting from such Source Selection Method (Competitive Basis).

Section 6. STANDARD PROVISIONS FOR PROCUREMENT CONTRACTS

- A. Procurement Contracts for Professional Services. Procurement Contracts for Professional Services shall detail the scope of services to be performed and the time frame for performance, the monitoring or reviewing of that performance by Authority personnel and, where appropriate, any permitted use of Authority supplies, facilities or personnel. Such contracts shall also state the compensation for the services, the schedule of payment, the pre-conditions for receiving payment from DASNY, procedures for termination of the contract and any other provisions deemed necessary or appropriate for each particular Contract. In addition, if performance of a particular Procurement Contract for Professional Services will require the use of subcontractors, the contract shall require the contractor to act affirmatively to secure such participation by Certified Minority and Women-Owned Business Enterprises and to report such efforts to DASNY.
- B. Requirements for All Procurement Contracts: All Procurement Contracts shall generally include, without limitation, the following provisions:
 - 1. Scope of Services;
 - 2. Contract Price or Fee Structure;
 - 3. Method of Monitoring Work Performed;
 - 4. Use of Authority Supplies and Facilities;
 - 5. Use of Authority Personnel;

6. Method or Basis of Payment;
7. Compliance with Laws, Rules and Regulations;
8. Contract Deemed Executory;
9. Termination of Agreement for Cause and for Convenience;
10. Suspension or Alteration of Agreement;
11. Death of Consultant, if such consultant is an individual or partnership;
12. Laws of New York State Apply;
13. Creation of Independent Contractor Relationship;
14. Provisions Required by Law Deemed Inserted;
15. Certification of Non-Segregated Facilities and Non-Discrimination in Employment in Northern Ireland, compliance with Federal Equal Employment Opportunity Act, Commitment to New York State Business Enterprises and Non Collusive Bidding Requirement;
16. Indemnity and Insurance;
17. Severability;
18. Promotion of Certified Minority and Women-Owned Business Enterprises; and
19. Promotion of New York State Business Enterprises, New York State Residents and Small Businesses.
20. Integrity Certification.

C. Compliance with Procedures of the Procurement Unit. All Procurement Contracts shall be awarded in compliance with procedures adopted by the Procurement Unit within the Division of Construction for the applicable type of Procurement Contract.

D. Compliance with Title 4 of Article 9 of Public Authorities Law. DASNY shall comply with all provisions of Title 4 of Article 9 of the Public Authorities Law as they relate to Procurement Contracts of DASNY; provided however, that DASNY shall not be required to comply with the provisions of subdivision one of section 2603-a of that statute (relating to the use of domestic steel) if the Managing Director of Construction has advised the Board of DASNY that the criteria contained in subdivision two of that section is satisfied. Under Public Authorities Law §2879-a and the regulations promulgated thereunder, Procurement Contracts in excess of one million dollars that either: (i) are to be paid for in whole or in part from moneys appropriated by the State to DASNY for the purpose of paying such contractual expenditure; or (ii) are not to be awarded after a competitive process (regardless of funding source) are subject to approval by the Office of the State Comptroller ("OSC") if OSC has notified DASNY in writing that any such contract or category of contracts requires the OSC's approval. Upon the receipt of any such notice from OSC, DASNY shall include appropriate language in the affected Procurement Contract stating that the OSC's approval is required for the Procurement Contract to be effective and valid and enforceable against the parties thereto.

E. Compliance with State Finance Law §§ 139-j and 139-k (the Procurement Lobbying Law). In order to comply with the Procurement Lobbying Law,

DASNY has established Policy and Procedures pertaining to contacts regarding Procurement Contracts. Consistent with the Procurement Lobbying Law and DASNY's Policies and Procedures, DASNY shall designate one or more persons who may be contacted by Procurement Contractors regarding a given procurement and shall require disclosure from Procurement Contractors of persons or organizations designated, retained or employed to attempt to influence the procurement process. DASNY shall incorporate a summary of the Policy and Procedures in all solicitation of proposals, bid documents or specifications. Procurement Contracts must contain a certification by the Procurement Contractor that all information provided to DASNY with respect to the Procurement Lobbying Law is complete, true and accurate, and a provision authorizing termination of the Procurement Contract where it is found that the Procurement Contractor intentionally violated the Procurement Lobbying Law. DASNY shall consider as part of its determination of responsibility of a Procurement Contractor whether there has been past or present non-compliance with the Procurement Lobbying Law.

- F. Requirements for Procurement Contracts Based on Procurements of Other State Authorities. Where a DASNY contract is procured in accordance with the provisions of Section 3.B.10. hereof, to the extent the other state authority has negotiated a procurement contract with the subject vendor, the terms of the procurement contract of the other state authority shall apply to the DASNY Procurement Contract with said vendor to the extent the terms do not conflict with DASNY policy and standard contract terms. In the event the other state authority has not yet entered into a procurement contract with the subject vendor by the time the subject DASNY Procurement Contract is negotiated, the terms negotiated in the DASNY Procurement Contract shall control, provided however, that to the extent the other state authority subsequently negotiates more favorable terms with the subject vendor, the more favorable terms of the other state authority procurement contract shall be incorporated into DASNY's Procurement Contract with the subject vendor.

Section 7. REPORT ON PROCUREMENT CONTRACTS

- A. Annual Report. Following each fiscal year, the Board of DASNY shall approve an annual report on Procurement Contracts as required by subdivision 7 of section 2879 of the Public Authorities Law. Such annual report will include: (i) these Guidelines and any amendments hereto; (ii) an explanation of these Guidelines and any amendments hereof; (iii) a list of the year's Procurement Contracts; (iv) a list of the aforesaid contracts entered into with New York State Business Enterprises (as defined in Public Authorities Law, §2879(3)(i)), and the subject matter and value thereof; (v) a list of the aforesaid contracts entered into with Foreign Business Enterprises and the subject matter and value thereof; (vi) a list of contracts exempted from reporting in the Contract Reporter and the basis for each

exemption; and, (vii) the total fees, commissions or other compensations, by payee, paid for Professional Services. The percent of contracts awarded, and total compensation paid, to Minority and Women-Owned Business Enterprises as well as all referrals made and penalties imposed pursuant to Executive Law § 316 shall be reported in accordance with the provisions of Article 15-A of the Executive Law and need not be included in the Annual Report required by these Guidelines.

- B. Submission of Annual Report. The annual report on Procurement Contracts, after being approved by the Board of DASNY, shall be submitted to the Division of the Budget with copies to the Department of Audit and Control, the Department of Economic Development, the Senate Finance Committee and the Assembly Ways and Means Committee.
- C. Availability to Public. Copies of the annual report on Procurement Contracts shall also be available to the public upon reasonable request at DASNY's main office.
- D. Article 15-A Reports. Reports made pursuant to Article 15-A of the Executive Law, with respect to activities undertaken by DASNY to promote and increase participation by certified Minority and Women Business Enterprise Procurement Contractors, shall also include, without limitation, DASNY's annual goals for contracts with Minority-owned and Women-owned Business Enterprises; the number of actual contracts issued to Minority-owned and Women-owned Business Enterprises; and a summary of all waivers of the requirements of subdivisions 6 and 7 of section 313 of Article 15-A of the Executive Law allowed by DASNY during the preceding year, including a description of the basis of the waiver request and the rationale for granting such waiver. DASNY shall also include in such annual report whether or not it has been required to prepare a remedial plan, and, if so, the plan and the extent to which DASNY has complied with each element of the plan.

Section 8. MISCELLANEOUS PROVISIONS

- A. Amendment of Guidelines. Any modification or amendment of these Guidelines may be made by a Supplemental Resolution adopted at any duly constituted meeting of the Board of DASNY; provided, however, that no such modification or amendment shall abrogate the rights and duties of existing Authority contracts, the terms of which were established pursuant to these Guidelines.
- B. No Recourse Under these Guidelines. No provision contained solely in these Guidelines shall be the basis for any claim based on these Guidelines against any member, officer or employee of DASNY or DASNY itself.

- C. Effect of Noncompliance of Guidelines. Nothing contained in these Guidelines shall be deemed to alter, affect the validity of, modify the terms of or impair any contract or agreement made or entered into in violation of, or without compliance with, the provisions of these Guidelines.

Dated: September 12, 2018

VIII. Appendices: Construction Services Summary of Awards

Appendix A – Professional Services Contracts

Appendix B – Construction Services

Appendix C – Purchase Orders

D A S N Y
 Procurement Contract Annual Report
 for the Period Commencing
 April 1, 2018 and Ending March 31, 2019

CONSTRUCTION SERVICES
SUMMARY OF AWARDS

		Original Emcumbered Value	Current Emcumbered Value	Fiscal Period Payments	All Payments To-Date
13	Professional Service Contracts	7,301,793	9,192,731	2,862,094	2,862,094
92	Construction Contracts	257,120,222	262,726,634	60,354,990	60,354,990
<u>712</u>	Purchase Orders (Construction)	<u>54,880,702</u>	<u>54,659,147</u>	<u>37,014,880</u>	<u>37,014,880</u>
<u>817</u>		<u>319,302,717</u>	<u>326,578,512</u>	<u>100,231,964</u>	<u>100,231,964</u>

Executive Summary - APPENDIX A
Awarded Professional Services

Procurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
Professional Service Contracts													
06/04/18	01/20/21	AHUJA PARTNERSHIP ARCHITECTS	202509	255	E	512,535	512,535	31,481	31,481	Y	40	X	
02/22/19	01/01/20	CALVERT WRIGHT ARCHITECTURE PC	205592	255	E	55,661	55,661	0	0	Y	40		
04/10/18	03/31/19	DELTA ENGINEERS, ARCHITECTS, & LAND	202424	250	A2	1,175,666	2,972,065	1,124,369	1,124,369	Y	28		6
01/09/19	02/15/19	EYP ARCHITECTURE & ENGINEERING PC	206457	255	A2	288,613	288,613	0	0	Y	52		
10/11/18	08/31/21	EYP ARCHITECTURE & ENGINEERING PC	205720	255	A2	2,250,000	2,250,000	447,629	447,629	Y	52		
05/02/18	03/01/19	GRAF & LEWENT ARCHITECTS LLP	202905	255	EC	171,932	171,932	0	0	Y	40		
07/24/18	12/31/18	JACOBS CIVIL CONSULTANTS INC.	203499	255	E	127,440	214,249	57,496	57,496	Y	29		
08/14/18	05/14/19	LEWIS ENGINEERING PC	204413	265	E	41,095	41,095	0	0	Y	28		
08/06/18	01/18/19	LIRO PROGRAM & CONSTRUCTION MANAGEME	204214	307	A2	1,364,031	1,364,031	643,530	643,530	Y	52		
08/21/18	01/31/20	MICHIELLI & WYETZNER ARCHITECTS	205139	255	B8	135,655	143,385	29,881	29,881	Y	40		
09/21/18	12/02/20	THINK ARCHITECTURE & DESIGN PLLC	204592	255	A2	108,364	108,364	0	0	Y	40		5
11/07/18	09/01/19	TODD RADER & AMY CREWS ARCHITECTURE	203631	255	C	72,436	72,436	8,505	8,505	Y	40	X	
10/30/18	03/31/23	TRUDEAU ARCHITECTS PLLC	205578	255	E	998,365	998,365	519,203	519,203	Y	28		
Total Awarded Professional Service Contracts						7,301,793	9,192,731	2,862,094	2,862,094				

Executive Summary - APPENDIX B
Awarded Construction ContractsProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
Construction Contracts													
08/06/18	02/28/20	A.B.C.D. CONSTRUCTION CORP.	205245	600	A1	3,199,999	3,199,999	355,167	355,167	Y	28		11
04/04/18	12/15/19	AAA WINDOWS & DOORS CORP	203295	600	A1	4,335,000	4,335,000	433,704	433,704	Y	28		
05/11/18	04/01/19	AERO PLUMBING & HEATING CO INC	203935	805	A1	474,447	474,447	86,223	86,223	Y	28		2
06/13/18	03/25/19	AFL CONSTRUCTION CO., INC.	204491	600	A1	2,925,500	2,925,500	1,248,881	1,248,881	Y	40	X	5
07/02/18	03/18/19	AFL CONSTRUCTION CO., INC.	204713	600	A1	2,787,000	2,787,000	401,239	401,239	Y	40	X	5
09/14/18	11/30/18	AMG DEMOLITION, INC.	205773	600	A1	1,298,000	1,310,424	181,256	181,256	Y	40	X	2
04/13/18	08/31/20	ARMSTRONG ROOFING CORP	203433	600	A1	10,245,220	10,245,220	1,499,895	1,499,895	Y	40		10
08/06/18	06/21/19	ASTIVIDA CONSTRUCTION INC	205225	600	A1	2,123,139	2,123,138	328,165	328,165	Y	41		11
09/19/18	03/02/20	AWL INDUSTRIES, INC.	205821	600	A1	14,542,000	14,542,000	712,091	712,091	Y	40		10
02/05/19	07/31/20	BRG CORPORATION	207649	600	A1	1,555,700	1,555,700	0	0	Y	52		5
09/19/18	10/31/18	CFI CONTRACTING, INC.	205882	500	A1	219,000	219,000	159,942	159,942	Y	28	X	1
02/11/19	12/28/19	CONTROL TECHNOLOGIES INC	205124	904	A1E	1,354,644	1,354,644	0	0	Y	28		
07/27/18	11/30/18	DALRYMPLE GRAVEL & CONTRACTING CO., INC	205140	500	A1	742,000	753,676	715,992	715,992	Y	28		3
04/18/18	08/17/18	DEBRINO CAULKING ASSOC, INC.	203516	600	A1	954,838	910,720	910,720	910,720	Y	52		2
03/21/19	08/01/19	DEWALD ROOFING CO., INC.	208253	600	A1	583,777	583,777	0	0	Y	28		10
08/14/18	05/15/19	DIGESARE MECHANICAL, INC.	205405	804	A1	1,533,600	1,530,243	492,798	492,798	Y	28		8
10/31/18	12/31/18	EAGLE 1 MECHANICAL, INC.	206502	600	A1	2,177,907	2,177,907	1,062,822	1,062,822	Y	41		
06/05/18	05/31/19	ECOSYSTEM/LIRO ENERGY GROUP II JV	201265	266	A1	5,185,368	5,185,368	543,013	543,013	Y	41		
04/04/18	11/01/18	ELMER W. DAVIS, INC.	203227	600	A1	1,887,000	1,813,121	1,562,377	1,562,377	Y	28		7
04/16/18	10/31/18	ELMER W. DAVIS, INC.	203507	600	A1	3,588,514	3,643,513	3,643,513	3,643,513	Y	28		3
05/11/18	04/01/19	FANSHAWE INC. DBA ROCKLAND ELECTRIC	203937	700	A1	374,000	392,071	65,645	65,645	Y	28		9
10/03/18	03/30/19	FANSHAWE INC. DBA ROCKLAND ELECTRIC	206031	700	A1	748,600	772,313	337,028	337,028	Y	28		2
12/31/18	05/31/19	FIDELIS CONTRACTING, INC.	207237	600	A1	683,000	683,000	0	0	Y	40	X	4
01/23/19	09/30/20	FIVE STAR CONTRACTING COMPANIES INC.	207516	600	A1	3,500,000	3,500,000	0	0	Y	40	X	1
07/24/18	11/15/18	FRANK J. MARIANACCI, INC.	205090	500	A1	270,000	297,971	283,072	283,072	Y	28		5
03/27/19	08/19/20	FREY ELECTRIC CONSTRUCTION CO. INC.	208369	700	A1	165,000	165,000	0	0	Y	28		1
06/11/18	06/29/19	GENESYS ENGINEERING P.C.	203970	266	A1	163,231	345,711	163,230	163,230	Y	40		
09/18/18	12/03/19	GENESYS ENGINEERING P.C.	203340	266	A1	12,307,065	12,307,065	106,066	106,066	Y	40		
07/27/18	05/15/19	GEORGE J. MARTIN & SON INC.	205141	700	A1	271,420	271,420	68,518	68,518	Y	28		2
10/19/18	07/31/19	GRYPHON CONSTRUCTION INC.	206323	600	A1	1,675,400	1,675,400	368,110	368,110	Y	40	X	6
09/18/18	12/31/18	G-SYSTEMS, INC.	205150	700	A1E	79,488	79,488	75,513	75,513	Y	40		
12/04/18	05/31/19	HEWITT YOUNG ELECTRIC, LLC	206944	700	A1	413,314	413,314	0	0	Y	28		3
12/03/18	07/03/20	HUEBER-BREUER CONSTRUCTION CO., INC.	206926	600	A2	27,763,747	27,763,747	1,006,568	1,006,568	Y	52		3
06/14/18	12/28/20	INFINITY CONTRACTING SERVICES CORP	204529	600	A1	13,816,000	13,999,906	2,599,663	2,599,663	Y	40	X	11
02/21/19	07/31/19	J & B INSTALLATIONS, INC.	207841	600	A1	441,800	441,800	0	0	Y	52		2
08/02/18	12/31/18	J & B INSTALLATIONS, INC.	205228	600	A1	360,175	373,262	339,791	339,791	Y	28		3

Executive Summary - APPENDIX B
Awarded Construction Contracts

Procurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/17/18	09/20/19	J.E. SHEEHAN CONTRACTING CORPORATION	203462	600	A1	2,694,999	2,810,312	1,872,514	1,872,514	Y	28		11
04/04/18	08/03/18	JAVEN CONSTRUCTION CO., INC.	203290	600	A1	2,229,000	2,282,741	2,106,625	2,106,625	Y	52		3
04/04/18	08/03/18	JAVEN CONSTRUCTION CO., INC.	203293	600	A1	145,650	162,629	162,629	162,629	Y	52		4
11/21/18	12/31/20	JEMCO ELECTRICAL CONTRACTORS, INC.	206767	600	A1	5,277,500	5,277,500	0	0	Y	40		4
06/11/18	04/01/19	JOHN W. DANFORTH COMPANY	204486	804	A1	1,251,500	1,251,500	424,306	424,306	Y	28		2
02/11/19	04/08/19	KIMCO GROUP INC	207712	600	A1	366,411	366,411	0	0	Y	28	X	2
07/26/18	12/21/18	KIRCHER CONSTRUCTION INC.	205130	500	A1	237,200	253,516	223,876	223,876	Y	28		2
07/24/18	12/31/18	KUITEMS CONSTRUCTION INC.	205081	600	A1	606,169	645,724	611,592	611,592	Y	52		2
09/10/18	12/31/18	LINDA HOLDING CORP.	205734	500	A1	233,700	233,700	219,640	219,640	Y	28		3
05/01/18	07/19/19	LIRO PROGRAM & CONSTRUCTION MANAGEME	203408	307	A2	10,843,275	10,917,643	5,236,405	5,236,405	Y	52		
04/04/18	09/04/18	M & J ELECTRICAL CONTRACTORS CORP.	203221	600	A1	680,000	774,686	733,861	733,861	Y	40		9
10/10/18	04/12/19	MAEDA CONSTRUCTION, INC.	206147	600	A1	196,755	553,610	22,093	22,093	Y	28	X	1
10/24/18	11/30/18	MARFI CONTRACTING CORP.	206383	600	A1	404,000	404,000	211,014	211,014	Y	40	X	8
03/11/19	04/30/19	MICHAEL KOST DBA FAIRFIELD REFRIGERATIO	208058	600	A1	114,999	114,999	0	0	Y	28		4
03/11/19	04/29/19	MICHAEL KOST DBA FAIRFIELD REFRIGERATIO	208059	600	A1	134,999	134,999	0	0	Y	28		4
07/02/18	10/31/18	MID-STATE INDUSTRIES, LTD.	204743	600	A1	1,260,000	1,260,000	1,181,500	1,181,500	Y	01		4
12/04/18	07/28/19	MILCON CONSTRUCTION CORPORATION	206917	300	A1	1,206,000	1,206,000	55,996	55,996	Y	28		19
04/11/18	08/03/18	MORRIS MASONRY RESTORATION LLC	203404	600	A1	470,990	526,016	499,715	499,715	Y	52		5
03/27/19	05/29/20	MURNANE BUILDING CONTRACTORS INC	208368	600	A1	13,845,000	13,845,000	0	0	Y	52		2
04/13/18	06/17/19	MURNANE BUILDING CONTRACTORS INC	203437	600	A1	14,784,000	16,180,831	6,452,017	6,452,017	Y	52		2
08/14/18	08/30/19	NEW STYLE CONTRACTORS INC	205394	600	A1	4,074,000	4,134,136	1,200,949	1,200,949	Y	40		10
12/18/18	01/31/21	NEW STYLE CONTRACTORS INC	207160	600	A1	10,824,000	10,824,000	0	0	Y	41		8
05/23/18	08/02/19	NIRAM, INC.	204142	600	A1	7,333,000	7,440,392	3,859,988	3,859,988	Y	52		2
07/27/18	11/07/18	NN CONSTRUCTION INC	205001	600	A1	930,000	930,000	276,945	276,945	Y	40		4
05/11/18	04/01/19	NURZIA CONSTRUCTION CORPORATION	203932	600	A1	4,330,044	4,333,682	2,485,094	2,485,094	Y	28		8
01/11/19	05/31/19	NY ASPHALT INC	207355	600	A1	405,000	405,000	0	0	Y	28		8
03/05/19	05/31/19	NY ASPHALT INC	207982	600	A1	1,188,000	1,188,000	0	0	Y	28		3
11/21/18	12/31/18	O'BRIEN & GERE/DEWBERRY JOINT VENTURE	204606	266	A1	2,387,518	2,387,518	20,369	20,369	Y	41		
04/12/18	05/01/19	OLYMPIC ELECTRIC OF THE HUDSON VALLEY	203434	700	A1	40,634	179,890	7,505	7,505	Y	28		3
04/12/18	02/01/19	ORAM CONTRACTING LLC	203440	800	A1	56,800	56,800	0	0	Y	28		1
03/21/19	07/31/19	PATTERSON-STEVENS, INC.	208259	600	A1	478,000	478,000	0	0	Y	52		1
05/01/18	01/31/19	POWER AND CONSTRUCTION GROUP, INC.	203745	700	A1	484,965	512,430	378,764	378,764	Y	28		4
01/11/19	09/19/19	RJ GREEN CONSTRUCTION CORPORATION	207350	600	A1	3,895,000	3,895,000	0	0	Y	40	X	2
07/16/18	10/16/18	S&L ROOFING & SHEETMETAL, INC.	204969	600	A1	602,000	602,000	570,000	570,000	Y	28		4
09/21/18	06/25/20	SANDEEP SINGH DBA J & N CONSTRUCTION	205890	600	A1	8,248,099	8,248,099	316,219	316,219	Y	41		3
04/06/18	07/31/20	SAVARINO COMPANIES LLC	203274	600	A1	13,695,000	14,252,381	3,953,093	3,953,093	Y	52		4
06/01/18	10/31/18	SCOTT LAWN YARD INC.	204324	500	A1	1,197,000	1,236,028	1,129,626	1,129,626	Y	52	X	3
02/15/19	09/27/19	SESSLER ENVIRONMENTAL SERVICES, LLC	207787	600	A1	992,000	992,000	0	0	Y	28		5

Executive Summary - APPENDIX B
Awarded Construction Contracts

Procurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
12/12/18	06/01/19	SIEGRIST & SONS CONSTRUCTION INC	207011	805	A1	61,066	358,047	0	0	Y	28		2
12/12/18	03/31/19	SIEGRIST & SONS CONSTRUCTION INC	207150	600	A	129,787	1,286,077	0	0	Y	28		3
09/06/18	12/31/18	SIEMENS INDUSTRY INC	204349	700	A1E	1,040,590	1,040,590	0	0	Y	28		
09/25/18	12/31/18	SIEMENS INDUSTRY INC	204348	700	A1E	1,347,514	1,347,514	268,090	268,090	Y	28		
10/02/18	12/31/18	SIEMENS INDUSTRY INC	204958	700	A1E	158,000	158,000	143,955	143,955	Y	52		
09/14/18	09/30/19	SIERRA MECHANICAL CONTRACTING INC.	205771	804	A1	788,786	788,786	516,308	516,308	Y	28	X	9
05/01/18	08/01/18	SL ASSOCIATES OF ROCHESTER INC DBA	203753	600	E	258,893	260,658	244,273	244,273	Y	52		
03/01/19	12/31/19	SRR HOLDINGS LLC	207899	600	A1	619,000	619,000	0	0	Y	40		
03/01/19	12/31/19	SRR HOLDINGS LLC	207901	600	A1	780,786	780,786	0	0	Y	40		7
04/20/18	12/28/18	SRR HOLDINGS LLC	203154	600	A1	814,786	1,050,428	852,050	852,050	Y	40		13
04/20/18	11/29/18	SRR HOLDINGS LLC	203255	600	A1	614,514	719,951	672,663	672,663	Y	40		10
05/07/18	08/01/18	STEVE GENERAL CONTRACTOR, INC.	203813	600	A1	1,160,000	1,160,000	1,090,125	1,090,125	Y	52	X	1
04/04/18	12/31/18	UNITED FORCE CONSTRUCTION CORP.	203204	600	A1	1,774,000	1,918,805	1,701,878	1,701,878	Y	41		12
03/18/19	08/02/19	WEAVER METAL & ROOFING INC.	208160	600	A1	1,637,000	1,637,000	0	0	Y	52		5
07/25/18	09/30/20	WEYDMAN ELECTRIC, INC.	205095	700	A1	617,400	617,400	71,572	71,572	Y	28	X	2
04/13/18	08/17/18	WILKINS MECHANICAL INC.	203456	600	A1	773,000	877,554	830,739	830,739	Y	52	X	5
02/05/19	07/31/19	WINDOW SPECIALIST INC.	207646	600	A1	655,000	655,000	0	0	Y	52		2
02/13/19	07/31/19	WU & ASSOCIATES, INC.	207754	600	A1	1,002,000	1,002,000	0	0	Y	52		2
Total Awarded Construction Contracts						257,120,222	262,726,634	60,354,990	60,354,990				

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
Purchase Orders (Construction)													
02/24/19	02/24/19	A M P INSTRUMENTS LTD	207873	12099	A1	5,120	5,120	0	0	N	28		1
10/17/18	10/17/18	ABM-USA INC	206285	12099	A1	5,075	5,075	5,075	5,075	N	40		1
02/22/19	02/22/19	ACCREDITED LOCK SUPPLY CO.	207861	34401	A1	14,629	14,630	0	0	N	52		2
09/05/18	10/11/18	ADORAMA INC.	205704	12099	A1	21,821	21,814	21,814	21,814	N	40		3
10/04/18	10/04/18	ADORAMA INC.	206073	12099	A1	9,778	9,778	9,778	9,778	N	40		1
06/27/18	06/27/18	ADVANTAGE SPORT & FITNESS INC	204704	30200	B1	29,386	29,386	29,386	29,386	N	52		1
08/28/18	08/28/18	AGATI INC.	205617	20915	B1	5,034	5,034	5,034	5,034	N	41		1
10/16/18	11/20/18	AGILANT SOLUTIONS INC DBA ASI SYSTEM	206248	75502	B1	10,776	10,776	0	0	N	41	X	1
01/15/19	03/15/19	AGILENT TECHNOLOGIES INC.	207416	12099	B1	9,061	9,061	0	0	N	40		1
03/13/19	03/13/19	ALA SCIENTIFIC INSTRUMENTS	208130	12099	E	27,438	27,438	0	0	N	28		1
08/28/18	08/28/18	ALCO SALES & SERVICE CO	205607	39104A	A1	5,853	6,410	6,410	6,410	N	28		1
03/12/19	03/29/19	ALIANZA SERVICES LLC	208075	20915	A1	76,723	76,394	0	0	Y	40	X	
03/21/19	09/01/19	ALIANZA SERVICES LLC	208251	35101A	A1	6,464	6,464	0	0	Y	28	X	1
03/21/19	09/01/19	ALIANZA SERVICES LLC	208270	21501	A1	16,119	16,443	0	0	Y	28	X	3
04/26/18	07/09/18	ALL A BOARD, INC.	203639	21501	A1	6,350	6,349	6,349	6,349	N	52		1
06/04/18	06/08/18	ALL A BOARD, INC.	204374	21501	A1	9,992	9,992	9,992	9,992	N	52		1
06/15/18	07/16/18	ALL A BOARD, INC.	204548	21501	A1	7,328	7,328	7,328	7,328	N	52		1
01/11/19	01/11/19	ALL AROUND ACCESS LLC	207384	43200	A1	98,436	98,436	98,436	98,436	N	40		
04/13/18	04/13/18	ALLSEATING CORPORATION	203461	20915	B1	5,973	5,973	5,973	5,973	N	01		1
04/18/18	05/15/18	ALLSEATING CORPORATION	203545	20915	B1	20,834	20,834	20,834	20,834	N	28		1
04/27/18	06/04/18	AMERICAN HOTEL REGISTER COMPANY	203648	21501	C	265,800	265,800	265,800	265,800	N	52		1
06/18/18	06/18/18	AMERICAN HOTEL REGISTER COMPANY	204556	24400	A1	5,289	5,289	5,288	5,288	N	52		1
06/18/18	06/18/18	AMERICAN HOTEL REGISTER COMPANY	204557	21501	A1	7,366	7,365	7,365	7,365	N	52		1
09/18/18	09/18/18	ANASAZI INSTRUMENTS, INC.	205853	12099	A1	9,300	6,800	6,800	6,800	N	40		1
05/29/18	06/01/18	ANIXTER INC.	204212	77503	C	10,958	10,958	10,957	10,957	N	52		1
08/09/18	08/09/18	APPLE INC.	205370	22932	C	81,576	81,576	81,576	81,576	N	40		1
09/24/18	09/25/18	APPLE INC.	205950	22932	C	48,999	48,999	48,998	48,998	N	40		1
11/02/18	12/19/18	APPLE INC.	206534	12099	C	17,387	21,437	21,437	21,437	N	40		1
11/27/18	11/27/18	APPLE INC.	206841	12099	C	256,684	256,684	256,684	256,684	N	40		1
05/24/18	07/30/18	ARC-COM FABRICS INC.	204178	20700A	C	14,502	16,219	16,219	16,219	Y	53		1
09/13/18	11/05/18	ARC-COM FABRICS INC.	205768	21501	A1	5,745	6,433	6,433	6,433	N	52		1
04/30/18	07/16/18	ARCHITECTURAL SIGN GROUP INC	203690	21501	A1	5,872	5,872	5,872	5,872	Y	53	X	1
08/07/18	08/07/18	ARTLINE WHOLESALERS, INC.	205313	35720	A1	5,994	5,994	5,994	5,994	N	52	X	1
11/07/18	11/20/18	ATS COMMERCIAL GROUP LLC DBA ATS	206611	31606	A1	6,948	6,949	6,948	6,948	N	40		1
04/05/18	05/15/18	AUDIO VIDEO CORP.	203316	38200	A1	10,031	10,271	10,271	10,271	N	50		2
05/16/18	06/01/18	AUDIO VIDEO CORP.	204026	38200	B1	17,038	17,038	17,038	17,038	N	55		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
05/16/18	05/16/18	AUDIO VIDEO CORP.	204027	38200	B2	11,301	11,302	11,301	11,301	N	55		1
05/16/18	05/16/18	AUDIO VIDEO CORP.	204032	38200	A1	5,061	5,061	5,061	5,061	N	55		1
05/25/18	05/25/18	AUDIO VIDEO CORP.	204185	38200	B1	21,748	21,748	21,747	21,747	N	55		1
06/01/18	06/01/18	AUDIO VIDEO CORP.	204332	38200	B1	5,313	5,314	5,312	5,312	N	55		1
06/14/18	06/14/18	AUDIO VIDEO CORP.	204542	38200	B2	11,701	11,701	11,701	11,701	N	55		1
06/15/18	06/15/18	AUDIO VIDEO CORP.	204549	38200	B2	22,680	22,680	22,679	22,679	N	55		1
08/02/18	08/02/18	AUDIO VIDEO CORP.	205220	38200	B1	6,838	6,840	6,837	6,837	N	55		1
08/02/18	08/02/18	AUDIO VIDEO CORP.	205222	38200	B1	5,166	5,166	5,166	5,166	N	55		1
06/12/18	06/12/18	AUROMA TECHNOLOGIES CO LLC DBA ACCESS	204509	12099	C	23,722	23,722	23,575	23,575	N	40		1
03/19/19	03/19/19	B&H FOTO & ELECTRONICS CORP DBA B&H	208223	38200	A1	10,467	10,468	0	0	N	40		2
10/16/18	04/09/19	B&H FOTO & ELECTRONICS CORP DBA B&H	206242	12099	A1	8,971	9,048	8,518	8,518	N	40		1
10/16/18	10/16/18	B&H FOTO & ELECTRONICS CORP DBA B&H	206246	12099	C	27,261	27,263	27,261	27,261	N	40		1
11/01/18	11/20/18	B&H FOTO & ELECTRONICS CORP DBA B&H	206532	85120	A1	31,097	31,098	31,097	31,097	N	40		3
12/27/18	03/21/19	B&H FOTO & ELECTRONICS CORP DBA B&H	207222	12099	A1	28,100	28,700	28,699	28,699	N	40		3
06/25/18	06/25/18	BALDWIN SERVICES GROUP LTD INC DBA	204653	43201	A1	32,645	33,590	33,589	33,589	N	55		3
02/26/19	02/26/19	BARJAN MANUFACTURING LTD.	207890	24400	A1	8,190	8,190	0	0	N	40		1
04/20/18	04/20/18	BAY INSTRUMENTS LLC	203578	12099	C	49,000	49,000	49,000	49,000	N	40		1
09/05/18	09/05/18	BE EQUIPMENT INC	205698	43200	A1	39,554	40,269	0	0	N	40		3
03/25/19	04/10/19	BEAMMED INC	208335	12009	A1	14,925	14,925	0	0	N	40		2
08/01/18	08/01/18	BECKMAN COULTER, INC.	205194	12099	C	54,779	54,779	54,779	54,779	N	40		1
12/21/18	12/21/18	BECTON, DICKINSON & COMPANY	207200	12099	A1	5,000	5,000	0	0	N	40		1
11/08/18	11/08/18	BERTEC CORPORATION	206624	12099	C	11,443	11,443	0	0	N	40		1
01/30/19	01/30/19	BIG APPLE SIGN CORP DBA BIG APPLE VISUAL	207583	38600	A1	6,045	6,045	0	0	Y	40	X	1
11/28/18	11/28/18	BIOPAC SYSTEMS, INC.	206865	12099	A1	7,635	7,635	7,635	7,635	N	40		1
10/19/18	02/20/19	BIO-RAD LABORATORIES INC	206344	12099	A1	22,095	22,116	0	0	N	40		3
11/07/18	11/14/18	BIO-RAD LABORATORIES INC	206609	12034	A1	9,934	9,933	9,933	9,933	N	40		1
09/20/18	09/20/18	BIOTAGE LLC	205893	12099	C	28,851	28,851	28,850	28,850	N	40		1
10/09/18	10/09/18	BLACKROCK MICROSYSTEMS LLC	206119	12099	C	68,637	68,637	68,637	68,637	N	40		1
03/20/19	03/20/19	BLAKE GROUP HOLDINGS INC DBA BLAKE	208246	42800	A1	9,300	9,300	0	0	N	21		1
04/26/18	07/09/18	BLOCKHOUSE CO., INC.	203642	21501	B1	5,630	5,629	5,629	5,629	N	52		1
05/21/18	07/16/18	BLOCKHOUSE CO., INC.	204114	21501	B1	17,903	17,903	17,903	17,903	N	52		1
06/29/18	08/27/18	BLOCKHOUSE CO., INC.	204740	21501	B1	15,426	15,426	15,425	15,425	Y	52		1
11/27/18	09/16/19	BORROUGHS CORPORATION	206834	20915	B1	32,181	30,594	0	0	N	28		1
05/08/18	05/08/18	BOSS LASER LLC	203838	38746	A1	14,086	14,086	14,085	14,085	N	40		2
05/16/18	05/16/18	BR JOHNSON LLC	204011	38789	A1	5,699	5,699	5,699	5,699	Y	52		1
01/29/19	02/06/19	BRAIN VISION LLC	207566	12099	C	17,924	17,822	0	0	N	40		1
04/28/18	07/30/18	BRETFORD MANUFACTURING INC.	203664	11602	B1	11,288	11,038	11,037	11,037	N	28		1
12/11/18	12/11/18	BROOKHAVEN INSTRUMENTS CORPORATION	207047	12099	A1	34,992	34,992	34,992	34,992	Y	40		3

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
03/12/19	03/20/19	BRUKER SCIENTIFIC LLC	208072	12099	C	275,630	275,631	0	0	N	40		1
06/06/18	06/06/18	BUEHLER A DIVISION OF ILLINOIS TOOL	204427	12099	A1	12,513	12,513	12,513	12,513	N	55		2
11/08/18	11/08/18	BURNICHE PIPING INC D/B/A BPI PIPING INC	206619	91010	A1	8,188	8,188	0	0	Y	28		1
08/07/18	08/07/18	CARL ZEISS MICROSCOPY LLC	205329	12099	A1	6,279	6,279	6,279	6,279	N	40		1
08/17/18	08/17/18	CARL ZEISS MICROSCOPY LLC	205469	12099	C	26,550	26,550	26,549	26,549	N	40		1
09/18/18	09/18/18	CARL ZEISS MICROSCOPY LLC	205856	12099	C	29,274	29,274	0	0	N	40		1
06/08/18	06/08/18	CARLOS E COELHO DBA CARLOS E COELHO	204483	38300	A1	8,800	8,800	8,800	8,800	N	40		1
01/08/19	01/08/19	CDW LLC DBA CDW GOVERNMENT	207328	22931	A1	173,276	173,276	0	0	N	41		
08/23/18	08/23/18	CEM HOLDINGS CORPORATION DBA CEM	205572	12099	C	38,660	38,660	38,660	38,660	N	40		1
08/07/18	08/07/18	CHALFANT SEWING FABRICATORS INC	205328	43200	A1	8,913	15,010	11,809	11,809	N	40		1
12/19/18	09/16/19	CLARIDGE PRODUCTS & EQUIPMENT INC	207175	20915	A1	25,676	25,676	0	0	N	28		3
12/19/18	09/16/19	CLARIDGE PRODUCTS & EQUIPMENT INC	207177	20915	A1	49,683	49,683	0	0	N	28		3
01/10/19	01/10/19	CLARUS GLASSBOARDS LLC	207369	38789	B1	8,239	8,239	0	0	N	52		1
12/04/18	12/04/18	CLARUS GLASSBOARDS LLC	206960	38789	B1	5,150	5,150	5,149	5,149	N	52		1
03/01/19	03/01/19	CNY ELEVATOR INSPECTIONS LLC	207935	71004	A1	9,000	9,000	2,250	2,250	Y	52		1
06/26/18	06/26/18	COHERENT NA INC	204674	12099	C	20,000	20,000	20,000	20,000	N	40		1
07/18/18	07/18/18	COHERENT, INC.	205016	12099	A1	261,746	261,746	184,615	184,615	N	40		
07/18/18	07/18/18	COHERENT, INC.	205018	12099	A1	133,591	133,591	94,816	94,816	N	40		
12/18/18	12/18/18	COHERENT, INC.	207164	12099	C	336,681	336,681	0	0	N	40		1
11/08/18	11/09/18	COMMUNITY PRODUCTS LLC D/B/A COMMUNIT	206645	27000	B1	44,290	40,125	0	0	Y	40		1
11/21/18	09/16/19	COMPLETE OFFICE PRODUCTS INC	206788	20915	B1	48,704	48,704	0	0	N	28		1
04/27/18	06/01/18	COMPULINK TECHNOLOGIES INC.	203647	75502	A1	5,300	5,300	5,300	5,300	N	55	X	1
07/30/18	07/30/18	COMPULINK TECHNOLOGIES INC.	205159	79528	B1	2,510,525	2,510,526	2,510,524	2,510,524	N	41	X	1
09/07/18	09/07/18	COMPULINK TECHNOLOGIES INC.	205722	79528	B1	15,201	15,201	15,201	15,201	N	40	X	1
10/17/18	02/19/19	COMPULINK TECHNOLOGIES INC.	206289	60000	B1	278,240	313,781	162,275	162,275	N	32	X	1
05/02/18	05/02/18	CONVERGED TECHNOLOGY GROUP INC	203774	75318	B1	40,938	40,939	40,938	40,938	N	40		1
05/14/18	05/14/18	COOK MOVING SYSTEMS INC	203963	85000	B1	34,122	34,122	34,121	34,121	Y	52		1
09/28/18	09/28/18	CORPORATE COMPUTER SOLUTIONS, INC	206006	22424	B1	5,780	5,780	5,780	5,780	N	28	X	1
11/01/18	11/01/18	COVERBIND CORP	206513	50050	A1	7,659	7,659	7,659	7,659	N	40		1
10/16/18	10/19/18	COVERMASTER INC.	206254	30219	A1	28,904	28,904	28,903	28,903	Y	40		3
05/23/18	06/30/18	CUEVA CONTRACT INC D/B/A INTERIOR	204170	20915	B1	32,476	32,476	32,475	32,475	N	55	X	1
06/13/18	09/30/18	CUEVA CONTRACT INC D/B/A INTERIOR	204532	38600	A1	114,969	118,958	118,958	118,958	Y	28	X	
04/02/18	04/02/18	CURRENT DESIGNS INC	203239	12099	C	24,638	24,639	24,638	24,638	N	40		1
05/31/18	08/20/18	CYTEK BIOSCIENCES INC	204322	12099	C	16,652	16,653	16,652	16,652	N	40		1
05/08/18	05/08/18	DAVID EDWARD COMPANY LTD	203833	20915	B1	6,314	6,314	6,314	6,314	N	40		1
05/14/18	08/09/18	DAVID KOPF INSTRUMENTS	203974	12099	C	13,760	13,495	13,494	13,494	N	40		1
08/17/18	09/07/18	DELL FINANCIAL SERVICES LLC	205468	22940	B1	2,441,170	1,411,666	1,411,665	1,411,665	N	40		1
01/07/19	01/07/19	DELL MARKETING L.P.	207317	22932	B1	5,091	5,091	5,091	5,091	N	40		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
01/08/19	01/10/19	DELL MARKETING L.P.	207318	22932	B1	10,392	10,392	0	0	N	40		1
04/09/18	05/01/18	DELL MARKETING L.P.	203373	12099	B1	15,904	15,904	15,904	15,904	N	40		1
05/29/18	05/29/18	DELL MARKETING L.P.	204207	75302	B1	178,630	192,069	181,653	181,653	N	40		1
08/15/18	08/15/18	DELL MARKETING L.P.	205425	12099	B1	39,404	39,404	39,404	39,404	N	40		1
10/23/18	11/15/18	DELL MARKETING L.P.	206377	22932	B1	383,036	383,036	351,795	351,795	N	41		1
11/08/18	11/09/18	DELL MARKETING L.P.	206631	22932	B1	36,568	36,568	36,568	36,568	N	40		1
12/31/18	12/31/18	DELL MARKETING L.P.	207248	22932	B1	8,842	8,842	8,842	8,842	N	40		1
08/03/18	08/03/18	DERIVE TECHNOLOGIES LLC	205251	22932	A1	5,247	5,247	5,247	5,247	N	40	X	1
10/01/18	10/01/18	DERIVE TECHNOLOGIES LLC	206029	22424	B1	5,792	5,792	5,791	5,791	N	28	X	1
04/19/18	04/19/18	DESIGN SPECIALISTS INC. D/B/A CORPORATE	203562	24401	C	28,995	22,965	22,965	22,965	Y	52	X	1
05/29/18	06/01/18	DEXON COMPUTER INC	204209	77503	A1	29,050	29,050	29,050	29,050	N	52		3
05/09/18	05/09/18	DICE COMMUNICATIONS INC	203854	77530	B1	7,786	7,786	7,785	7,785	N	40	X	1
05/09/18	05/09/18	DICE COMMUNICATIONS INC	203856	77530	B1	27,251	27,251	27,250	27,250	N	40	X	1
04/28/18	04/23/19	DITTO SALES INC DBA VERSTEEL	203662	11602	B1	7,691	7,691	7,691	7,691	N	28		1
06/28/18	08/13/18	DOBMEIER JANITOR SUPPLY, INC.	204725	38789	A1	5,671	5,671	5,671	5,671	Y	52		1
12/27/18	06/17/19	DOBMEIER JANITOR SUPPLY, INC.	207223	38999	A1	5,932	5,932	0	0	Y	52		1
01/18/19	06/17/19	DOOR SPECIALTIES INC.	207500	85100	A1	6,322	6,322	0	0	Y	52		1
03/13/19	03/13/19	DORIC LENSES INC	208117	12099	E	22,795	22,795	0	0	N	28		1
11/01/18	11/01/18	DRS IMAGING SERVICES LLC	206523	79507	A1	9,050	9,050	9,050	9,050	N	40		1
01/08/19	01/16/19	DYNAMIC LABS INC	207325	38763	A1	14,938	14,938	0	0	N	40		2
12/27/18	12/27/18	DYNTEK SERVICES INC.	207231	77001	B1	6,660	6,660	6,660	6,660	N	41		1
09/18/18	09/19/18	ECLIPSE NETWORK SOLUTIONS LLC	205855	38789	A1	21,499	21,498	21,498	21,498	Y	52		3
04/27/18	04/27/18	EDGE ELECTRONICS INC	203646	21402	A1	6,789	6,789	6,788	6,788	N	55	X	1
03/05/19	03/05/19	EIA DATACOM INC.	207997	12009	B1	13,545	13,545	0	0	N	40		1
03/25/19	03/25/19	EIA DATACOM INC.	208309	12009	B1	7,740	7,740	0	0	Y	40		1
05/30/18	06/07/18	EIA DATACOM INC.	204232	77007	B1	5,805	5,805	0	0	N	40		1
01/02/19	01/09/19	ELEMENTAR AMERICAS INC	207260	12099	C	82,618	82,618	0	0	N	40		1
02/15/19	05/01/19	EM & N MARKETING INC DBA QUALITY OFFICE	207796	96010	A1	11,322	11,322	0	0	N	01	X	2
05/23/18	05/23/18	EM & N MARKETING INC DBA QUALITY OFFICE	204152	20915	B1	5,822	5,821	5,821	5,821	N	55	X	1
05/29/18	05/29/18	EM & N MARKETING INC DBA QUALITY OFFICE	204208	20915	B1	29,109	29,109	29,108	29,108	N	55	X	1
08/08/18	08/09/18	EM & N MARKETING INC DBA QUALITY OFFICE	205346	20915	B1	65,039	65,039	65,039	65,039	Y	52	X	1
11/21/18	09/16/19	EM & N MARKETING INC DBA QUALITY OFFICE	206790	20915	B1	18,031	18,031	0	0	Y	28	X	1
04/30/18	07/30/18	EMINENCE GROUP INC DBA COLECRAFT	203692	11602	B1	24,991	30,507	30,506	30,506	Y	28		1
07/06/18	08/06/18	EMINENCE GROUP INC DBA COLECRAFT	204830	20915	B1	20,812	20,812	20,811	20,811	Y	30		1
04/18/18	04/18/18	EMPIRE OFFICE INC.	203547	21501	B1	20,690	20,692	20,689	20,689	N	41		1
04/19/18	04/19/18	EMPIRE OFFICE INC.	203551	21501	A1	8,535	8,535	8,535	8,535	N	41		1
12/07/18	12/07/18	EMPIRE OFFICE INC.	207018	20915	C	13,290	13,290	0	0	Y	41		1
06/05/18	06/25/18	EPLUS TECHNOLOGY INC	204405	77503	B1	264,213	264,213	264,213	264,213	N	52		1

Executive Summary - APPENDIX C
Awarded Purchase Orders

Procurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/28/18	07/30/18	ERGONOM CORPORATION D/B/A ERG INTERNA	203660	11602	B1	20,691	20,692	20,691	20,691	N	28		1
05/18/18	05/18/18	ERGONOM CORPORATION D/B/A ERG INTERNA	204070	21501	B1	5,753	5,753	5,753	5,753	N	52		1
05/18/18	05/18/18	ERGONOM CORPORATION D/B/A ERG INTERNA	204073	21501	B1	12,096	12,096	12,095	12,095	N	52		1
10/04/18	10/04/18	ERGONOM CORPORATION D/B/A ERG INTERNA	206063	21501	B1	11,036	11,037	11,035	11,035	N	52		1
10/29/18	10/29/18	ERGONOM CORPORATION D/B/A ERG INTERNA	206452	21501	B1	8,068	8,068	8,068	8,068	N	52		1
10/29/18	10/29/18	ERGONOM CORPORATION D/B/A ERG INTERNA	206454	21501	A1	5,673	5,673	5,673	5,673	N	52		1
11/01/18	08/01/19	ERGONOM CORPORATION D/B/A ERG INTERNA	206509	21501	B1	71,632	71,634	0	0	N	52		1
11/16/18	11/16/18	ERGONOM CORPORATION D/B/A ERG INTERNA	206719	21501	B1	13,480	13,480	0	0	N	52		1
11/16/18	11/16/18	ERGONOM CORPORATION D/B/A ERG INTERNA	206720	21501	A1	9,825	9,825	0	0	N	52		1
11/30/18	11/30/18	ERGONOM CORPORATION D/B/A ERG INTERNA	206894	21501	B1	10,306	10,306	0	0	N	52		1
11/07/18	11/07/18	ETS-LINDGREN INC	206608	12099	C	284,400	284,400	0	0	N	40		1
04/26/18	05/01/18	EXEMPLIS LLC	203636	21501	B1	7,050	7,050	7,050	7,050	N	52		1
04/28/18	07/30/18	EXEMPLIS LLC	203655	11602	B1	44,151	43,312	43,311	43,311	N	28		1
10/16/18	10/16/18	EXXACT CORPORATION	206249	12099	C	23,914	23,914	23,914	23,914	N	40		1
01/14/19	01/14/19	EYECLICK INC	207398	24603	A1	28,950	28,950	0	0	N	40		3
06/01/18	06/01/18	FAIRWAY HOLDINGS INC DBA BERCO DESIGNS	204339	20915	B1	17,557	17,557	17,557	17,557	N	40		1
05/31/18	07/30/18	FALCON A DIVISION OF COMMERCIAL	204318	11602	B1	18,258	18,257	18,257	18,257	N	28		1
11/26/18	09/16/19	FALCON A DIVISION OF COMMERCIAL	206810	20915	B1	174,005	174,006	0	0	N	28		1
09/05/18	09/05/18	FIRE SECURITY AND SOUND SYSTEMS INC.	205700	34710	A1	6,760	6,760	0	0	Y	52		1
09/05/18	09/05/18	FIRE SECURITY AND SOUND SYSTEMS INC.	205701	95000	B1	137,025	137,024	0	0	Y	52		1
12/18/18	12/28/18	FIRE SECURITY AND SOUND SYSTEMS INC.	207172	38789	B1	39,910	39,910	0	0	Y	52		1
12/28/18	12/28/18	FIRE SECURITY AND SOUND SYSTEMS INC.	207239	38789	B1	38,248	38,248	0	0	Y	52		1
12/28/18	12/28/18	FIRE SECURITY AND SOUND SYSTEMS INC.	207243	38789	B1	37,718	37,718	0	0	Y	52		1
12/28/18	12/28/18	FIRE SECURITY AND SOUND SYSTEMS INC.	207244	38789	B1	33,851	33,851	0	0	Y	52		1
01/03/19	01/14/19	FISHER SCIENTIFIC COMPANY LLC	207265	12099	A1	14,500	14,500	0	0	N	40		2
01/09/19	04/08/19	FISHER SCIENTIFIC COMPANY LLC	207336	12099	C	15,182	15,182	0	0	N	40		1
02/05/19	02/05/19	FISHER SCIENTIFIC COMPANY LLC	207659	12099	A1	25,314	25,313	0	0	N	40		3
02/27/19	02/27/19	FISHER SCIENTIFIC COMPANY LLC	207902	12099	B1	15,189	15,189	0	0	N	40		1
02/28/19	03/08/19	FISHER SCIENTIFIC COMPANY LLC	207913	24204	A1	7,700	7,700	0	0	N	40		1
03/19/19	03/19/19	FISHER SCIENTIFIC COMPANY LLC	208224	12099	A1	15,710	15,710	0	0	N	40		3
03/20/19	03/20/19	FISHER SCIENTIFIC COMPANY LLC	208249	12099	B1	18,681	18,681	0	0	N	40		1
03/28/19	03/28/19	FISHER SCIENTIFIC COMPANY LLC	208409	12099	A1	9,746	9,746	0	0	N	40		1
03/28/19	03/28/19	FISHER SCIENTIFIC COMPANY LLC	208411	12099	B1	11,651	11,653	0	0	N	40		1
04/16/18	04/16/18	FISHER SCIENTIFIC COMPANY LLC	203469	12099	A1	7,026	7,026	7,026	7,026	N	40		1
05/23/18	05/23/18	FISHER SCIENTIFIC COMPANY LLC	204161	12099	A1	9,550	9,550	9,550	9,550	N	55		1
05/29/18	06/30/18	FISHER SCIENTIFIC COMPANY LLC	204199	12099	A1	12,384	12,384	12,060	12,060	N	40		2
06/14/18	06/14/18	FISHER SCIENTIFIC COMPANY LLC	204537	12099	A1	29,574	29,574	23,855	23,855	N	40		3
07/11/18	07/11/18	FISHER SCIENTIFIC COMPANY LLC	204856	12099	A1	6,089	6,089	6,088	6,088	N	40		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
07/11/18	07/11/18	FISHER SCIENTIFIC COMPANY LLC	204860	12099	B1	8,549	8,549	0	0	N	40		1
07/11/18	07/11/18	FISHER SCIENTIFIC COMPANY LLC	204861	12099	A1	11,499	11,499	0	0	N	40		2
07/17/18	07/17/18	FISHER SCIENTIFIC COMPANY LLC	204986	12099	A1	8,840	8,840	8,840	8,840	N	55		1
07/26/18	12/12/18	FISHER SCIENTIFIC COMPANY LLC	205133	12099	A1	6,945	6,917	0	0	N	40		1
09/11/18	09/11/18	FISHER SCIENTIFIC COMPANY LLC	205749	12099	A1	8,086	8,085	7,183	7,183	N	40		1
10/31/18	10/31/18	FISHER SCIENTIFIC COMPANY LLC	206494	12099	B1	16,796	16,796	16,796	16,796	N	40		1
12/11/18	02/01/19	FISHER SCIENTIFIC COMPANY LLC	207046	12099	A1	22,711	23,201	0	0	N	40		3
12/13/18	03/08/19	FISHER SCIENTIFIC COMPANY LLC	207141	24204	B1	5,659	5,659	0	0	N	40		1
12/27/18	01/29/19	FISHER SCIENTIFIC COMPANY LLC	207233	12099	B1	5,580	5,580	0	0	N	40		1
10/11/18	10/11/18	FLAGHOUSE INC	206176	20915	E	14,841	14,841	0	0	N	28		1
06/08/18	06/08/18	FLUTE CENTER OF NEW YORK LLC	204471	38300	A1	5,552	5,552	5,552	5,552	N	40		1
06/04/18	06/30/18	FM OFFICE EXPRESS INC DBA BUSINESS	204386	20915	E1	95,514	95,514	95,514	95,514	N	50	X	
02/06/19	02/06/19	FM OFFICE EXPRESS INC DBA FM OFFICE	207690	20915	A1	17,000	17,000	0	0	N	50	X	3
02/13/19	02/13/19	FM OFFICE EXPRESS INC DBA FM OFFICE	207752	20915	A1	233,920	233,920	0	0	N	40	X	
02/19/19	02/19/19	FM OFFICE EXPRESS INC DBA FM OFFICE	207818	27000	B1	9,213	9,214	0	0	N	40	X	1
02/27/19	02/27/19	FM OFFICE EXPRESS INC DBA FM OFFICE	207900	20915	A1	18,270	18,271	0	0	N	28	X	3
03/01/19	03/01/19	FM OFFICE EXPRESS INC DBA FM OFFICE	207926	20915	B1	7,727	7,728	0	0	N	28	X	1
03/21/19	08/01/19	FM OFFICE EXPRESS INC DBA FM OFFICE	208252	21804	A1	8,059	8,058	0	0	N	28	X	1
04/05/18	04/05/18	FM OFFICE EXPRESS INC DBA FM OFFICE	203312	20915	B1	169,810	169,810	169,810	169,810	N	50	X	1
04/27/18	04/27/18	FM OFFICE EXPRESS INC DBA FM OFFICE	203650	20915	B1	5,196	5,196	5,196	5,196	N	40	X	1
04/30/18	05/15/18	FM OFFICE EXPRESS INC DBA FM OFFICE	203669	20915	B1	431,726	431,726	431,725	431,725	N	50	X	1
04/30/18	04/30/18	FM OFFICE EXPRESS INC DBA FM OFFICE	203689	20915	B1	330,175	330,176	330,175	330,175	N	50	X	1
05/02/18	05/02/18	FM OFFICE EXPRESS INC DBA FM OFFICE	203773	20915	B1	134,412	134,415	134,412	134,412	N	50	X	1
06/13/18	06/13/18	FM OFFICE EXPRESS INC DBA FM OFFICE	204531	20915	B1	13,766	13,766	13,765	13,765	N	50	X	1
06/28/18	06/28/18	FM OFFICE EXPRESS INC DBA FM OFFICE	204710	20915	B1	43,706	43,706	43,706	43,706	N	50	X	1
06/28/18	06/28/18	FM OFFICE EXPRESS INC DBA FM OFFICE	204711	20915	B1	42,559	42,560	42,559	42,559	N	50	X	1
07/19/18	07/19/18	FM OFFICE EXPRESS INC DBA FM OFFICE	205059	43203	A1	16,800	16,800	16,800	16,800	N	55	X	3
08/02/18	10/10/18	FM OFFICE EXPRESS INC DBA FM OFFICE	205217	20915	B1	19,283	19,283	0	0	N	40	X	1
08/30/18	08/30/18	FM OFFICE EXPRESS INC DBA FM OFFICE	205644	20915	E	32,427	32,427	32,427	32,427	N	40	X	1
09/11/18	10/18/18	FM OFFICE EXPRESS INC DBA FM OFFICE	205745	27000	B1	96,818	101,065	101,063	101,063	N	40	X	1
09/17/18	09/18/18	FM OFFICE EXPRESS INC DBA FM OFFICE	205788	38789	A1	14,500	14,500	14,500	14,500	N	40	X	2
09/20/18	09/27/18	FM OFFICE EXPRESS INC DBA FM OFFICE	205894	27000	B1	117,292	117,290	0	0	N	40	X	1
10/12/18	10/15/18	FM OFFICE EXPRESS INC DBA FM OFFICE	206222	86090	A1	17,095	17,095	0	0	N	50	X	3
10/12/18	10/15/18	FM OFFICE EXPRESS INC DBA FM OFFICE	206224	27000	B1	114,293	114,303	0	0	N	50	X	1
11/08/18	11/08/18	FM OFFICE EXPRESS INC DBA FM OFFICE	206643	20915	A1	473,459	480,167	0	0	N	50	X	
11/20/18	11/20/18	FM OFFICE EXPRESS INC DBA FM OFFICE	206752	21508	B1	26,660	28,381	0	0	N	40	X	1
11/20/18	11/20/18	FM OFFICE EXPRESS INC DBA FM OFFICE	206756	21508	B1	13,800	15,520	0	0	N	40	X	1
06/18/18	07/30/18	FM OFFICE EXPRESS INC DBA MERKEL DONOH	204561	79013	B1	13,195	13,195	13,194	13,194	Y	52	X	1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
06/18/18	07/30/18	FM OFFICE EXPRESS INC DBA MERKEL DONOH	204563	79013	B1	7,921	7,921	7,921	7,921	Y	28	X	1
12/27/18	06/17/19	FM OFFICE EXPRESS INC DBA MERKEL DONOH	207227	35505	B1	6,351	6,351	0	0	Y	52	X	1
04/26/18	07/16/18	FOLIOT FURNITURE INC.	203634	21501	B1	132,720	132,721	132,720	132,720	N	52		1
04/30/18	07/16/18	FOLIOT FURNITURE INC.	203679	21501	B1	218,593	218,593	218,593	218,593	N	53		1
05/03/18	07/30/18	FOLIOT FURNITURE INC.	203789	21501	B1	107,382	107,382	107,382	107,382	N	52		1
05/21/18	05/21/18	FOLIOT FURNITURE INC.	204124	21501	B1	44,854	44,854	44,853	44,853	N	52		1
06/07/18	08/13/18	FOLIOT FURNITURE INC.	204456	21501	B1	32,380	32,379	32,379	32,379	N	52		1
06/07/18	08/20/18	FOLIOT FURNITURE INC.	204465	21501	B1	39,533	39,533	39,533	39,533	N	52		1
06/18/18	08/20/18	FOLIOT FURNITURE INC.	204566	21501	B1	33,716	33,715	33,715	33,715	N	52		1
06/19/18	08/13/18	FOLIOT FURNITURE INC.	204569	21501	B1	5,365	5,366	5,365	5,365	N	52		1
07/24/18	08/03/18	FOLIOT FURNITURE INC.	205091	21501	B1	5,964	6,684	6,684	6,684	N	52		1
07/24/18	08/20/18	FOLIOT FURNITURE INC.	205092	21501	A1	7,688	7,688	7,688	7,688	N	52		1
08/03/18	10/15/18	FOLIOT FURNITURE INC.	205243	21501	B1	6,469	6,469	6,468	6,468	N	52		1
08/03/18	08/27/18	FOLIOT FURNITURE INC.	205244	21501	A1	5,627	5,627	5,627	5,627	N	52		1
08/15/18	09/17/18	FOLIOT FURNITURE INC.	205423	21501	A1	6,076	6,076	6,076	6,076	N	52		1
09/13/18	09/13/18	FOLIOT FURNITURE INC.	205774	21501	B1	45,091	45,091	45,091	45,091	N	52		1
10/16/18	11/26/18	FOLIOT FURNITURE INC.	206252	21501	B1	56,043	56,043	0	0	N	52		1
10/17/18	10/18/18	FOLIOT FURNITURE INC.	206293	21501	B1	74,234	61,734	61,733	61,733	N	52		1
11/15/18	07/29/19	FOLIOT FURNITURE INC.	206715	21501	B1	221,216	235,964	0	0	N	52		1
12/26/18	12/26/18	FOLIOT FURNITURE INC.	207211	21501	C	20,942	20,942	20,942	20,942	N	52		1
08/13/18	09/30/18	FOLLETT LLC	205400	10132	A1	7,782	7,860	7,860	7,860	N	28		1
01/29/19	01/29/19	FRANK P. LANGLEY CO., INC.	207573	38789	A1	7,160	7,160	0	0	N	52		1
07/19/18	07/19/18	FREDERIC H WEINER INC DBA WEINER MUSIC	205060	38300	A1	6,698	6,698	6,698	6,698	N	40		1
01/23/19	01/29/19	GE HEALTHCARE BIO-SCIENCES CORP	207539	12099	A1	43,512	43,510	0	0	N	40		3
09/28/18	09/28/18	GE HEALTHCARE BIO-SCIENCES CORP	206007	12099	A1	34,274	34,274	34,273	34,273	N	40		3
02/19/19	03/20/19	GENEVA SCIENTIFIC LLC	207798	12099	A1	35,890	35,890	0	0	N	40		3
12/14/18	12/14/18	GENEVA SCIENTIFIC LLC	207145	12099	A1	38,080	38,080	0	0	N	40		3
07/03/18	07/03/18	GEOMETRICS INC	204754	12099	C	24,600	24,600	24,600	24,600	N	40		1
08/22/18	08/22/18	GILSON, INC.	205543	12099	A1	7,410	7,410	7,410	7,410	N	40		1
03/18/19	08/01/19	GLOBAL MED INDUSTRIES LLC DBA	208168	10132	B1	8,984	8,984	0	0	N	28		1
03/05/19	03/05/19	GOVERNMENT SCIENTIFIC SOURCE, INC.	207992	12099	E	44,363	44,363	0	0	N	28		1
05/09/18	06/04/18	GP LAND & CARPET CORP DBA GP FLOORING	203873	92070	C	5,746	6,280	6,279	6,279	N	40	X	1
11/13/18	11/13/18	GP LAND & CARPET CORP DBA GP FLOORING	206666	92070	B1	11,275	11,275	11,275	11,275	N	40	X	1
08/22/18	10/11/18	GRAFTON DATA SYSTEMS INC D/B/A GDS	205561	38600	A1	28,192	29,980	29,978	29,978	Y	28		3
03/20/19	03/20/19	GRASSLAND EQUIPMENT & IRRIGATION CORP	208235	85050	B1	14,319	14,318	0	0	N	52		1
03/01/19	03/01/19	GRAYBAR ELECTRIC CO. INC.	207920	77007	A1	21,120	21,118	0	0	N	01		3
11/21/18	11/21/18	GRAYBAR ELECTRIC CO. INC.	206791	77007	A1	4,027	5,902	5,902	5,902	N	41		1
11/21/18	11/21/18	GRAYBAR ELECTRIC CO. INC.	206794	77007	A1	5,481	5,480	5,480	5,480	N	41		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
11/21/18	11/21/18	GRAYBAR ELECTRIC CO. INC.	206795	77007	A1	20,165	20,166	20,165	20,165	N	41		3
06/08/18	10/11/18	GRIZZLY INDUSTRIAL INC	204477	38789	A1	53,520	41,130	41,130	41,130	N	55		
06/11/18	06/11/18	GRIZZLY INDUSTRIAL INC	204488	43201	A1	33,040	33,040	33,040	33,040	N	55		3
03/20/19	08/01/19	G-TEL ENTERPRISES INC DBA PAYPHONE.COM	208241	60000	A1	3,414	5,301	0	0	N	28		1
11/27/18	12/03/18	HACH COMPANY	206836	12099	B1	49,548	49,548	49,548	49,548	N	40		1
02/14/19	02/19/19	HAIER US APPLIANCE SOLUTIONS INC DBA	207769	25200	A1	14,895	14,895	14,895	14,895	N	52		2
08/17/18	09/06/18	HAIER US APPLIANCE SOLUTIONS INC DBA	205464	25200	A1	9,660	9,660	9,660	9,660	N	52		1
08/17/18	09/05/18	HAIER US APPLIANCE SOLUTIONS INC DBA	205465	25200	A1	7,080	7,080	7,080	7,080	N	52		1
08/29/18	08/29/18	HAIER US APPLIANCE SOLUTIONS INC DBA	205631	24100	A1	10,680	10,680	10,680	10,680	N	53		2
09/17/18	09/17/18	HAIER US APPLIANCE SOLUTIONS INC DBA	205793	25200	A1	27,330	27,330	27,330	27,330	N	53		3
10/02/18	10/02/18	HAIER US APPLIANCE SOLUTIONS INC DBA	206042	25200	A1	10,605	10,605	10,605	10,605	N	52		2
11/09/18	11/09/18	HAIER US APPLIANCE SOLUTIONS INC DBA	206649	25200	A1	7,080	7,080	7,080	7,080	N	52		1
10/22/18	10/22/18	HANCOCK AND MOORE D/B/A CABOT WRENN	206356	21501	B1	51,200	51,199	0	0	N	52		1
01/29/19	01/31/19	HANDI PRODUCTS INC DBA HANDI RAMP	207575	75700	A1	8,725	8,725	0	0	N	40		1
05/14/18	05/14/18	HANN MANUFACTURING INC	203976	20915	B1	9,255	9,255	9,255	9,255	N	40		1
06/25/18	01/02/19	HANN MANUFACTURING INC	204656	11602	B1	7,696	7,196	7,195	7,195	N	28		1
07/25/18	07/25/18	HAUN WELDING SUPPLY, INC.	205102	43200	A1	25,430	25,431	25,430	25,430	N	55		3
03/25/19	09/01/19	HENRY SCHEIN INC.	208301	10800	A1	7,977	7,977	0	0	N	28		1
03/25/19	09/01/19	HENRY SCHEIN INC.	208303	10800	A1	5,104	5,104	0	0	N	28		1
08/28/18	08/28/18	HERMAN MILLER INC DBA HERMAN MILLER FO	205620	20915	B1	5,092	5,092	5,092	5,092	N	41		1
09/12/18	09/12/18	HERMAN MILLER INC DBA HERMAN MILLER FO	205762	27000	B1	56,696	56,305	0	0	N	40		1
10/16/18	10/16/18	HERMAN MILLER INC DBA HERMAN MILLER FO	206250	20915	B1	17,313	17,361	0	0	N	40		1
04/02/18	04/02/18	HORIBA INSTRUMENTS INCORPORATED	203230	12099	C	41,913	41,913	41,913	41,913	N	40		1
09/06/18	09/06/18	HP INC	205719	22960	B1	41,914	41,853	41,852	41,852	N	28		1
10/10/18	10/12/18	HTX TECHNOLOGIES LLC	206170	12099	A1	49,444	49,444	49,443	49,443	N	40		3
04/28/18	07/30/18	HUMANSIZE CORPORATION	203661	11602	B1	50,678	50,678	50,677	50,677	N	28		1
06/06/18	06/06/18	HUMBOLDT MFG CO	204444	38789	A1	43,267	43,267	43,267	43,267	N	55		3
05/21/18	05/25/18	IDESCO CORP.	204122	38212	B1	16,134	16,134	16,134	16,134	N	40		1
01/07/19	01/08/19	IMAGE OFFICE ENVIRONMENTS LLC	207303	27000	A1	9,200	9,200	0	0	N	41	X	1
08/13/18	12/20/18	IMAGE OFFICE ENVIRONMENTS LLC	205399	27000	B1	298,370	331,266	331,264	331,264	N	41	X	1
08/14/18	12/20/18	IMAGE OFFICE ENVIRONMENTS LLC	205404	27000	B1	297,658	317,823	317,823	317,823	N	41	X	1
08/15/18	10/15/18	IMAGE OFFICE ENVIRONMENTS LLC	205430	20915	B1	238,262	238,261	238,261	238,261	N	41	X	1
08/15/18	10/15/18	IMAGE OFFICE ENVIRONMENTS LLC	205431	27000	B1	43,318	41,237	41,237	41,237	N	41	X	1
10/23/18	10/23/18	IMAGE OFFICE ENVIRONMENTS LLC	206370	86090	A1	24,105	31,710	0	0	N	41	X	3
10/23/18	10/23/18	IMAGE OFFICE ENVIRONMENTS LLC	206374	20915	A1	35,300	35,300	0	0	N	41	X	3
11/29/18	11/29/18	IMAGE OFFICE ENVIRONMENTS LLC	206874	38600	E1	47,752	47,752	0	0	N	41	X	
03/20/19	09/01/19	INNER SPACE SYSTEMS INC.	208247	86090	A1	9,900	9,900	0	0	N	28		1
04/28/18	07/30/18	INNER SPACE SYSTEMS INC.	203666	11602	B1	22,346	22,346	22,345	22,345	N	28		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/28/18	07/30/18	INNER SPACE SYSTEMS INC.	203667	11602	A1	7,500	7,500	7,500	7,500	N	28		1
10/29/18	09/16/19	INNER SPACE SYSTEMS INC.	206460	20915	B1	18,574	18,574	0	0	N	28		1
10/31/18	09/16/19	INNER SPACE SYSTEMS INC.	206496	85000	A1	6,500	6,500	0	0	N	28		1
12/03/18	09/16/19	INNER SPACE SYSTEMS INC.	206908	20915	A1	26,475	28,875	0	0	N	28		3
06/25/18	06/25/18	INNOVISION SYSTEMS INC	204663	12099	C	24,790	24,790	24,790	24,790	N	40		1
05/14/18	07/30/18	INSCAPE INC DBA INSCAPE/OFFICE SPECIALTY	203973	11602	B1	51,924	51,850	51,849	51,849	Y	28		1
09/28/18	09/28/18	INTEGRATED IMAGING INC DBA I-CUBE	206009	12099	A1	5,015	5,015	5,015	5,015	N	40		1
05/16/18	08/01/18	INTELLIGENT IMAGING INNOVATIONS INC	204044	12099	C	436,144	436,144	436,143	436,143	N	40		1
12/19/18	01/18/19	INTERFACE CABLE ASSEMBLIES AND SERVICE	207173	77007	E1	47,160	79,070	79,070	79,070	N	41		
02/14/19	02/14/19	J & B DENTAL SERVICES INC	207782	10800	E	20,400	20,400	0	0	N	40		1
06/19/18	06/19/18	J & B DENTAL SERVICES INC	204602	10800	A1	13,800	13,800	13,800	13,800	N	40		2
10/05/18	10/05/18	J & B DENTAL SERVICES INC	206109	10800	A1	31,181	31,981	31,981	31,981	N	40		3
01/28/19	07/29/19	JAMESTOWN MATTRESS CO INC	207553	22700	B5	28,168	28,169	0	0	Y	52		1
12/12/18	12/12/18	JAMESTOWN MATTRESS CO INC	207094	22700	A1	11,900	11,900	11,900	11,900	Y	52		2
07/19/18	07/19/18	JASCO INC.	205054	12099	A1	6,700	6,700	6,700	6,700	N	40		1
05/18/18	05/18/18	JASPER SEATING COMPANY INC DBA	204071	21501	B1	5,452	5,452	5,451	5,451	N	52		1
10/04/18	10/04/18	JASPER SEATING COMPANY INC DBA	206061	21501	B1	5,452	5,451	5,451	5,451	N	52		1
11/01/18	08/01/19	JASPER SEATING COMPANY INC DBA	206507	21501	B1	37,204	37,204	0	0	N	52		1
11/20/18	11/20/18	JASPER SEATING COMPANY INC DBA	206751	21501	B1	65,884	65,874	0	0	N	52		1
05/07/18	07/30/18	JB OFFICE MATTERS INC.	203807	27502A	A1	19,827	19,827	19,827	19,827	Y	28		3
03/06/19	05/06/19	JES LIGHTING INC.	208019	35720	A1	5,500	5,500	0	0	N	52		1
03/27/19	03/28/19	JES LIGHTING INC.	208377	35720	B5	69,300	69,300	0	0	N	52		1
05/07/18	07/09/18	JES LIGHTING INC.	203797	93040	A1	8,452	8,452	8,452	8,452	N	52		1
06/05/18	08/20/18	JES LIGHTING INC.	204391	35720	C	36,911	36,911	36,911	36,911	N	52		1
09/27/18	09/27/18	JES LIGHTING INC.	205995	35720	A1	5,979	5,978	5,978	5,978	N	52		1
02/06/19	06/03/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	207679	21501	B1	181,485	181,485	0	0	N	52		1
02/15/19	02/19/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	207795	21501	B1	39,939	39,939	0	0	N	52		1
03/13/19	07/29/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	208115	21501	B1	92,986	92,986	0	0	N	52		1
04/25/18	07/02/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	203619	21501	B1	5,790	5,790	5,790	5,790	N	52		1
04/30/18	07/16/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	203675	21501	B1	219,878	219,878	219,878	219,878	N	52		1
04/30/18	07/30/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	203687	21501	B1	23,400	23,400	23,400	23,400	N	52		1
06/07/18	06/18/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	204461	21501	B1	69,841	69,841	69,841	69,841	N	52		1
06/08/18	08/13/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	204475	21501	B1	56,740	56,740	56,740	56,740	N	52		1
06/08/18	08/20/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	204476	21501	B1	26,313	26,313	26,313	26,313	N	52		1
06/15/18	06/15/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	204546	21501	B1	5,881	5,881	5,881	5,881	N	52		1
07/11/18	07/11/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	204859	21501	B1	23,400	23,400	23,400	23,400	N	52		1
10/02/18	10/02/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	206034	21508	B1	8,840	8,840	8,840	8,840	N	52		1
11/14/18	11/14/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	206679	21501	B1	5,515	5,515	5,514	5,514	N	52		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
11/26/18	11/26/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	206806	21501	B1	640,006	640,007	0	0	N	52		1
11/28/18	11/30/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	206868	21501	B1	7,937	7,937	0	0	N	52		1
11/30/18	11/30/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	206903	21501	B1	17,768	17,768	17,768	17,768	N	52		1
11/30/18	11/30/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	206905	21501	A1	5,400	5,400	5,400	5,400	N	52		1
07/05/18	07/26/18	JOHNSON CONTROLS FIRE PROTECTION LP	204795	38000	B1	99,527	99,527	99,527	99,527	N	52		1
07/06/18	07/06/18	JOHNSON CONTROLS FIRE PROTECTION LP	204836	38000	B1	80,489	80,489	80,488	80,488	N	52		1
07/27/18	07/27/18	JOHNSON CONTROLS FIRE PROTECTION LP	205142	34710	B1	11,762	24,986	13,224	13,224	N	52		1
08/03/18	08/03/18	JOHNSON CONTROLS FIRE PROTECTION LP	205247	38000	A1	7,023	7,023	7,023	7,023	N	52		1
03/12/19	04/05/19	JUST THE RIGHT STUFF INC	208078	20915	A1	100,867	107,881	0	0	N	01		
05/01/18	10/01/18	JVN SYSTEMS INC	203743	38205	A1	174,998	226,819	206,422	206,422	N	50		
06/25/18	06/25/18	JVN SYSTEMS INC	204650	38205	A1	5,787	5,787	5,787	5,787	N	50		1
09/14/18	09/14/18	JVN SYSTEMS INC	205779	38205	A1	8,305	8,305	8,304	8,304	N	41		1
05/01/18	05/14/18	K & R DESIGN ENTERPRISES	203736	21501	A1	7,096	7,096	7,096	7,096	N	52		1
05/18/18	05/18/18	K & R DESIGN ENTERPRISES	204068	21501	A1	7,365	7,365	7,365	7,365	N	52		1
06/01/18	06/04/18	K & R DESIGN ENTERPRISES	204344	79004	A1	6,930	6,930	6,930	6,930	N	52		1
06/04/18	06/30/18	KAREN A DAVIS DBA D & D FLOORCOVERING	204387	92070	B1	12,699	12,699	12,699	12,699	N	55	X	1
05/10/18	05/10/18	KATOM RESTAURANT SUPPLY INC	203894	12099	A1	7,033	7,033	7,033	7,033	N	40		1
09/04/18	09/04/18	KEYSIGHT TECHNOLOGIES INC	205684	12099	C	829,493	829,494	829,492	829,492	N	40		1
04/28/18	07/30/18	KEYSTONE RIDGE DESIGNS INC.	203665	11602	B1	15,728	15,729	15,728	15,728	N	28		1
08/03/18	08/07/18	KMEL CORPORATION DBA KEYSTONE PRECISI	205257	12099	A1	8,944	8,944	8,943	8,943	N	40		1
04/30/18	07/16/18	KNOLL, INC.	203686	21501	B1	18,249	18,249	18,249	18,249	N	53		1
12/20/18	12/20/18	KNOLL, INC.	207179	20915	A1	9,385	9,385	0	0	N	52		1
07/24/18	07/24/18	KOROSEAL INTERIOR PRODUCTS HOLDINGS IN	205084	20915	A1	3,473	5,240	5,240	5,240	N	55		1
12/13/18	03/15/19	KOROSEAL INTERIOR PRODUCTS HOLDINGS IN	207137	20915	A1	4,837	9,674	0	0	N	28		1
12/13/18	12/14/18	KRACKELER SCIENTIFIC, INC.	207144	38767	B1	17,904	17,904	17,904	17,904	N	40		1
01/04/19	06/03/19	KRUEGER INTERNATIONAL INC DBA KI	207297	21500	B1	25,284	25,284	0	0	N	52		1
04/28/18	07/30/18	KRUEGER INTERNATIONAL INC DBA KI	203657	11602	B1	29,551	29,552	29,551	29,551	N	28		1
10/09/18	10/09/18	KRUEGER INTERNATIONAL INC DBA KI	206123	20915	B1	5,666	5,810	5,810	5,810	N	40		1
04/28/18	07/30/18	KRUG, INC.	203659	11602	B1	37,278	37,276	37,274	37,274	N	28		1
11/13/18	11/20/18	LABORATORY DISPOSABLE PRODUCTS INC	206664	12099	A1	8,858	8,858	8,857	8,857	N	40	X	1
09/11/18	12/17/18	LABREPCO INC.	205751	38789	A1	9,985	9,985	0	0	N	28		1
10/24/18	12/17/18	LABREPCO INC.	206400	38789	A1	44,550	44,550	0	0	N	28		3
02/05/19	02/20/19	LAERDAL MEDICAL CORPORATION	207652	10132	B1	23,423	23,423	0	0	N	40		1
03/06/19	03/18/19	LAERDAL MEDICAL CORPORATION	208017	85130	E	29,305	29,305	0	0	Y	40		1
06/18/18	06/25/18	LAFAYETTE INSTRUMENT COMPANY INC	204553	12099	A1	6,888	6,888	6,888	6,888	N	40		1
06/01/18	07/30/18	LANDSCAPE FORMS INC	204331	21701	B1	7,166	7,168	7,165	7,165	N	28		1
06/04/18	06/04/18	LANDSCAPE FORMS INC	204359	20803	B1	25,616	25,616	25,615	25,615	N	40		1
07/23/18	07/23/18	LANDSCAPE FORMS INC	205077	20803	B1	7,985	7,986	7,985	7,985	N	40		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
08/31/18	09/06/18	LANDSCAPE FORMS INC	205674	27000	B1	12,472	12,983	12,982	12,982	N	40		1
07/13/18	07/13/18	LANE REGIONAL AIR PROTECTION AGENCY DB	204956	12099	C	8,255	8,255	8,255	8,255	N	40		1
07/16/18	07/16/18	LAVISION INC	204970	12099	A1	145,800	145,800	0	0	N	40		
06/14/18	06/14/18	LEICA MICROSYSTEMS, INC.	204541	12099	C	116,546	116,546	116,546	116,546	N	40		1
08/16/18	08/16/18	LEICA MICROSYSTEMS, INC.	205435	12099	C	19,872	19,871	19,871	19,871	N	40		1
10/19/18	08/01/19	LELAND INTERNATIONAL INC	206333	21501	B1	17,549	17,549	0	0	N	52		1
06/25/18	06/25/18	LEONARD J OSTRANDER DBA KEYBOARD	204661	38300	A1	6,599	6,599	6,599	6,599	N	40		1
06/12/18	09/20/18	LIBERTY MOVING & STORAGE CO., INC.	204514	21200	C	800,000	998,000	971,688	971,688	Y	52		1
09/19/18	01/03/19	LIBERTY MOVING & STORAGE CO., INC.	205883	21200	C	36,219	67,447	67,446	67,446	Y	53		1
02/14/19	02/14/19	LI-COR, INC.	207773	12099	A1	5,185	5,185	0	0	N	40		1
02/01/19	02/01/19	LIFE TECHNOLOGIES CORPORATION	207619	12009	B1	39,077	39,077	0	0	N	40		1
07/03/18	07/03/18	LIFE TECHNOLOGIES CORPORATION	204760	12099	B1	72,084	72,084	0	0	N	40		1
07/19/18	08/01/18	LIFE TECHNOLOGIES CORPORATION	205058	12099	E	13,603	13,603	0	0	N	40		1
12/21/18	12/21/18	LIFE TECHNOLOGIES CORPORATION	207205	12009	B1	75,000	75,000	0	0	N	40		1
05/16/18	07/30/18	LLV OFFICE CONCEPTS LLC	204008	11602	A1	8,820	8,820	0	0	Y	28		1
08/07/18	08/07/18	LOCKDOWN SECURITIES DBA SHOP OUTFITTE	205315	43200	E	10,216	10,216	10,216	10,216	N	55		1
06/08/18	06/08/18	LONZA WALKERSVILLE INC	204473	12099	A1	14,929	14,929	14,929	14,929	N	40		2
07/25/18	07/25/18	LONZA WALKERSVILLE INC	205096	12099	C	14,929	14,929	14,929	14,929	N	40		1
08/09/18	08/09/18	LUCAS/SIGNATONE CORPORATION	205375	12099	A1	6,230	6,230	6,230	6,230	N	40		1
08/06/18	08/07/18	LUFFT USA INC	205281	12099	C	33,269	33,269	33,269	33,269	N	40		1
06/15/18	06/15/18	MAEHR MACHINERY INC DBA MILLENIUM	204550	85050	A1	217,868	217,868	217,868	217,868	N	55		
11/08/18	11/15/18	MAJESTIC INTERNATIONAL ELECTRONIC	206634	76050	A1	6,940	6,940	6,940	6,940	N	40		1
07/13/18	07/13/18	MAJIK CLEANING SERVICE INC.	204953	71008	A1	8,840	8,840	5,270	5,270	N	40		1
06/26/18	06/26/18	MALVERN PANALYTICAL INC	204676	12099	C	48,685	48,685	48,685	48,685	N	40		1
02/25/19	02/25/19	MARGEN DESIGNS, INC.	207880	20803	E1	77,651	77,647	0	0	N	29	X	
04/24/18	05/04/18	MARGEN DESIGNS, INC.	203602	71008	A1	8,775	8,775	8,775	8,775	Y	52	X	1
06/19/18	06/21/18	MARGEN DESIGNS, INC.	204595	21501	B1	7,519	7,519	7,518	7,518	N	52	X	1
07/23/18	07/23/18	MARGEN DESIGNS, INC.	205073	71008	A1	7,320	7,320	7,320	7,320	Y	52	X	1
01/29/19	01/29/19	MASON TECHNOLOGIES INC.	207567	12099	C	31,178	31,178	31,178	31,178	N	40	X	1
05/09/18	05/09/18	MAZE ENG INC DBA MAZE ENGINEERS	203864	12099	A1	15,194	15,194	15,194	15,194	N	40		3
07/18/18	07/18/18	MECHANICAL TESTING INC.	205009	95000	A1	6,500	6,500	6,500	6,500	Y	52	X	1
08/07/18	09/30/18	MEDLINE INDUSTRIES INC.	205316	10132	A1	7,932	7,453	7,452	7,452	N	28		1
08/07/18	09/30/18	MEDLINE INDUSTRIES INC.	205321	10132	A1	27,453	27,802	27,802	27,802	N	28		3
08/20/18	09/30/18	MEDLINE INDUSTRIES INC.	205501	38789	A1	8,418	8,418	8,418	8,418	N	28		1
03/21/19	09/01/19	MINORITECH INC	208255	35505	B1	43,598	43,598	0	0	N	28	X	1
04/17/18	06/01/18	MINORITECH INC	203514	43201	B1	12,686	12,686	12,685	12,685	N	55	X	1
04/24/18	05/01/18	MINORITECH INC	203611	35502	A1	34,480	34,480	0	0	N	40	X	3
06/13/18	06/13/18	MINORITECH INC	204534	35502	B1	23,036	41,464	41,464	41,464	N	40	X	1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
10/29/18	08/01/19	MOBILIER DE BUREAU LOGIFLEX	206453	21501	B1	8,863	8,863	0	0	N	52		1
07/19/18	07/19/18	MODERN CUSTODIAL SERVICES INC.	205061	71008	A1	5,880	5,880	5,880	5,880	Y	52	X	1
07/30/18	08/29/18	MODERN CUSTODIAL SERVICES INC.	205158	71008	A1	3,955	5,943	5,943	5,943	Y	52	X	1
09/24/18	09/24/18	MODERN OFFICE SYSTEMS LLC	205944	20915	B1	10,750	10,750	0	0	N	41		1
02/19/19	08/05/19	MODUFORM LIBRARY BUREAU INC	207821	21501	B1	5,764	5,764	0	0	N	52		1
05/25/18	05/25/18	MODUFORM LIBRARY BUREAU INC	204186	21501	B1	13,485	13,485	13,484	13,484	N	52		1
02/07/19	02/07/19	MORRELL INSTRUMENT CO., INC	207695	12099	A1	9,563	9,563	0	0	N	40		1
01/31/19	01/31/19	MORTECH MANUFACTURING COMPANY INC	207613	38789	A1	12,660	12,660	0	0	N	28		2
06/04/18	06/30/18	NEASPEC GMBH	204347	12013	C	622,179	622,179	0	0	N	40		1
04/11/18	04/11/18	NEW YORK MICROSCOPE COMPANY INC.	203419	12099	A1	13,080	13,080	13,080	13,080	N	40	X	2
03/13/19	04/10/19	NEW YORK STATE INDUSTRIES FOR THE	208118	31607	B4	8,559	8,559	0	0	Y	52		1
07/05/18	07/05/18	NEW YORK STATE INDUSTRIES FOR THE	204779	31607	B4	13,789	13,789	13,789	13,789	Y	52		1
10/25/18	10/25/18	NEW YORK STATE INDUSTRIES FOR THE	206427	31607	B4	10,867	10,420	9,684	9,684	Y	52		1
03/28/19	03/28/19	NEW YORK STATE TECHNOLOGY ENTERPRISE	208389	73012	B1	2,570,366	2,570,366	0	0	Y	40		1
06/28/18	06/28/18	NEW YORK STATE TECHNOLOGY ENTERPRISE	204729	73012	B1	2,498,416	2,498,416	2,332,736	2,332,736	Y	40		1
06/13/18	06/13/18	NEWPORT CORPORATION	204525	12099	C	13,825	13,825	13,798	13,798	N	40		1
07/12/18	07/12/18	NEWPORT CORPORATION	204878	12099	A1	384,032	384,032	0	0	N	40		
07/12/18	07/12/18	NEWPORT CORPORATION	204906	12099	A1	106,899	106,899	0	0	N	40		
08/03/18	08/03/18	NEWPORT CORPORATION	205255	22932	C	86,634	86,635	86,634	86,634	N	40		1
10/17/18	10/17/18	NEWPORT CORPORATION	206303	12099	A1	45,084	45,084	16,676	16,676	N	40		3
11/08/18	11/08/18	NFRASTRUCTURE TECHNOLOGIES LLC DBA	206642	85000	A1	9,500	9,500	0	0	Y	52		1
05/29/18	07/15/18	NICKERSON CORPORATION	204202	20915	B1	44,166	81,840	81,837	81,837	N	55	X	1
10/26/18	10/26/18	NICKERSON CORPORATION	206441	30219	B1	18,659	18,658	0	0	N	40	X	1
10/26/18	10/26/18	NICKERSON CORPORATION	206443	86090	A1	9,155	9,155	0	0	Y	40	X	1
07/30/18	07/30/18	NICOYA LIFESCIENCES INC	205161	12099	C	25,508	25,508	24,213	24,213	N	40		1
05/25/18	07/30/18	NKT PHOTONICS INC	204184	12099	C	133,495	133,495	133,495	133,495	N	40		1
08/06/18	08/06/18	NOLDUS INFORMATION TECHNOLOGY INC.	205286	22934	C	13,460	13,460	13,460	13,460	N	40		1
11/01/18	09/16/19	NORIX GROUP, INC.	206522	21501	B1	1,097,760	1,097,760	0	0	N	28		1
11/14/18	11/14/18	NORIX GROUP, INC.	206695	22700	B1	15,956	15,456	15,456	15,456	N	28		1
10/22/18	12/17/18	NORTHWESTERN SYSTEMS CORPORATION	206359	12072	E	197,093	197,093	0	0	N	28		1
09/13/18	01/11/19	NSI-MI TECHNOLOGIES LLC	205766	12099	C	706,113	706,113	0	0	N	40		1
06/06/18	06/06/18	NUAIRE INC	204452	12099	A1	8,630	8,630	8,630	8,630	N	40		1
10/30/18	12/10/18	NYE AUTOMOTIVE GROUP INC	206473	40400	B1	23,699	23,699	0	0	N	40		1
05/23/18	06/30/18	NYMAT MACHINE TOOL CORP DBA HAAS FACT	204168	85050	A1	378,647	386,237	386,237	386,237	N	55		
06/28/18	08/06/18	NYS DEPARTMENT OF CORRECTIONAL SERVIC	204727	20915	B4	12,885	12,885	12,884	12,884	Y	30		1
06/01/18	07/30/18	OAK SECURITY GROUP LLC	204327	11602	B1	8,793	8,793	8,792	8,792	N	52		1
06/04/18	06/04/18	OFFICE MASTER INC	204370	20915	B1	14,577	14,577	14,576	14,576	N	40		1
05/01/18	05/01/18	OFS BRANDS INC.	203741	20915	B1	68,327	62,216	62,216	62,216	N	50		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
01/11/19	01/11/19	OKLAHOMA UPHOLSTERY SUPPLY INC	207383	21210	A1	8,265	8,265	8,265	8,265	N	52		1
01/03/19	01/21/19	OLUM'S OF BINGHAMTON INC.	207289	25200	A1	8,294	8,294	0	0	N	52		1
01/03/19	01/21/19	OLUM'S OF BINGHAMTON INC.	207290	25200	A1	8,112	8,112	0	0	N	52		1
04/25/18	04/25/18	OLUM'S OF BINGHAMTON INC.	203621	25200	A1	9,046	9,046	9,046	9,046	Y	52		1
05/16/18	05/16/18	OLUM'S OF BINGHAMTON INC.	204025	25200	A1	6,516	6,516	6,515	6,515	Y	52		1
11/14/18	12/17/18	OLUM'S OF BINGHAMTON INC.	206684	25200	A1	9,688	9,688	0	0	N	52		1
11/14/18	12/17/18	OLUM'S OF BINGHAMTON INC.	206686	25200	A1	8,386	8,386	0	0	N	52		1
11/21/18	12/05/18	OLYMPUS AMERICA INC.	206786	12010	B1	302,476	302,480	0	0	N	40		1
11/21/18	12/05/18	OLYMPUS AMERICA INC.	206787	12010	C	25,435	25,435	0	0	N	40		1
05/16/18	05/16/18	OMNI INTERNATIONAL INC	204046	12099	A1	9,616	9,616	9,615	9,615	N	40		1
03/05/19	03/05/19	P.J. MECHANICAL SERVICE & MAINTENANCE	207986	30000	E	16,060	16,060	16,060	16,060	N	01		1
05/30/18	05/30/18	PAMPER DECORATING SERVICE	204245	21200	C	87,040	87,040	87,040	87,040	Y	53		1
06/14/18	06/14/18	PAMPER DECORATING SERVICE	204536	24400	C	400,000	400,000	121,493	121,493	Y	52		1
02/13/19	02/13/19	PARR INSTRUMENT COMPANY	207748	12009	C	19,434	19,434	0	0	N	40		1
07/26/18	07/26/18	PATTERSON DENTAL SUPPLY INC	205122	38206	A1	8,492	8,492	8,492	8,492	N	40		1
08/15/18	08/15/18	PATTERSON DENTAL SUPPLY INC	205424	10800	A1	17,998	19,720	19,720	19,720	N	40		3
02/27/19	02/27/19	PAUL DELGREGO DBA DEL IMAGING SYSTEMS	207903	12009	C	106,835	106,835	0	0	N	40		1
01/31/19	02/20/19	PC RICHARD & SON LONG ISLAND CORPORATI	207589	25200	A1	149,679	150,459	0	0	N	29		
04/19/18	05/15/18	PC RICHARD & SON LONG ISLAND CORPORATI	203553	25200	A1	459,240	435,386	435,386	435,386	N	29		
04/23/18	04/23/18	PC RICHARD & SON LONG ISLAND CORPORATI	203598	25200	A1	242,933	228,524	228,524	228,524	N	29		
05/01/18	05/01/18	PC RICHARD & SON LONG ISLAND CORPORATI	203751	25200	A1	6,591	5,616	5,616	5,616	N	29		1
07/05/18	07/31/18	PC RICHARD & SON LONG ISLAND CORPORATI	204778	20915	A1	67,731	65,561	65,561	65,561	N	29		
08/01/18	08/01/18	PC RICHARD & SON LONG ISLAND CORPORATI	205196	20915	A1	173,451	167,851	167,458	167,458	N	29		
09/18/18	09/18/18	PC RICHARD & SON LONG ISLAND CORPORATI	205849	20915	A1	359,700	359,700	256,850	256,850	N	29		
10/19/18	10/19/18	PC RICHARD & SON LONG ISLAND CORPORATI	206338	20915	A1	818,022	872,446	622,302	622,302	N	29		
11/14/18	11/14/18	PC RICHARD & SON LONG ISLAND CORPORATI	206689	20915	A1	519,165	519,165	307,976	307,976	N	29		
01/09/19	01/09/19	PCMG INC	207337	22931	B1	83,153	83,154	83,153	83,153	N	41		1
09/07/18	09/07/18	PCMG INC	205723	38200	A1	9,961	9,961	9,960	9,960	N	28		1
10/01/18	10/01/18	PERCIVAL SCIENTIFIC, INC.	206030	12099	A1	35,055	35,055	0	0	N	40		3
08/01/18	08/06/18	PETTIS MOVING CO INC DBA DIMON & BACORN	205185	79004	B1	64,870	55,057	55,057	55,057	Y	52		1
04/18/18	04/23/18	PHOENIX MACHINE REPAIR INC	203546	31800	A1	8,191	8,191	8,191	8,191	Y	52		1
08/22/18	08/22/18	PHOENIX MACHINE REPAIR INC	205564	38789	A1	9,082	9,082	9,082	9,082	Y	52		1
02/27/19	02/27/19	PHOTONIC ENDEAVORS INC DBA LASERGLow	207907	12099	A1	16,383	16,382	0	0	N	28		3
01/18/19	01/18/19	PIANOTEK SUPPLY CO.	207495	30002	A1	8,030	8,029	7,634	7,634	N	40		1
03/13/19	03/13/19	PINNACLE TECHNOLOGY INC	208128	12099	E	17,404	17,404	0	0	N	28		1
11/26/18	11/30/18	PIONEERING TECHNOLOGY CORP	206801	25200	C	22,817	22,816	22,816	22,816	N	52		1
09/11/18	09/11/18	PKA TECHNOLOGIES INC.	205752	75305	A1	5,600	5,600	5,600	5,600	N	32	X	1
01/09/19	01/09/19	POCKET NURSE ENTERPRISES INC.	207332	10132	A1	5,625	5,625	0	0	N	40		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
08/23/18	08/23/18	POLYTEC INC	205574	12099	C	65,000	65,000	65,000	65,000	N	40		1
12/12/18	12/13/18	POLYTEC INC	207063	12099	C	490,450	490,450	484,900	484,900	N	40		1
06/20/18	07/30/18	POSTCRAFT CO.	204611	21202	A1	6,951	6,927	6,927	6,927	N	52		1
08/13/18	08/13/18	POSTCRAFT CO.	205392	21202	A1	6,920	6,920	6,919	6,919	N	52		1
06/28/18	06/28/18	PRECISIONARY INSTRUMENTS LLC	204720	12099	A1	9,071	9,071	9,070	9,070	N	40		1
10/18/18	10/22/18	PRESENTATION CONCEPTS CORPORATION	206322	38200	A1	9,386	9,386	9,386	9,386	N	28		1
10/18/18	10/31/18	PRESENTATION CONCEPTS CORPORATION	206325	38200	A1	8,153	8,153	8,153	8,153	N	28		1
10/22/18	10/22/18	PRESENTATION CONCEPTS CORPORATION	206354	38200	B1	8,976	8,976	8,976	8,976	N	28		1
02/06/19	02/11/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	207665	79528	A1	10,312	10,311	0	0	N	40		2
02/08/19	02/08/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	207706	79528	B1	19,792	12,838	0	0	N	40		1
10/11/18	10/11/18	PRESIDIO NETWORKED SOLUTIONS INC DBA	206183	79528	B1	12,207	12,207	12,206	12,206	N	40		1
11/01/18	11/06/18	PRESIDIO NETWORKED SOLUTIONS INC DBA	206530	79528	B1	14,888	14,887	14,887	14,887	N	40		1
07/20/18	07/20/18	PSH CORP DBA JOHN HERBERT COMPANY	205066	71002	B1	56,990	56,990	56,990	56,990	Y	52		1
10/05/18	10/05/18	PSSC LABS	206099	12099	A1	5,465	5,465	5,465	5,465	N	40		1
11/07/18	11/15/18	QUALISYS NORTH AMERICA INC	206614	12099	C	33,492	33,492	0	0	N	40		1
12/10/18	12/12/18	RADIANT TECHNOLOGIES INC	207025	12099	C	32,950	32,950	32,950	32,950	N	40		1
02/01/19	02/04/19	RADIOMAX COMMUNICATIONS INC	207620	38211	B1	32,821	32,821	0	0	Y	52		1
12/19/18	01/14/19	REACH SPORTS MARKETING GROUP INC DBA	207176	38200	A1	6,369	6,369	6,369	6,369	N	52		1
05/04/18	05/11/18	RED HAWK FIRE & SECURITY (NY) LLC	203796	38789	B1	60,500	67,945	15,000	15,000	N	52		1
05/21/18	05/30/18	REGENT INSTRUMENTS INC	204128	12099	C	11,686	11,736	11,736	11,736	N	40		1
11/19/18	11/19/18	RELUTECH LLC	206730	77530	A1	42,187	42,187	42,187	42,187	N	01		3
12/28/18	12/28/18	RESEARCH TRIANGLE INSTITUTE DBA RTI	207246	12099	A1	7,557	7,557	7,557	7,557	N	40		1
03/07/19	03/07/19	RONCO COMMUNICATIONS & ELECTRONICS IN	208033	60000	B1	13,078	13,075	0	0	N	01		1
06/28/18	06/28/18	ROPER SCIENTIFIC DBA PRINCETON	204730	12099	A1	80,649	80,649	80,649	80,649	N	40		
07/11/18	07/11/18	RORAIMA CONSULTING INC	204858	12099	A1	220,890	220,890	0	0	N	40	X	
01/11/19	01/11/19	R-V INDUSTRIES, INC.	207388	12099	A1	94,985	94,985	0	0	N	28		
09/11/18	09/11/18	SAM ASH QUIKSHIP CORP	205748	38300	A1	7,560	7,560	7,559	7,559	N	40		1
01/25/19	07/15/19	SAUDER MANUFACTURING CO DBA SAUDER	207552	21501	C	30,549	30,550	0	0	N	52		1
02/14/19	07/29/19	SAUDER MANUFACTURING CO DBA SAUDER	207756	21501	B1	193,099	193,100	0	0	N	52		1
03/04/19	06/03/19	SAUDER MANUFACTURING CO DBA SAUDER	207946	21501	B1	77,125	77,127	0	0	N	52		1
05/07/18	08/06/18	SAUDER MANUFACTURING CO DBA SAUDER	203798	20920	B1	47,884	47,885	47,883	47,883	N	52		1
05/07/18	05/07/18	SAUDER MANUFACTURING CO DBA SAUDER	203801	20920	B1	20,191	20,192	20,190	20,190	N	52		1
05/07/18	08/06/18	SAUDER MANUFACTURING CO DBA SAUDER	203825	20920	B1	38,106	38,107	38,105	38,105	N	52		1
05/07/18	08/06/18	SAUDER MANUFACTURING CO DBA SAUDER	203826	20920	B1	28,442	28,443	28,442	28,442	N	52		1
05/29/18	08/06/18	SAUDER MANUFACTURING CO DBA SAUDER	204227	20920	B1	34,529	34,529	34,528	34,528	N	52		1
06/05/18	06/05/18	SAUDER MANUFACTURING CO DBA SAUDER	204412	21501	C	23,144	23,145	23,144	23,144	N	52		1
11/13/18	11/13/18	SCHRODINGER INC DBA SCHODINGER LLC	206665	22934	A1	7,000	7,000	7,000	7,000	Y	40		1
11/09/18	11/09/18	SDVO SB MATERIALS TECHNOLOGY & SUPPLY	206648	27502A	A1	13,431	13,430	0	0	N	40		2

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
05/23/18	07/31/18	SEDIA SYSTEMS INC	204169	20915	B1	511,058	578,834	578,833	578,833	N	40		1
03/01/19	03/01/19	SENECA DATA DISTRIBUTORS INC	207929	38205	A1	9,796	9,796	0	0	Y	40		1
01/07/19	01/07/19	SHI INTERNATIONAL CORP	207313	22934	B1	68,402	68,402	68,401	68,401	N	41		1
01/11/19	01/11/19	SHI INTERNATIONAL CORP	207390	22931	B1	309,858	309,858	309,857	309,857	N	41		1
06/18/18	06/18/18	SHI INTERNATIONAL CORP	204565	12099	B1	1,173,214	1,173,217	1,104,030	1,104,030	N	40		1
08/31/18	09/19/18	SHI INTERNATIONAL CORP	205675	79528	B1	253,346	252,047	252,046	252,046	N	41		1
09/10/18	09/10/18	SHI INTERNATIONAL CORP	205739	79528	A1	25,082	25,082	4,515	4,515	N	41		3
05/22/18	05/22/18	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	204133	20915	B1	20,268	20,269	20,268	20,268	N	55		1
08/02/18	08/02/18	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	205205	85050	E	49,955	49,955	49,955	49,955	N	40		1
09/18/18	09/18/18	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	205854	12099	B1	11,427	11,426	11,426	11,426	Y	40		1
09/25/18	09/25/18	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	205964	12099	B1	49,062	49,061	0	0	Y	40		1
04/09/18	04/09/18	SHOPBOT TOOLS INC	203361	12099	A1	23,545	23,545	23,545	23,545	N	40		3
04/25/18	05/30/18	SHOPBOT TOOLS INC	203620	43200	A1	49,887	50,712	50,712	50,712	N	40		3
09/24/18	09/24/18	SIRIUS COMPUTER SOLUTIONS INC.	205946	22940	A1	14,850	14,850	14,850	14,850	N	01		2
05/14/18	05/14/18	SMITH SYSTEMS MFG. CO.	203975	20915	B1	5,128	5,128	5,127	5,127	N	40		1
02/14/19	02/14/19	SOCIOCULTURAL RESEARCH CONSULTANTS L	207772	12009	C	15,768	15,768	15,768	15,768	N	40		1
10/29/18	10/29/18	SOURCE INTERNATIONAL CORP.	206450	21501	B1	19,379	19,380	0	0	Y	52		1
11/16/18	12/05/18	SOUTHWESTERN INDUSTRIES INC.	206724	12099	A1	41,360	41,360	41,360	41,360	N	40		3
04/28/18	07/30/18	SPEC FURNITURE INC.	203658	11602	B1	48,585	48,587	48,584	48,584	N	28		1
01/15/19	04/10/19	SR RESEARCH LTD	207415	12099	C	38,940	38,940	0	0	N	40		1
02/20/19	02/20/19	STAPLES INC DBA STAPLES ADVANTAGE	207827	12099	B1	10,051	10,051	0	0	N	40		1
08/28/18	08/28/18	STATEWIDE MACHINERY INC	205608	36501	A1	6,506	6,505	6,505	6,505	Y	28		1
01/16/19	01/16/19	STEINWAY INC DBA STEINWAY & SONS	207432	38789	A1	27,632	27,632	0	0	N	52		3
04/25/18	05/15/18	STEINWAY INC DBA STEINWAY & SONS	203624	38300	C	832,310	902,256	895,276	895,276	N	40		1
02/22/19	02/22/19	STERLING FLOOR DESIGNS LTD	207871	92070	B1	8,526	8,525	0	0	N	52		1
02/22/19	02/25/19	STERLING FLOOR DESIGNS LTD	207872	92070	B1	6,281	6,281	0	0	N	52		1
03/13/19	03/25/19	STERLING FLOOR DESIGNS LTD	208086	71002	B1	5,871	5,871	0	0	N	52		1
03/13/19	03/25/19	STERLING FLOOR DESIGNS LTD	208091	71002	B1	82,916	82,914	0	0	N	52		1
03/21/19	03/21/19	STERLING FLOOR DESIGNS LTD	208256	20700	B1	28,753	28,752	0	0	N	52		1
03/22/19	04/02/19	STERLING FLOOR DESIGNS LTD	208299	20600	A1	9,138	9,138	0	0	N	52		1
05/22/18	10/19/18	STERLING FLOOR DESIGNS LTD	204148	20600	B1	484,352	631,146	626,274	626,274	N	52		1
05/23/18	05/23/18	STERLING FLOOR DESIGNS LTD	204150	20600	B1	34,567	35,113	30,557	30,557	N	52		1
05/24/18	07/15/18	STERLING FLOOR DESIGNS LTD	204180	20600	B1	160,960	160,960	160,960	160,960	Y	53		1
10/03/18	10/25/18	STERLING FLOOR DESIGNS LTD	206056	20600	B1	68,387	147,841	120,303	120,303	N	52		1
10/05/18	12/13/18	STERLING FLOOR DESIGNS LTD	206115	20600	B1	21,129	104,464	94,702	94,702	N	52		1
11/05/18	11/05/18	STERLING FLOOR DESIGNS LTD	206543	92070	B1	584,264	181,041	176,448	176,448	N	52		1
11/05/18	11/05/18	STERLING FLOOR DESIGNS LTD	206556	92070	B1	81,380	44,030	44,030	44,030	N	52		1
09/04/18	09/04/18	STERLING SANITARY SUPPLY CORP	205679	38201A	A1	9,830	9,830	9,830	9,830	Y	28		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
08/21/18	08/21/18	STEVE WEISS MUSIC INC.	205511	38300	A1	40,127	40,128	40,127	40,127	N	40		3
03/28/19	03/28/19	STOELTING	208408	12099	A1	9,087	9,087	0	0	N	40		1
06/15/18	06/18/18	SUPERIOR WINDOWS LLC	204547	24401	A1	5,653	5,653	5,653	5,653	Y	52		1
03/18/19	03/18/19	SURFACE MEASUREMENT SYSTEMS LTD NA	208181	12099	C	36,000	36,000	0	0	N	40		1
11/30/18	11/30/18	SWEETWATER SOUND INC.	206896	12099	A1	7,443	7,443	7,443	7,443	N	40		1
01/24/19	01/24/19	SYRACUSE BUSINESS CENTER INC	207549	31607	A1	30,233	30,232	0	0	N	52		3
12/06/18	12/07/18	SYRACUSE BUSINESS CENTER INC	207012	31607	A1	8,402	8,330	8,329	8,329	N	52		1
01/22/19	01/23/19	SYSTEMS MANAGEMENT PLANNING INC.	207515	79528	B1	191,296	191,295	191,295	191,295	Y	01		1
01/22/19	01/23/19	SYSTEMS MANAGEMENT PLANNING INC.	207519	79528	A1	10,212	10,212	10,212	10,212	N	01		2
05/21/18	05/21/18	TA INSTRUMENTS - WATERS L.L.C.	204130	12099	C	32,841	32,841	32,841	32,841	N	40		1
07/25/18	07/25/18	TA INSTRUMENTS - WATERS L.L.C.	205119	12099	A1	3,800	8,545	2,660	2,660	N	40		1
01/08/19	01/08/19	TABLE TEK INC	207324	30208	A1	7,252	7,252	7,252	7,252	N	52		1
08/14/18	08/14/18	TABLE TEK INC	205414	30208	A1	5,998	5,998	5,998	5,998	N	52		1
09/06/18	09/21/18	TAUBS CARPET & TILE CORP	205718	85000	A1	6,348	6,787	6,786	6,786	Y	28		1
11/08/18	11/08/18	TAUBS CARPET & TILE CORP	206644	71002	B1	35,536	35,535	35,535	35,535	Y	40		1
02/20/19	08/05/19	TEKNION LLC	207822	21501	B1	6,362	6,361	0	0	N	52		1
10/30/18	10/31/18	TEQUIPMENT, INC.	206470	79528	A1	9,835	9,836	9,835	9,835	N	40		1
01/04/19	01/30/19	THE BAKER COMPANY	207302	38789	A1	13,047	13,047	0	0	N	28		2
01/30/19	01/30/19	THE BAKER COMPANY	207588	38789	A1	14,646	14,646	0	0	N	28		2
02/05/19	02/05/19	THE BAKER COMPANY	207650	38789	A1	44,140	44,140	0	0	N	28		3
02/26/19	02/26/19	THE CBORD GROUP INC	207888	38000	C	95,431	96,003	0	0	Y	52		1
01/23/19	01/23/19	THE CHAMBERS CORP.	207528	38789	A1	5,820	5,820	5,820	5,820	Y	52	X	1
04/24/18	06/25/18	THE CHAMBERS CORP.	203616	24401	C	16,950	16,950	16,950	16,950	Y	52	X	1
04/25/18	06/01/18	THE CHAMBERS CORP.	203623	24401	C	17,900	17,900	17,900	17,900	Y	52	X	1
06/27/18	06/27/18	THE CHAMBERS CORP.	204700	21200	C	19,241	16,256	16,256	16,256	Y	52	X	1
07/25/18	08/20/18	THE HON COMPANY LLC	205100	21501	B1	5,812	5,812	5,812	5,812	N	52		1
07/25/18	08/20/18	THE HON COMPANY LLC	205101	21501	B1	5,685	5,685	5,684	5,684	N	52		1
12/12/18	12/12/18	THE HON COMPANY LLC	207091	21501	B1	9,400	9,401	9,400	9,400	N	52		1
02/11/19	02/11/19	THERESA A COOPER DBA NETWORK BUILDING	207728	77530	A1	155,000	155,000	0	0	Y	41	X	
08/28/18	08/28/18	THERMO ELECTRON NORTH AMERICA LLC	205616	12099	B1	32,825	32,825	32,825	32,825	N	40		1
10/24/18	10/24/18	THERMO ELECTRON NORTH AMERICA LLC	206382	12099	B1	25,941	25,941	25,940	25,940	N	40		1
12/12/18	12/21/18	THERMO ELECTRON NORTH AMERICA LLC	207092	12099	C	49,108	48,943	48,942	48,942	N	40		1
12/10/18	12/18/18	THERMO ELEMENTAL	207028	12099	A1	11,638	11,638	0	0	N	40		2
01/22/19	02/04/19	THOMAS GRIMALDI POOL TABLES INC	207517	38789	A1	9,993	9,993	1,816	1,816	Y	52		1
03/18/19	03/19/19	THOMAS GRIMALDI POOL TABLES INC	208169	38789	A1	6,216	6,216	0	0	Y	52		1
03/21/19	03/22/19	THOMAS GRIMALDI POOL TABLES INC	208263	30208	A1	9,735	9,735	0	0	Y	52		1
09/17/18	09/17/18	TISCH ENVIRONMENTAL INC	205792	12099	A1	7,592	7,592	7,592	7,592	N	40		1
03/26/19	03/26/19	TOWER PRODUCTS INC DBA MARKERTEK VIDE	208367	12009	A1	8,022	8,021	0	0	N	40		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
08/09/18	08/09/18	TOWER PRODUCTS INC DBA MARKERTEK VIDE	205357	12099	A1	6,290	6,290	6,290	6,290	N	40		1
07/25/18	02/05/19	TRANE U.S. INC.	205120	38789	A1	3,802	5,066	0	0	N	21		1
12/17/18	12/17/18	TRANE U.S. INC.	207161	38789	B1	13,098	13,098	13,098	13,098	Y	21		1
05/11/18	07/16/18	TRANSFORMATIONS BY WIELAND, INC.	203958	21501	B1	35,321	35,321	35,320	35,320	N	52		1
07/11/18	08/20/18	TRANSFORMATIONS BY WIELAND, INC.	204864	21501	B1	67,156	71,256	71,255	71,255	N	52		1
11/30/18	11/30/18	TRANSFORMATIONS BY WIELAND, INC.	206906	21501	B1	23,528	23,529	23,528	23,528	N	52		1
12/04/18	12/05/18	TRANSFORMATIONS BY WIELAND, INC.	206958	21501	A1	6,532	6,534	6,532	6,532	N	52		1
01/08/19	01/08/19	TRI STATE FOLDING PARTITIONS INC	207319	30203	E1	178,500	178,500	0	0	N	40		
02/12/19	04/10/19	TRIAD NETWORK TECHNOLOGIES INC	207736	77007	A1	12,941	12,942	0	0	N	01		2
07/11/18	07/11/18	TRISTATE DENTAL SUPPLIES & EQUIPMENT IN	204857	38206	A1	4,298	7,997	0	0	N	40		1
10/10/18	10/12/18	TROSSEN ROBOTICS LLC	206169	12099	A1	5,450	5,450	5,449	5,449	N	40		1
01/11/19	01/15/19	TSI INCORPORATED	207389	12099	C	13,110	13,110	0	0	N	40		1
04/16/18	04/16/18	TSI INCORPORATED	203470	12099	A1	7,185	7,155	7,155	7,155	N	40		1
03/13/19	03/13/19	TUCKER-DAVIS TECHNOLOGIES INC	208114	12099	E	15,450	15,450	0	0	N	28		1
09/28/18	09/28/18	TURNER DESIGNS INC	206010	12099	A1	7,715	7,715	7,715	7,715	N	40		1
02/27/19	02/27/19	USA SCIENTIFIC INC.	207904	12099	A1	5,526	5,526	0	0	N	28		1
08/23/18	08/23/18	USA SCIENTIFIC INC.	205579	12099	A1	11,880	11,880	11,880	11,880	N	40		2
06/08/18	06/08/18	VALOR CONSTRUCTION CORP	204474	31823	A1	8,356	21,159	21,159	21,159	N	55		1
03/14/19	03/14/19	VANDIS INC.	208136	79528	B1	12,380	12,380	0	0	N	40		1
08/09/18	08/09/18	VANDIS INC.	205371	79528	B1	1,158,888	1,158,888	1,137,832	1,137,832	N	41		1
08/30/18	08/30/18	VANDIS INC.	205654	77530	B1	50,850	50,850	50,850	50,850	N	41		1
04/30/18	07/12/18	VERAVIEW LLC	203701	79016	A1	7,156	7,156	7,156	7,156	N	52		1
08/16/18	08/16/18	VETERAN ELECTRICAL SUPPLY INCORPORATE	205437	93040	E1	80,375	112,525	112,525	112,525	Y	40	X	
07/10/18	07/10/18	VICOM INFINITY, INC.	204851	78552	B1	946,928	946,928	946,928	946,928	N	40		1
11/14/18	12/03/18	VICTOR GAGLIARDI DBA GAGLIARDI PHOTO	206688	70000	A1	16,337	14,375	14,375	14,375	Y	28		3
01/08/19	01/08/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	207322	21808	A1	6,396	6,397	6,395	6,395	N	40		1
01/10/19	01/10/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	207348	38210	A1	10,476	10,476	10,476	10,476	N	40		2
02/01/19	02/01/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	207618	12009	B1	19,665	19,665	19,665	19,665	N	40		1
04/04/18	05/18/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203284	38200	A1	46,123	73,288	73,288	73,288	N	50		3
04/04/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203291	38200	A1	16,168	19,437	19,436	19,436	N	50		3
04/04/18	05/18/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203297	38200	A1	21,174	29,737	29,736	29,736	N	50		3
04/04/18	05/18/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203302	38200	A1	4,834	8,149	8,149	8,149	N	50		1
04/04/18	05/18/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203303	38200	A1	12,055	19,531	19,531	19,531	N	50		2
04/05/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203314	38205	B1	8,099	12,958	12,957	12,957	N	50		1
04/06/18	05/18/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203337	38200	A1	10,855	16,658	16,658	16,658	N	50		2
04/06/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203339	38205	B1	11,429	17,240	17,240	17,240	N	50		1
04/09/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203370	38205	B1	118,806	180,851	180,845	180,845	Y	50		1
04/10/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203405	38205	A1	9,950	9,950	9,950	9,950	N	50		1

Executive Summary - APPENDIX C
Awarded Purchase OrdersProcurement Report
April 1, 2018 - March 31, 2019

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/11/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203418	38205	B1	7,570	22,710	22,710	22,710	N	50		1
04/12/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203443	38205	A1	20,206	20,206	20,206	20,206	N	50		3
04/19/18	05/15/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203561	38200	B1	38,471	52,897	52,897	52,897	N	50		1
04/30/18	04/30/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	203707	38200	A1	11,840	11,915	11,915	11,915	N	40		2
05/17/18	05/17/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	204048	38200	B1	38,706	38,705	38,705	38,705	N	50		1
05/17/18	05/17/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	204049	38200	A1	14,878	14,878	14,877	14,877	N	50		2
05/23/18	05/23/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	204151	38200	A1	6,727	6,727	6,726	6,726	N	40		1
07/26/18	07/26/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	205135	38200	A1	6,267	6,267	6,267	6,267	N	40		1
07/30/18	07/30/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	205165	20915	B1	32,781	32,316	32,316	32,316	N	50		1
11/01/18	11/01/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	206511	30219	A1	235,000	235,000	0	0	N	40		
12/14/18	12/19/18	VIDEO HI-TECH CORP DBA ADWAR VIDEO	207149	38200	A1	10,260	10,260	10,260	10,260	N	52		2
04/30/18	07/16/18	VIRCO, INC.	203680	21501	B1	28,782	28,782	28,782	28,782	N	53		1
05/11/18	05/11/18	VIRCO, INC.	203931	21501	B1	19,988	19,987	19,987	19,987	N	52		1
05/17/18	05/17/18	VIRCO, INC.	204060	21501	B1	8,065	8,065	8,064	8,064	N	52		1
10/09/18	10/16/18	VIRCO, INC.	206128	21501	B1	12,602	12,602	12,601	12,601	N	52		1
11/14/18	11/14/18	VIRCO, INC.	206680	21501	B1	19,188	19,188	19,188	19,188	N	52		1
01/10/19	01/10/19	VP SUPPLY CORP	207352	38789	A1	11,644	11,644	0	0	Y	28		2
03/08/19	03/19/19	VRD CONTRACTING INC DBA VRD CORPORATE	208046	21808	A1	22,736	22,737	0	0	N	40	X	3
03/14/19	09/01/19	VRD CONTRACTING INC DBA VRD CORPORATE	208139	11602	B1	40,466	40,465	0	0	N	28	X	1
05/14/18	05/14/18	VRD CONTRACTING INC DBA VRD CORPORATE	203971	20915	B1	6,353	6,353	6,352	6,352	N	40	X	1
05/17/18	05/18/18	VRD CONTRACTING INC DBA VRD CORPORATE	204061	21501	B1	8,008	8,008	8,007	8,007	N	52	X	1
07/10/18	07/10/18	VRD CONTRACTING INC DBA VRD CORPORATE	204848	20915	A1	409,110	443,652	443,651	443,651	N	40	X	
10/10/18	10/17/18	VRD CONTRACTING INC DBA VRD CORPORATE	206146	27000	A1	9,724	9,723	0	0	N	40	X	1
10/10/18	04/03/19	VRD CONTRACTING INC DBA VRD CORPORATE	206172	27000	B1	385,272	401,642	310,771	310,771	N	32	X	1
11/06/18	04/03/19	VRD CONTRACTING INC DBA VRD CORPORATE	206594	20915	E1	43,360	46,060	0	0	Y	32	X	
02/15/19	02/15/19	VWR FUNDING INC DBA VWR INTERNATIONAL	207790	12009	A1	17,684	17,684	0	0	N	40		3
02/22/19	02/22/19	VWR FUNDING INC DBA VWR INTERNATIONAL	207866	12099	A1	13,038	13,038	0	0	N	40		2
03/13/19	03/13/19	VWR FUNDING INC DBA VWR INTERNATIONAL	208100	12099	A1	11,416	11,415	0	0	N	40		2
05/21/18	08/09/18	VWR FUNDING INC DBA VWR INTERNATIONAL	204108	12099	A1	24,770	24,780	24,779	24,779	N	40		3
05/31/18	05/31/18	VWR FUNDING INC DBA VWR INTERNATIONAL	204276	12099	A1	7,686	7,686	7,685	7,685	N	40		1
07/13/18	07/13/18	VWR FUNDING INC DBA VWR INTERNATIONAL	204955	12099	A1	7,946	7,945	7,945	7,945	N	40		1
07/16/18	07/16/18	VWR FUNDING INC DBA VWR INTERNATIONAL	204975	12099	C	48,199	48,199	48,199	48,199	N	40		1
07/19/18	07/19/18	VWR FUNDING INC DBA VWR INTERNATIONAL	205057	12099	C	68,663	68,663	68,663	68,663	N	41		1
10/09/18	10/09/18	VWR FUNDING INC DBA VWR INTERNATIONAL	206117	12099	A1	5,230	5,229	0	0	N	40		1
11/16/18	11/21/18	VWR FUNDING INC DBA VWR INTERNATIONAL	206721	12099	A1	7,729	7,729	7,728	7,728	N	40		1
07/16/18	08/06/18	W.B. MASON CO., INC.	204976	20915	B1	16,172	15,642	15,641	15,641	N	30		1
08/02/18	08/30/18	W.B. MASON CO., INC.	205242	20915	B1	40,940	43,444	43,444	43,444	N	30		1
10/19/18	08/01/19	W.B. MASON CO., INC.	206339	21501	B1	68,479	68,479	0	0	N	52		1

Executive Summary - APPENDIX C
Awarded Purchase Orders

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
10/25/18	08/01/19	W.B. MASON CO., INC.	206416	21501	B1	25,935	25,937	0	0	N	52		1
03/12/19	09/01/19	WALDNER BUSINESS ENVIRONMENTS, INC.	208070	86090	A1	5,995	5,995	0	0	N	28	X	1
05/15/18	05/15/18	WALDNER BUSINESS ENVIRONMENTS, INC.	203999	20915	B1	7,274	7,274	7,274	7,274	N	40	X	1
06/11/18	01/16/19	WALDNER BUSINESS ENVIRONMENTS, INC.	204485	11602	B1	27,000	26,905	26,904	26,904	N	28	X	1
06/11/18	06/11/18	WALDNER BUSINESS ENVIRONMENTS, INC.	204487	11602	B1	28,450	28,451	28,449	28,449	N	28	X	1
06/12/18	06/12/18	WALDNER BUSINESS ENVIRONMENTS, INC.	204516	11602	B1	21,152	21,153	21,152	21,152	N	28	X	1
06/12/18	06/12/18	WALDNER BUSINESS ENVIRONMENTS, INC.	204517	11602	A1	7,875	7,875	7,875	7,875	N	28	X	1
10/25/18	09/16/19	WALDNER BUSINESS ENVIRONMENTS, INC.	206426	21501	B1	112,630	112,628	0	0	N	28	X	1
10/25/18	10/25/18	WALDNER BUSINESS ENVIRONMENTS, INC.	206428	21501	B1	93,412	93,412	0	0	N	28	X	1
11/27/18	11/28/18	WALDNER BUSINESS ENVIRONMENTS, INC.	206843	38789	B1	13,740	14,759	0	0	N	40	X	1
03/06/19	03/06/19	WATS INTERNATIONAL, INC.	208026	12099	A1	10,272	10,272	0	0	N	40	X	2
03/13/19	09/01/19	WATS INTERNATIONAL, INC.	208105	23500	A1	6,830	6,830	0	0	N	28	X	1
03/28/19	03/28/19	WATS INTERNATIONAL, INC.	208407	21400	A1	16,742	16,742	0	0	N	40	X	3
04/11/18	04/11/18	WATS INTERNATIONAL, INC.	203431	35502	A1	26,108	26,109	26,108	26,108	N	40	X	3
05/09/18	05/09/18	WATS INTERNATIONAL, INC.	203870	12099	A1	32,378	32,378	32,377	32,377	N	40	X	3
09/26/18	09/26/18	WB WOOD NY LLC DBA WB WOOD	205992	92130	A1	9,825	9,825	0	0	N	40		1
07/31/18	07/31/18	WEB HOUSE INC.	205166	79528	B1	337,031	337,031	337,031	337,031	N	41		1
08/08/18	08/08/18	WEB HOUSE INC.	205345	79528	B1	1,999,878	1,999,878	1,999,877	1,999,877	N	41		1
09/10/18	09/18/18	WEB HOUSE INC.	205735	79528	B1	25,734	25,734	0	0	N	40		1
10/23/18	10/25/18	WEB HOUSE INC.	206368	22941	B1	333,657	333,657	333,656	333,656	N	40		1
11/05/18	11/05/18	WEST MICHIGAN WAREHOUSE OUTFITTERS IN	206553	20001	C	35,768	35,768	0	0	N	52		1
03/13/19	04/01/19	WINDSTREAM HOLDINGS INC DBA WINDSTREA	208093	85110	B1	22,871	22,937	0	0	N	01		1
11/27/18	01/30/19	WINSLOW TECHNOLOGY GROUP LLC	206844	12099	A1	14,436	16,517	16,516	16,516	N	40		2
02/20/19	02/20/19	WOLBERG ELECTRICAL SUPPLY CO. INC	207834	34401	A1	6,455	6,455	0	0	N	52		1
11/02/18	11/02/18	WOLBERG ELECTRICAL SUPPLY CO. INC	206535	93040	A1	8,051	8,051	8,051	8,051	N	52		1
07/31/18	07/31/18	WOODWIND & BRASSWIND INC.	205177	38300	A1	33,947	33,947	33,947	33,947	N	40		3
08/20/18	08/20/18	X-RAY OPTICAL SYSTEMS INC DBA XOS	205496	12099	C	46,706	46,706	46,706	46,706	Y	40		1
08/14/18	08/14/18	ZONES INC	205406	79528	B1	1,557,471	1,557,473	1,343,923	1,343,923	N	41		1
09/10/18	11/15/18	ZONES INC	205743	79528	B1	62,208	62,209	62,208	62,208	N	41		1
12/11/18	12/11/18	ZONES INC	207056	79528	B1	10,597	10,598	10,597	10,597	N	41		1
Total Awarded Purchase Orders (Construction)						54,880,702	54,659,147	37,014,880	37,014,880				

TOTAL 2018/2019 PROCUREMENT AWARDS

319,302,717 326,578,512 100,231,964 100,231,964

LEGEND - AWARD CODES

A	Competitive Bids or Proposals prior to 4-12-94 - No Distinction Made Prior to 4/12/94 on Bids vs. Proposals
A1	Competitive Bids (Post 4-12-94):
	Primarily used for construction contracts, and frequently for the purchase of furnishings, equipment and supplies. Awards are made to the lowest responsible and responsive bidder as prescribed by statute.
A1E	Competitive bids received; exemption from placement of a notice in the New York State Contract Reporter approved by the Executive Director:
	Exemptions from placing a notice in the New York State Contract Reporter are granted in situations where it is determined that there is an emergency or critical need, or on the basis that it is not feasible to place notice in the New York State Contract Reporter.
A2	Competitive Proposals (Post 4-12-94):
	Primarily used for architect, engineer, survey, data processing, printing and minority business enterprise consultants; testing, controlled inspections, construction management, management of parking facilities, audit and accounting, training, investment banking contracts, and for goods or services for the Authority's own accounts. Awards are made to the best qualified personal services contractor at costs determined by the Authority to be fair and reasonable.
A2E	Competitive proposals received; exemption from placement of a notice in the New York State Contract Reporter approved by the Executive Director:
	Exemptions from placing a notice in the New York State Contract Reporter are granted in situations where it is determined that there is an emergency or critical need, or on the basis that it is not feasible to place notice in the New York State Contract Reporter.
B	Government Contracts:
	Primarily used for purchase of goods from contract lists established by NYS Office of General Services, Federal General Services Administration, from City Government; from Preferred Source contracts such as prison industry, the disabled and the blind; Dormitory Authority; City of New York; County Government for Community Colleges, City University of New York; and the State University of New York.
	B1-State Contract, B2-GSA Contract, B3-City Contract, B4-Preferred Source, B5-DASNY Contract, B6-Board of Education Contract, B7-County Contract, B8-CUNY Contract, B9-SUNY Contract
C	Selection Controlled by Client:
	Primarily used for architect, engineer, or artwork contracts where the selection process is controlled by the Client, and the Authority negotiates and holds the contract for personal services. Occasionally used to identify assigned contracts.
D	Competition Waived
	Waived from competition by Procurement Guidelines. Includes tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical.
E	Exemption from competition and placement of a notice in the New York State Contract Reporter approved by the Executive Director:
	Primarily used in emergency or unique situations which cannot await the usual competitive procedure, or where the services require a uniquely qualified personal service or sole source provider.
EC	Completion Contract:
	Primarily used for contracts with sub-consultants or sub-contractors when a prime consultant or contractor defaults their contract, or when the Surety on a Performance Bond steps in to complete the work following termination of a contract. Occasionally used when the Authority invokes the "Owner's Right to do Work" provision of the construction contract General Conditions, when a contractor is near completion of work but not progressing the work satisfactorily.

LEGEND - PROGRAM NUMBERS (by Client)

	Client Type	New Program Numbers	Related Operating Funds	Annual Report Column
PUBLIC				
	New York Agencies			
	State Education Department	20	SED	NYS Agen
	Department of Health	21	D90, DOH, DVH, RPG	NYS Agen
	CEFAP	22	CEF	NYS Agen
	Child Care Facilities Dev Prg	23	CCF	NYS Agen
	Mental Health - MCFFA	27	MLH	NYS Agen
	Mental Health - DASNY	28	OMR, OAS, OMH, MLH	NYS Agen
	New York State (Pension)	29	PRI	NYS Agen
	Library Facilities	29	LFB	NYS Agen
	Office of General Services (Parking Garage)	29	OGS	NYS Agen
	Office of State Comptroller	29	OSC	NYS Agen
	Albany County (Airport)	29	ACA	NYS Agen
	Pace Judicial	29	PJI	NYS Agen
	Rescue	29	RES	NYS Agen
	PIT	29	NYA	NYS Agen
	Hudson Valley Stadium	29	HVS	NYS Agen
	HHAC	29	HHA	NYS Agen
	CBVH	29	CBV	NYS Agen
	Municipal Programs			
	Municipal Health Facilities (PCDC)	30	MUN	Municipal
	Special Act School Districts	31	SAS	Municipal
	Court Facilities	32	SUF, NYC, WES, MUN, UCS	Municipal
	NYC Health and Hospital Corp	33	HHC, HHO, OCM, MUN	Municipal
	Boces	34	MUN	Municipal
	Public School Districts	35	PSD	Municipal
	City University			
	CUNY - Senior	40	CSC	CUNY
	CUNY - Community	41	CCC, CSC	CUNY
	State University			
	SUNY Ed	50	SYE	SUNY
	SUNY Dorms	52	SYD, UMG, SBK	SUNY
	SUNY Athletic Facilities	54	SYA	SUNY
	Upstates	55	ERI, FIT, UPS	SUNY
	Educational and Nonprofit Organizations			
	Educational & Nonprofit Organizations	60	PRI, PCP, PST, SHF	Indep
	853 Schools	61	PRI	Indep
	4201 Schools	62	PRI	Indep
	Healthcare			
	Hospitals - DASNY	80	HCR	Healthcare
	Hospitals - MCFFA	81	HCR, MLO	Healthcare
	Nursing Homes - DASNY	82	HCR	Healthcare
	Nursing Homes - MCFFA	83	HCR	Healthcare

LEGEND - PROGRAM NUMBERS (by Client)

	Client Type	New Program Numbers	Related Operating Funds	Annual Report Column
	Assisted Living Facilities - DASNY	84	HCR	Healthcare
	Assisted Living Facilities - MCFFA	85	HCR	Healthcare
	Adult Day Care (Aids Fac) - DASNY	86	HCR	Healthcare
	Adult Day Care (Aids Fac) - MCFFA	87	HCR	Healthcare
	Diagnostic & Treatment Centers-DASNY	88	HCR	Healthcare
	Diagnostic & Treatment Centers-MCFFA	89	HCR	Healthcare
	Other	99	HCR	Healthcare
OPERATING				
DASNY Operating Funds		01		Authority
	Project Reserve Funds	01		Authority
New York Agencies Operating Funds				
	State Education Program	20		NYS Agen
	DOH Program Funds	21		NYS Agen
	CEFAP	22		NYS Agen
	Child Care Facilities Dev Prg	23		NYS Agen
	Mental Health Program	28		NYS Agen
	Healthcare Restruct Pool	29		NYS Agen
	Med Care Loan AIDS Rev Dev	29		NYS Agen
	Library Facilities	29		NYS Agen
	Misc NYS Agencies (SIP, PIT, Rescue, OSC, Pace Jud, OGS)	29		NYS Agen
Municipal Programs Operating Funds				
	Misc Municipal Fac Programs (PCDC, BOCES, County Courts)	30		Municipal
	Special Act School Districts	31		Municipal
	Court Facilities	32		Municipal
	NYC Health and Hospital and OCME	33		Municipal
	BOCES	34		Municipal
	Public School Districts	35		Municipal
CUNY Operating Funds				
	CUNY Senior Funds	40		CUNY
	CUNY Community College Funds	41		CUNY
SUNY Operating Funds				
	SUNY Ed Program	50		SUNY
	SUNY Dorm Program	52		SUNY
	SUNY Athletic Program	54		SUNY
	Upstates CC Program	55		SUNY
Private & Nonprofit Organization Operating Funds				
	Private Institutions (853 Schools & 4201 Schools)	60		Indep
	SHELF	60		Indep
Healthcare Operating Funds				
	Private Healthcare	80		Healthcare
	Moral Obligations	81		Healthcare

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
5400	Lamps, Electric
5500	Fuel, Heating
5600	Fuel, Gasoline
5700	Oil, Motor, High Detergen
5702	Transmission Fluid, Autom
5800	Propane (Liquid Petroleum
5900	Natural Gas
8300	Food Serv. - Milk Coolers
10100	Medical Supplies & Equip
10120	First Aid Kits, All Types
10132	Meical Supplies & Equipme
10133	Basins, Bowls, Buckets-Me
10136	Catheters (Surgical)
10500	Sterilizers, Hosp & Lab
10502	Stillls, Hosp & Lab
10610	Medical Research Equipmen
10611	Ultrasound System
10612	Radiology Equipment
10800	Dental Equipment
11000	X-Ray Equipment
11001	X-Ray Equipment Dental
11002	X-Ray, Diffraction
11070	Carillon
11501	X-Ray Accessories
11600	Hospital Equip,Ward & OR,
11601	Hosp. Equip, Ward&OR Stai
11602	Furniture, Healthcare
11603	Cabinets, Medical & Surgi
11604	Tables, Necropsy
11605	Scrub, Sinks
11613	Hospital Equip, Wheeled
11614	Chairs, Wheels
11625	Hydrotherapy Bathing Unit
11800	Lights, Major Surgery
11801	Tables, Operating
11802	Autopsy Equip & Tables
11900	Orthopedic Equipment, Bed
11901	Orthopedic Equip, Bed/Fra
12001	Lab & Pharm Ware, Glass/P

Commodity

<u>Code</u>	<u>Commodity Description</u>
12003	Aquarium, Terror & Acces.
12004	Lab & Teach Supplies
12005	Sewing Equipment
12006	Lab & Pharm Furn, Install
12007	Lab Apparatus, Bal & Weig
12008	Furniture, Pharmacy
12009	Furniture, Lab, Free Stan
12010	Microscopes, Related Item
12011	Binoculars
12012	Microscopes, Surg & Acces
12013	Microscopes, Electron, Ac
12014	Laboratory Casework
12015	Stereotaxic Inst. & Acces
12016	Centrifuges & Access
12018	Specimen Cabinets & Acces
12023	Lab Apparatus (Ovens & In
12024	Furnace, Laboratory
12026	Environmental Rooms/Chamb
12029	Air Compressors
12029A	Laboratory Equip., Vacuum
12034	Laboratory Equip, Notions
12040	Cages, Animal, Metal
12041	Cages, Animal, Non-Metal
12049	Lab Equip, Filters/filtra
12050	Blood Cell Counters & Acc
12055	Clean Rooms
12060	Tissue Processors/Analyze
12061	Cryosstats, Mictotomes, T
12066	Controlled Temp. Chamber
12070	Vacuum Pumping System
12070A	Laboratory Glassware Wash
12071	Lab Cleaners, Ultrasonic
12072	Lab Equip, Cage Washers
12080	Containers-Lab, Hospital
12099	Laboratory Equip. & Appar
12100	Resuscitation Equipment
12201	Anesthesia Equip, Hospita
12300	Oxygen Tents & Accessorie
12301	Infant Care Equipment

Commodity

<u>Code</u>	<u>Commodity Description</u>
12400	Blood Clean/Recovery Equi
12402	Oxygenates & Related Item
12500	Instruments, Operate,Gen.
12502	Instruments & Acces,Diagn
12600	Electronic Monitor. Equip
12601	Electronic Heart Resus. A
12602	Gas Detectors
12604	Physiological Test &Resea
12605	Defibrillator/Electrocard
12606	Electroencephalographs
12700	Oxygenates & Related Item
20000	Publications (Not Books)
20001	Maps & Globes
20020	Periodicals, Serials
20060	Books
20100	Site Work
20301	Safety Side Rails
20302	Furniture, Patient Room,
20304	Furniture, Flotation Ther
20600	Carpets & Rugs
20700	Carpets & Rugs
20700A	Fabric, Upholstery
20701	CPR Manikins & Equipment
20702	Wall Covering, Vinyl
20800	Furniture, Lounge
20801	Chairs, Stacking
20802	Furniture, Reception Room
20803	Furniture, Indoor-Outdoor
20807	Office Accessories
20900	Chairs, Folding
20901	Seating, Lecture Hall
20902	Chairs, Folding
20903	Tables, Folding
20904	Chairs, Conference
20905	Chairs, Stacking, Wood
20906	Chairs, Stacking, Metal
20910	Seating, Auditorium & The
20911	Benches
20915	Furniture, Industrial & I

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
20920	Furniture, Courtroom
20921	Court Stenographer Serv
21101	Food Serv Equip - Install
21111	Towel Bar
21200	Draperies
21201	Cubicle Curtains
21202	Curtains, Shower
21210	Fabric, Upholstrey
21300	Fans, Electric, Free Air
21400	Floor Machines, Scrub & P
21401	Floor Maint. Equip, Mop O
21402	Vacuum Cleaners
21403	Carpet Cleaning Equipment
21410	Flooring, Gymnasium
21500	Furniture, Institutional
21501	Furniture, Dormitory
21506	Beds, Dormitory Metal
21507	Panters, Smokers, Urns
21508	Furniture, Dormitory
21509	Furn, Dorm, Wardrobe/Divi
21510	Tables, Picnic
21512	Furn, Dorm, Chest Beds
21600	Furniture, Household, Woo
21601	Furn, Household, Birch&Map
21602	Chairs, Dining
21603	Furniture, Household Wood
21604	Furn, Household, Wood, Colo
21605	Lecturns
21648	Furn, Household, Wood, OMH
21670	Furn, Household, OMRDD
21701	Furniture, Landscape Offi
21702	Coat Hooks
21703	Cases, Storage
21704	Electric Check Rm Equip
21705	Chairs, Stools, Metal, Of
21706	Tab Accessory Equipment
21707	Furniture, Stools - All T
21708	Visible Index Equipment
21710	Safes

Commodity

<u>Code</u>	<u>Commodity Description</u>
21715	Chairs, Stools, Metal Off
21716	Files, Vertical, Metal
21720	Furniture, Computer
21800	Furn, Office, Wood/Acous S
21801	Furniture, Library-Wood
21802	Carrels, card Catalogues
21803	Furniture, Library-Stacks/
21804	Chairs, Wood, Upholstered
21805	Desks - Office Wood
21806	Tables, Fancy (Lounge & C
21807	Furniture, Lounge
21808	Computer Work Stations
21809	Health Care Furniture
22000	Area Rugs
22001	Window Washing Equipment
22002	Window Film
22200	Upholstrey, Fabric
22201	Linens
22202	Upholstrey - Cushions
22220	Window Repair
22221	Window Screens
22414	Typewriters, Electronic
22424	Copiers
22433	Facsilime Equipment
22500	Floor Covering
22501	Wall Covering, Vinyl
22700	Mattresses & Springs
22701	Mattress Pads
22801	Lableing Machines
22802	Check Signing Mach, Perf.
22803	Office Equip.-Paper Shrea
22804	Folding/Inserting Machine
22805	Packaging
22806	Calculators
22809	Ticket Dispensing Systems
22811	Collators & Sorters
22812	Mailing Machines, Postage
22816	Files, Mechanized
22818	Dictating/Transc Equip, S

Commodity

<u>Code</u>	<u>Commodity Description</u>
22826	Word Processors
22827	Offset Presses
22830	Accounting/Payroll Machin
22833	Facsimile Equipment
22902	Plants, Artificial
22904	Film Rec, Polaroid Digita
22912	Mailing Machines, Postage
22913	Mailing Stations
22914	Typewriters, Eletronic
22915	Time Clocks/Systems
22916	Clocks
22917	Mailboxes
22921	Cash Registers
22922	Video Expander
22923	Computer Color Printers
22924	Copiers
22925	Office Equipment
22931	Computer, Equip/Maint Rep
22932	Computers
22933	Facsimile Machines
22934	Computer Programs
22936	Computers, Handicapped
22937	Office Equipment
22938	Office Equipment
22940	Software Desktop Computer
22941	Software Maintenance
22942	Software, Network & Telec
22944	Software, Multi User Comp
22950	Consulting-Desktop Comput
22951	Consulting & Design - Lab
22952	Consulting-Network/Teleco
22954	Consulting-Multi User Com
22960	Computers, Desktop
22962	Equip, Network & Telecom
22964	Computers, Multi User
22970	Computer Maint, Desktop
22972	Equip Maint, Network&Tele
22974	Computer Maint, Multi Use
22977	Software, Maint., Desktop

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
22978	Software Maint., Multi Us
22979	Software Maint, Multi Use
22980	Computer Parts, Desktop
22982	Parts, Network & Telecom
22984	Computer Parts, Multi Use
22990	Computer, Peripherals Des
22992	Computer, Peripherals Mul
22994	Computer, Periph Network&
23000	Misc. Office Supplies
23023	Time Stamps, Auto, Electr
23026	Floppy Magnetic Disks
23033	Masking Tape
23045	Card Catalogs
23100	Art Crafts School Supplie
23101	Looms, Weaving
23103	Bulletin Boards
23104	Kilns
23106	Tables, Drawing Fancy
23203	Chalkboards Bulletin Boar
23500	Dispensers, Toilet Tissue
24100	Appliances, Stoves Commer
24103	Appliances, Microwave Ove
24104	Fryers, Electric Comm.
24200	Refrigerator, Reach-in
24201	Ice Makers
24202	Refrigeration (Blood Bank
24203	Refrigeration - Vac/Lab
24204	Refrigerators, Freezers,W
24208	Refrigeration Equip, Low
24209	Refrig Equip, Compressors
24213	Refrigeration - Ice Cream
24300	Sewing Machines
24400	Shades & Shade Cloth
24401	Blinds, Venetian
24402	Blinds, Wood
24600	Flatware, Table (Silverwa
24603	Children's Furniture/Toys
24800	Tables, Cafeteria
25100	Glassware, Table Use Only

Commodity

<u>Code</u>	<u>Commodity Description</u>
25101	Glass, Plexiglass
25200	Appliances, Kitchen, Dome
25201	Dishwasher, Commercial
25202	Freezers, Domestic
25203	Washers & Dryers,Domestic
26002	Nicrofilm Equip & Supplie
26500	Water Coolers, Electric
27000	Furniture, School
27200	Cabinets, Kitchen
27500	Shelving & Lockers,Instit
27501	Shelving, Library. Wood
27502	Shelving, Bookshelves - W
27502A	Lockers Coin Operated
27503	Shelving, Cafeteria & Ref
27504	Shelving, Library, Steel
27505	Shelving,Cab.-Chemical St
27506	Shelving, Open Filing
27507	Kitchen Units
28000	Physical Therapy & Rehab.
28001	Ophthalmic Equip & Acces
28002	Hydrotherapy Units, Whirl
28003	Handicapped, Disabled Equ
30000	Air Conditioners
30001	Dehumidifiers
30002	Humidifier
30003	Air Filter Equipment
30004	Boilers & Heating Equipme
30200	Athletic Equipment
30201	Pool Ladders & Railings
30202	Risers, Band
30203	Bleachers
30204	Exercise Machines, Mats&W
30205	Athletic Equipment, Nets
30206	Athletic Equip, Track & F
30207	Tables, Games; i.e. Pinba
30208	Pool Tables
30209	Track & Field Equipment
30210	Scoreboards
30211	Playground Equipment

Commodity

<u>Code</u>	<u>Commodity Description</u>
30212	Gymnasium Floor Covers
30213	Bowling Equipment & Acces
30214	Football Equipment
30215	Tennis Courts
30216	Sauna Equipment
30217	Golf Equipment
30218	Goals, Hockey, Soccer Etc
30219	Gymnasium Equipment
30220	Bike Rack
30221	Tennis Equipment
30222	Ski Equipment
30224	Baseball Equipment
30225	Mats-All (Gym, Office etc
30226	Table Tennis Equipment
30227	Cases, Exhibit & Trophy
30229	Volleyball Equipment
30233	Scoccer Equipment
30300	Batteries, Automotive
30305	Filters, Auto, Oil,Air,Fu
30306	Lamps, Automotive
30600	Tires & Tubes
30700	Barber Shop Equipment
30900	Antifreeze/Coolant, Engin
30901	Gas Line Antifreeze
31600	Furniture, Drafting
31601	Engineering Instruments
31605	Millwork, Custom
31606	Acoustical; Panels, Scree
31607	Furniture Refubishing-Woo
31608	Furniture Refubishing-Met
31609	Rentals Furniture & Equip
31610	Wardrobes
31616	Beds, Bunk-Metal
31618	Bed Accessories, Linens
31800	Building Materials, Gen.
31804	Mirrors & Mirror Light Un
31807	Wood Laminate Products
31817	Shades, Screens Solar
31823	Ceiling & Acoustical Tile

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
31824	Tile, Ceramic & Quarry
31825	Slate
32201	Canning & Food Proc. Equi
32500	Water Treatment
32501	Filtration System, Water
33300	Flags
33500	Dishwashers, Commercial
33508	Doors, Metal
33509	Doors, Metal
33713	Concrete Ready Mix
33800	Passenger Waiting Shelter
33810	Security Screens/Gates
33811	Partitions, Relocatable
33813	Stanchions, Ropes-Traffic
33819	Floors, Elevated, Free Ac
33828	Toilet Partions & Compart.
34400	Electric Supplies, Genera
34401	Electrical Supplies Gener
34402	Elec Equipment Transducers
34403	Cardboard Boxes
34404	Electrical Service
34406	Panelboards/Switchboards
34408	Transformers
34700	Fire Extinguishers
34710	Fire Alarm/Equip Main/Rep
34711	Fire Smoke Alarm System
35000	Garage Equipment, General
35004	Car Washing Equip.
35099	Shop Cabinets
35100	Work Benches
35101	Terrazo Benches
35101A	Cabinets, Safety & Storag
35111	Storage/Safety Cabinets
35203	Finger Print Equipment
35208	Breathing Apparatus, Air
35210	Metal Detectors, Walk-Thr
35500	Hardware, Builders
35501	Locks, Door, Institutional
35502	Waste Receptacles, Wire/M

Commodity

<u>Code</u>	<u>Commodity Description</u>
35503	Hardware, General
35504	Waste Disposal
35505	Wastebaskets, Metal, Indoo
35508	Doors & Frames, Metal
35510	Doors, Wood
35511	Door Scopes
35520	Coat Hooks
35536	Handrails, Grab Bars
35700	Lighting Equipment, Gener
35706	Lamps, Table & Floor
35720	Lamps
35721	Lighting, Exit-Emergency
35845	Parking Gate Systems
35846	Parking Booth
35847	Parking Garage Repair
35900	Generators
36000	Hose, Fire Fighting
36001	Roof Accessory
36100	Food Serv. Equip
36104	Dispensers, Beverage
36106	Food Transport Units
36111	Utensils, Kitchen
36112	Drying & Storage Racks
36113	Urns & Stand (Coffee)
36114	Carts, Moble Kitchen
36125	Trans Compactors (Comm&Do
36200	Cafeteria Line Equipment
36500	Flatworm Ironed Pads & Co
36501	Washers & Dryers, Commerc
36502	Laundry Extractors
37000	Mowing Equip, Walk-Behind,
37002	Snowblowers
37010	Brush Cutters, Tractor-dr
37500	Lumber
37501	Doors, Accordion Fold
37502	Folding Grills, Metal
37503	Doors, Bi-Fold
37600	Plumbing Supplies, Genera
37601	Boilers & Heating Equipme

Commodity

<u>Code</u>	<u>Commodity Description</u>
37607	Pipe & Fittings
37610	Hot Water Heater (Eletric
37802	Signage - Mech. ID
37807	Bars, Gymnastic, Dance
37900	Security Gates
38000	Security Systems
38000A	Building Materials Genera
38002	Paint, Swimming Pool
38010	Paint, Latex Base
38012	Universal Colorants for A
38100	Photo, Cine, & Theater Eq
38101	Lighting, Theater
38102	Posts & Ropes, Crowd Cont
38103	Curtains, Stage
38200	Audio & Video Electronics
38201	Security Alarm Systems
38201A	Audio Equip., General
38202	Intercom System
38203	Sound System
38205	Audio Video Equipment Gen
38206	Cables, Coaxial
38207	Elec Cords/Surge Supresso
38209	Language Lab Equipment
38210	Television Sets
38211	Radios, Portable, Hand-He
38212	Television Studio, Sys.&
38212A	Radios 2-Way (AM/FM)
38213	Testing Instruments & Equ
38214	Data Processing Equipment
38215	Video Electronic Equip
38217	Tape Recorders, Audio
38218	Radios (Am/Fm)
38219	Video Cassette Tapes
38220	Tape Recorders, Video
38221	CCTV Systems
38224	Training Equip, Major Tra
38230	Fire/Smoke Alarm Sys & Ac
38300	Musical Instruments
38310	Organs

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
38320	Musical Instruments
38321	Music, Records, Tapes & C
38322	Music, Sheet
38323	Music, Storage Cabinets
38324	Furniture, Music
38600	Signage
38611	Signage
38612	Signage - Outdoor
38700	Air Analysis
38701	Analyzers (Except Blood)
38702	Acoustic Interferometer
38703	Air/Water Monitoring
38708	Breathalyzers
38709	Cabinets & Chambers
38710	Calorimeters
38713	Chromatography
38714	Cryogenic Equipment
38715	Colorimeters
38717	Counters
38719	Cryogenic Equipment
38722	Densitometers, Gas/Liquid
38724	Detectors
38725	Anaerobic Chamber
38728	Electronic Test/Measure I
38730	Environmental Control
38731	Health Consulting
38734	Freeze Drying Equipment
38735	Furnaces (Special)
38736	Gauges
38738	Heaters, Infrared
38746	Lasers & Accessories
38748	Liquid Scintillates
38750	Magnets & Accessories
38751	Manometers
38752	Metallurgical Apparatus
38753	Meteorological Apparatus
38754	Ph Meters & Related Acces
38755	Meteorological Apparatus
38756	Meters, Oil

Commodity

<u>Code</u>	<u>Commodity Description</u>
38758	Monochrometers
38760	Nuclear Instrumentation
38761	Oceanographic
38762	Simulated Coral reed
38763	Optical Instruments
38764	Oscillographs/Scopes
38767	Ovens, Scientific Equip.
38768	Photometers
38773	Potentiometers
38775	Probeye Infrared Viewer
38776	Phycological Testing Equi
38777	Recorders
38782	Spectrometers & Spectroph
38787	Test Equipment
38788	Testing Instruments & Equ
38789	Miscellaneous
38790	Temp. Equipment
38800	Cameras
38802	Darkroom Supplies (Photog
38803	Blue Print Machines
38804	Cameras, Identification
38806	Projectors
38807	Lighting, Studio Access
38808	Book Detection System
38809	Books
38812	Film Editing & Insp Equip
38813	Cabinets, Film
38815	Projection Systems Equipm
38900	Scales
38998	Safety Equipment, Face, H
38999	Maint.Equip.(Brooms,Mops
39000	Tools, Small, General
39001	Anvils/Accessories
39004	Locks/Padlocks, Comb. & K
39006	Scaffold Equipment
39007	Fork Lifts Rough Terrain
39010	Ladders (Metal, Fibergl,W
39011	Cabinets, Tool
39012	Safety Equip, Face/Head/E

Commodity

<u>Code</u>	<u>Commodity Description</u>
39013	Smoke Detectors
39014	Cabinets, Wall/Conference
39023	Hand Tools, Carpenters'
39032	Screwdrivers
39033	Mechanics Tools(Pliers/So
39034	Wrenches, Nut Drivers, Et
39036	Tools, Garden & Lawn
39043	Shovels & Snow Shovels
39100	Hand, Platform, & Pallet
39101	Trucks, Pallet
39102	Moving/trucking Services
39103	Carts, Utility
39104	Tenant Relocation/Removal
39104A	Carts & Laundry
39105	Pallet Racks
39108	Conveyors
39109	Wheel Casters
39600	Fencing, General
39604	Fencing, General
39999	Insulation, Pipes & Valve
40400	Automobiles
40490	Lease Vehicles
40520	School Bus,Lt Duty Types
40521	School Bus,Med Duty Type
40522	Van Conversions & Bus Bod
40523	Transit Buses
40531	Tailgate/Ligtgate
40533	Aerial Trucks
40535	Truck Bodies
40540	Vans, Passenger & Cargo
40550	Sport Utility Vehicles
40553	Ski Lifts
40560	Trucks, Pick-Up
40570	Trucks, Cab Chassis, Lt D
40580	Trucks, Medium Duty
40590	Trucks, Heavy Duty Dump
40600	Tractors, Crawler
40601	Tractors, Load/Backhoes/S
40602	Bulldozer

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
40603	Wheel Loaders
40604	Skid Steer Loaders
40605	Fork Lifts (Rough Terrain
40606	Farm Tractors
40700	Power Plant Equipment
40710	Incinerators
40900	Snowremoval Equipment
41100	Cranes, Pedestal Mounted
41101	Rigging & Hauling
41101A	Buckets, Clam Shell Etc.
41102	Trench Diggers
41103	Hydraulic Excavators
41104	Trench Filling Machines
41105	Cranes, Pedestal Mounted
41200	Drilling Equipment
41400	Air Compressors
41600	Sweeper, Rotary
42200	Snow Vehicles
42201	All-Terrain Vehicles
42300	Trailers, Heavy Hauling
42301	Trailers, Home-Field Offi
42302	Modular Buildings - Trail
42800	Furnace, Heat Treating
42900	Brush & Wood Chippers
43000	Ice Resurfacing Machines
43100	Hoists
43101	Hydraulic Jacks
43200	Tools, Power
43201	Tools, Machine
43202	Tools, Machine, Metal For
43203	Tools, Pneumatic
43204	Tools - Electric Drills
43205	Jointers, Wood (Motorized
43206	Lathes
43221	Paint Spraying Equipment
43222	Paint Spraying Equipment
43223	Welding Equipment
43229	Saws, Chain (Gasoline)
44500	Post Hole Diggers

Commodity

<u>Code</u>	<u>Commodity Description</u>
45001	Turf Utility Vehicles
46000	Pumps
47100	Sand Blasting Equipment
49600	Boats
49606	Marine Supplies
49608	Life Preservers
50041	Engraving System
50042	Maps & Globes
50050	Printing Equipment
53333	Aluminum Grille Covers
55511	Batteries, Automotive
55551	Salary Reimbursement
55555	Expansion Joints
55666	Let Layup for Waste Heat
60000	Telephone Systems
60001	Telecommunications, Consu
60002	Consultant - Audio Visual
60003	Cable & Fiber Optics
60004	Video Educational TV Syst
60005	Planetariums
60006	Electrical Substations
63636	Fuses
65000	Law Enforcement Equip.
66666	Bus Duck Riser
70000	Artwork
71002	Carpet Installation
71004	Elevator Maint. & Repairs
71006	Fire Extinguisher (Portab
71007	HVAC Equip. Maint/Repair
71008	Janitorial Services
71009	Landscaping
71010	Pest Control Thru Integ.M
71011	Security Services
71012	Snow Plowing/Removal
72001	Automobile/Truck Rental
72002	Automobile/Truck Repair
73000	Office Supplies, Clients
73001	Consultant, Computer
73002	Office Supplies, DASNY

Commodity

<u>Code</u>	<u>Commodity Description</u>
73003	Temporary Personal Servic
73004	Consulting, Computer Trai
73007	Building Commissioning
73011	Occupational Safety & Hea
73012	Consulting, Systems Integr
73013	Environmental Consulting
73014	Consultant, Energy
73100	Printing Forms Etc.
75000	Svs.-Spec.(secur.Maint.PI
75002	Sys/Periph,Hdwr - Ncr
75003	Sys/Periph, Hdwr - Bull H
75005	Sys/Periph, Hdwr-Digital
75006	Sys/Periph, Hdwr-Hewlett
75008	Sys/Periph, Hdwr - IBM
75011	Sys/Periph, Hdwr - Micro
75016	Sys/Periph, Hdwr - Sun
75020	Sys/Periph, Hdwr - Xerox
75031	Micro Computer Hdwr - Dell
75300	Micro Computer Hdwr - Ast
75301	Micro Computer Hdwr - Comp
75302	Micro Computer Hdwr - Dell
75303	Micro Computer Hdwr-Digit.
75304	Micro Computer Hdwr - Gate
75305	Micro Computer Hdwr-Hewlet
75306	Micro Computer Hdwr - IBM
75307	Micro Computer Hdwr - Nec
75308	Micro Computer Hdwr - Tosh
75309	Micro Computer Hdwr - Zeni
75310	Micro Computer Hdwr - Hert
75311	Micro Computer Hdwr - Cube
75312	Micro Computer Hdwr - Css
75313	Micro Computer Hdwr -Evere
75314	Micro Computer Hdwr - Appl
75315	Micro Computer Hdwr - Sire
75316	Micro Computer Hdwr - Acer
75317	Micro Computer Hdwr-Packar
75318	Micro Computer Hdwr-Misc H
75320	Micro Computer Hdwr-Bernou
75321	Micro Computer Hdwr-Texas

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
75323	Micro Compuer Hdwr-Bitwis
75324	Micro Compuer Hdwr-Comput
75325	Micro Compuer Hdwr - Sidu
75326	Micro Compuer Hdwr - Data
75327	Micro Compuer Hdwr - Unis
75500	Printers, Hdwr - Genicom
75501	Printers, Hdwr - Epson
75502	Printers, Hdwr-Hewlett Pa
75503	Printers, Hdwr - Nec
75506	Printers, Hdwr - Panasoni
75507	Printers, Hdwr - Qms
75508	Printers, Hdwr - Tektroni
75509	Printers, Hdwr - Canon
75511	Printers, Hdwr - Xerox
75512	Printers, Hdwr - Pennant
75513	Printers, Hdwr - Brother
75517	Printers, Hdwr-Advan. Mat
75518	Printers, Hdwr - Data Pro
75521	Printers, Hdwr - Printron
75522	Printers, Hdwr - Texas In
75700	Adaptive Aids for Disabil
76003	Software Sys - Oracle
76019	Software Sys - Financial
76021	Software Sys - Helpdesk S
76030	Software Sys - Gloval Sof
76040	Consulting & Train, Softw
76050	Software Sys - Miscellane
76060	Network,Hdwr&Softwr - Veritas
76301	Software, Micro - Borland
76303	Software, Micro - Map Inf
76304	Software, Micro - Microso
76306	Software, Micro - Symante
76309	Software, Micro - Filenet
76310	Software, Micro - McAfee
76311	Software, Micro - Autodesk
76313	Software, Micro - Discove
76400	Software, Micro-Secur/Ant
76401	Software, Micro-Secur/Fir
77001	Data Communications

Commodity

<u>Code</u>	<u>Commodity Description</u>
77003	Interactive Tele Voice Re
77004	Electronic Tele Key&Stati
77006	Video Teleconference
77007	Cable & Fiber Optics
77008	Cellular Telephone Servic
77009	Pbx (100-1000 Ports)
77010	Long Distance Carrier Ser
77011	Local Exchange Carrier (L
77012	Isdn Termination Equipmen
77013	Paging Equipment Rental
77015	Internet Access Services
77020	Data Communications - Mot
77022	Data Communications - Par
77023	Data Communications - Rac
77024	Data Communications - Tel
77025	Data Communications -Newb
77026	Data Communications - Lar
77050	Telemanagement Software
77500	Network, Hdwr&Softwr - Ba
77501	Network, Hdwr&Softwr-Cabl
77503	Cisco, Networking
77504	Network, Hdwr&Softwr - Ma
77505	Network, Hdwr&Softwr - Pr
77506	Network,Hdwr&Softwr-Bay N
77507	Network,Hdwr&Softwr - 3-C
77508	Network,Hdwr&Softwr - Xyp
77509	Network,Hdwr&Softwr-Netwk
77510	Network,Hdwr&Softwr - Int
77511	Network,Hdwr&Softwr-Ub Ne
77513	Network,Hdwr&Softwr -Lano
77515	Network,Hdwr&Softwr-Std.
77517	Network,Hdwr&Softwr-Comp
77518	Network,Hdwr&Softwr - Net
77520	Network,Hdwr&Softwr - Oli
77521	Network,Hdwr&Softwr - Xyl
77522	Network,Hdwr&Softwr -Wall
77523	Network,Hdwr&Softwr - For
77524	Network,Hdwr&Softwr-Secur
77530	Network,Hdwr&Softwr - Mis

Commodity

<u>Code</u>	<u>Commodity Description</u>
75322	Micro Compuer Hdwr-Upst W
77777	Special Agencies
78013	Sys/Peri -Hdwr Maint-Xero
78018	Sys/Peri -Hdwr Maint- Nor
78020	Sys/Peri -Hdwr Maint- Sun
78100	Client Serv Maint - Nor
78101	Client Serv Maint - Data
78102	Client Serv Maint -Digita
78103	Client Serv Maint -Hewlet
78104	Client Serv Maint - IBM
78105	Client Serv Maint -Silico
78106	Client Serv Maint - Sun
78107	Client Serv Maint - Tektr
78108	Client Serv Maint - Seque
78109	Client Serv Maint - Bull
78110	Client Serv Maint - Unisy
78250	Micro Computer - Ast
78251	Micro Computer - NCR
78252	Micro Computer - Compaq
78253	Micro Computer - Data Gen
78254	Micro Computer - Dell
78255	Micro Computer - Digital
78256	Micro Computer - Gateway
78257	Micro Computer - Hertz
78258	Micro Computer - Hewlett
78259	Micro Computer - IBM
78261	Micro Computer - Nec
78262	Micro Computer - Toshiba
78263	Micro Computer - Unisys
78264	Micro Computer - Zenith
78265	Micro Computer - Apple/Ma
78280	Maint for Pc's &Peri/Brea
78400	Printer (Hdwr-Maint) Geni
78401	Printer (Hdwr-Maint) Epso
78402	Printer (Hdwr-Maint)Hewle
78403	Printer (Hdwr-Maint) Nec
78407	Printer (Hdwr-Maint) Qms
78408	Printer (Hdwr-Maint) Tekt
78409	Printer (Hdwr-Maint) Cano

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
77002	Digital Centrex Equipment
78412	Printer (Hdwr-Maint) IBM
78414	Printer (Hdwr-Maint) Unis
78416	Printer (Hdwr-Maint) Brot
78550	Comm Equip/Maint/Repair
78551	Telecomm Equip Refurbish
78552	Comm Equip/Maint-Racal-Da
79001	Energy Conserv./Managment
79004	Moving/Trucking Services
79006	Travel Services
79007	Lodging
79008	Bank Card Services
79009	Transcriptions
79010	Info Subscrip Svs&On-Line
79011	Overnight Mail
79012	Mail Presort
79013	Waste Collection & Dispos
79014	Contract Hearing Report&T
79015	Telecommunications Audit
79016	Internet/Web Services
79018	Mail Presorting/Bar Codin
79020	Recycling (paper)
79021	Towing
79022	Cost Recovery Services
79027	Payroll Services
79031	Record Ctr Storage & Retr
79034	Telephone Debit Card
79501	Microfilming
79503	Security Sys Maint/Repair
79504	Power Supply (Uninterrupt
79505	Educational Prod (Hdwr&St
79507	Scanning Products
79508	Tape Drives
79509	Imaging
79512	Ticket Dispensing System
79513	Plotters
79514	Digitizers
79515	Memory (Technology) Misc
79518	Software (Microcomp) - Mi
79519	Disk Drives

Commodity

<u>Code</u>	<u>Commodity Description</u>
79520	X-Terminals
79521	Electronics Switch
79522	PC Sharing Devices/Tech -
79523	Optical Mark Readers
79524	Maint Tracking Stwr Tech-
79525	Time Mgmt/Acc Control Hdwr
79526	Project Mgmt Sfwr/Tech-Mi
79527	Edi Value Added Network/T
79528	Hardware & Software - Mis
79529	Telecomm On-Site Train -
79530	Comp Point of Sale Equip-
79531	Intel Char Recog Sftw Tec
79532	Forms Process Sftw Tech -
79533	Edi Sftw Tech - Misc
79534	Tech Misc - Tsr Consultin
79535	Tech Misc - Bus Records C
80000	Building Maintenance, DAS
80010	Building Supplies, DASNY
80020	Office Supplies, DASNY
80030	Ergonomics, DASNY
80040	Projection Systems/Equip
80060	Equip Ribbons/Printer DAS
80070	Equip Repairs, DASNY
80100	Artwork, Framing
80101	Artwork, Installation
80102	Artwork, Fabrication
80103	Artwork, Storage
80104	Artwork, Appraisal
80105	Artwork, Transportation
80106	Artwork, Honorarium
80107	Artwork, Consultant
81000	Finance Contracts
81010	Audit/Accounting
81020	Investment Banking
81030	Trustee Custody Fees
81040	Lodging - Hotels & Motels
81050	Insurance Premiums & Fees
81060	Letter of Credit Fees
81070	Rating Agencies Bond Clos
92000	General Construction Cont

Commodity

<u>Code</u>	<u>Commodity Description</u>
78411	Printer (Hdwr-Maint) Xero
81080	Rating Agencies Commerc P
81090	Claims Handling
81100	Remarketing Fees
81110	Mortgage Servicing
81120	Bond Insurance Fees
81130	Floor Ceiling Fees
81140	Fees, Final Endorsement
81150	Administrative Fees
81160	SHELF Rebates
81300	Background Check for Empl
82000	Pre-Design Phase Contract
82010	Soil/Boring Testing
82020	Environmental Studies
82030	Surveying
82040	Real Estate
82050	Programming Planners
82060	Appraiser
82070	Abstract Company
82080	Land Survey Company
82090	Real Estate Acquisition
82100	Lease Renovations
83000	Design Phase Contracts
83010	Architect
83020	Design/Build
83030	Engineering
83040	Interior Design
83050	Landscape Design
84000	Construction Contracts
84001	Honorarium
84010	Clerk-of-the-Works
84020	Construction Management
84030	Controlled Inspections
84040	Estimator - Estimating
84050	Field Representative
85000	Miscellaneous Contracts
85010	Artists
85020	Asbestos
85030	Custody & Safekeeping
85035	Bridge/Street Franchises

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
85040	Data Processing
85050	Equipment Maintenance
85060	Garage Maintenance
85070	Management Consultant
85075	Consultant Services
85080	MBE Consultant
85090	Printing
85100	Security
85110	Telecommunications
85120	Photography
85130	Training Consultant
85131	Seminars
85132	Training Coordinator
85135	Caterer
85140	Building & Office Rent
85150	Licensing & Fees - Govern
85160	Garage Operations
85170	Memberships
85180	Building Operating Expens
85190	Real Estate Tax Escalatio
85200	Freight
85210	Courier Service
85220	Misc. Building Expenses
85230	Site Safety Inspections
86000	Legal Contracts
86010	Litigation Counsel
86020	Real Estate Counsel
86030	Special Counsel
86040	Bond Counsel
86050	UCC Filings
86060	Contract Claim Settlement
90000	Equip Replacemet Direct P
91000	Site Work Contracts
91010	Demolition
91020	Excavation
91030	Piped Utilities
91040	Landscaping
91050	Paving
91060	Surfacing

Commodity

<u>Code</u>	<u>Commodity Description</u>
92010	Acoustical Ceilings
92020	Carpentry
92030	Concrete
92040	Decks, Metal
92050	Drywall
92060	Fabrications
92070	Flooring
92080	Glazing
92090	Insulation
92100	Masonry
92110	Ornamental Metal
92120	Painting
92130	Partitions
92140	Plaster
92150	Roofing
92160	Sealants & Caulking
92170	Sheetmetal
92180	Siding
92190	Signs
92200	Wall Covering
92210	Waterproofing
92220	Windows
93000	Electrical Contracts
93010	Communications
93020	Controls
93030	Instrumentation
93040	Lighting
93041	Reflectors
93050	Power Distribution
94000	Mechanical Contracts
94010	Air Conditioning
94020	Drainage
94030	Fire Protection
94040	Heating
94050	Plumbing
94060	Temperature Controls
94070	Ventilating
95000	Misc. Construction Contra

Commodity

<u>Code</u>	<u>Commodity Description</u>
95010	Fire Suppression System
95020	Pools
95021	Pool Tiles/Repairs
95030	Storage Tanks
95040	Utility Control Systems
95041	Automated Watering System
95050	Elevators
95051	Elev. Car Position Indica
95060	Asbestos Abatement
96000	Trailer Rental, DASNY Fie
96010	Office Equipment, DASNY F
96020	Computer Equipment DASNY
96030	Heat Light & Power DASNY
96040	Telephone, DASNY Field
96050	Water, DASNY Field
96060	Postage/Messenger, DASNY
96070	Office Supplies, DASNY Fi
96080	Progress Photos, DASNY Fi
96090	Parking Expenses, DASNY F
96100	Misc. Expenses, DASNY Fie
97000	Telecommunications Expens
98000	Parking Rental
98010	Cable Television
98020	Gasoline Expense
98030	Express Mail
98040	Utilities
98050	Postage
99000	Accountant Fees, COIS
99100	Advertising Fees, COIS
99110	DASNY Construction Fee, C
99120	DASNY Financing Fee
99130	DOH Con Fee, COIS
99140	FHA Counsel Fee, COIS
99150	Financial Consultant, COI
99160	Floor Ceiling Fees, COIS
99170	Institution Attorney, COI
99180	LOC Attorney Fees, COIS
99190	LOC Fees, COIS
99200	Miscellaneous 2%, COIS

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
99210	Mortgage Banking Fee, COI
99220	Municipal Bond, COIS
99230	Printing/Documents/Bonds,
99240	Surety Bond Fees, COIS
99250	Title Insurance, COIS
99260	Trustee Acceptance Cou, C
99270	Trustee Administrative, C
99280	Underwriter Discount, COI
99290	Verification Refunding, C
99300	Bond Issuance Fees, COIS

Commodity

<u>Code</u>	<u>Commodity Description</u>
-------------	------------------------------

Commodity

<u>Code</u>	<u>Commodity Description</u>
-------------	------------------------------

LEGEND - TRADE/SERVICE CODES

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
100	Finance Contracts	411	Telecommunications	621	Waterproofing
101	Auditing/Accounting	412	Training Consultant	622	Windows
102	Investment Banking	413	Photography	700	Electrical
103	Letter of Credit Banking	415	Training Coordinator	701	Communications
104	Trustee Banking	416	Building & Office Rent	702	Controls
105	Lodging-Hotels/Motels	417	Licensing & Fees-Gov't	703	Instrumentation
106	Insurance Premiums	450	Legal	704	Lighting
200	Pre-Design Phase Contracts	451	Litigation Counsel	705	Power Distribution
201	Soil/Boring Tests	452	Real Estate Counsel	800	Mechanical
202	Environmental Studies	453	Special Counsel	801	Air Conditioning
203	Surveying	454	Bond Counsel	802	Drainage
204	Real Estate	500	Site Work	803	Fire Protection
205	Programming/Planners	501	Demolition	804	Heating
250	Design Phase Contracts	502	Excavation	805	Plumbing
255	Architect	503	Piped Utilities	806	Temperature Controls
260	Design Build	504	Landscaping	807	Ventilating
265	Engineer	505	Paving	900	Misc. Construction
266	Energy Performance	506	Surfacing	901	Fire Suppression Systems
270	Interior Design	600	General Construction	902	Pools
275	Landscape	601	Acoustical	903	Storage Tanks
300	Construction Phase Contracts	602	Carpentry	904	Utility Control Systems
301	Clerk of the Works	603	Concrete	905	Elevators
302	Construction Management	604	Decks	906	Asbestos Abatement
303	Controlled Inspections	605	Drywall	907	Building Management System
304	Estimator	606	Fabrications		
305	Field Representative	607	Flooring		
306	General Conditions	608	Glazing		
307	Construction Manager at Risk	609	Insulation		
400	Misc. Professional Svcs	610	Masonry		
401	Artist	611	Ornamental Metal		
402	Asbestos Consultant	612	Painting		
403	Printing	613	Partitions		
404	MBE Consultant	614	Plaster		
405	Security	615	Roofing		
406	Data Processing	616	Sealants		
407	Management Consultant	617	Sheet Metal		
408	Custody and Safekeeping	618	Siding		
409	Equipment Maintenance	619	Signs		
410	Garage Maintenance	620	Wall Coverings		

LEGEND - TRADE/SERVICE CODES

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
AIR	Air Conditioners	DIR	Direct Pay Invoice	LCD	Video Electronic Equip
ALA	Fire/Smoke Alarm Systems	DOF	Dormitory Furniture	LEG	Legal Contracts
APP	Appliances	DRA	Draperies	LIG	Lighting Equipment, General
ART	Artwork	ELC	Electrical Contracts	LOC	Lockers & Shelving
ATH	Athletic Equipment	ELE	Electrical Supplies, General	LOO	looms, Weaving
AUD	Audio & Video Electronics	ENE	Energy Conserv/Management Sys	LUM	Lumber
AUT	Batteries, Automotive	ENG	Engineering Instruments	MAI	Maint. & Repairs
BAR	Barber Shop Equip	ERE	Equipment Repairs, DASNY	MAP	Maps & Globes
BED	Bed	ERG	Ergonomics, DASNY	MAR	Marine Supplies
BLI	Blinds	ERI	Equip Ribbons/Printer DASNY	MAT	Mattress
BMA	Building Maintenance, DASNY	EXT	Fire Extinguishers	MCN	Misc. Construction Contracts
BOI	Boilers & Heating Equipment	FAB	Fabric, Upholstery	MCO	Miscellaneous Contracts
BOO	Books	FAN	Fans	MEC	Mechanical Contracts
BRU	Brush Cutters, Tractor-drawn	FAX	Facsimile	MED	Medical Supplies
BSU	Building Supplies, DASNY	FEN	Fencing	MIS	Miscellaneous
BUI	Building Materials, General	FIE	DASNY Field	MOW	Mowing Equipment
BUL	Bulletin Boards	FIL	Files	MUS	Musical Instruments
CAB	Cabinets	FIN	Finance Contracts	NET	Networking Hardware &
CAF	Cafeteria Line Equipment	FLA	Flags	OFF	Office Equipment
CAR	Carts	FLM	Film	OSU	Office Supplies, DASNY
CAS	Casework	FLO	Carpet Cleaning Equipment	PAR	Parking Gate Systems
CHA	Chairs	FLU	Fluid, Transmission	PER	Periodicals
CLO	Clocks	FOO	Food	PHO	Photographic Equipment
COI	Fees	FUE	Fuel, Heating	PLU	Plumbing Supplies, General
COM	Air Compressors	FUR	Furniture	POO	Pool Ladders & Railings
CON	Consultant Services	FRT	Freight	POW	Power Plant Equip
COO	Water Coolers	GAR	Garage Equipment, General	PRD	Pre-Design Phase Contracts
COP	Copiers	GEN	General Construction Contracts	PRE	Offset Presses
COS	Construction Contracts	HAN	Handicap	PRI	Printing Equipment
COV	Floor Covering	HDW	Systems/Peripherals-Hardware	PRO	Projection Systems/Equip
CUR	Cubical Curtains	HMR	Background Check	PUB	Publications
DEG	Design Phase Contracts	HOO	Coat Hooks	RAD	Radios, Portable, Hand-Held
DEN	Dental Equipment	HOS	Hospital Supplies	REC	Waste Receptacles
DES	Desks	ICE	Ice Makers	REF	Refrigerator
DET	Metal Detectors, Walk-Through	INS	Carpet Installation	RUG	Rugs and Carpets
REN	Parking Rental	IRO	Flatworm Ironed Pads & Covers	RSK	Ins.Prem. & Fees/Claims
RIS	Risers, Band	LAB	Laboratory Equipment	SAF	Safes
RLP	Appraisals/Survey/Real	LAD	Ladders	SCH	School
SAL	Salary	LAM	Lamps, Table & Floor	SCQ	Scientific Equipment

LEGEND - TRADE/SERVICE CODES

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
SEC	n Security				
SEM	Seminars				
SEW	Sewing Machines				
SHA	Shades				
SHE	Shelving, Cafeteria & Refrig				
SIG	Signage				
SIT	Site Work Contracts				
SNO	Snowblowers				
SOF	Software Sys, Purchase &				
SVS	Services				
TAB	Tables, Picnic				
TEC	Memory Technology				
TEL	Telephone Systems				
THE	Photo, Cine, & Theater				
TIC	Ticket Dispensing Systems				
TOO	Tools				
TRA	Transformers				
TVS	Television Sets				
TYP	Typewriters				
UPS	Power Supply				
VAC	Vacuums				
VEH	Automobiles				
VID	Tape Recorders, Video				
XRA	X-Ray Equipment				
XTA	X-Ray				



dasny.org

*Alfred State College
MacKenzie Hall, Phase 2
on front cover*

CORPORATE HEADQUARTERS
515 Broadway
Albany, NY 12207-2964

T 518-257-3000
F 518-257-3100

NEW YORK CITY OFFICE
One Penn Plaza, 52nd Floor
New York, NY 10119-0098

T 212-273-5000
F 212-273-5121

BUFFALO OFFICE
539 Franklin Street
Buffalo, NY 14202-1109

T 716-884-9780
F 716-884-9787