

Procurement Contract Annual Report Fiscal Year 2018

June 20, 2018



DASNY



Procurement Contract Annual Report
For the period commencing April 1, 2017 and ending March 31, 2018
Executive Summary

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I. Introduction

DASNY is one of the largest, most sophisticated issuers of low-cost, tax-exempt bonds in the nation and one of its biggest public builders. It is New York's financier and developer, creating the health care, education, and scientific infrastructure that forms the foundation of inclusive, sustainable communities, which help the state compete worldwide.

As an engine for economic development, DASNY's impact can be felt in every corner of New York State. This Procurement Contract Annual Report reflects that impact. It shows how money flows through DASNY's construction, professional services, and finance-related contracts into the work DASNY delivers on behalf of New York's world-class hospitals, higher education institutions, New York State agency partners, and other not-for-profit entities.

Please see DASNY's report to the Authorities Budget Office on operations and accomplishments, and the forthcoming annual report for information on the important work DASNY delivers every year on behalf of the people of the State of New York.

II. Scope

Section 2879 of the Public Authorities Law requires the Dormitory Authority of the State of New York ("DASNY") to prepare and submit DASNY's Procurement Contract Annual Report (the "Report") for Board consideration annually.

The Report covers the period commencing April 1, 2017 and ending March 31, 2018 (the "Reporting Period"). Unless otherwise specified, all figures presented in the Executive Summary are for the Reporting Period. The Report lists detailed information on all DASNY contracts open on April 1 of the Reporting Period and those opened during the Reporting Period. The Report also includes DASNY's Procurement Policy and Procurement Contract Guidelines.

The Report includes all purchases made by DASNY by contract, purchase order, or other written agreement, with a value of \$5,000 or more. The Report also includes certain payments more than \$5,000 made by DASNY to vendors selected by customers, where DASNY does not hold a contract. Examples include certain closing costs associated with financings and paid directly to a vendor from bond proceeds, such as title insurance and institution counsel. The Report excludes certain non-contractual obligations of DASNY, including reimbursement of expenses paid to private institutions, grants, insurance settlements, fees paid to state regulatory agencies, land purchases, payroll and fringe benefits, and items under \$5,000.

This Executive Summary combines and analyzes the Report's data in four broad areas:

- Construction Services;
- Public Finance and Financial Services;
- Counsel's Office; and
- Administration and Operations Services.

The Procurement Policy and Procurement Contract Guidelines describe the policies and procedures of DASNY regarding the use, award, monitoring, and reporting of procurement contracts. The Procurement Policy was last amended on June 26, 2013. The Procurement Contract Guidelines were last amended on October 5, 2016.

III. Construction Services Awards

Overview

DASNY's Construction Division, which includes planning, design, and quality assurance, is responsible for the largest amount of spending at DASNY. The Construction Division ended the Reporting Period managing a pipeline of 932 full and modified services projects valued at \$6.16 billion.

The following table presents a summary of the Construction Services contracts DASNY awarded during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes new term contract work authorizations, job order contract work orders, and term purchase orders. These items are presented separately below.

1. Construction Services Contracts Awarded

Category	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Professional Services Contracts	\$7,331,910	2%	9	1%
Construction Contracts	\$265,608,101	86%	92	11%
Purchase Orders	\$36,256,822	12%	701	88%
Total	\$309,196,833	100%	802	100%

The following table presents a summary of Construction Services term contract work authorizations, job order contract work orders, and term purchase orders DASNY issued during the Reporting Period. This represents new award activity against existing contracts.

2. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued

Category	\$ Issued	% of Total \$ Issued	Number of WA's Issued	% of Total Number Issued
Term Contract Work Authorizations	\$81,999,253	64%	1,157	71%
Job Order Contract Work Orders	\$43,143,823	34%	419	26%
Term Purchase Orders	\$2,582,751	2%	49	3%
Total	\$127,725,827	100%	1625	100%

Awards to New York State Vendors

DASNY helps drive New York State's economy in many ways, including hiring and buying from New York State companies. For the Reporting Period, 90% of the dollar value of new contract awards went to New York State vendors. In addition, 97% of combined new term consultant, job order contracting and term purchase order activity went to New York State vendors.

The definition of "New York State Vendor" is different for services and goods, which results in the vast percentage differences between contracts (services) and purchase orders (primarily goods). Services are considered New York State if the service is substantially performed in New York State. Goods are considered New York State if the goods are substantially manufactured, produced, and assembled in New York State. Non-New York State vendors are specifically identified in Appendix C – Purchase Orders.

The following table presents a summary of the Construction Services contracts DASNY awarded to New York State vendors during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes new term contract work authorizations, job order contract work orders, and term purchase orders which are presented separately below in Table 4.

3. Construction Services Contracts Awarded to New York State Vendors

Category	Contract \$ Awarded	% of Total \$ Awarded in Category
Professional Services Contracts	\$7,331,910	100%
Construction Contracts	\$265,608,101	100%
Purchase Orders	\$6,280,218	17%
Total	\$279,220,229	90%

The following table presents a summary of Construction Services term contract work authorizations, job order contract work orders, and term purchase orders DASNY issued to New York State vendors during the Reporting Period. This represents new activity against open contracts.

4. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued to New York State Vendors

Category	\$ Issued	% of Total \$ Issued in Category
Term Contract Work Authorizations	\$79,617,954	97%
Job Order Contract Work Orders	\$43,143,823	100%
Term Purchase Orders	\$963,077	37%
Total	\$123,724,854	97%

Awards by Client Program

DASNY provides Construction Services to and makes purchases on behalf of a variety of clients statewide. The following table summarizes by client program the dollar value of Construction Services contracts DASNY awarded during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes new term contract work authorizations, job order contract work orders, and term purchase orders. Those are presented separately below.

5. Construction Services Contracts Awarded by Client Program

Client Program	Contract \$ Awarded	% of Total Contract \$ Awarded
City University of New York	\$176,106,684	57%
Mental Hygiene/Department of Health	\$41,399,098	13%
State University of New York	\$78,182,011	25%
Other	\$13,509,040	5%
Total	\$309,196,833	100%

The following table summarizes by client program the dollar value of Construction Services term contract work authorizations, job order contract work orders, and term purchase orders DASNY issued during the Reporting Period. This represents new activity against open contracts.

6. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued by Client Program

Client Program	\$ Issued	% of Total \$ Issued
City University of New York	\$45,974,260	36%
Mental Hygiene/Department of Health	\$33,842,037	26%
State University of New York	\$13,695,699	11%
Other	\$34,213,831	27%
Total	\$127,725,827	100%

Professional Services

Professional services are services of a consulting, technical, and professional nature and include such services as architecture, engineering, construction management, and construction manager (CM) at risk contracts, whereby the construction manager holds the construction contracts.

DASNY primarily uses two types of contracts to engage professional services providers:

1. Project-specific contracts

Project-specific, professional service contracts are procured and awarded through a qualification-based, request-for-proposal (RFP) process.

The following table summarizes by broad service category the dollar value and number of all project specific professional service contracts DASNY awarded during the Reporting Period (i.e. excludes term contracts that are discussed in item 2 below).

7. Professional Service Contracts Awarded by Type of Service

Type of Service	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Architect	\$572,754	8%	2	22%
CM at Risk	\$1,207,181	16%	2	22%
Construction Management	\$967,020	13%	3	33%
Engineering	\$3,778,725	52%	1	11%
Other	\$806,320	11%	1	11%
Total	\$7,331,910	100%	9	100%

2. Term contracts

Term contracts are zero-dollar-based, competitively-procured, professional-services contracts issued for a specified period, usually a four-year term. The specific scope of work and location where the services are to be provided are added to the contract via a work authorization. Professional services provided under term contracts include architectural design, engineering, testing, asbestos abatement design, and other specialized professional services.

DASNY extensively uses its pool of term consultants to advance new design and construction projects because the term contracting structure helps DASNY bring them onto jobs quickly, speeding DASNY's ability to deliver for clients.

The following table summarizes by broad service category the dollar value and number of work authorizations DASNY issued against all open term contracts during the Reporting Period.

8. Professional Services Work Authorizations Issued by Type of Service

Type of Service	Work Authorization \$ Issued	% of Total Work Authorization \$ Issued	Number of Work Authorizations	% of Total Number of Work Authorizations
Architect	\$ 23,138,806	28%	353	31%
Asbestos Consulting	\$ 2,287,971	3%	128	11%
Construction Management	\$ 12,195,097	15%	61	5%
Controlled Inspections	\$ 3,756,735	5%	113	10%
Energy Conservation	\$ 4,832,481	6%	4	0%
Energy Performance	\$ 3,849,095	5%	41	4%
Engineering	\$ 20,476,615	25%	304	25%
Environmental	\$ 306,338	0%	10	1%
Maintenance	\$ 954,930	1%	12	1%
Surveying/Geotech	\$ 177,035	0%	8	1%
Other	\$ 10,024,153	12%	123	11%
Total	\$ 81,999,253	100%	1,157	100%

Construction

Construction contracts are contracts for the phases of construction, such as site work, general construction, and the building trades (structural; plumbing; electrical and mechanical; and heating, ventilating, and cooling). DASNY's expansive capabilities and broad project portfolio result in a wide array of awards.

DASNY primarily uses two types of contracts to engage construction contractors:

1. Project-specific contracts

Project-specific, construction contracts are generally awarded through a public, competitive-bidding process.

The following table summarizes by broad service category the dollar value and number of all project specific construction contracts DASNY awarded during the Reporting Period (i.e. excludes job order contracts).

9. Construction Contracts Awarded by Type of Service

Type of Service	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Electrical/Communications	\$6,229,550	2%	6	7%
Energy Performance	\$35,225,752	13%	2	2%
Fire Protection	\$3,147,200	1%	3	3%
General Construction	\$202,188,356	76%	68	74%
Heating	\$2,836,324	1%	4	4%
Mechanical	\$3,211,800	1%	3	3%
Plumbing	\$1,749,700	1%	5	5%
CM at Risk	\$11,019,419	4%	1	1%
Total	\$265,608,101	100%	92	100%

2. Job order contracts

Job order contracts (“JOCs”) are term contracts set up regionally by trade. The initial term is one year with two one-year renewal options. Contractors competitively bid two adjustment factors (normal work hours and other than normal work hours) that will be applied to the unit prices in the JOC construction price books. The project limits for JOCs use are generally \$350,000 upstate and \$500,000 downstate but can be waived on an exception basis by the Managing Director.

JOCs are a critical and effective contracting tool used to help DASNY achieve its construction mission. JOCs enable DASNY to rapidly engage contractors to perform construction services for emergencies, critical maintenance, and small value projects. As indicated elsewhere in the Report, JOCs continue to be a significant source of Minority- and Women-Owned Business Enterprises (MWBE) utilization for DASNY.

The following table summarizes by broad service category the dollar value and number of JOC work orders DASNY issued during the Reporting Period.

10. Job Order Contract Work Orders Issued by Type of Service

Type of Service	Work Order \$ Issued	% of Total Work Order \$ Issued	Number of Work Orders Issued	% of Total Number of Work Orders Issued
Asbestos Abatement	\$ 769,250	2%	27	6%
Electrical/Communications	\$ 14,387,511	33%	101	24%
General Construction	\$ 15,391,684	36%	198	47%
Heating	\$ 2,066,125	5%	15	4%
Mechanical	\$ 8,178,961	18%	48	12%
Plumbing	\$ 1,566,991	4%	25	6%
Roofing	\$ 783,301	2%	5	1%
Total	\$ 43,143,823	100%	419	100%

Purchase Orders

Purchase orders are issued for the commodities of furniture and fixtures for buildings, such as residence hall and office furniture, medical equipment, computer equipment and laboratory equipment.

DASNY primarily uses two methods to procure commodities:

1. Project-specific purchase orders

Project-specific purchase orders are generally awarded through competitive quoting and bidding processes or using centralized government contracts.

The following table summarizes by broad service categories the dollar value and number of all project-specific purchase orders DASNY awarded during the Reporting Period (i.e. excludes term purchase orders).

11. Purchase Orders Awarded by Type of Service

Type of Service	Purchase Order \$ Awarded	% of Total Purchase Order \$ Awarded	Number of Purchase Orders Awarded	% of Total Number of Purchase Orders Awarded
Construction Supplies and Services	\$2,153,947	6%	24	3%
Furniture/Furnishings	\$18,212,098	50%	291	42%
Medical, Scientific and Lab	\$6,736,348	19%	201	29%
Office, A/V, and Computer	\$6,308,531	17%	124	18%
Miscellaneous	\$2,845,898	8%	61	9%
Total	\$36,256,822	100%	701	100%

2. Term purchase orders

Term purchase orders are used to competitively procure frequently purchased commodities for a specified period. These commodities include residence hall furniture, mattresses, metal bed frames, window treatments and lamps to support the SUNY Equipment Replacement Program. Typical term purchase orders are three years with a two-year renewal option. The specific amount, type, and location where the commodities are to be provided is added to each purchase order authorized.

The following table summarizes by broad service categories the dollar value and number of orders DASNY issued against term purchase order contracts for the Reporting Period.

12. Term Purchase Orders Issued by Type of Service

Type of Service	Term Purchase Order \$ Issued	% of Total Term Purchase Order \$ Issued	Number of Term Purchase Orders	% of Total Number of Term Purchase Orders
Furniture/Furnishings	\$2,582,741	100%	49	100%
Total	\$2,582,741	100%	49	100%

Minority- and Women-Owned Business Enterprises (MWBEs)

MWBE contract participation is central to DASNY's mission to create inclusive communities. DASNY has taken steps to create new opportunities for MWBEs, both by ensuring that MWBE participation is part of every contract discussion and by providing training to help them grow their capacities.

These efforts include DASNY President & CEO Gerrard Bushell's creation of the Resource Acquisition Unit in Fiscal Year 2016 by combining the MWBE-focus of DASNY's Opportunity Programs Group with the know-how of the Procurement Unit. At the same time, more than 300 members of DASNY's Construction Division were trained in MWBE compliance. The combination of the Resource Acquisition team and the training has given everyone at DASNY the tools they need to make MWBE participation central to every contract.

The following tables represent prime contract awards to MWBEs and do not reflect the total amount of work performed on behalf of DASNY by MWBEs. For the Reporting Period, total MWBE participation expenditures, including subcontractors, equaled a rate of approximately 30% representing a value of \$174.4 million. In addition, DASNY strives to achieve service-disabled, veteran-owned business participation. Further information is available in DASNY's Operations and Accomplishments report to the Authorities Budget Office.

13. Construction Services Contracts Awarded to Prime MWBEs

Category	Contract \$ Value Awarded	Number of Contracts Awarded
Professional Services Contracts	\$305,752	2
Construction Contracts	\$45,030,455	20
Purchase Orders	\$5,425,510	95
Total	\$50,761,717	117

Professional services term contracts, job order contracts, and term purchase order contracts are a significant source of MWBE participation in Construction Services. The following table shows the dollar value and number of work authorizations, JOC work orders, and term purchase orders DASNY issued to MWBEs during the Reporting Period.

14. Construction Services Work Authorizations, Work Orders, and Term Purchase Orders Issued to MWBEs

Category	\$ Value Issued	Number Issued
Term Contract Work Authorizations	\$10,557,180	209
Job Order Contract Work Orders	\$15,119,539	114
Term Purchase Orders	\$37,200	3
Total	\$25,713,919	326

IV. Public Finance and Portfolio Monitoring, and Finance

DASNY's Public Finance and Portfolio Monitoring Division works on the behalf of public and private clients to issue low-cost, tax-exempt bonds. These municipal bonds play a critical role in helping New York State, and its health care and higher education institutions meet their capital needs so they can expand their resources and focus their attention and resources on service delivery.

For purposes of this analysis, DASNY's Public Finance and Portfolio Monitoring and Finance Divisions have been combined because in many instances vendors and subject matter overlap. Expenditures primarily include underwriting/remarketing, mortgage banking and mortgage servicing fees if any, credit enhancement, and rating agency fees.

For Public Finance and Portfolio Monitoring and Finance, most items relate to costs of issuance incurred relating to DASNY's financing process, a series of individual fixed-price transactions rather than a multi-year contract and, therefore, expenditures made during the period have been summarized. As noted in the Introduction, this Report also includes payments in excess of \$5,000 made by DASNY to vendors selected by DASNY's customers (e.g., borrowers), where DASNY did not select the vendor and does not hold a contract with the vendor.

For example, certain expenditures summarized below such as those paid for certain credit enhancement, financial/swap advisor, ratings and other were paid to vendors selected by DASNY's customers from bond proceeds in connection with financings undertaken by DASNY for those customers.

The following tables show expenditures by DASNY during the Reporting Period.

15. Summary of Expenditures Finance

Category	\$ of Expenditures	% of Total \$ of Expenditures
Underwriting/Remarketing*	\$26,572,583	69%
Credit Enhancement	\$4,333,534	11%
Ratings	\$2,470,057	6%
Financial/Swap Advisors	\$3,828,293	10%
Trustee/Custody	\$321,286	1%
Other	\$988,373	3%
Total	\$38,514,126	100%

(* Underwriters are generally compensated by utilizing a discount on the purchase of bonds and the amount of that discount includes expenses incurred by the underwriter including underwriter's counsel fee. This category also includes placement agent fees.)

Underwriters on negotiated transactions related to public clients are generally selected by DASNY from the list of underwriters selected through DASNY's competitive RFP process. Private clients generally select underwriters on their transactions. These underwriters must be listed on DASNY's panel of underwriters. Typically, the fee per \$1,000 of bonds issued is higher on private client transactions than on public client transactions due to generally increased complexity and relatively smaller size. The following table details underwriting fees by type of client during the Reporting Period.

16. Summary of Underwriting Fees by Type of Client

Type of Client	Fees	% of Total	Bonds Issued	Number of Issues	Average Size	Fee Per \$1,000	Average Fee Per Issue
Private	\$ 6,140,806	24%	\$ 1,442,007,981	13	\$ 110,923,691	\$ 4.26	\$ 472,370
Public	19,787,595	76%	\$7,084,680,000	8	885,585,000	2.79	2,473,449
Total	\$25,928,401	100%	\$ 8,526,687,981	21	\$ 406,032,761	\$ 3.04	\$ 1,234,686

V. Legal Services

The following table shows expenditures made by DASNY for legal services during the Reporting Period.

17. Summary of Expenditures Legal Services

Category	\$ of Expenditures	% of Total \$ of Expenditures
Bond Counsel	\$6,497,788	40%
Institutions' Counsel	\$3,694,374	22%
Litigation Counsel	\$2,213,634	13%
Special Counsel	\$1,951,585	12%
Real Estate Counsel	\$1,084,922	7%
Defeasance Counsel	\$113,850	1%
Title Insurance	\$684,395	4%
Other	\$201,239	1%
Total	\$16,441,787	100%

Expenditures for Bond Counsel, Institution's Counsel and Title Insurance relate to costs of issuance incurred in connection with DASNY's financing process, which include a series of individual fixed-price transactions rather than multi-year contracts, and therefore, expenditures made during the period have been summarized.

Additionally, the table depicts certain expenditures made by DASNY to vendors selected by DASNY's customers (e.g., borrowers) and DASNY does not hold a contract with the vendor. For example, certain expenditures summarized above, such as those paid for Institution's Counsel and Title Insurance, were paid to vendors selected by DASNY's customers (e.g. borrowers) from bond proceeds generated from financings undertaken by DASNY for those customers. Additionally, the payments listed in the table above are reported on a cash basis, and not the accrual basis used by DASNY for financial reporting purposes.

VI. Administration and Operations Services

DASNY's Administration and Operations Services includes costs incurred for the ongoing administration and operations of DASNY, such as occupancy, information services and telecommunications, and risk management expenses. These items are included within DASNY's operating budget or are paid from other program operating funds and have also been summarized by expenditures made during the period.

The following table summarizes Administration and Operations Services expenditures by DASNY by major category during the Reporting Period. Expenditures relate to both program and DASNY operations.

18. Summary of Expenditures Administration and Operations

Category	\$ of Expenditures	% of Total \$ of Expenditures
Risk Management	\$12,545,078	52%
One Penn Plaza	\$3,805,375	16%
I/S & Telecommunications	\$3,271,589	14%
Building/Utilities	\$992,959	4%
Financial Management	\$862,813	4%
Travel	\$507,612	2%
Parking	\$327,100	1%
Vehicle/Maintenance	\$318,633	1%
Executive Initiatives	\$231,481	1%
Office Expense	\$224,956	1%
Human Resources/Benefits	\$205,517	1%
Other	\$778,144	3%
Total	\$24,071,257	100%

D A S N Y
 Procurement Contract Annual Report
 for the Period Commencing
 April 1, 2017 and Ending March 31, 2018

CONSTRUCTION SERVICES
SUMMARY OF AWARDS

	Original Emcumbered Value	Current Emcumbered Value	Fiscal Period Payments	All Payments To-Date
9 Professional Service Contracts	7,331,910	7,612,343	2,159,707	2,159,707
92 Construction Contracts	265,608,101	268,926,110	59,953,212	59,953,212
<u>701 Purchase Orders (Construction)</u>	<u>36,256,822</u>	<u>36,754,176</u>	<u>21,863,046</u>	<u>21,863,046</u>
<u>802</u>	<u>309,196,833</u>	<u>313,292,629</u>	<u>83,975,965</u>	<u>83,975,965</u>

Executive Summary - APPENDIX A
Awarded Professional Services

Procurement Report
April 1, 2017 - March 31, 2018

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
Professional Service Contracts													
03/29/18	09/04/21	AHUJA PARTNERSHIP ARCHITECTS	00202119	255	E	210,504	210,504	0	0	Y	41	X	
01/18/18	01/09/20	CANNON DESIGN ARCHITECTURE & ENGINEERING	00200515	255	A2	362,250	362,250	0	0	Y	28		17
08/04/17	12/31/15	CONSIGLI CONSTRUCTION NY LLC	00198775	302	A2	645,253	641,211	641,211	641,211	Y	52		
07/14/17	10/31/17	DELOITTE CONSULTING LLP	00198171	280	A2	806,230	1,090,705	1,063,319	1,063,319	Y	29		
06/22/17	09/30/18	EASTON ARCHITECTS LLP	00196992	250	E	95,248	95,248	0	0	Y	41	X	
10/12/17	08/31/21	ELKUS MANFREDI ARCHITECTS LTD	00199844	250	A2	226,519	226,519	56,042	56,042	Y	52		19
09/25/17	08/30/19	LIRO PROGRAM & CONSTRUCTION MANAGEMEN	00199523	307	A2	60,000	60,000	49,051	49,051	Y	52		2
03/07/18	03/25/22	STANTEC CONSULTING SERVICES INC.	00200682	265	E	3,778,725	3,778,725	0	0	Y	29		
09/22/17	08/01/18	TURNER CONSTRUCTION COMPANY	00198714	307	A2	1,147,181	1,147,181	350,084	350,084	Y	52		
Total Awarded Professional Service Contracts						7,331,910	7,612,343	2,159,707	2,159,707				

Executive Summary - APPENDIX B
Awarded Construction Contracts

Procurement Report
April 1, 2017 - March 31, 2018

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/07/17	03/14/18	A.B.C.D. CONSTRUCTION CORP.	00197430	600	A1	3,024,259	3,030,381	2,687,789	2,687,789	Y	40		4
01/12/18	11/30/18	AFL CONSTRUCTION CO., INC.	00201988	600	A1	2,095,000	2,095,000	62,353	62,353	Y	32	X	17
08/18/17	11/19/18	AIRSIDE TECHNOLOGY CORPORATION	00199727	800	A1	139,900	139,900	37,345	37,345	Y	28		3
04/13/17	08/04/17	AKTOR CORPORATION	00197605	600	A1	253,000	312,243	312,243	312,243	Y	52		4
06/15/17	12/01/17	AOW ASSOCIATES, INC.	00198625	600	A1	298,600	322,261	284,575	284,575	Y	52		2
06/30/17	11/16/18	ARK SYSTEMS ELECTRIC CORP.	00198867	600	A1	4,500,000	4,500,000	0	0	Y	41	X	7
08/29/17	10/23/17	B N RESTORATION, INC.	00199879	600	A1	973,786	973,786	635,418	635,418	Y	40	X	4
08/11/17	11/19/18	BELLUCCI ENTERPRISES INC.	00199633	805	A1	612,000	612,557	224,489	224,489	Y	28		2
04/04/17	06/01/17	BOULEY ASSOCIATES, INC.	00197337	600	A1	124,000	127,406	119,064	119,064	Y	28		3
01/23/18	08/10/18	BURGIO & CAMPOFELICE INC.	00202145	600	A1E	1,499,374	1,499,374	36,812	36,812	Y	52	X	4
09/27/17	11/12/18	C & L CONTRACTING CORP.	00200291	600	A1	6,849,383	6,944,956	163,839	163,839	Y	40		4
10/23/17	12/31/17	CHICAGO SCENIC STUDIOS INC	00200628	600	A1	1,113,192	1,115,795	428,820	428,820	Y	40		2
08/18/17	11/19/18	CNY SOLAR, INC.	00199726	700	A1	135,000	145,467	13,556	13,556	Y	28		2
10/06/17	03/19/19	CONCORD ELECTRIC CORP.	00200452	700	A1	463,000	463,000	33,107	33,107	Y	28		2
04/11/17	12/29/17	CONDOR FIRE SPRINKLER CO., LLC	00197533	803	A1	539,000	636,846	605,003	605,003	Y	28		3
11/07/17	06/01/18	CONDOR FIRE SPRINKLER CO., LLC	00200851	600	A1	364,000	364,931	142,625	142,625	Y	28		2
11/29/17	04/30/19	CONDOR FIRE SPRINKLER CO., LLC	00201153	805	A1	274,800	274,800	6,184	6,184	Y	28		1
01/23/18	03/29/19	CONSTRUCTOMICS LLC	00202147	600	A1	4,844,944	4,844,944	0	0	Y	41	X	7
11/03/17	08/03/18	CON-TECH BUILDING SYSTEMS, INC	00200762	600	A1	3,275,000	3,275,000	338,523	338,523	Y	52		5
02/02/18	08/03/18	CONTINENTAL CONSTRUCTION, LLC	00202259	600	A1	570,000	570,000	0	0	Y	52		6
04/04/17	07/31/17	CONTINENTAL CONSTRUCTION, LLC	00197411	600	A1	157,433	157,433	157,433	157,433	Y	28		7
05/15/17	08/11/17	DEBRINO CAULKING ASSOC, INC.	00198101	600	A1	876,384	881,377	881,377	881,377	Y	52		2
11/17/17	04/30/19	DIGESARE MECHANICAL, INC.	00201019	804	A1	1,045,000	1,045,000	11,157	11,157	Y	28		1
06/05/17	05/31/18	DMD CONTRACTING LLC	00198488	600	A1	11,348,000	11,366,764	872,420	872,420	Y	40		23
11/03/17	11/30/17	ELDOR ELECTRIC, LLC	00200764	700	A1	1,188,000	1,188,000	0	0	Y	41		8
08/02/17	04/11/18	EX AIR INC DBA DDC AIR CONDITIONING	00199354	600	A1	493,000	493,000	334,026	334,026	Y	40	X	4
10/11/17	03/19/19	FAHS CONSTRUCTION GROUP, INC.	00200507	600	A1	2,299,000	2,299,000	516,472	516,472	Y	28		5
04/04/17	08/15/17	FRANK J. MARIANACCI, INC.	00197401	600	A1	515,500	541,335	502,303	502,303	Y	52		3
04/07/17	11/14/17	FULCRUM FACILITIES SERVICES LLC DBA	00196844	266	A1	6,022,733	6,760,450	6,170,880	6,170,880	Y	41		
04/05/17	01/14/19	GENESYS ENGINEERING P.C.	00195139	266	A1	29,203,019	29,216,038	1,161,769	1,161,769	Y	40		
06/02/17	06/30/17	G-SYSTEMS, INC.	00198446	600	E	42,394	42,394	0	0	Y	40		
09/08/17	08/09/18	HELLMAN CONSTRUCTION CO., INC.	00199982	600	A1	469,975	469,975	188,134	188,134	Y	40		
05/08/17	09/29/17	HIGHLAND MASONRY & RESTORATION, INC.	00197803	600	A1	242,500	308,539	192,109	192,109	Y	52		3
05/03/17	09/15/17	HORIZON MASONRY RESTORATION INC	00197956	600	A1	282,000	314,306	298,590	298,590	Y	52		4
10/06/17	04/30/19	HUEN NEW YORK INC.	00200448	700	A1	3,370,000	3,370,000	68,590	68,590	Y	28		7
10/06/17	04/23/19	IANNELLI CONSTRUCTION CO., INC.	00200455	600	A1	4,972,300	4,972,300	0	0	Y	40		5

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Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
03/27/18	05/31/19	IMPERIUM CONSTRUCTION INC	00202941	600	A1	4,639,000	4,639,000	0	0	Y	41		11
05/19/17	08/18/17	INFINITY CONTRACTING SERVICES CORP	00198118	600	A1	2,139,500	2,139,500	0	0	Y	40	X	5
12/07/17	06/28/19	INFINITY CONTRACTING SERVICES CORP	00201379	600	A1	7,946,000	7,946,000	130,049	130,049	Y	40	X	10
12/26/17	04/30/19	INFINITY CONTRACTING SERVICES CORP	00201713	600	A1	4,413,850	4,413,850	0	0	Y	40	X	11
10/11/17	09/07/18	INNISS CONSTRUCTION, INC.	00200504	600	A1	2,449,900	2,449,900	181,562	181,562	Y	40	X	5
12/29/17	08/03/18	INNISS CONSTRUCTION, INC.	00201759	600	A1	4,950,800	4,950,800	315,495	315,495	Y	40	X	10
05/17/17	08/04/17	JEMCO ELECTRICAL CONTRACTORS, INC.	00198167	600	A1E	1,447,960	1,819,114	1,718,658	1,718,658	Y	52		2
10/12/17	02/20/18	JOHNSON CONTROLS INC	00200190	803	A1	2,198,200	2,198,200	545,592	545,592	Y	40		
04/04/17	08/15/17	LANDRY MECHANICAL CONTRACTORS, INC.	00197407	600	A1	112,800	263,866	187,150	187,150	Y	52		3
11/01/17	03/19/19	LANDRY MECHANICAL CONTRACTORS, INC.	00200744	804	A1	807,000	807,000	17,964	17,964	Y	28		6
03/06/18	11/01/19	LECHASE CONSTRUCTION SERVICES, LLC	00202695	600	A1	23,804,000	23,804,000	0	0	Y	52		3
03/16/18	07/31/18	LECHASE CONSTRUCTION SERVICES, LLC	00202597	600	A1	1,806,000	1,806,000	0	0	Y	52		2
04/26/17	08/01/17	MARFI CONTRACTING CORP.	00197847	600	A1E	1,157,000	1,157,000	1,077,722	1,077,722	Y	52	X	3
04/03/17	08/04/17	MARK CERRONE INC.	00197348	600	A1E	842,444	912,396	912,396	912,396	Y	52		3
08/08/17	11/19/18	MCGINNIS NELSON CONSTRUCTION	00199574	600	A1	869,000	922,919	170,822	170,822	Y	28		3
03/09/18	08/03/18	METRO CONTRACTING & ENVIRONMENTAL, IN	00202709	600	A1	654,000	654,000	0	0	Y	52		3
10/11/17	06/29/18	METROPOLITAN CONSTRUCTION CORP	00200506	600	A1	1,387,351	1,387,351	134,197	134,197	Y	41	X	4
04/10/17	09/29/17	MOLLENBERG-BETZ INC.	00197494	804	A1	359,324	367,798	338,384	338,384	Y	28		2
01/11/18	08/01/18	MORRIS MASONRY RESTORATION LLC	00201719	600	A1	1,229,770	1,229,770	17,575	17,575	Y	52		3
05/10/17	08/14/18	MURNANE BUILDING CONTRACTORS INC	00198038	600	A1	11,833,000	11,858,338	6,874,472	6,874,472	Y	52		2
11/27/17	11/30/18	MURNANE BUILDING CONTRACTORS INC	00201121	600	A1	1,080,000	1,080,000	7,809	7,809	Y	28		5
10/23/17	03/19/19	NAIRY MECHANICAL LLC	00200644	805	A1	395,700	395,700	9,785	9,785	Y	28		7
02/26/18	07/30/19	NEW STYLE CONTRACTORS INC	00202546	600	A1	4,924,000	4,924,000	0	0	Y	40		11
06/05/17	11/30/19	NEW STYLE CONTRACTORS INC	00198490	600	A1	4,424,000	4,424,000	454,138	454,138	Y	40		8
04/05/17	08/04/17	NORTHERN TIER CONTRACTING, INC.	00197441	600	A1	569,400	650,711	650,711	650,711	Y	52		7
01/04/18	06/30/19	NORWOOD PLUMBING, INC.	00201912	805	A1	239,700	239,700	0	0	Y	28		2
07/24/17	01/19/18	NY ASPHALT INC	00199279	600	A1	7,490,000	7,490,000	6,241,856	6,241,856	Y	40		5
08/07/17	11/03/17	OCCHINO CORP.	00199517	600	A1	339,500	393,282	309,832	309,832	Y	28		9
05/11/17	12/29/17	PATRICIA ELECTRIC, INC.	00198041	803	A1	410,000	422,647	386,800	386,800	Y	28		1
04/06/17	08/31/17	PAUL J SCARIANO INC	00197453	600	A1	6,077,465	6,431,509	5,014,458	5,014,458	Y	40		8
05/30/17	12/14/18	PAUL J SCARIANO INC	00198238	600	A1	16,448,136	16,448,136	1,071,907	1,071,907	Y	40		15
11/27/17	09/28/18	PEN ENTERPRISES, INC.	00201130	600	A1	2,200,000	2,200,000	0	0	Y	41		9
04/04/17	10/13/17	PRECISION INDUSTRIAL MAINTENANCE, INC.	00197414	600	A1	509,800	483,107	458,951	458,951	Y	29		3
01/04/18	06/30/19	PUTRELO BUILDING ENTERPRISES INC	00201885	600	A1	1,340,000	1,340,000	0	0	Y	28		5
06/02/17	11/30/17	RASHEL CONSTRUCTION CORP.	00198438	600	A1	3,460,061	3,460,061	533,701	533,701	Y	40		14
04/10/17	08/11/17	RSI ROOFING, INC.	00197496	600	A1	244,290	245,324	245,324	245,324	Y	52		12
01/04/18	06/30/19	S&L ELECTRIC, INC.	00201882	700	A1	952,000	952,000	0	0	Y	28		4
04/27/17	03/29/19	SAVARINO COMPANIES LLC	00197853	600	A1	12,290,000	12,516,746	3,121,121	3,121,121	Y	28		3

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04/18/17	06/16/17	SHIVAM CONTRACTING INC	00197647	600	A1	1,087,000	1,283,215	1,072,493	1,072,493	Y	40		16
04/13/17	08/03/18	SICOLI CONSTRUCTION SERVICES, INC.	00197601	600	A1	888,700	936,933	406,467	406,467	Y	52		4
05/08/17	08/01/17	SL ASSOCIATES OF ROCHESTER INC DBA	00198023	600	E	294,076	294,076	294,076	294,076	Y	52		
04/24/17	09/29/17	SRI FIRE SPRINKLER LLC	00197799	805	A1	227,500	234,286	219,733	219,733	Y	28		1
08/24/17	11/30/18	STREETER ASSOCIATES, INCORPORATED	00199835	600	A1	2,576,000	2,576,000	28,262	28,262	Y	28		3
11/07/17	11/07/18	TECHNICAL BUILDING SERVICES INC	00200856	900	B1	1,864,877	1,864,877	0	0	Y	28		
06/09/17	11/24/17	THE WITS CONTRACTING INC	00198499	600	A1	685,000	709,876	457,097	457,097	Y	40	X	13
04/24/17	08/03/18	TITAN ROOFING INC	00197615	600	A2	593,500	593,500	488,494	488,494	Y	52	X	2
04/25/17	08/01/17	TITAN ROOFING INC	00197836	600	A1E	827,000	838,867	785,650	785,650	Y	52	X	3
04/27/17	08/01/17	TITAN ROOFING INC	00197856	600	A1E	613,000	602,547	602,547	602,547	Y	52	X	5
07/17/17	08/01/18	TURNER CONSTRUCTION COMPANY	00198233	307	A2	11,019,419	11,322,771	3,800,935	3,800,935	Y	52		
08/07/17	02/28/18	UAP, INC.	00199511	800	A1	357,000	357,000	325,280	325,280	Y	28		2
07/17/17	03/13/18	VANGUARD CONSTRUCTION & DEVELOPMENT	00199008	600	A1	4,296,152	4,296,152	1,494,801	1,494,801	Y	41		19
05/31/17	08/15/17	VMJR COMPANIES LLC	00198429	600	A1E	1,111,000	1,266,277	1,202,963	1,202,963	Y	52		1
12/04/17	04/30/19	VMJR COMPANIES LLC	00201268	600	A1	2,790,000	2,790,000	44,646	44,646	Y	28		3
05/30/17	09/29/17	WEYDMAN ELECTRIC, INC.	00198283	700	A1	121,550	121,550	114,332	114,332	Y	28	X	2
01/04/18	06/30/19	WILKINS MECHANICAL INC.	00201911	800	A1	2,714,900	2,714,900	0	0	Y	28	X	2
02/27/18	05/31/18	WILKINS MECHANICAL INC.	00202575	804	A1	625,000	625,000	0	0	Y	60	X	3
Total Awarded Construction Contracts						265,608,101	268,926,110	59,953,212	59,953,212				

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Awarded Purchase Orders

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Purchase Orders (Construction)													
04/04/17	04/04/17	9163-2935 QUEBEC INC DBA OPTO ELECTRONI	00197426	12099	A1	5,300	5,300	5,300	5,300	N	40		1
05/18/17	05/18/17	A M P INSTRUMENTS LTD	00198193	12099	A1	5,760	5,760	5,760	5,760	N	40		1
11/02/17	11/02/17	ABET TECHNOLOGIES INC	00200779	12099	A1	48,040	48,040	45,860	45,860	N	40		3
04/11/17	04/11/17	ACTIGRAPH LLC	00197559	12099	A1	19,532	19,532	19,532	19,532	N	40		3
09/26/17	09/28/17	ADIRONDACK CABLING INC. D/B/A ADIRONDAC	00200275	38789	A1	7,320	7,320	7,320	7,320	Y	21		1
01/10/18	03/07/18	ADORAMA INC.	00201975	38212	C	22,419	20,823	0	0	N	40		1
07/06/17	07/06/17	ADORAMA INC.	00198929	38200	C	96,191	96,191	96,191	96,191	N	40		1
05/04/17	05/04/17	ADVANCED CLUSTERING TECHNOLOGIES INC	00197973	12099	C	49,784	49,783	49,783	49,783	N	40		1
09/05/17	11/17/17	ADVION INC	00199965	12099	C	69,244	69,819	0	0	N	40		1
12/19/17	12/19/17	ADVION INC	00201649	12099	A1	31,221	31,221	0	0	N	40		3
01/02/18	02/26/18	ADWAR VIDEO	00201836	38101	A1	107,100	107,100	0	0	N	40		
04/07/17	06/01/17	ADWAR VIDEO	00197503	38200	A1	7,980	7,980	7,980	7,980	N	40		1
04/12/17	11/20/17	ADWAR VIDEO	00197590	38212	B1	11,378	12,020	12,020	12,020	N	52		1
04/18/17	04/18/17	ADWAR VIDEO	00197757	38200	A1	17,995	17,995	17,995	17,995	N	40		3
05/04/17	05/04/17	ADWAR VIDEO	00197969	38200	A1	12,806	12,805	12,805	12,805	N	40		2
05/18/17	07/01/17	ADWAR VIDEO	00198200	38200	A1	19,700	19,885	0	0	N	40		3
05/18/17	05/18/17	ADWAR VIDEO	00198203	38200	A1	17,416	17,415	0	0	N	40		3
05/23/17	06/01/17	ADWAR VIDEO	00198282	38200	A1	20,960	21,527	21,527	21,527	N	40		3
05/23/17	05/23/17	ADWAR VIDEO	00198290	38200	A1	29,777	29,777	0	0	N	40		3
06/19/17	06/19/17	ADWAR VIDEO	00198668	77001	A1	152,126	152,126	152,126	152,126	Y	41		
06/19/17	08/15/17	ADWAR VIDEO	00198669	38200	A1	7,750	7,750	0	0	N	40		1
06/19/17	08/15/17	ADWAR VIDEO	00198674	38200	A1	119,609	119,609	0	0	N	40		
06/19/17	06/19/17	ADWAR VIDEO	00198678	38200	A1	106,000	106,000	0	0	N	40		
06/23/17	06/23/17	ADWAR VIDEO	00198742	38200	B1	198,237	198,237	0	0	N	40		1
06/23/17	06/23/17	ADWAR VIDEO	00198746	38200	A1	43,312	43,311	0	0	N	40		3
06/23/17	06/23/17	ADWAR VIDEO	00198747	38200	B1	7,048	7,048	0	0	N	40		1
06/26/17	06/26/17	ADWAR VIDEO	00198759	38200	B1	277,149	277,148	0	0	N	40		1
06/30/17	06/30/17	ADWAR VIDEO	00198889	38200	B1	47,605	47,605	0	0	N	40		1
07/10/17	07/10/17	ADWAR VIDEO	00199003	38200	A1	9,250	9,249	9,249	9,249	N	40		1
08/21/17	09/30/17	ADWAR VIDEO	00199735	38200	A1	23,460	23,460	0	0	N	40		3
10/03/17	10/03/17	ADWAR VIDEO	00200367	20915	B1	7,350	7,350	7,350	7,350	N	40		1
10/03/17	10/03/17	ADWAR VIDEO	00200368	20915	B1	22,253	22,253	22,253	22,253	N	40		1
10/03/17	10/03/17	ADWAR VIDEO	00200369	20915	B1	23,041	23,599	23,599	23,599	N	40		1
10/05/17	10/05/17	ADWAR VIDEO	00200429	20915	A1	8,485	8,485	8,485	8,485	N	40		1
10/05/17	10/05/17	ADWAR VIDEO	00200430	20915	A1	5,501	5,500	5,500	5,500	N	40		1
10/05/17	10/05/17	ADWAR VIDEO	00200433	20915	A1	5,667	5,666	5,666	5,666	N	40		1

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11/15/17	11/15/17	ADWAR VIDEO	00200974	38205	A1	49,900	49,899	49,899	49,899	N	40		3
11/21/17	11/22/17	ADWAR VIDEO	00201089	38200	A1	5,100	5,100	5,100	5,100	Y	52		1
11/29/17	12/05/17	ADWAR VIDEO	00201258	86090	B1	3,572	6,622	6,622	6,622	Y	53		1
08/07/17	08/07/17	AGENA BIOSCIENCE INC	00199540	12099	C	199,998	199,998	192,008	192,008	N	40		1
03/01/18	03/01/18	AGILENT TECHNOLOGIES INC.	00202674	12099	A1	8,406	8,406	0	0	N	40		1
08/03/17	08/03/17	AGILENT TECHNOLOGIES INC.	00199478	12099	B1	64,337	64,337	64,337	64,337	N	40		1
10/04/17	10/04/17	ALIANZA SERVICES LLC	00200411	20915	A1	5,815	5,815	5,815	5,815	N	40	X	1
11/15/17	01/01/18	ALIANZA SERVICES LLC	00200998	20915	A1	3,287	6,898	0	0	N	40	X	1
10/19/17	10/19/17	ALL BUSINESS MACHINES, INC. DBA ATTAINIT	00200623	12099	B2	58,866	58,866	58,866	58,866	N	40		1
10/19/17	10/19/17	ALL BUSINESS MACHINES, INC. DBA ATTAINIT	00200624	12099	A1	13,900	13,900	13,900	13,900	N	40		2
01/25/18	01/25/18	ALLEGHENY EDUCATIONAL SYSTEMS INC	00202167	12099	B1	24,552	24,551	0	0	N	40		1
01/26/18	01/26/18	ALLEGHENY EDUCATIONAL SYSTEMS INC	00202169	12099	A1	7,107	7,107	0	0	N	40		1
06/27/17	06/27/17	ALLEGHENY EDUCATIONAL SYSTEMS INC	00198782	12099	C	26,180	26,180	26,180	26,180	N	40		1
08/24/17	08/25/17	AMERICAN HOTEL REGISTER COMPANY	00199843	21501	A1	7,997	7,996	7,996	7,996	N	52		1
10/11/17	10/30/17	AMERICAN HOTEL REGISTER COMPANY	00200505	22700	A1	9,831	9,830	9,830	9,830	N	52		1
01/12/18	01/12/18	AMV BROADCAST SALES INC	00202010	38212	C	11,751	11,751	11,751	11,751	N	40		1
05/16/17	05/16/17	ANDREW VENDITTI DBA SYRACUSE FITNESS	00198111	30200	B1	11,851	11,851	11,851	11,851	N	55		1
10/17/17	01/09/18	ANGSTROM SCIENTIFIC INC	00200564	12099	C	38,090	38,801	38,801	38,801	N	40		1
05/23/17	05/23/17	ANIXTER INC.	00198298	60003	B1	22,718	22,717	22,717	22,717	N	52		1
10/25/17	10/25/17	ANIXTER, INC.	00200685	38200	A1	6,069	6,069	6,069	6,069	N	40		1
06/15/17	06/15/17	ANKOM TECHNOLOGY CORPORATION	00198636	12099	A1	9,840	9,840	9,840	9,840	Y	40		1
05/02/17	05/02/17	ANNESE & ASSOCIATES INC.	00197937	60003	B1	105,393	105,396	105,396	105,396	N	52	X	1
05/02/17	05/02/17	ANNESE & ASSOCIATES INC.	00197944	60003	B1	36,792	36,792	36,792	36,792	N	52	X	1
05/10/17	05/10/17	ANNESE & ASSOCIATES INC.	00198061	60003	A1	9,359	9,358	9,358	9,358	N	52	X	1
05/23/17	05/23/17	ANNESE & ASSOCIATES INC.	00198273	60003	B1	90,615	90,615	90,615	90,615	N	52	X	1
04/07/17	02/13/18	ANTON PAAR USA INC	00197492	12099	C	58,950	57,229	57,229	57,229	N	40		1
01/10/18	01/10/18	APOGEE TELECOM INC	00201983	38212	C	42,803	42,803	42,803	42,803	N	52		1
02/09/18	02/09/18	APPLE INC.	00202377	78265	C	49,137	49,137	0	0	N	40		1
06/15/17	06/15/17	APPLE INC.	00198641	78265	C	75,276	75,276	75,276	75,276	N	40		1
06/23/17	06/23/17	APPLE INC.	00198740	78265	C	124,944	124,944	124,944	124,944	N	40		1
07/11/17	09/22/17	APPLE INC.	00199025	78265	C	249,872	249,862	249,862	249,862	N	40		1
08/15/17	08/15/17	APPLE INC.	00199703	78265	C	12,726	12,726	12,726	12,726	N	40		1
11/07/17	11/07/17	APPLE INC.	00200850	75314	A1	6,746	6,745	6,745	6,745	N	40		1
11/21/17	12/01/17	APPLE INC.	00201080	75314	A1	411,218	411,218	404,894	404,894	N	40		
11/28/17	11/28/17	APPLE INC.	00201155	12099	A1	9,348	9,348	9,348	9,348	N	40		1
12/18/17	12/18/17	APPLE INC.	00201610	78265	A1	7,687	7,686	7,056	7,056	N	40		1
05/09/17	05/25/17	ARCHITECTURAL GRAPHICS, INC.	00198037	38600	A1	333,928	333,928	333,928	333,928	N	55		
10/04/17	10/04/17	ARCONAS CORPORATION	00200410	20915	B1	18,068	18,068	18,068	18,068	N	40		1

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02/09/18	02/09/18	ARENSON OFFICE FURNISHINGS INC.	00202376	20915	A1	18,760	18,760	0	0	N	40		3
12/05/17	02/05/18	ARENSON OFFICE FURNISHINGS INC.	00201359	20915	B1	51,744	51,743	0	0	Y	40		1
12/13/17	12/13/17	ARENSON OFFICE FURNISHINGS INC.	00201531	20915	B1	4,667	5,850	0	0	Y	40		1
04/03/17	05/18/17	ARKANSAS LAMP MANUFACTURING COMPANY	00197376	35720	A1	5,784	6,657	6,657	6,657	Y	52		1
07/06/17	07/06/17	ARTHUR GORDON ASSOCIATES DBA GORDON	00198975	20915	B1	58,148	58,148	0	0	N	40		1
01/10/18	01/10/18	ASPEN SYSTEMS INC.	00201985	12099	A1	11,520	11,520	0	0	N	40		2
05/22/17	04/19/18	AUDIO VIDEO CORP.	00198242	38200	A1	27,790	27,790	0	0	N	40		3
05/22/17	05/22/17	AUDIO VIDEO CORP.	00198262	38200	A1	5,642	5,642	0	0	N	40		1
06/19/17	08/15/17	AUDIO VIDEO CORP.	00198661	38200	A1	13,652	13,652	0	0	N	40		2
06/20/17	06/20/17	AUDIO VIDEO CORP.	00198690	38200	B1	31,160	31,160	0	0	N	40		1
06/26/17	08/15/17	AUDIO VIDEO CORP.	00198767	38200	A1	27,600	30,233	0	0	N	40		3
08/22/17	08/22/17	AUDIO VIDEO CORP.	00199758	38200	B1	12,735	12,735	0	0	N	40		1
08/02/17	08/02/17	AURORA STORAGE PRODUCTS INC	00199420	20915	B1	6,695	6,695	6,695	6,695	N	41		1
05/04/17	08/03/17	AVOTEC INCORPORATED	00197965	12099	A1	7,100	7,115	7,115	7,115	N	40		1
08/29/17	08/29/17	B & G FOOD SERVICE EQUIPMENT LLC	00199889	25202	A1	5,055	5,055	5,055	5,055	N	55		1
09/05/17	09/05/17	B & G FOOD SERVICE EQUIPMENT LLC	00199942	25202	A1	5,617	5,617	5,617	5,617	N	55		1
05/25/17	05/25/17	B&H FOTO & ELECTRONICS CORP DBA B&H	00198328	38200	A1	19,310	19,310	19,310	19,310	N	40		3
05/31/17	06/27/17	B&H FOTO & ELECTRONICS CORP DBA B&H	00198431	38212	A1	8,355	5,749	5,749	5,749	N	40		1
06/12/17	06/12/17	B&H FOTO & ELECTRONICS CORP DBA B&H	00198572	38200	A1	44,048	44,047	44,047	44,047	N	40		3
06/27/17	06/27/17	B&H FOTO & ELECTRONICS CORP DBA B&H	00198777	38212	C	19,902	19,902	19,902	19,902	N	40		1
08/04/17	08/04/17	B&H FOTO & ELECTRONICS CORP DBA B&H	00199524	38200	A1	6,690	6,690	6,690	6,690	N	40		1
11/01/17	11/03/17	B&H FOTO & ELECTRONICS CORP DBA B&H	00200743	38210	A1	5,994	5,993	5,993	5,993	N	52		1
11/17/17	01/01/18	B&H FOTO & ELECTRONICS CORP DBA B&H	00201049	38200	A1	8,755	8,755	8,755	8,755	N	40		1
01/29/18	01/29/18	BARBER MARKETING INC DBA BMI SUPPLY	00202184	38101	A1	7,262	7,261	0	0	N	40	X	1
12/01/17	01/01/18	BARBER MARKETING INC DBA BMI SUPPLY	00201280	34401	A1	13,110	13,110	13,110	13,110	N	40	X	2
01/18/18	01/18/18	BARBIZON ELECTRIC COMPANY	00202097	38101	A1	387,357	388,191	0	0	N	40		
05/03/17	09/08/17	BECTON, DICKINSON & COMPANY	00197960	12099	C	586,229	590,428	587,266	587,266	N	40		1
06/27/17	06/27/17	BIOLIN SCIENTIFIC INC	00198795	12099	C	20,144	20,144	20,144	20,144	N	40		1
03/27/18	03/27/18	BIOLOG INC.	00202974	12099	E	12,150	12,150	0	0	N	40		1
05/19/17	05/19/17	BIOPAC SYSTEMS, INC.	00198223	12099	C	34,114	34,114	34,114	34,114	N	40		1
09/26/17	09/26/17	BIOPAC SYSTEMS, INC.	00200278	12099	C	12,470	12,470	12,470	12,470	N	40		1
02/26/18	02/26/18	BIO-RAD LABORATORIES INC	00202568	12099	A1	6,682	6,682	0	0	N	40		1
10/05/17	02/02/18	BIOTAGE LLC	00200435	12099	C	76,248	76,485	76,485	76,485	N	40		1
10/05/17	02/02/18	BIOTAGE LLC	00200443	12099	C	69,802	69,953	69,953	69,953	N	40		1
10/13/17	10/13/17	BITPLANE INC.	00200522	12099	C	13,218	13,218	13,218	13,218	N	40		1
08/24/17	08/24/17	BLACKBOARD, INC.	00199831	39004	C	15,389	15,389	14,030	14,030	N	41		1
03/05/18	07/30/18	BLOCKHOUSE CO., INC.	00202682	11602	B1	106,842	106,841	0	0	N	28		1
05/25/17	05/25/17	BLOCKHOUSE CO., INC.	00198330	21501	B1	77,347	75,358	75,358	75,358	N	52		1

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05/25/17	05/25/17	BLOCKHOUSE CO., INC.	00198331	21501	B1	20,658	20,658	20,658	20,658	N	52		1
05/30/17	05/30/17	BLOCKHOUSE CO., INC.	00198393	21501	B1	13,166	13,166	13,166	13,166	N	52		1
11/02/17	03/01/18	BLUE PLANET LIGHTING INC	00200766	35700	A1	5,115	8,955	5,115	5,115	N	40		1
02/22/18	07/16/18	BORROUGHS CORPORATION	00202538	20915	B1	6,517	6,516	0	0	N	52		1
06/12/17	09/01/17	BORROUGHS CORPORATION	00198579	27506	B1	5,209	5,209	0	0	N	29		1
02/14/18	03/08/18	BRAIN VISION LLC	00202470	38789	E	177,025	177,025	0	0	N	28		1
03/13/18	03/13/18	BRAIN VISION LLC	00202755	38789	E	177,025	177,025	0	0	N	28		1
05/01/17	05/01/17	BRAIN VISION LLC	00197921	12099	C	124,990	124,990	119,580	119,580	N	40		1
05/12/17	05/12/17	BRAIN VISION LLC	00198086	12099	C	100,000	99,999	99,999	99,999	N	40		1
03/05/18	03/05/18	BRANDT INSTRUMENTS INC	00202679	12099	A1	5,855	5,855	0	0	N	40		1
05/31/17	07/11/17	BRUKER AXS HANDHELD INC	00198432	12099	C	44,369	44,369	44,369	44,369	N	40		1
09/11/17	09/11/17	BRUKER BIOSPIN CORPORATION	00200033	12099	C	18,875	18,875	0	0	N	40		1
05/15/17	05/15/17	BRUKER NANO INC DBA BRUKER NANO SURFA	00198106	12099	C	78,468	78,468	78,468	78,468	N	40		1
02/28/18	02/28/18	BUILDING CONTROLS & SERVICES INC	00202635	38000	E	61,443	61,443	0	0	Y	52		1
09/01/17	09/01/17	CALIFON SYSTEMS LLC	00199934	38789	B1	11,489	11,489	11,489	11,489	N	55		1
02/13/18	02/13/18	CAMBRIDGE SCIENTIFIC CORP DBA CAMBRIDG	00202430	12099	A1	5,300	5,300	0	0	N	40		1
02/12/18	02/12/18	CAPITAL MOVING & STORAGE CO., INC.	00202423	39102	A1	8,834	8,834	0	0	N	40		1
07/13/17	07/13/17	CCI CAPITAL LLC DBA COLORTONE AUDIO	00199079	38200	A1	7,825	7,825	7,825	7,825	N	40		1
07/21/17	07/21/17	CCI CAPITAL LLC DBA COLORTONE AUDIO	00199234	38200	A1	31,905	31,904	31,904	31,904	N	40		3
10/26/17	10/26/17	CDW LLC DBA CDW GOVERNMENT	00200693	76050	C	21,686	21,685	21,685	21,685	N	40		1
02/07/18	02/09/18	CKEPUSA LLC	00202361	36100	B1	85,483	85,483	0	0	N	28		1
08/02/17	10/16/17	CKEPUSA LLC	00199438	33500	B1	124,015	124,014	0	0	N	28		1
05/08/17	07/10/17	CLARUS GLASSBOARDS LLC	00198008	21501	B1	9,529	9,529	9,529	9,529	N	52		1
08/24/17	08/24/17	COASTAL FIRE SYSTEMS INC	00199833	85000	B1	53,497	53,496	0	0	Y	29		1
08/24/17	08/24/17	COASTAL FIRE SYSTEMS INC	00199839	85000	A1	8,902	8,901	0	0	Y	29		1
08/24/17	08/24/17	COASTAL FIRE SYSTEMS INC	00199840	85000	A1	12,196	12,196	0	0	Y	29		2
08/23/17	09/01/17	COBALT DIGITAL INC.	00199812	38212	A1	5,233	5,237	5,237	5,237	N	40		1
06/28/17	06/28/17	COLE-PARMER INSTRUMENT CO.	00198825	12099	A1	12,577	12,577	12,577	12,577	N	40		2
08/29/17	08/30/17	COLLINS CONCRETE CONSTRUCTION INC	00199899	85000	A1	6,950	6,950	0	0	Y	52	X	1
05/09/17	05/09/17	COLOR-AD INC	00198035	38600	A1	329,127	329,126	0	0	N	40	X	
07/20/17	07/20/17	COMPULINK TECHNOLOGIES INC.	00199225	77530	B1	35,463	37,062	37,062	37,062	N	40	X	1
08/11/17	09/01/17	COMPULINK TECHNOLOGIES INC.	00199653	85110	B1	170,024	170,023	170,023	170,023	N	40	X	1
10/24/17	10/24/17	COMPULINK TECHNOLOGIES INC.	00200665	12099	B1	7,824	7,823	7,823	7,823	N	40	X	1
11/30/17	11/30/17	COMPULINK TECHNOLOGIES INC.	00201275	75318	A1	7,936	7,935	7,935	7,935	N	40	X	1
12/08/17	12/08/17	COMPULINK TECHNOLOGIES INC.	00201417	75318	A1	28,192	28,192	28,192	28,192	N	40	X	3
09/28/17	11/20/17	COMPUTER COMFORTS INC	00200298	20915	B1	22,061	22,061	22,061	22,061	N	40		1
07/19/17	07/19/17	CONCEPTS OFFICE FURNISHINGS, INC.	00199209	12014	A1	29,310	29,310	0	0	N	40	X	3
08/10/17	08/10/17	CONSOLIDATED EDISON CO. OF N.Y., INC.	00199632	20915	D	80,536	204,006	204,006	204,006	N	41		1

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05/11/17	05/11/17	CORTECH SOLUTIONS INC.	00198067	12099	C	36,018	36,130	36,130	36,130	N	40		1
05/19/17	05/19/17	COSMED USA INC	00198231	12099	C	37,596	37,595	37,595	37,595	N	40		1
08/01/17	08/01/17	COVARIS INC	00199402	12099	C	59,070	59,070	59,070	59,070	N	40		1
12/22/17	07/12/18	CSC SERVICWORKS INC	00201709	36501	C	25,424	25,424	0	0	N	52		1
07/03/17	08/31/17	CUEVA CONTRACT INC D/B/A INTERIOR	00198902	12009	A1	60,148	54,270	54,270	54,270	N	21	X	
07/12/17	07/12/17	CUEVA CONTRACT INC D/B/A INTERIOR	00199030	20915	B1	17,765	17,765	17,765	17,765	N	55	X	1
12/18/17	01/26/18	CURRIMBOY & CASSIDY LLC	00201621	20915	B1	12,681	12,681	0	0	N	40	X	1
12/19/17	12/19/17	CURRIMBOY & CASSIDY LLC	00201642	20915	B1	46,155	46,154	0	0	N	40	X	1
05/08/17	05/08/17	CYTEK BIOSCIENCES INC	00198028	12099	C	64,391	64,391	64,391	64,391	N	40		1
10/12/17	10/12/17	D. HILLMAN & SONS, LLC	00200513	35501	A1	9,750	9,750	9,750	9,750	Y	28		1
07/10/17	07/10/17	DACO LIMITED PARTNERSHIP DBA DAUPHIN	00199005	20915	B1	57,451	45,332	0	0	N	40		1
11/07/17	01/08/18	DACO LIMITED PARTNERSHIP DBA DAUPHIN	00200862	21501	B1	12,284	12,284	12,284	12,284	N	53		1
09/12/17	09/12/17	DALE ELECTRONICS CORP	00200064	38212	C	26,421	26,450	26,450	26,450	N	40		1
07/14/17	07/14/17	DAN DESMET AND ASSOCIATES INC DBA	00199126	12099	A1	9,123	9,123	9,123	9,123	N	40		1
06/30/17	06/30/17	DAVID KOPF INSTRUMENTS	00198888	12099	C	17,550	17,884	17,884	17,884	N	40		1
10/18/17	10/18/17	DAVID KOPF INSTRUMENTS	00200599	12099	C	28,815	28,815	28,815	28,815	N	40		1
11/09/17	11/17/17	DAVIS-ULMER SPRINKLER CO., INC.	00200902	85000	E	38,150	38,150	38,150	38,150	Y	52		1
03/21/18	03/21/18	DAYLIGHT SOLUTIONS INC DBA DRS DAYLIGHT	00202892	12099	C	110,045	110,045	0	0	N	40		1
01/23/18	01/23/18	DELL MARKETING L.P.	00202142	12099	B1	14,759	14,758	0	0	N	40		1
05/02/17	05/02/17	DELL MARKETING L.P.	00197930	75302	B1	22,176	22,176	22,176	22,176	N	40		1
05/25/17	06/01/17	DELL MARKETING L.P.	00198342	22960	B1	115,875	115,874	115,874	115,874	N	41		1
05/30/17	05/30/17	DELL MARKETING L.P.	00198394	78254	B1	109,969	109,969	109,969	109,969	N	40		1
06/19/17	06/19/17	DELL MARKETING L.P.	00198687	78254	B1	13,990	13,989	13,989	13,989	N	40		1
07/07/17	07/07/17	DELL MARKETING L.P.	00198981	20915	B1	23,903	23,902	23,902	23,902	N	40		1
07/12/17	07/12/17	DELL MARKETING L.P.	00199040	75302	B1	59,919	59,919	59,919	59,919	N	40		1
07/28/17	07/28/17	DELL MARKETING L.P.	00199341	75302	B1	5,386	5,386	5,386	5,386	N	40		1
08/04/17	08/04/17	DELL MARKETING L.P.	00199522	12099	B1	6,229	6,229	6,229	6,229	N	40		1
10/10/17	10/10/17	DELL MARKETING L.P.	00200500	12099	B1	29,497	29,497	29,497	29,497	N	40		1
11/02/17	11/13/17	DELL MARKETING L.P.	00200768	75302	A1	10,327	10,307	10,307	10,307	N	40		2
11/15/17	01/31/18	DELL MARKETING L.P.	00200989	78254	B1	813,975	813,974	0	0	N	40		1
11/27/17	11/27/17	DELL MARKETING L.P.	00201135	75302	A1	15,647	15,646	15,646	15,646	N	40		3
12/06/17	12/18/17	DELL MARKETING L.P.	00201374	22932	B1	16,898	16,897	16,897	16,897	N	53		1
10/23/17	11/01/17	DERIVE TECHNOLOGIES LLC	00200645	75318	A1	33,561	33,692	33,692	33,692	N	40	X	3
10/23/17	11/01/17	DERIVE TECHNOLOGIES LLC	00200647	75318	B1	17,036	17,036	17,036	17,036	N	40	X	1
11/09/17	11/09/17	DERIVE TECHNOLOGIES LLC	00200894	75314	A1	5,322	5,322	5,322	5,322	N	40	X	1
11/28/17	11/28/17	DERIVE TECHNOLOGIES LLC	00201143	75318	A1	29,107	29,107	29,107	29,107	N	40	X	3
05/24/17	07/10/17	DESIGN SPECIALISTS INC. D/B/A CORPORATE	00198316	24400	C	20,914	20,914	20,914	20,914	N	52	X	1
01/05/18	01/05/18	DICE COMMUNICATIONS INC	00201928	60000	B1	30,035	30,034	0	0	N	40	X	1

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06/12/17	09/01/17	DITTO SALES INC DBA VERSTEEL	00198590	27506	B1	18,011	18,010	0	0	N	29		1
08/01/17	10/02/17	DITTO SALES INC DBA VERSTEEL	00199383	20915	B1	5,998	5,997	5,997	5,997	N	52		1
12/12/17	12/12/17	DITTO SALES INC DBA VERSTEEL	00201514	21501	B1	6,298	6,298	0	0	N	52		1
03/12/18	03/12/18	DOBMEIER JANITOR SUPPLY, INC.	00202732	21400	A1	9,535	9,535	0	0	Y	52		1
03/18/18	03/18/18	DOOR SPECIALTIES INC.	00202848	39004	A1	6,322	6,322	0	0	Y	52		1
05/19/17	05/19/17	DRB BUSINESS INTERIORS INC.	00198228	20915	B1	34,704	34,703	34,703	34,703	N	01		1
06/02/17	06/02/17	DRB BUSINESS INTERIORS INC.	00198463	20915	B1	23,197	23,197	23,197	23,197	N	01		1
08/01/17	10/02/17	DRB BUSINESS INTERIORS INC.	00199384	20915	B1	20,187	20,167	20,167	20,167	N	52		1
08/01/17	10/02/17	DRB BUSINESS INTERIORS INC.	00199385	20915	A1	9,995	7,995	7,995	7,995	N	52		1
08/04/17	08/09/17	DRB BUSINESS INTERIORS INC.	00199520	20915	B1	12,180	12,180	12,180	12,180	Y	20		1
09/12/17	09/12/17	DRB BUSINESS INTERIORS INC.	00200039	20915	B1	33,915	33,915	33,915	33,915	N	01		1
02/27/18	02/27/18	DURALINE SYSTEMS INC	00202581	12099	A1	6,089	6,089	0	0	N	40		1
10/17/17	10/17/17	DYNATOUCH CORPORATION	00200557	21808	B2	16,995	16,995	0	0	N	40		1
03/01/18	03/01/18	DYNTEK SERVICES INC.	00202675	12099	C	43,600	43,600	0	0	N	40		1
08/02/17	08/02/17	EASTERN MANAGED PRINT NETWORK LLC	00199415	22424	A1	19,900	19,900	19,900	19,900	Y	01		3
03/21/18	03/21/18	EDGE ELECTRONICS INC	00202893	21808	C	15,722	15,721	0	0	N	40	X	1
05/09/17	05/09/17	EDGE ELECTRONICS INC	00198033	43200	E1	56,413	56,413	56,413	56,413	N	55	X	
05/24/17	05/24/17	EDGE ELECTRONICS INC	00198317	39000	B1	22,213	22,212	22,212	22,212	N	40	X	1
07/12/17	07/12/17	EDGE ELECTRONICS INC	00199029	39000	B1	16,561	16,515	16,515	16,515	N	55	X	1
02/22/18	07/16/18	EM & N MARKETING INC DBA QUALITY OFFICE	00202535	20915	B1	84,891	84,890	0	0	N	52	X	1
02/22/18	07/16/18	EM & N MARKETING INC DBA QUALITY OFFICE	00202537	20915	B1	9,132	9,131	0	0	N	52	X	1
06/08/17	06/08/17	EM & N MARKETING INC DBA QUALITY OFFICE	00198539	20915	B1	19,350	19,349	19,349	19,349	N	55	X	1
07/31/17	07/31/17	EMPIRE LAUNDRY MACHINERY INC	00199359	36501	A1	5,810	5,810	5,810	5,810	N	55		1
08/25/17	08/25/17	EMRYS BUILDING CONSULTANTS	00199847	38200	A1	9,990	9,990	9,990	9,990	N	40		1
06/28/17	06/28/17	EMS ACQUISITION CORP DBA ELECTRON	00198807	12099	A1	8,819	8,819	8,817	8,817	N	40		1
07/06/17	07/06/17	ENCORE SEATING INC	00198977	21501	B1	27,364	27,363	27,363	27,363	N	52		1
07/31/17	07/31/17	ENERGY MANAGEMENT TECHNOLOGIES LLC	00199378	85000	A1	5,715	5,715	0	0	Y	52		1
11/29/17	11/29/17	ENVIRONMENTAL PLANNING & MGMT., INC.	00201233	85000	A1	6,257	6,257	6,257	6,257	N	40	X	1
05/02/17	05/02/17	EPPENDORF NORTH AMERICA INC	00197938	12099	C	17,940	17,940	17,940	17,940	N	40		1
06/28/17	06/28/17	EQUIPCO SALES & SERVICE	00198820	12099	A1	11,379	11,379	11,379	11,379	N	40		2
02/21/18	02/22/18	ERGONOM CORPORATION D/B/A ERG INTERNA	00202526	21501	B1	8,360	8,359	0	0	N	52		1
03/07/18	03/14/18	ERGONOM CORPORATION D/B/A ERG INTERNA	00202705	21501	B1	116,129	116,128	0	0	N	52		1
04/28/17	04/28/17	ERGONOM CORPORATION D/B/A ERG INTERNA	00197901	21807	B1	188,917	188,916	188,916	188,916	N	52		1
05/05/17	07/10/17	ERGONOM CORPORATION D/B/A ERG INTERNA	00197990	21501	B1	39,686	37,347	37,347	37,347	N	52		1
08/10/17	08/10/17	ERGONOM CORPORATION D/B/A ERG INTERNA	00199622	21501	B1	5,036	5,036	5,036	5,036	N	52		1
08/23/17	08/23/17	ERGONOM CORPORATION D/B/A ERG INTERNA	00199819	21501	A1	9,976	9,975	9,975	9,975	N	52		1
08/24/17	08/24/17	ERGONOM CORPORATION D/B/A ERG INTERNA	00199841	21501	B1	14,064	14,064	14,064	14,064	N	52		1
11/07/17	01/08/18	ERGONOM CORPORATION D/B/A ERG INTERNA	00200857	21501	B1	31,033	31,033	31,033	31,033	N	53		1

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11/07/17	01/08/18	ERGONOM CORPORATION D/B/A ERG INTERNA	00200859	21501	A1	6,679	6,679	6,679	6,679	N	53		1
12/12/17	12/12/17	ERGONOM CORPORATION D/B/A ERG INTERNA	00201506	20904	B1	5,044	5,044	0	0	N	52		1
09/15/17	09/19/17	EVENSON BEST LLC	00200147	21501	A1	5,415	5,415	0	0	Y	52		1
05/19/17	05/19/17	EVOKE NEUROSCIENCE INC	00198225	12099	C	17,100	17,100	17,100	17,100	N	40		1
01/31/18	01/31/18	EXEMPLIS LLC	00202228	20915	B1	73,111	73,110	0	0	N	28		1
04/20/17	04/20/17	EXEMPLIS LLC	00197791	21501	B1	7,050	6,915	6,915	6,915	N	52		1
08/17/17	08/17/17	EXEMPLIS LLC	00199720	21501	B1	9,354	9,354	9,354	9,354	N	52		1
12/22/17	12/22/17	EXEMPLIS LLC	00201704	20915	B1	5,897	5,896	0	0	N	40		1
06/09/17	08/03/17	EXXACT CORPORATION	00198547	12099	A1	26,334	26,934	26,934	26,934	N	40		3
06/07/17	06/07/17	FALCUM SERVICE INC. D/B/A MASTERS OF	00198529	30208	A1	8,525	8,525	8,525	8,525	Y	52		1
07/31/17	07/31/17	FERGUSON ENTERPRISES INC	00199364	25200	A1	6,806	12,412	11,537	11,537	N	41		1
01/02/18	01/02/18	FISHER SCIENTIFIC COMPANY LLC	00201821	12099	A1	6,809	6,808	6,775	6,775	N	40		1
01/11/18	01/11/18	FISHER SCIENTIFIC COMPANY LLC	00201989	12099	A1	11,022	11,021	0	0	N	40		2
01/30/18	01/30/18	FISHER SCIENTIFIC COMPANY LLC	00202203	12099	B1	15,144	15,143	15,143	15,143	N	40		1
02/20/18	03/09/18	FISHER SCIENTIFIC COMPANY LLC	00202516	12099	A1	7,113	7,093	0	0	N	40		1
03/05/18	03/05/18	FISHER SCIENTIFIC COMPANY LLC	00202685	12099	A1	22,214	22,213	0	0	N	40		3
03/08/18	03/08/18	FISHER SCIENTIFIC COMPANY LLC	00202711	12099	B1	10,381	10,380	0	0	N	40		1
05/01/17	05/01/17	FISHER SCIENTIFIC COMPANY LLC	00197906	12099	B1	34,575	34,574	34,574	34,574	N	40		1
05/16/17	05/16/17	FISHER SCIENTIFIC COMPANY LLC	00198120	12099	A1	7,164	7,163	7,163	7,163	N	40		1
05/19/17	05/19/17	FISHER SCIENTIFIC COMPANY LLC	00198232	12099	A1	14,414	14,413	14,413	14,413	N	40		2
06/02/17	06/02/17	FISHER SCIENTIFIC COMPANY LLC	00198480	12099	B1	8,923	8,996	8,996	8,996	N	55		1
06/09/17	06/09/17	FISHER SCIENTIFIC COMPANY LLC	00198543	12099	C	49,947	49,947	49,947	49,947	N	40		1
06/09/17	06/09/17	FISHER SCIENTIFIC COMPANY LLC	00198548	12099	A1	7,999	7,999	7,999	7,999	N	40		1
06/28/17	06/28/17	FISHER SCIENTIFIC COMPANY LLC	00198821	12099	A1	9,985	9,985	9,985	9,985	N	40		1
09/12/17	09/12/17	FISHER SCIENTIFIC COMPANY LLC	00200055	12099	A1	9,672	9,889	9,889	9,889	N	40		1
10/13/17	10/13/17	FISHER SCIENTIFIC COMPANY LLC	00200523	12099	A1	5,798	5,798	0	0	N	40		1
11/21/17	11/21/17	FISHER SCIENTIFIC COMPANY LLC	00201079	12099	A1	40,479	40,479	35,479	35,479	N	41		3
11/29/17	11/29/17	FISHER SCIENTIFIC COMPANY LLC	00201224	12099	A1	7,416	7,416	7,416	7,416	N	40		1
12/07/17	12/07/17	FISHER SCIENTIFIC COMPANY LLC	00201380	12099	A1	8,509	8,508	7,888	7,888	N	40		1
12/07/17	12/07/17	FISHER SCIENTIFIC COMPANY LLC	00201390	12099	A1	6,090	6,090	6,090	6,090	N	40		1
12/15/17	12/15/17	FISHER SCIENTIFIC COMPANY LLC	00201600	12099	A1	5,330	5,330	5,330	5,330	N	40		1
03/14/18	03/14/18	FLEXCELL INTERNATIONAL CORPORATION	00202780	12099	C	52,870	52,870	0	0	N	40		1
06/02/17	06/02/17	FLOORING 23 CORPORATION	00198472	92070	A1	5,856	5,856	5,856	5,856	N	40		1
04/20/17	05/01/17	FLOWER CITY COMMUNICATIONS INC	00197794	85110	A1	24,837	24,837	24,837	24,837	N	55		3
09/05/17	09/05/17	FLOWER CITY COMMUNICATIONS INC	00199940	38211	B1	20,400	21,813	21,813	21,813	N	55		1
12/06/17	12/06/17	FLUIDIGM CORPORATION	00201367	12099	C	401,641	401,641	401,641	401,641	N	40		1
07/12/17	11/09/17	FM OFFICE EXPRESS INC DBA BUSINESS	00199049	20915	E1	177,412	177,412	0	0	N	40	X	
07/21/17	07/21/17	FM OFFICE EXPRESS INC DBA BUSINESS	00199247	20915	B1	53,810	53,809	53,809	53,809	N	55	X	1

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09/25/17	11/20/17	FM OFFICE EXPRESS INC DBA BUSINESS	00200267	20915	B1	83,790	83,789	83,789	83,789	N	40	X	1
02/12/18	02/12/18	FM OFFICE EXPRESS INC DBA FM OFFICE	00202407	20915	E1	38,600	68,103	0	0	N	40	X	
03/12/18	03/12/18	FM OFFICE EXPRESS INC DBA FM OFFICE	00202750	20915	A1	5,590	5,590	0	0	Y	40	X	1
03/12/18	03/12/18	FM OFFICE EXPRESS INC DBA FM OFFICE	00202751	20915	A1	5,482	5,482	0	0	Y	40	X	1
04/27/17	04/27/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00197863	20915	B1	164,700	164,700	164,700	164,700	N	41	X	1
05/01/17	05/24/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00197925	20915	A1	48,150	52,790	0	0	N	41	X	3
05/18/17	05/24/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00198208	20915	B1	20,255	20,255	0	0	Y	41	X	1
06/21/17	06/21/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00198708	20915	A1	20,006	20,005	20,005	20,005	N	55	X	3
07/11/17	07/11/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00199027	20915	B1	968,161	971,257	0	0	N	40	X	1
08/09/17	08/09/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00199616	21500	A1	9,686	9,685	9,685	9,685	Y	55	X	1
09/12/17	09/12/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00200046	20915	B1	553,156	554,903	553,156	553,156	N	40	X	1
09/13/17	09/13/17	FM OFFICE EXPRESS INC DBA FM OFFICE	00200101	20915	A1	9,600	31,020	0	0	N	40	X	1
03/07/18	07/01/18	FOLIOT FURNITURE INC.	00202704	21501	B1	326,044	326,043	0	0	N	52		1
03/19/18	07/12/18	FOLIOT FURNITURE INC.	00202864	21501	A1	6,201	6,201	0	0	N	52		1
03/20/18	03/20/18	FOLIOT FURNITURE INC.	00202887	21501	B1	5,264	5,263	0	0	N	52		1
03/22/18	07/16/18	FOLIOT FURNITURE INC.	00202914	21501	B1	149,249	149,249	0	0	N	52		1
05/23/17	05/23/17	FOLIOT FURNITURE INC.	00198270	22700	B1	86,757	86,757	86,757	86,757	N	52		1
06/02/17	06/02/17	FOLIOT FURNITURE INC.	00198474	31618	A1	7,540	7,540	7,540	7,540	N	52		1
06/23/17	06/23/17	FOLIOT FURNITURE INC.	00198752	20915	B1	40,082	40,081	40,081	40,081	Y	52		1
07/03/17	07/31/17	FOLIOT FURNITURE INC.	00198898	20915	A1	7,797	7,797	7,797	7,797	N	52		1
07/13/17	07/13/17	FOLIOT FURNITURE INC.	00199072	20915	A1	8,040	8,040	8,040	8,040	Y	52		1
09/26/17	12/18/17	FOLIOT FURNITURE INC.	00200276	21501	B1	64,599	64,598	64,598	64,598	N	52		1
10/24/17	10/24/17	FOLIOT FURNITURE INC.	00200661	21501	A1	8,522	8,521	8,521	8,521	N	52		1
10/24/17	10/24/17	FOLIOT FURNITURE INC.	00200663	21501	B1	30,942	30,942	30,942	30,942	N	52		1
12/13/17	12/13/17	FOLIOT FURNITURE INC.	00201526	21501	B1	68,338	68,338	0	0	N	52		1
12/18/17	07/12/18	FOLIOT FURNITURE INC.	00201629	21501	B1	167,543	167,543	0	0	N	52		1
12/19/17	07/12/18	FOLIOT FURNITURE INC.	00201656	21501	A1	5,602	5,602	0	0	N	52		1
12/22/17	12/22/17	FOLIOT FURNITURE INC.	00201706	21501	B1	32,791	32,791	0	0	N	52		1
12/29/17	12/29/17	FORERUNNER TECHNOLOGIES INC	00201771	60000	A1	13,027	13,027	11,840	11,840	N	40		2
01/16/18	01/16/18	FORMLABS INC	00202026	12099	A1	5,873	5,873	0	0	N	40		1
12/22/17	02/12/18	FORMLABS INC	00201705	12099	A1	5,574	5,572	5,572	5,572	N	40		1
05/01/17	06/01/17	FOUR WINDS INTERACTIVE LLC	00197919	79528	A1	6,549	6,549	6,549	6,549	N	41		1
04/24/17	04/24/17	FRONTRUNNER NETWORK SYSTEMS CORP	00197812	76050	B1	5,935	5,935	5,935	5,935	N	55		1
06/27/17	06/27/17	FRONTRUNNER NETWORK SYSTEMS CORP	00198794	77523	B1	14,703	14,702	14,702	14,702	N	52		1
04/27/17	05/01/17	G & G FITNESS EQUIPMENT INC	00197865	30200	B1	22,353	22,352	22,352	22,352	N	55		1
03/06/18	03/06/18	GASMET TECHNOLOGIES INC	00202696	12099	C	53,563	53,563	0	0	N	40		1
12/06/17	12/06/17	GAZEPOINT RESEARCH INC	00201375	12099	A1	7,745	7,745	0	0	N	40		1
11/21/17	11/21/17	GE HEALTHCARE BIO-SCIENCES CORP	00201088	12099	A1	7,730	7,730	0	0	N	40		1

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12/14/17	12/14/17	GE HEALTHCARE BIO-SCIENCES CORP	00201562	12099	C	48,171	48,171	48,171	48,171	N	40		1
04/28/17	04/28/17	GENTECH SCIENTIFIC INC	00197900	12099	C	14,850	14,850	14,850	14,850	N	40		1
05/31/17	08/24/17	GEOPHYSICAL SURVEY SYSTEMS INC	00198439	12099	C	12,015	12,000	12,000	12,000	N	40		1
05/26/17	05/31/17	GOVERNMENT GOODS INC	00198361	75318	A1	12,155	12,155	12,155	12,155	N	55		2
06/27/17	06/27/17	GRAFTON DATA SYSTEMS INC D/B/A GDS	00198791	38600	A1	70,442	70,442	0	0	N	40		
03/15/18	06/01/18	H K LAUNDRY EQUIPMENT INC.	00202820	36501	A1	9,211	9,211	0	0	N	40		1
03/14/18	03/21/18	HAIER US APPLIANCE SOLUTIONS INC DBA	00202810	25200	A1	5,900	5,900	0	0	N	52		1
03/14/18	03/21/18	HAIER US APPLIANCE SOLUTIONS INC DBA	00202811	25200	A1	6,900	6,900	0	0	N	52		1
05/24/17	07/05/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00198313	24100	A2	24,528	24,528	24,528	24,528	N	52		
06/22/17	06/22/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00198733	25200	A1	19,610	19,610	19,610	19,610	N	52		3
06/30/17	07/03/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00198887	25200	A1	7,112	7,112	7,112	7,112	N	52		1
08/29/17	08/29/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00199894	25200	A1	8,433	8,433	8,433	8,433	N	52		1
09/26/17	10/09/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00200280	25200	A1	5,050	5,050	5,050	5,050	N	52		1
09/26/17	10/09/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00200282	25200	A1	5,740	5,740	5,740	5,740	N	52		1
09/26/17	10/30/17	HAIER US APPLIANCE SOLUTIONS INC DBA	00200289	25200	A1	6,600	6,600	6,600	6,600	N	52		1
12/21/17	01/04/18	HAIER US APPLIANCE SOLUTIONS INC DBA	00201703	24100	A1	8,500	8,500	8,500	8,500	N	52		1
05/16/17	05/23/17	HARDEN FURNITURE INC.	00198138	79004	A1	5,700	5,700	5,700	5,700	Y	52		1
07/11/17	12/11/17	HARDEN FURNITURE LLC	00199022	21501	B1	32,437	32,437	0	0	Y	52		1
04/10/17	04/10/17	HARMONIC INC.	00197528	38212	C	227,927	245,570	234,945	234,945	N	40		1
08/02/17	08/02/17	HARVARD BIOSCIENCE DBA HARVARD APPARA	00199417	12099	A1	6,886	6,885	6,735	6,735	N	40		1
08/15/17	09/05/17	HAWORTH INC	00199685	21501	B1	7,542	7,542	7,542	7,542	N	52		1
01/26/18	06/01/18	HERITAGE CONTRACT FLOORING LLC	00202177	20600	B1	14,296	14,296	0	0	N	52		1
06/26/17	06/26/17	HERITAGE CONTRACT FLOORING LLC	00198764	92070	A1	11,325	11,325	11,325	11,325	Y	52		2
02/08/18	02/08/18	HERMAN MILLER INC DBA HERMAN MILLER FO	00202366	20915	B1	49,214	49,213	0	0	Y	28		1
02/08/18	02/08/18	HERMAN MILLER INC DBA HERMAN MILLER FO	00202371	20915	B1	111,014	111,013	0	0	Y	28		1
06/13/17	09/01/17	HERMAN MILLER INC DBA HERMAN MILLER FO	00198596	27506	B1	188,482	188,481	0	0	N	29		1
06/29/17	06/29/17	HERMAN MILLER INC DBA HERMAN MILLER FO	00198835	20915	B1	85,276	105,162	0	0	N	40		1
08/17/17	08/17/17	HERMAN MILLER INC DBA HERMAN MILLER FO	00199719	21501	B1	8,162	8,162	8,162	8,162	N	52		1
08/31/17	04/09/18	HERMAN MILLER INC DBA HERMAN MILLER FO	00199926	38212	B1	16,102	15,311	0	0	N	40		1
12/26/17	01/26/18	HERMAN MILLER INC DBA HERMAN MILLER FO	00201712	20915	B1	45,571	45,571	0	0	N	40		1
06/22/17	06/22/17	HILLYARD INC.	00198724	79013	A1	35,335	35,335	35,335	35,335	N	55		3
04/24/17	04/24/17	HOEFLER COMMUNICATIONS INC.	00197824	93010	B1	238,195	238,195	238,195	238,195	Y	52		1
06/02/17	07/17/17	HOLSAG CANADA	00198466	21501	A1	9,760	9,760	9,760	9,760	N	52		1
06/07/17	06/07/17	HOLSAG CANADA	00198521	20905	A1	9,331	9,330	9,330	9,330	N	52		1
12/13/17	04/01/18	HORIBA INSTRUMENTS INCORPORATED	00201533	12099	C	28,999	28,999	0	0	N	40		1
07/25/17	09/05/17	HP INC	00199289	78258	B1	9,065	8,567	8,567	8,567	N	40		1
07/05/17	11/09/17	HUMANSIZE CORPORATION	00198915	20915	B1	95,025	95,024	0	0	N	40		1
06/26/17	06/26/17	ID SIGNSYSTEMS, INC.	00198770	92190	A1	9,200	9,200	9,200	9,200	Y	52	X	1

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07/31/17	07/31/17	IDESCO CORP	00199363	12099	B1	55,532	55,532	0	0	N	40		1
09/29/17	09/29/17	IDN HARDWARE SALES, INC.	00200339	35501	A1	5,517	5,516	5,516	5,516	N	55		1
08/02/17	08/02/17	IMPERIAL BAG & PAPER	00199419	21400	A1	6,038	6,037	6,037	6,037	N	40		1
09/20/17	09/20/17	INDOOR AIR PROFESSIONALS INC	00200233	71007	A1	9,000	9,000	9,000	9,000	Y	52		1
02/15/18	07/16/18	INTEGRA INC.	00202475	20915	B1	97,007	97,006	0	0	N	52		1
06/26/17	09/01/17	INTEGRA INC.	00198758	20915	B1	26,307	26,306	26,306	26,306	N	52		1
07/10/17	01/08/18	INTEGRA INC.	00198999	21501	B1	81,081	80,712	80,712	80,712	N	52		1
04/06/17	04/06/17	INTERWORLD HIGHWAY, LLC D/B/A TEQUIPME	00197456	12099	A1	15,367	15,366	15,366	15,366	N	40		3
10/31/17	10/31/17	J & B DENTAL SERVICES INC	00200738	10800	A1	17,790	17,790	16,790	16,790	N	28		3
07/13/17	07/13/17	J & L JANITORIAL SERVICES INC DBA K & K	00199070	79004	A1	27,900	28,215	28,215	28,215	Y	52		3
05/12/17	06/12/17	JAMESTOWN MATTRESS CO INC	00198090	22700	B5	25,200	25,200	25,200	25,200	Y	52		1
06/02/17	06/02/17	JAMESTOWN MATTRESS CO INC	00198473	22700	B5	13,125	31,500	31,500	31,500	Y	52		1
06/28/17	06/28/17	JAMESTOWN MATTRESS CO INC	00198827	22700	B5	10,800	10,800	10,800	10,800	N	52		1
07/06/17	07/06/17	JAMESTOWN MATTRESS CO INC	00198968	22700	B5	5,250	5,250	5,250	5,250	Y	52		1
01/11/18	01/11/18	JASPER SEATING COMPANY INC DBA	00201986	21501	B1	8,180	8,179	0	0	N	52		1
02/15/18	02/20/18	JASPER SEATING COMPANY INC DBA	00202492	21501	B1	29,808	29,808	0	0	N	52		1
02/21/18	02/21/18	JASPER SEATING COMPANY INC DBA	00202532	21501	B1	29,808	29,808	0	0	N	52		1
06/26/17	06/26/17	JASPER SEATING COMPANY INC DBA	00198766	20915	B1	6,520	6,520	0	0	N	40		1
07/11/17	12/11/17	JASPER SEATING COMPANY INC DBA	00199009	21501	B1	61,619	61,618	61,618	61,618	N	52		1
08/21/17	08/21/17	JASPER SEATING COMPANY INC DBA	00199742	21501	B1	7,455	7,454	7,454	7,454	N	52		1
11/07/17	01/08/18	JASPER SEATING COMPANY INC DBA	00200864	21501	B1	6,654	6,653	6,521	6,521	N	53		1
09/22/17	09/22/17	JB OFFICE MATTERS INC.	00200261	20915	A1	18,995	18,995	18,995	18,995	N	55		3
04/04/17	04/04/17	JES LIGHTING INC.	00197385	35706	A1	9,957	9,956	9,956	9,956	N	52		1
05/12/17	05/12/17	JES LIGHTING INC.	00198091	93040	A1	40,640	40,640	40,640	40,640	N	52		3
05/25/17	05/25/17	JES LIGHTING INC.	00198334	21501	A1	40,640	40,640	40,640	40,640	N	52		3
06/02/17	06/02/17	JES LIGHTING INC.	00198471	35706	A1	19,380	19,379	19,379	19,379	N	52		3
06/07/17	06/07/17	JES LIGHTING INC.	00198530	93040	B5	16,500	16,500	16,500	16,500	N	52		1
01/12/18	07/08/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00202006	21501	B1	51,374	51,373	0	0	N	52		1
03/18/18	06/01/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00202849	21501	B1	57,171	57,171	0	0	N	52		1
03/18/18	07/01/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00202850	21501	B1	63,992	63,991	0	0	N	52		1
03/18/18	07/16/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00202851	21501	B1	10,930	10,929	0	0	N	52		1
04/12/17	06/30/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00197592	21501	B1	279,836	279,836	279,836	279,836	N	52		1
04/20/17	04/20/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00197785	21501	A1	9,995	9,995	9,995	9,995	N	52		1
05/24/17	07/24/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00198324	20915	B1	43,992	43,992	43,992	43,992	Y	52		1
06/30/17	06/30/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00198850	20915	B1	7,915	7,915	7,915	7,915	Y	52		1
07/26/17	07/26/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00199301	20915	B1	20,855	20,854	20,854	20,854	Y	52		1
07/28/17	07/28/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00199343	21501	B1	26,249	26,248	26,248	26,248	N	52		1
10/18/17	10/18/17	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00200610	22700	B1	14,976	14,976	14,976	14,976	N	52		1

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12/15/17	07/08/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00201597	21501	A1	9,596	9,596	0	0	N	52		1
12/15/17	07/08/18	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	00201599	21501	B1	570,821	570,820	0	0	N	52		1
04/14/17	09/14/17	JOHNSON CONTROLS INC	00197629	38201	B1	130,724	130,724	116,192	116,192	N	40		1
07/10/17	11/09/17	JSJ FURNITURE CORPORATION DBA IZZY PLUS	00198997	20915	B1	23,147	23,147	0	0	N	40		1
07/12/17	07/12/17	JSJ FURNITURE CORPORATION DBA IZZY PLUS	00199039	20915	B1	336,844	336,843	0	0	N	40		1
09/25/17	11/20/17	JSJ FURNITURE CORPORATION DBA IZZY PLUS	00200272	20915	B1	63,894	63,893	63,893	63,893	N	40		1
04/26/17	04/26/17	K & R DESIGN ENTERPRISES	00197839	79004	A1	9,890	9,890	9,890	9,890	Y	52		1
07/11/17	08/15/17	KAREN A DAVIS DBA D & D FLOORCOVERING	00199024	20600	A1	9,349	9,349	9,349	9,349	Y	21	X	1
12/14/17	12/14/17	KARIBA SYSTEMS INC	00201582	12099	A1	43,752	43,751	43,751	43,751	N	40		3
06/29/17	06/29/17	KEILHAUER LTD	00198837	20915	B1	7,285	7,284	0	0	N	40		1
08/10/17	08/11/17	KENYON PIPELINE INSPECTION LLC	00199635	85000	A1	8,900	8,900	8,900	8,900	Y	52		1
01/10/18	01/10/18	KNIGHT MARKETING CORP OF NY	00201981	20915	A1	8,259	8,259	0	0	N	41		1
02/28/18	02/28/18	KNIGHT MARKETING CORP OF NY	00202612	20915	A1	8,259	8,259	0	0	N	41		1
08/08/17	08/08/17	KNIGHT MARKETING CORP OF NY	00199557	20915	A1	9,501	9,500	9,500	9,500	N	41		1
02/27/18	02/27/18	KNOLL, INC.	00202586	21501	B1	9,385	9,385	0	0	N	52		1
06/13/17	07/06/17	KNOLL, INC.	00198603	21501	B1	10,186	10,185	10,185	10,185	N	52		1
07/31/17	10/02/17	KNOLL, INC.	00199360	20915	B1	24,608	24,608	24,462	24,462	N	52		1
03/05/18	03/06/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	00202686	22424	B1	13,363	13,362	0	0	N	52		1
04/27/17	06/01/17	KONICA MINOLTA BUSINESS SOLUTIONS USA	00197881	20915	B1	28,458	23,507	23,507	23,507	Y	41		1
04/27/17	06/01/17	KONICA MINOLTA BUSINESS SOLUTIONS USA	00197884	20915	B1	17,851	18,036	18,036	18,036	Y	41		1
10/04/17	01/04/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	00200424	22424	B1	5,153	103,055	0	0	N	40		1
10/04/17	01/04/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	00200426	22424	A1	250	5,000	0	0	N	40		1
08/31/17	08/31/17	KOPP DEVELOPMENT INC	00199925	12099	A1	26,070	26,070	26,070	26,070	N	40		3
02/06/18	04/23/18	KRACKELER SCIENTIFIC, INC.	00202341	12099	A1	17,535	17,534	0	0	N	40		3
06/05/17	06/05/17	KRACKELER SCIENTIFIC, INC.	00198496	12099	A1	8,916	8,915	8,915	8,915	N	55		1
07/20/17	07/20/17	KRACKELER SCIENTIFIC, INC.	00199233	12099	B1	29,057	29,057	29,057	29,057	N	40		1
04/28/17	07/03/17	KRUEGER INTERNATIONAL INC DBA KI	00197886	20915	B1	30,545	30,544	30,544	30,544	N	52		1
05/08/17	07/10/17	KRUEGER INTERNATIONAL INC DBA KI	00198016	21501	B1	8,854	8,854	8,854	8,854	N	52		1
05/08/17	07/31/17	KRUEGER INTERNATIONAL INC DBA KI	00198024	20915	B1	72,836	72,836	72,836	72,836	N	52		1
06/12/17	09/01/17	KRUEGER INTERNATIONAL INC DBA KI	00198584	21501	B1	18,760	18,760	0	0	N	29		1
10/18/17	12/11/17	KRUEGER INTERNATIONAL INC DBA KI	00200583	20801	B1	17,802	17,802	17,802	17,802	N	52		1
12/22/17	07/12/18	KRUEGER INTERNATIONAL INC DBA KI	00201710	21501	B1	26,791	26,790	0	0	N	52		1
07/05/17	11/09/17	KRUG, INC.	00198905	20915	B1	146,420	146,420	0	0	N	40		1
02/20/18	02/20/18	LAERDAL MEDICAL CORPORATION	00202515	10100	B1	26,208	26,207	0	0	N	40		1
03/09/18	03/09/18	LAERDAL MEDICAL CORPORATION	00202715	10100	E	41,364	41,363	0	0	N	40		1
09/12/17	09/12/17	LAFAYETTE INSTRUMENT COMPANY INC	00200038	12099	C	14,575	14,575	14,575	14,575	N	40		1
02/21/18	07/16/18	LANDSCAPE FORMS INC	00202533	20915	B1	23,637	23,636	0	0	N	52		1
11/17/17	11/17/17	LANDSCAPE FORMS INC	00201039	20911	B1	9,991	9,990	0	0	N	52		1

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11/21/17	11/29/17	LANDSCAPE FORMS INC	00201077	20911	B1	9,991	9,990	9,990	9,990	N	52		1
05/30/17	06/26/17	LANDSCAPE FORMS INC.	00198395	21510	B1	10,792	10,791	10,791	10,791	N	52		1
06/27/17	07/27/17	LC TECHNOLOGY SOLUTIONS INCORPORATED	00198793	12099	A1	0	24,580	24,580	24,580	N	40		1
05/26/17	05/26/17	LEICA MICROSYSTEMS, INC.	00198383	12099	C	14,987	14,986	14,986	14,986	N	40		1
11/08/17	11/08/17	LEICA MICROSYSTEMS, INC.	00200873	12099	C	229,720	229,719	184,368	184,368	N	40		1
12/11/17	12/11/17	LEICA MICROSYSTEMS, INC.	00201430	12099	A1	14,950	14,950	14,950	14,950	N	40		2
07/06/17	07/06/17	LELAND INTERNATIONAL INC	00198955	21500	B1	205,461	215,401	0	0	N	40		1
02/23/18	02/23/18	LI-COR, INC.	00202556	12099	C	88,982	88,981	0	0	N	40		1
12/06/17	03/08/18	LI-COR, INC.	00201378	12099	C	36,925	36,925	0	0	N	40		1
05/17/17	05/17/17	LIFE TECHNOLOGIES CORPORATION	00198181	12099	C	33,526	33,525	33,525	33,525	N	40		1
07/21/17	07/21/17	LIFE TECHNOLOGIES CORPORATION	00199251	12099	C	22,292	22,291	22,291	22,291	N	40		1
01/22/18	01/22/18	M A POLCE CONSULTING INC	00202125	22962	A1	7,024	7,023	0	0	N	40		1
11/15/17	11/15/17	M A POLCE CONSULTING INC	00200961	22962	B1	92,583	105,957	105,957	105,957	N	40		1
11/16/17	11/16/17	M A POLCE CONSULTING INC	00201015	22962	A1	7,920	7,920	7,920	7,920	N	40		1
12/15/17	12/15/17	M A POLCE CONSULTING INC	00201594	75318	B1	146,280	146,279	0	0	N	40		1
06/27/17	06/27/17	MAGVENTURE INC	00198789	10100	C	102,670	102,669	102,669	102,669	N	40		1
11/28/17	11/28/17	MAKERBOT INDUSTRIES LLC	00201196	12099	A1	9,897	9,896	9,896	9,896	N	40		1
05/11/17	05/11/17	MALVERN INSTRUMENTS INC.	00198066	12099	C	48,635	48,635	48,635	48,635	N	40		1
05/18/17	05/18/17	MANTIS DEPOSITION LIMITED	00198217	12099	C	19,480	19,480	19,480	19,480	N	40		1
04/24/17	04/24/17	MARGEN DESIGNS, INC.	00197817	21501	B1	55,807	55,806	55,806	55,806	Y	52	X	1
03/09/18	03/09/18	MESA LABORATORIES INC	00202718	12099	E	11,797	11,797	0	0	N	40		1
10/30/17	11/16/17	MIDWOOD GLASS CORP	00200719	22220	A1	3,440	5,625	0	0	N	40		1
03/12/18	07/12/18	MILLINGTON LOCKWOOD INC	00202734	20915	B1	8,138	8,137	0	0	N	52		1
02/05/18	03/01/18	MINORITECH INC	00202328	39000	B1	15,836	15,836	0	0	N	40	X	1
06/16/17	06/16/17	MINORITECH INC	00198658	35503	B1	90,265	90,264	90,264	90,264	N	55	X	1
07/19/17	07/19/17	MINORITECH INC	00199210	39000	A1	8,954	8,954	8,954	8,954	N	55	X	1
10/31/17	01/01/18	MINORITECH INC	00200740	39000	B1	9,225	9,225	0	0	N	40	X	1
05/10/17	07/10/17	MOBILIER DE BUREAU LOGIFLEX	00198049	21501	B1	7,092	7,091	7,091	7,091	N	52		1
08/02/17	08/02/17	MOBILIER DE BUREAU LOGIFLEX	00199416	21501	B1	73,486	73,486	73,486	73,486	N	52		1
06/29/17	06/29/17	MODERN OFFICE SYSTEMS LLC	00198840	20915	B1	5,402	5,402	0	0	N	40		1
05/05/17	05/05/17	MODUFORM LIBRARY BUREAU INC	00198001	21501	B1	23,482	23,481	23,481	23,481	N	52		1
01/03/18	01/03/18	MOLECULAR DEVICES LLC	00201867	12099	C	24,982	25,463	25,463	25,463	N	40		1
02/07/18	02/07/18	MOLIMO LLC	00202350	38789	A1	6,325	6,325	0	0	N	28		1
06/19/17	06/19/17	MONROE TRACTOR & IMPLEMENT CO INC	00198686	40601	A1	16,144	16,144	16,144	16,144	N	55	X	3
05/17/17	05/17/17	MORRELL INSTRUMENT CO., INC	00198172	38800	C	28,489	28,488	28,488	28,488	N	40		1
06/14/17	06/14/17	MORRELL INSTRUMENT CO., INC	00198623	12010	C	53,106	53,105	53,105	53,105	N	40		1
08/18/17	08/18/17	MORRELL INSTRUMENT CO., INC	00199725	12099	C	37,289	37,289	37,289	37,289	N	40		1
02/15/18	03/09/18	MULTIVISTA CNY LLC	00202487	85120	A1	9,814	9,813	0	0	Y	52		1

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07/06/17	07/06/17	NATIONAL OFFICE FURNITURE, INC.	00198976	21501	B1	55,118	55,117	55,117	55,117	N	52		1
01/31/18	01/31/18	NEMSCHOFF CHAIRS, INC.	00202221	20915	B1	43,375	43,374	0	0	N	28		1
04/17/17	04/17/17	NEU-TEC GROUP INC	00197721	12099	C	27,637	27,636	27,636	27,636	N	40		1
01/11/18	01/18/18	NEW YORK STATE INDUSTRIES FOR THE	00201999	31607	B4	5,815	5,814	5,814	5,814	Y	52		1
03/12/18	03/21/18	NEW YORK STATE INDUSTRIES FOR THE	00202749	31607	B4	13,725	13,725	0	0	Y	52		1
05/15/17	05/15/17	NEW YORK STATE INDUSTRIES FOR THE	00198095	21501	B4	17,318	17,317	16,921	16,921	Y	52		1
06/01/17	07/31/17	NEW YORK STATE INDUSTRIES FOR THE	00198455	31607	B4	29,776	28,374	28,374	28,374	Y	52		1
06/21/17	06/21/17	NEW YORK STATE INDUSTRIES FOR THE	00198709	31607	B4	28,323	27,185	27,185	27,185	Y	52		1
07/25/17	07/25/17	NEW YORK STATE INDUSTRIES FOR THE	00199296	31607	B4	7,028	7,028	7,028	7,028	Y	52		1
08/29/17	08/29/17	NEW YORK STATE INDUSTRIES FOR THE	00199895	31607	B4	5,854	6,846	6,846	6,846	Y	52		1
09/19/17	09/19/17	NEW YORK STATE INDUSTRIES FOR THE	00200196	31607	B4	9,114	9,114	9,114	9,114	Y	52		1
05/24/17	08/04/17	NEWEGG BUSINESS INC	00198323	75318	C	13,977	14,651	14,651	14,651	N	40		1
03/27/18	03/27/18	NICKERSON CORPORATION	00202975	20915	A1	8,700	8,700	0	0	N	40	X	1
06/21/17	08/15/17	NICKERSON CORPORATION	00198711	20915	B1	261,858	261,858	0	0	N	40	X	1
07/03/17	07/03/17	NICKERSON CORPORATION	00198896	20915	B1	227,105	227,104	227,104	227,104	N	40	X	1
08/30/17	08/30/17	NICKERSON CORPORATION	00199913	20915	B1	9,934	16,744	16,744	16,744	N	40	X	1
09/11/17	09/11/17	NICKERSON CORPORATION	00200032	20915	B1	52,537	52,537	52,537	52,537	N	40	X	1
05/01/17	05/01/17	NOLDUS INFORMATION TECHNOLOGY INC.	00197910	12099	C	13,774	13,774	13,774	13,774	N	40		1
05/23/17	05/23/17	NOLDUS INFORMATION TECHNOLOGY INC.	00198267	12099	C	69,747	82,910	82,910	82,910	N	40		1
05/23/17	09/01/17	NYS DEPARTMENT OF CORRECTIONAL SERVIC	00198269	27502A	B4	107,646	111,657	111,657	111,657	Y	29		1
05/04/17	05/04/17	OCC ASSOCIATES INC	00197980	20915	A1	7,200	7,200	7,200	7,200	N	55		1
05/09/17	05/09/17	OCC ASSOCIATES INC	00198032	20915	A1	81,900	81,900	81,900	81,900	N	55		
02/06/18	02/06/18	OCEAN OPTICS, INC.	00202345	12099	A1	28,231	28,231	0	0	N	40		3
07/18/17	07/18/17	OFFICE EQUIPMENT CO OF STATEN ISLAND	00199202	20915	A1	9,125	9,125	9,125	9,125	N	40		1
01/31/18	01/31/18	OFS BRANDS INC.	00202223	20915	B1	66,071	32,238	0	0	N	28		1
07/06/17	07/06/17	OFS BRANDS INC.	00198974	21501	B1	32,717	32,716	32,716	32,716	N	52		1
02/06/18	02/06/18	OLUM'S OF BINGHAMTON INC.	00202344	36501	A1	6,463	6,463	0	0	Y	52		1
08/10/17	08/10/17	OLUM'S OF BINGHAMTON INC.	00199631	25200	A1	28,091	28,091	28,091	28,091	N	52		3
09/25/17	09/25/17	OLUM'S OF BINGHAMTON INC.	00200270	25200	A1	8,672	8,671	8,671	8,671	Y	52		1
01/31/18	01/31/18	OLYMPUS AMERICA INC.	00202234	12099	C	37,379	37,378	0	0	N	40		1
05/17/17	05/17/17	OLYMPUS AMERICA INC.	00198177	38800	C	23,560	23,560	23,560	23,560	N	40		1
12/15/17	12/15/17	OLYMPUS AMERICA INC.	00201596	12099	A1	6,420	6,419	6,419	6,419	N	40		1
04/25/17	04/25/17	ONSET COMPUTER CORPORATION	00197828	12099	A1	5,412	5,412	5,412	5,412	N	40		1
02/23/18	02/23/18	OPHIR-SPIRICON LLC	00202557	12099	C	54,054	54,054	0	0	N	40		1
05/11/17	05/11/17	OPTICAL IMAGING LTD	00198072	12099	C	48,500	48,500	48,500	48,500	N	40		1
07/25/17	07/25/17	OPTO ENGINE LLC	00199298	12099	A1	7,604	7,604	7,604	7,604	N	40		1
04/18/17	04/18/17	OPTOACOUSTIC LTD	00197746	12099	C	39,500	39,500	39,500	39,500	N	40		1
06/26/17	06/26/17	PACIFIC ENVIRONMENTAL TECHNOLOGIES, IN	00198760	12099	C	16,957	16,957	16,957	16,957	N	40		1

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05/17/17	05/17/17	PAMPER DECORATING SERVICE	00198169	21200	C	148,065	548,065	153,165	153,165	Y	52		1
08/08/17	08/08/17	PAMPER DECORATING SERVICE	00199564	21200	A1	5,496	5,495	5,495	5,495	Y	52		1
05/31/17	05/31/17	PARK PLACE INSTALLATIONS INC.	00198441	38806	A1	5,682	5,382	5,382	5,382	Y	52		1
07/24/17	07/24/17	PARK PLACE INSTALLATIONS INC.	00199283	38815	A1	6,935	6,935	6,935	6,935	Y	52		1
03/23/18	03/23/18	PARK SYSTEMS INC	00202933	12099	A1	14,925	14,925	0	0	N	40		2
05/05/17	05/05/17	PARR INSTRUMENT COMPANY	00197989	12099	C	24,990	24,990	24,990	24,990	N	40		1
05/24/17	05/24/17	PATTERSON DENTAL SUPPLY INC	00198304	20915	A1	6,455	6,455	0	0	N	40		1
07/12/17	12/01/17	PATTERSON DENTAL SUPPLY INC	00199037	11001	A1	7,992	7,992	0	0	N	40		1
03/14/18	04/06/18	PC RICHARD & SON LONG ISLAND CORPORATI	00202809	25200	A1	11,400	11,400	0	0	N	52		2
05/03/17	05/03/17	PC RICHARD & SON LONG ISLAND CORPORATI	00197963	20915	A1	29,700	28,860	28,860	28,860	Y	29		3
05/26/17	06/01/17	PC RICHARD & SON LONG ISLAND CORPORATI	00198362	20915	A1	1,257,945	1,129,687	1,129,687	1,129,687	Y	29		
06/01/17	06/01/17	PC RICHARD & SON LONG ISLAND CORPORATI	00198454	20915	A1	90,710	89,580	89,580	89,580	Y	29		
06/20/17	06/20/17	PC RICHARD & SON LONG ISLAND CORPORATI	00198692	20915	A1	822,430	761,450	759,250	759,250	Y	29		
06/22/17	06/22/17	PC RICHARD & SON LONG ISLAND CORPORATI	00198734	25204	A1	13,750	13,750	13,750	13,750	Y	52		2
06/27/17	06/27/17	PC RICHARD & SON LONG ISLAND CORPORATI	00198788	20915	A1	17,430	16,730	16,730	16,730	Y	29		3
07/17/17	07/17/17	PC RICHARD & SON LONG ISLAND CORPORATI	00199172	20915	A1	38,180	35,780	35,780	35,780	Y	29		3
08/10/17	08/24/17	PC RICHARD & SON LONG ISLAND CORPORATI	00199624	20915	A1	423,005	382,721	382,721	382,721	N	29		
08/24/17	09/06/17	PC RICHARD & SON LONG ISLAND CORPORATI	00199830	20915	A1	133,875	146,825	146,825	146,825	Y	29		
09/18/17	09/18/17	PC RICHARD & SON LONG ISLAND CORPORATI	00200172	20915	A1	69,297	80,681	80,681	80,681	N	29		
09/18/17	02/09/18	PC RICHARD & SON LONG ISLAND CORPORATI	00200174	20915	A1	61,420	59,020	59,020	59,020	N	29		
09/19/17	09/19/17	PC RICHARD & SON LONG ISLAND CORPORATI	00200189	20915	A1	70,550	66,705	66,705	66,705	N	29		
09/26/17	10/03/17	PC RICHARD & SON LONG ISLAND CORPORATI	00200290	25200	A1	11,400	11,400	11,400	11,400	N	52		2
10/27/17	10/27/17	PC RICHARD & SON LONG ISLAND CORPORATI	00200708	20915	A1	232,640	242,800	242,800	242,800	Y	29		
11/08/17	11/08/17	PC RICHARD & SON LONG ISLAND CORPORATI	00200872	20915	A1	766,316	666,768	247,500	247,500	N	29		
12/15/17	02/01/18	PC RICHARD & SON LONG ISLAND CORPORATI	00201602	20915	A1	518,750	518,750	0	0	Y	29		
12/19/17	12/19/17	PC RICHARD & SON LONG ISLAND CORPORATI	00201669	20915	A1	521,072	471,424	0	0	Y	29		
10/06/17	10/06/17	PCMG INC	00200453	79504	B1	23,930	23,930	23,930	23,930	N	52		1
04/26/17	04/26/17	PEBBLE BROADCAST SYSTEMS INC.	00197848	38212	C	220,722	243,673	174,702	174,702	N	40		1
05/22/17	05/22/17	PEIRA BVBA	00198241	12099	C	30,243	30,242	30,242	30,242	N	40		1
05/24/17	05/24/17	PERKINELMER HEALTH SCIENCES INC.	00198322	12099	B1	48,691	48,691	48,691	48,691	N	40		1
09/07/17	09/18/17	PETTIS MOVING CO INC DBA DIMON & BACORN	00199985	79004	B1	47,699	47,699	47,699	47,699	Y	52		1
10/04/17	03/12/18	PFEIFFER VACUUM INC	00200399	12099	A1	5,028	5,049	5,049	5,049	N	40		1
06/12/17	06/12/17	PI (PHYSIK INSTRUMENTE) L.P.	00198583	12099	A1	5,476	5,494	5,494	5,494	N	40		1
10/05/17	10/05/17	PICOQUANT PHOTONICS NORTH AMERICA INC	00200445	12099	A1	10,000	10,000	10,000	10,000	N	40		1
05/09/17	05/09/17	PINE RESEARCH INSTRUMENTATION INC.	00198047	12099	A1	6,690	6,689	6,689	6,689	N	40		1
02/06/18	02/06/18	PLANGRID INC.	00202347	22977	A1	6,518	6,518	0	0	N	52		1
07/17/17	07/17/17	POSTCRAFT CO.	00199196	21202	A1	9,936	11,517	11,517	11,517	N	52		1
04/07/17	06/01/17	PRESENTATION PRODUCTS INC.	00197507	38200	A1	18,753	18,753	18,753	18,753	N	40		3

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04/12/17	06/01/17	PRESENTATION PRODUCTS INC.	00197599	38200	B1	14,756	14,756	14,756	14,756	N	40		1
06/15/17	06/15/17	PRESENTATION PRODUCTS INC.	00198637	38200	A1	5,795	5,795	0	0	N	40		1
07/10/17	09/29/17	PRESENTATION PRODUCTS INC.	00199002	38200	B1	8,214	8,214	8,214	8,214	N	41		1
08/07/17	08/07/17	PRESENTATION PRODUCTS INC.	00199539	38200	A1	28,073	28,073	28,073	28,073	N	40		3
04/10/17	04/10/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00197539	75318	B1	14,977	14,977	14,977	14,977	N	40		1
04/26/17	04/26/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00197842	75318	B1	28,190	28,190	28,190	28,190	N	40		1
07/25/17	07/25/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00199292	85110	B1	688,249	688,248	688,248	688,248	N	40		1
07/26/17	07/26/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00199300	85110	B1	444,496	444,495	444,495	444,495	N	40		1
07/31/17	07/31/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00199361	60000	B1	111,387	111,386	0	0	Y	40		1
07/31/17	07/31/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00199362	22944	B1	258,375	258,375	258,375	258,375	N	40		1
08/01/17	08/01/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00199399	85110	B1	47,817	47,817	47,817	47,817	N	40		1
08/23/17	08/23/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00199808	12099	B1	23,838	23,838	23,838	23,838	N	40		1
12/05/17	12/18/17	PRESIDIO NETWORKED SOLUTIONS INC DBA	00201343	75318	B1	306,954	306,954	306,954	306,954	N	40		1
10/27/17	11/17/17	PRIME VIEW USA INC	00200707	38212	A1	8,700	8,747	8,747	8,747	N	40		1
01/09/18	02/09/18	PRINCETON INSTRUMENTS INC.	00201967	12099	C	23,500	23,606	23,606	23,606	N	40		1
07/07/17	08/11/17	PRO CARPET INC.	00198995	20600	B1	115,922	115,922	115,922	115,922	Y	52	X	1
07/10/17	08/14/17	PRO CARPET INC.	00198996	92070	A1	6,874	6,873	6,873	6,873	Y	52	X	1
07/14/17	08/14/17	PRO CARPET INC.	00199137	20600	B1	5,579	5,578	5,578	5,578	Y	52	X	1
07/14/17	08/14/17	PRO CARPET INC.	00199162	20600	A1	6,901	6,900	6,900	6,900	Y	52	X	1
07/25/17	07/25/17	PRO CARPET INC.	00199291	20600	B1	7,609	7,609	7,609	7,609	Y	52	X	1
01/31/18	05/01/18	PRODUCTION ADVANTAGE, INC.	00202224	38206	A1	6,242	6,242	0	0	N	40		1
03/08/18	03/08/18	PRODUCTION ADVANTAGE, INC.	00202707	38206	A1	50,436	50,436	0	0	N	40		
01/03/18	01/03/18	PSYCHOLOGY SOFTWARE TOOLS INC	00201864	12099	C	63,220	63,220	0	0	N	40		1
06/19/17	06/19/17	QMC INSTRUMENTS LTD	00198680	12099	C	113,340	113,340	0	0	N	40		1
05/02/17	05/02/17	QSR INTERNATIONAL AMERICAS INC	00197933	76050	A1	5,520	5,520	5,520	5,520	N	40		1
01/03/18	01/03/18	QUALITY & ASSURANCE TECHNOLOGY CORP	00201863	12099	B1	6,998	6,998	6,998	6,998	N	40	X	1
05/16/17	05/16/17	REBECCA M BLACKLER DBA AEGYS LLC	00198113	12099	C	41,900	41,900	41,900	41,900	N	40		1
03/16/18	05/14/18	REDHAWK EQUIPMENT LLC	00202840	24400	A1	7,393	7,393	0	0	Y	52		1
01/03/18	01/03/18	RESEARCH PRECISION INSTRUMENTS COMPA	00201878	12099	C	17,575	17,575	0	0	N	40		1
06/30/17	06/30/17	RL STONE COMPANY INC	00198890	38789	A1	7,287	7,460	7,460	7,460	N	52		1
02/13/18	02/13/18	RMUS LLC DBA ROCKY MOUNTAIN UNMANNED	00202437	12099	A1	24,407	24,406	0	0	N	40		3
08/28/17	08/28/17	ROBERT KENNETH HUGHES DBA CROWN	00199868	85000	A1	9,432	7,668	7,668	7,668	Y	52		1
07/10/17	12/11/17	ROBERTS OFFICE INTERIORS, INC	00199007	21501	A1	8,817	8,816	0	0	Y	52	X	1
07/12/17	12/11/17	ROBERTS OFFICE INTERIORS, INC	00199031	21501	B1	13,251	13,250	13,250	13,250	Y	52	X	1
05/17/17	05/17/17	RONALD O JENNINGS DBA JENNINGS	00198159	39000	B1	230,475	228,240	228,240	228,240	N	55	X	1
03/15/18	05/01/18	ROSE BRAND WIPERS INC DBA ROSE BRAND	00202826	21200	A1	10,874	10,873	0	0	N	40		2
06/01/17	06/01/17	RULYN GRAVES DBA RULYN DESIGN RESOURC	00198459	21501	B1	284,982	284,981	284,981	284,981	N	52	X	1
06/01/17	06/01/17	RULYN GRAVES DBA RULYN DESIGN RESOURC	00198460	21501	C	18,396	18,396	18,396	18,396	N	52	X	1

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05/02/17	05/02/17	SAFCO PRODUCTS COMPANY	00197928	21500	B1	16,908	16,854	16,854	16,854	N	55		1
06/27/17	06/27/17	SAFCO PRODUCTS COMPANY	00198774	20915	B1	9,327	9,326	0	0	N	40		1
06/13/17	06/13/17	SAGE SCIENCE INC	00198597	12099	A1	14,985	14,985	14,985	14,985	N	40		2
07/12/17	07/12/17	SAGE SCIENCE INC	00199063	12099	A1	7,745	7,745	7,745	7,745	N	40		1
11/28/17	01/01/18	SAPSIS RIGGING INC.	00201152	39000	A1	8,758	8,757	0	0	N	40		1
01/31/18	01/31/18	SAUDER MANUFACTURING CO.	00202233	20915	B1	140,573	140,572	0	0	N	52		1
03/09/18	03/09/18	SAUDER MANUFACTURING CO.	00202717	21501	B1	9,589	9,588	0	0	N	52		1
04/03/17	08/01/17	SAUDER MANUFACTURING CO.	00197346	21501	B1	7,513	7,513	7,513	7,513	N	52		1
04/03/17	08/01/17	SAUDER MANUFACTURING CO.	00197352	21501	B1	486,065	486,065	486,065	486,065	N	52		1
04/24/17	04/24/17	SAUDER MANUFACTURING CO.	00197815	21501	B1	203,357	203,356	203,356	203,356	N	52		1
04/25/17	04/25/17	SAUDER MANUFACTURING CO.	00197835	21501	B1	32,819	32,818	32,818	32,818	N	52		1
06/02/17	07/17/17	SAUDER MANUFACTURING CO.	00198467	21501	B1	24,695	24,695	24,695	24,695	N	52		1
09/01/17	09/01/17	SAUDER MANUFACTURING CO.	00199932	21501	C	20,000	39,047	19,999	19,999	N	52		1
09/14/17	09/14/17	SAUDER MANUFACTURING CO.	00200131	35706	A1	7,137	7,137	7,137	7,137	N	52		1
10/27/17	10/31/17	SAUDER MANUFACTURING CO.	00200713	21501	B1	61,703	61,703	61,703	61,703	N	52		1
05/30/17	05/30/17	SCHAAP MOVING SYSTEMS, INC.	00198407	79004	A1	6,704	6,704	6,704	6,704	Y	52		1
04/04/17	04/04/17	SEAL ANALYTICAL INC	00197412	12099	C	10,463	10,463	10,463	10,463	N	40		1
02/05/18	02/06/18	SEDGWICK BUSINESS INTERIORS LLC - SYR	00202329	21501	A1	17,988	17,988	0	0	N	28		3
03/09/18	03/09/18	SEIGNIORY CHEMICAL PRODUCTS LTD	00202721	12099	A1	12,799	12,799	0	0	N	40		2
08/28/17	08/28/17	SENECA DATA DISTRIBUTORS INC	00199870	75318	A1	5,080	5,080	5,080	5,080	N	55		1
03/07/18	03/07/18	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	00202700	12099	B1	46,522	46,521	0	0	N	40		1
11/21/17	11/21/17	SIEMENS MEDICAL SOLUTIONS USA INC.	00201076	10610	C	112,500	112,500	112,500	112,500	N	40		1
05/16/17	05/16/17	SIMPLEXGRINNELL LP	00198144	38000	B1	19,896	19,896	19,896	19,896	Y	52		1
12/18/17	01/18/18	SIMPLEXGRINNELL LP	00201611	38000	B1	51,445	51,444	0	0	Y	52		1
03/01/18	03/01/18	SKC INC	00202669	12099	A1	6,388	6,387	0	0	N	40		1
09/25/17	09/25/17	SKC INC	00200271	12099	A1	15,615	15,614	15,614	15,614	N	40		3
01/23/18	01/23/18	SONICS & MATERIALS, INC.	00202149	12099	C	14,636	14,635	0	0	N	40		1
05/08/17	07/10/17	SOURCE INTERNATIONAL CORP.	00198014	21501	B1	12,238	12,237	12,237	12,237	N	52		1
08/30/17	11/02/17	SOURCE INTERNATIONAL CORP.	00199906	20915	B1	43,407	43,407	43,407	43,407	N	40		1
12/14/17	01/01/18	SOURCE INTERNATIONAL CORP.	00201560	20915	B1	8,506	8,505	0	0	N	40		1
01/08/18	01/08/18	SP INDUSTRIES INC DBA SP SCIENTIFIC	00201944	12099	A1	15,992	15,992	0	0	N	40		3
12/12/17	12/12/17	SPARK FUN ELECTRONICS INC	00201490	12099	A1	6,785	6,785	6,785	6,785	N	40		1
11/29/17	11/29/17	SPECTRA SERVICES INC.	00201246	12099	A1	16,477	16,477	0	0	N	40		3
03/29/18	03/29/18	SPEX SAMPLEPREP, LLC	00203132	12099	A1	12,075	12,075	0	0	N	40		2
12/05/17	12/05/17	SPEX SAMPLEPREP, LLC	00201344	12099	A1	9,020	9,019	9,019	9,019	N	40		1
05/19/17	05/19/17	SR RESEARCH LTD	00198221	12099	C	46,815	46,815	46,815	46,815	N	40		1
06/19/17	06/19/17	SR RESEARCH LTD	00198667	12099	C	33,375	33,375	33,375	33,375	N	40		1
02/13/18	02/13/18	STEELCASE INC.	00202426	20915	B1	10,291	10,291	0	0	N	28		1

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12/20/17	03/01/18	STEELDECK NY INC	00201683	20915	A1	40,333	40,332	0	0	N	40		3
04/25/17	04/25/17	STERIS CORPORATION	00197837	12099	E	37,430	37,430	34,530	34,530	N	40		1
05/18/17	05/18/17	STERIS CORPORATION	00198213	12099	E	20,304	20,304	20,304	20,304	N	40		1
03/14/18	03/14/18	STERLING FLOOR DESIGNS LTD	00202798	20600	B1	35,755	35,755	0	0	N	52		1
06/02/17	06/02/17	STERLING FLOOR DESIGNS LTD	00198469	20600	A1	7,405	7,404	7,404	7,404	Y	52		1
06/09/17	06/09/17	STERLING FLOOR DESIGNS LTD	00198553	20600	C	16,431	16,431	16,431	16,431	Y	52		1
07/03/17	07/03/17	STERLING FLOOR DESIGNS LTD	00198899	20600	A1	8,794	8,793	8,793	8,793	Y	52		1
07/31/17	07/31/17	STERLING FLOOR DESIGNS LTD	00199366	20600	B1	121,977	121,977	109,488	109,488	Y	52		1
08/02/17	08/02/17	STERLING FLOOR DESIGNS LTD	00199404	20600	B1	7,490	7,490	7,490	7,490	Y	52		1
08/03/17	08/03/17	STERLING FLOOR DESIGNS LTD	00199469	20600	B1	164,260	164,260	164,260	164,260	Y	52		1
11/08/17	11/08/17	STERLING SANITARY SUPPLY CORP	00200874	20915	A1	6,644	6,644	6,644	6,644	N	41		1
11/08/17	11/08/17	STERLING SANITARY SUPPLY CORP	00200875	20915	A1	6,940	6,940	6,940	6,940	N	41		1
08/17/17	08/17/17	TA INSTRUMENTS - WATERS L.L.C.	00199724	12099	C	90,000	90,000	90,000	90,000	N	40		1
05/08/17	07/31/17	TEKNION LLC	00198027	20915	B1	5,513	5,512	5,512	5,512	N	52		1
08/24/17	09/22/17	TEKRAN INSTRUMENTS CORPORATION	00199828	12099	A1	6,783	7,243	7,243	7,243	N	40		1
07/19/17	07/19/17	TELCOM ENGINEERING GROUP,INC.	00199211	85110	A1	41,000	41,000	0	0	N	40		3
05/25/17	06/01/17	TEQUIPMENT, INC.	00198345	79528	B1	12,052	12,052	12,052	12,052	N	41		1
01/24/18	01/30/18	THE BROOKLYN UNION GAS COMPANY DBA	00202151	38789	D	40,637	40,637	0	0	Y	40		1
03/12/18	03/12/18	THE CHAMBERS CORP.	00202736	24401	A1	8,624	8,624	0	0	Y	52	X	1
08/16/17	08/16/17	THE CHAMBERS CORP.	00199714	38789	A1	9,976	9,976	9,976	9,976	Y	52	X	1
08/17/17	08/21/17	THE CHAMBERS CORP.	00199717	38789	A1	11,000	11,000	11,000	11,000	Y	52	X	2
04/19/17	04/19/17	THERMO ELECTRON NORTH AMERICA LLC	00197764	12099	C	125,000	125,000	125,000	125,000	N	40		1
05/22/17	05/22/17	THERMO ELECTRON NORTH AMERICA LLC	00198266	12099	C	71,500	71,500	71,500	71,500	N	40		1
07/14/17	08/18/17	THERMO ELECTRON NORTH AMERICA LLC	00199164	12099	A1	5,753	5,763	5,763	5,763	N	40		1
07/20/17	07/20/17	THOMAS SCIENTIFIC INC.	00199227	12099	A1	8,637	8,637	8,637	8,637	N	40		1
12/01/17	12/01/17	THOMSON REUTERS (MARKETS) LLC	00201285	12099	C	24,000	24,000	24,000	24,000	N	40		1
06/16/17	06/16/17	THORLABS INC.	00198660	12099	C	10,884	10,883	10,883	10,883	N	40		1
07/26/17	07/26/17	THORLABS INC.	00199308	12099	A1	9,419	9,418	9,418	9,418	N	40		1
06/16/17	06/16/17	TOBII TECHNOLOGY INC	00198652	12099	C	16,910	16,910	16,910	16,910	N	40		1
04/12/17	04/12/17	TOTAL TEMPERATURE INSTRUMENTATION INC.	00197598	12099	A1	6,970	6,970	6,970	6,970	N	40		1
04/28/17	04/28/17	TRANSFORMATIONS BY WIELAND, INC.	00197892	21501	B1	11,161	11,161	11,161	11,161	N	52		1
05/25/17	05/25/17	TRANSFORMATIONS BY WIELAND, INC.	00198329	21501	B1	29,529	29,529	29,529	29,529	N	52		1
06/02/17	07/17/17	TRANSFORMATIONS BY WIELAND, INC.	00198464	21501	B1	86,502	86,502	86,502	86,502	N	52		1
09/13/17	09/13/17	TRANSFORMATIONS BY WIELAND, INC.	00200090	21501	B1	13,334	13,333	13,333	13,333	N	52		1
10/06/17	07/09/18	TRANSFORMATIONS BY WIELAND, INC.	00200451	21501	B1	215,679	222,148	0	0	N	52		1
12/04/17	12/11/17	TRANSFORMATIONS BY WIELAND, INC.	00201313	21501	B1	7,678	7,678	0	0	N	52		1
01/22/18	01/22/18	TRAPEZE SOFTWARE GROUP INC DBA TOPAZ	00202118	12099	C	94,000	94,000	94,000	94,000	N	40		1
11/07/17	01/08/18	TRENDWAY CORP.	00200867	21501	B1	5,573	5,573	5,573	5,573	N	53		1

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Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
10/04/17	01/04/18	TRISTATE DENTAL SUPPLIES & EQUIPMENT IN	00200413	10800	A1	6,700	6,700	0	0	N	40		1
04/12/17	04/12/17	TSI INCORPORATED	00197591	12099	A1	5,535	5,535	5,535	5,535	N	40		1
06/15/17	06/15/17	TUCKER-DAVIS TECHNOLOGIES INC	00198629	12099	C	15,050	15,050	15,050	15,050	N	40		1
07/25/17	07/25/17	TURBONOMIC INC	00199288	76050	A1	16,979	16,978	16,978	16,978	N	40		3
06/20/17	12/31/17	TUTTNAUER USA CO., LTD.	00198697	85000	A1	480,646	480,646	0	0	N	21		
01/02/18	01/02/18	TYCO FIRE & SECURITY (US) MANAGEMENT IN	00201824	77201	B1	6,600	24,030	0	0	N	40		1
01/09/18	01/09/18	TYCO FIRE & SECURITY (US) MANAGEMENT IN	00201959	77201	A1	5,985	13,290	0	0	N	40		1
11/16/17	01/01/18	ULINE INC.	00201030	39000	A1	9,740	9,739	9,739	9,739	N	40		1
04/26/17	04/26/17	VANDIS INC.	00197840	75318	B1	10,616	10,615	10,615	10,615	N	40		1
08/03/17	08/03/17	VANDIS INC.	00199467	75318	B1	28,450	28,521	28,521	28,521	N	40		1
08/16/17	09/01/17	VANDIS INC.	00199706	85110	B1	23,700	23,700	23,700	23,700	N	40		1
10/31/17	10/31/17	VANDIS INC.	00200739	75318	B1	18,906	18,905	18,905	18,905	N	40		1
06/21/17	06/21/17	VERITIV OPERATING COMPANY	00198700	35502	A1	16,536	16,536	16,536	16,536	N	55		3
09/05/17	09/05/17	VIABLE HOLDINGS INC DBA MOVING MAVEN	00199966	39102	B1	6,974	6,914	0	0	Y	40	X	1
05/23/17	05/23/17	VIRCO, INC.	00198271	21501	B1	10,350	10,350	10,350	10,350	N	52		1
07/06/17	08/25/17	VIRCO, INC.	00198969	20915	B1	7,825	7,824	7,824	7,824	N	52		1
12/20/17	12/21/17	VIRCO, INC.	00201691	20801	B1	12,602	12,601	0	0	N	52		1
10/04/17	10/04/17	VRD CONTRACTING INC DBA VRD CORPORATE	00200425	20915	A1	21,441	21,441	21,441	21,441	N	40	X	3
10/26/17	12/01/17	VRD CONTRACTING INC DBA VRD CORPORATE	00200690	20915	E1	131,475	131,475	0	0	N	40	X	
12/06/17	02/05/18	VRD CONTRACTING INC DBA VRD CORPORATE	00201369	20915	B1	7,220	7,220	0	0	Y	40	X	1
12/07/17	02/08/18	VRD CONTRACTING INC DBA VRD CORPORATE	00201398	20915	A1	17,928	17,927	0	0	Y	40	X	3
02/15/18	02/20/18	VSS LLC DBA VSS MEDICAL MOUNTS	00202491	38789	A1	146,882	146,882	0	0	N	28		
07/20/17	07/20/17	VWR FUNDING INC DBA VWR INTERNATIONAL	00199228	12099	A1	14,989	14,989	14,989	14,989	N	40		2
09/06/17	09/06/17	VWR FUNDING INC DBA VWR INTERNATIONAL	00199973	12099	A1	7,150	7,150	7,150	7,150	N	40		1
09/20/17	09/20/17	VWR FUNDING INC DBA VWR INTERNATIONAL	00200224	12099	A1	9,957	9,956	9,956	9,956	N	40		1
10/20/17	10/20/17	VWR FUNDING INC DBA VWR INTERNATIONAL	00200627	12099	A1	7,095	7,095	7,094	7,094	N	40		1
11/01/17	11/01/17	VWR FUNDING INC DBA VWR INTERNATIONAL	00200758	12099	A1	6,950	6,950	0	0	N	40		1
11/28/17	11/28/17	VWR FUNDING INC DBA VWR INTERNATIONAL	00201173	12099	A1	10,878	10,878	10,878	10,878	N	40		2
05/05/17	07/10/17	W.B. MASON CO., INC.	00197998	21501	B1	7,664	7,663	7,663	7,663	N	52		1
10/10/17	10/10/17	W.B. MASON CO., INC.	00200468	20920	B1	88,527	88,527	73,768	73,768	N	29		1
10/25/17	10/25/17	W.B. MASON CO., INC.	00200683	20920	A1	15,839	15,838	5,000	5,000	N	29		3
03/08/18	03/08/18	WALDNER'S BUSINESS ENVIRONMENTS, INC.	00202714	20915	A1	9,120	9,120	0	0	N	40	X	1
05/16/17	08/01/17	WALDNER'S BUSINESS ENVIRONMENTS, INC.	00198127	20915	B1	27,133	27,133	27,133	27,133	N	40	X	1
07/31/17	07/31/17	WALDNER'S BUSINESS ENVIRONMENTS, INC.	00199365	20915	B1	6,267	6,266	6,266	6,266	N	41	X	1
11/17/17	11/17/17	WALDNER'S BUSINESS ENVIRONMENTS, INC.	00201040	20915	B1	7,216	7,216	0	0	N	40	X	1
10/30/17	01/30/18	WASHINGTON COMPUTER SERVICES INC.	00200726	78402	A1	21,582	21,582	0	0	N	40		3
07/14/17	07/14/17	WATER WISE OF AMERICA, INC.	00199128	32500	A1	18,732	18,732	18,732	18,732	N	55		3
03/22/18	03/22/18	WATS INTERNATIONAL, INC.	00202906	12099	A1	6,297	6,297	0	0	N	40	X	1

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03/22/18	05/01/18	WATS INTERNATIONAL, INC.	00202907	20915	A1	5,476	5,475	0	0	N	40	X	1
04/03/17	05/01/17	WATS INTERNATIONAL, INC.	00197357	39000	B1	53,734	53,734	52,469	52,469	N	55	X	1
06/16/17	06/16/17	WATS INTERNATIONAL, INC.	00198645	38999	A1	5,547	5,547	0	0	N	55	X	1
07/27/17	07/27/17	WATS INTERNATIONAL, INC.	00199313	12040	B1	12,587	12,587	12,587	12,587	N	55	X	1
07/27/17	07/27/17	WATS INTERNATIONAL, INC.	00199314	12040	A1	6,926	6,926	0	0	N	55	X	1
07/31/17	07/31/17	WATS INTERNATIONAL, INC.	00199372	12040	A1	6,100	6,100	0	0	Y	55	X	1
08/30/17	08/30/17	WATS INTERNATIONAL, INC.	00199900	38789	B1	9,027	9,026	9,026	9,026	N	55	X	1
08/30/17	08/30/17	WATS INTERNATIONAL, INC.	00199902	38789	A1	7,534	7,534	7,534	7,534	N	55	X	1
10/30/17	10/30/17	WATS INTERNATIONAL, INC.	00200716	12040	B1	11,862	11,862	11,862	11,862	N	55	X	1
12/12/17	01/01/18	WATS INTERNATIONAL, INC.	00201510	39000	B1	7,208	7,207	0	0	N	40	X	1
12/05/17	12/05/17	WAYPOINT TECHNOLOGY GROUP LLC	00201340	12099	A1	8,465	8,465	8,465	8,465	N	40		1
07/06/17	07/06/17	WCB CARPET CARE DBA BYRNES CHEM-DRY	00198973	71008	A1	5,940	5,940	5,940	5,940	Y	52		1
05/03/17	05/03/17	WEB HOUSE INC.	00197957	75031	B1	35,848	35,847	35,847	35,847	N	40		1
07/28/17	07/28/17	WEB HOUSE INC.	00199344	12099	B1	37,567	37,566	37,566	37,566	N	40		1
09/22/17	01/02/18	WENGER CORPORATION	00200262	38212	A1	6,944	9,131	9,131	9,131	N	40		1
12/29/17	12/29/17	WYATT TECHNOLOGY CORPORATION	00201770	12099	C	76,053	76,052	0	0	N	40		1
01/18/18	01/18/18	XYZPRINTING INC	00202100	12099	A1	6,282	6,281	0	0	N	40		1
07/19/17	07/19/17	ZONES INC	00199217	12099	B1	13,102	13,101	13,101	13,101	N	40		1
07/25/17	07/25/17	ZONES INC	00199297	12099	A1	13,312	13,311	13,311	13,311	N	40		2
Total Awarded Purchase Orders (Construction)						36,256,822	36,754,176	21,863,046	21,863,046				

TOTAL 2017/2018 PROCUREMENT AWARDS

309,196,833	313,292,629	83,975,965	83,975,965
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LEGEND - AWARD CODES

A	Competitive Bids or Proposals prior to 4-12-94 - No Distinction Made Prior to 4/12/94 on Bids vs. Proposals
A1	Competitive Bids (Post 4-12-94):
	Primarily used for construction contracts, and frequently for the purchase of furnishings, equipment and supplies. Awards are made to the lowest responsible and responsive bidder as prescribed by statute.
A1E	Competitive bids received; exemption from placement of a notice in the New York State Contract Reporter approved by the Executive Director:
	Exemptions from placing a notice in the New York State Contract Reporter are granted in situations where it is determined that there is an emergency or critical need, or on the basis that it is not feasible to place notice in the New York State Contract Reporter.
A2	Competitive Proposals (Post 4-12-94):
	Primarily used for architect, engineer, survey, data processing, printing and minority business enterprise consultants; testing, controlled inspections, construction management, management of parking facilities, audit and accounting, training, investment banking contracts, and for goods or services for the Authority's own accounts. Awards are made to the best qualified personal services contractor at costs determined by the Authority to be fair and reasonable.
A2E	Competitive proposals received; exemption from placement of a notice in the New York State Contract Reporter approved by the Executive Director:
	Exemptions from placing a notice in the New York State Contract Reporter are granted in situations where it is determined that there is an emergency or critical need, or on the basis that it is not feasible to place notice in the New York State Contract Reporter.
B	Government Contracts:
	Primarily used for purchase of goods from contract lists established by NYS Office of General Services, Federal General Services Administration, from City Government; from Preferred Source contracts such as prison industry, the disabled and the blind; Dormitory Authority; City of New York; County Government for Community Colleges, City University of New York; and the State University of New York.
	B1-State Contract, B2-GSA Contract, B3-City Contract, B4-Preferred Source, B5-DASNY Contract, B6-Board of Education Contract, B7-County Contract, B8-CUNY Contract, B9-SUNY Contract
C	Selection Controlled by Client:
	Primarily used for architect, engineer, or artwork contracts where the selection process is controlled by the Client, and the Authority negotiates and holds the contract for personal services. Occasionally used to identify assigned contracts.
D	Competition Waived
	Waived from competition by Procurement Guidelines. Includes tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical.
E	Exemption from competition and placement of a notice in the New York State Contract Reporter approved by the Executive Director:
	Primarily used in emergency or unique situations which cannot await the usual competitive procedure, or where the services require a uniquely qualified personal service or sole source provider.
EC	Completion Contract:
	Primarily used for contracts with sub-consultants or sub-contractors when a prime consultant or contractor defaults their contract, or when the Surety on a Performance Bond steps in to complete the work following termination of a contract. Occasionally used when the Authority invokes the "Owner's Right to do Work" provision of the construction contract General Conditions, when a contractor is near completion of work but not progressing the work satisfactorily.

LEGEND - PROGRAM NUMBERS (by Client)

	Client Type	New Program Numbers	Related Operating Funds	Annual Report Column
PUBLIC				
New York Agencies				
	State Education Department	20	SED	NYS Agen
	Department of Health	21	D90, DOH, DVH, RPG	NYS Agen
	CEFAP	22	CEF	NYS Agen
	Child Care Facilities Dev Prg	23	CCF	NYS Agen
	Mental Health - MCFFA	27	MLH	NYS Agen
	Mental Health - DASNY	28	OMR, OAS, OMH, MLH	NYS Agen
	New York State (Pension)	29	PRI	NYS Agen
	Library Facilities	29	LFB	NYS Agen
	Office of General Services (Parking Garage)	29	OGS	NYS Agen
	Office of State Comptroller	29	OSC	NYS Agen
	Albany County (Airport)	29	ACA	NYS Agen
	Pace Judicial	29	PJI	NYS Agen
	Rescue	29	RES	NYS Agen
	PIT	29	NYA	NYS Agen
	Hudson Valley Stadium	29	HVS	NYS Agen
	HHAC	29	HHA	NYS Agen
	CBVH	29	CBV	NYS Agen
Municipal Programs				
	Municipal Health Facilities (PCDC)	30	MUN	Municipal
	Special Act School Districts	31	SAS	Municipal
	Court Facilities	32	SUF, NYC, WES, MUN, UCS	Municipal
	NYC Health and Hospital Corp	33	HHC, HHO, OCM, MUN	Municipal
	Boces	34	MUN	Municipal
	Public School Districts	35	PSD	Municipal
City University				
	CUNY - Senior	40	CSC	CUNY
	CUNY - Community	41	CCC, CSC	CUNY
State University				
	SUNY Ed	50	SYE	SUNY
	SUNY Dorms	52	SYD, UMG, SBK	SUNY
	SUNY Athletic Facilities	54	SYA	SUNY
	Upstates	55	ERI, FIT, UPS	SUNY
Educational and Nonprofit Organizations				
	Educational & Nonprofit Organizations	60	PRI, PCP, PST, SHF	Indep
	853 Schools	61	PRI	Indep
	4201 Schools	62	PRI	Indep
Healthcare				
	Hospitals - DASNY	80	HCR	Healthcare
	Hospitals - MCFFA	81	HCR, MLO	Healthcare
	Nursing Homes - DASNY	82	HCR	Healthcare
	Nursing Homes - MCFFA	83	HCR	Healthcare

LEGEND - PROGRAM NUMBERS (by Client)

	Client Type	New Program Numbers	Related Operating Funds	Annual Report Column
	Assisted Living Facilities - DASNY	84	HCR	Healthcare
	Assisted Living Facilities - MCFFA	85	HCR	Healthcare
	Adult Day Care (Aids Fac) - DASNY	86	HCR	Healthcare
	Adult Day Care (Aids Fac) - MCFFA	87	HCR	Healthcare
	Diagnostic & Treatment Centers-DASNY	88	HCR	Healthcare
	Diagnostic & Treatment Centers-MCFFA	89	HCR	Healthcare
	Other	99	HCR	Healthcare
OPERATING				
	DASNY Operating Funds	01		Authority
	Project Reserve Funds	01		Authority
	New York Agencies Operating Funds			
	State Education Program	20		NYS Agen
	DOH Program Funds	21		NYS Agen
	CEFAP	22		NYS Agen
	Child Care Facilities Dev Prg	23		NYS Agen
	Mental Health Program	28		NYS Agen
	Healthcare Restruct Pool	29		NYS Agen
	Med Care Loan AIDS Rev Dev	29		NYS Agen
	Library Facilities	29		NYS Agen
	Misc NYS Agencies (SIP, PIT, Rescue, OSC, Pace Jud, OGS)	29		NYS Agen
	Municipal Programs Operating Funds			
	Misc Municipal Fac Programs (PCDC, BOCES, County Courts)	30		Municipal
	Special Act School Districts	31		Municipal
	Court Facilities	32		Municipal
	NYC Health and Hospital and OCME	33		Municipal
	BOCES	34		Municipal
	Public School Districts	35		Municipal
	CUNY Operating Funds			
	CUNY Senior Funds	40		CUNY
	CUNY Community College Funds	41		CUNY
	SUNY Operating Funds			
	SUNY Ed Program	50		SUNY
	SUNY Dorm Program	52		SUNY
	SUNY Athletic Program	54		SUNY
	Upstates CC Program	55		SUNY
	Private & Nonprofit Organization Operating Funds			
	Private Institutions (853 Schools & 4201 Schools)	60		Indep
	SHELF	60		Indep
	Healthcare Operating Funds			
	Private Healthcare	80		Healthcare
	Moral Obligations	81		Healthcare

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
5400	Lamps, Electric
5500	Fuel, Heating
5600	Fuel, Gasoline
5700	Oil, Motor, High Detergen
5702	Transmission Fluid, Autom
5800	Propane (Liquid Petroleum
5900	Natural Gas
8300	Food Serv. - Milk Coolers
10100	Medical Supplies & Equip
10120	First Aid Kits, All Types
10132	Meical Supplies & Equipme
10133	Basins, Bowls, Buckets-Me
10136	Catheters (Surgical)
10500	Sterilizers, Hosp & Lab
10502	Stillls, Hosp & Lab
10610	Medical Research Equipmen
10611	Ultrasound System
10612	Radiology Equipment
10800	Dental Equipment
11000	X-Ray Equipment
11001	X-Ray Equipment Dental
11002	X-Ray, Diffraction
11070	Carillon
11501	X-Ray Accessories
11600	Hospital Equip,Ward & OR,
11601	Hosp. Equip, Ward&OR Stai
11602	Furniture, Healthcare
11603	Cabinets, Medical & Surgi
11604	Tables, Necropsy
11605	Scrub, Sinks
11613	Hospital Equip, Wheeled
11614	Chairs, Wheels
11625	Hydrotherapy Bathing Unit
11800	Lights, Major Surgery
11801	Tables, Operating
11802	Autopsy Equip & Tables
11900	Orthopedic Equipment, Bed
11901	Orthopedic Equip, Bed/Fra
12001	Lab & Pharm Ware, Glass/P

Commodity

<u>Code</u>	<u>Commodity Description</u>
12003	Aquarium, Terror & Acces.
12004	Lab & Teach Supplies
12005	Sewing Equipment
12006	Lab & Pharm Furn, Install
12007	Lab Apparatus, Bal & Weig
12008	Furniture, Pharmacy
12009	Furniture, Lab, Free Stan
12010	Microscopes, Related Item
12011	Binoculars
12012	Microscopes, Surg & Acces
12013	Microscopes, Electron, Ac
12014	Laboratory Casework
12015	Stereotaxic Inst. & Acces
12016	Centrifuges & Access
12018	Specimen Cabinets & Acces
12023	Lab Apparatus (Ovens & In
12024	Furnace, Laboratory
12026	Environmental Rooms/Chamb
12029	Air Compressors
12029A	Laboratory Equip., Vacuum
12034	Laboratory Equip, Notions
12040	Cages, Animal, Metal
12041	Cages, Animal, Non-Metal
12049	Lab Equip, Filters/filtra
12050	Blood Cell Counters & Acc
12055	Clean Rooms
12060	Tissue Processors/Analyze
12061	Cryosstats, Mictotomes, T
12066	Controlled Temp. Chamber
12070	Vacuum Pumping System
12070A	Laboratory Glassware Wash
12071	Lab Cleaners, Ultrasonic
12072	Lab Equip, Cage Washers
12080	Containers-Lab, Hospital
12099	Laboratory Equip. & Appar
12100	Resuscitation Equipment
12201	Anesthesia Equip, Hospita
12300	Oxygen Tents & Accessorie
12301	Infant Care Equipment

Commodity

<u>Code</u>	<u>Commodity Description</u>
12400	Blood Clean/Recovery Equi
12402	Oxygenates & Related Item
12500	Instruments, Operate,Gen.
12502	Instruments & Acces,Diagn
12600	Electronic Monitor. Equip
12601	Electronic Heart Resus. A
12602	Gas Detectors
12604	Physiological Test &Resea
12605	Defibrillator/Electrocard
12606	Electroencephalographs
12700	Oxygenates & Related Item
20000	Publications (Not Books)
20001	Maps & Globes
20020	Periodicals, Serials
20060	Books
20100	Site Work
20301	Safety Side Rails
20302	Furniture, Patient Room,
20304	Furniture, Flotation Ther
20600	Carpets & Rugs
20700	Carpets & Rugs
20700A	Fabric, Upholstery
20701	CPR Manikins & Equipment
20702	Wall Covering, Vinyl
20800	Furniture, Lounge
20801	Chairs, Stacking
20802	Furniture, Reception Room
20803	Furniture, Indoor-Outdoor
20807	Office Accessories
20900	Chairs, Folding
20901	Seating, Lecture Hall
20902	Chairs, Folding
20903	Tables, Folding
20904	Chairs, Conference
20905	Chairs, Stacking, Wood
20906	Chairs, Stacking, Metal
20910	Seating, Auditorium & The
20911	Benches
20915	Furniture, Industrial & I

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
20920	Furniture, Courtroom
20921	Court Stenographer Serv
21101	Food Serv Equip - Install
21111	Towel Bar
21200	Draperies
21201	Cubicle Curtains
21202	Curtains, Shower
21210	Fabric, Upholstrey
21300	Fans, Electric, Free Air
21400	Floor Machines, Scrub & P
21401	Floor Maint. Equip, Mop O
21402	Vacuum Cleaners
21403	Carpet Cleaning Equipment
21410	Flooring, Gymnasium
21500	Furniture, Institutional
21501	Furniture, Dormitory
21506	Beds, Dormitory Metal
21507	Panters, Smokers, Urns
21508	Furniture, Dormitory
21509	Furn, Dorm, Wardrobe/Divi
21510	Tables, Picnic
21512	Furn, Dorm, Chest Beds
21600	Furniture, Household, Woo
21601	Furn, Household, Birch&Map
21602	Chairs, Dining
21603	Furniture, Household Wood
21604	Furn, Household, Wood, Colo
21605	Lecturns
21648	Furn, Household, Wood, OMH
21670	Furn, Household, OMRDD
21701	Furniture, Landscape Offi
21702	Coat Hooks
21703	Cases, Storage
21704	Electric Check Rm Equip
21705	Chairs, Stools, Metal, Of
21706	Tab Accessory Equipment
21707	Furniture, Stools - All T
21708	Visible Index Equipment
21710	Safes

Commodity

<u>Code</u>	<u>Commodity Description</u>
21715	Chairs, Stools, Metal Off
21716	Files, Vertical, Metal
21720	Furniture, Computer
21800	Furn, Office, Wood/Acous S
21801	Furniture, Library-Wood
21802	Carrels, card Catalogues
21803	Furniture, Library-Stacks/
21804	Chairs, Wood, Upholstered
21805	Desks - Office Wood
21806	Tables, Fancy (Lounge & C
21807	Furniture, Lounge
21808	Computer Work Stations
21809	Health Care Furniture
22000	Area Rugs
22001	Window Washing Equipment
22002	Window Film
22200	Upholstery, Fabric
22201	Linens
22202	Upholstrey - Cushions
22220	Window Repair
22221	Window Screens
22414	Typewriters, Electronic
22424	Copiers
22433	Facsilime Equipment
22500	Floor Covering
22501	Wall Covering, Vinyl
22700	Mattresses & Springs
22701	Mattress Pads
22801	Lableing Machines
22802	Check Signing Mach, Perf.
22803	Office Equip.-Paper Shrea
22804	Folding/Inserting Machine
22805	Packaging
22806	Calculators
22809	Ticket Dispensing Systems
22811	Collators & Sorters
22812	Mailing Machines, Postage
22816	Files, Mechanized
22818	Dictating/Transc Equip, S

Commodity

<u>Code</u>	<u>Commodity Description</u>
22826	Word Processors
22827	Offset Presses
22830	Accounting/Payroll Machin
22833	Facsimile Equipment
22902	Plants, Artificial
22904	Film Rec, Polaroid Digita
22912	Mailing Machines, Postage
22913	Mailing Stations
22914	Typewriters, Eletronic
22915	Time Clocks/Systems
22916	Clocks
22917	Mailboxes
22921	Cash Registers
22922	Video Expander
22923	Computer Color Printers
22924	Copiers
22925	Office Equipment
22931	Computer, Equip/Maint Rep
22932	Computers
22933	Facsimile Machines
22934	Computer Programs
22936	Computers, Handicapped
22937	Office Equipment
22938	Office Equipment
22940	Software Desktop Computer
22941	Software Maintenance
22942	Software, Network & Telec
22944	Software, Multi User Comp
22950	Consulting-Desktop Comput
22951	Consulting & Design - Lab
22952	Consulting-Network/Teleco
22954	Consulting-Multi User Com
22960	Computers, Desktop
22962	Equip, Network & Telecom
22964	Computers, Multi User
22970	Computer Maint, Desktop
22972	Equip Maint, Network&Tele
22974	Computer Maint, Multi Use
22977	Software, Maint., Desktop

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
22978	Software Maint., Multi Us
22979	Software Maint, Multi Use
22980	Computer Parts, Desktop
22982	Parts, Network & Telecom
22984	Computer Parts, Multi Use
22990	Computer, Peripherals Des
22992	Computer, Peripherals Mul
22994	Computer, Periph Network&
23000	Misc. Office Supplies
23023	Time Stamps, Auto, Electr
23026	Floppy Magnetic Disks
23033	Masking Tape
23045	Card Catalogs
23100	Art Crafts School Supplie
23101	Looms, Weaving
23103	Bulletin Boards
23104	Kilns
23106	Tables, Drawing Fancy
23203	Chalkboards Bulletin Boar
23500	Dispensers, Toilet Tissue
24100	Appliances, Stoves Commer
24103	Appliances, Microwave Ove
24104	Fryers, Electric Comm.
24200	Refrigerator, Reach-in
24201	Ice Makers
24202	Refrigeration (Blood Bank
24203	Refrigeration - Vac/Lab
24204	Refrigerators, Freezers,W
24208	Refrigeration Equip, Low
24209	Refrig Equip, Compressors
24213	Refrigeration - Ice Cream
24300	Sewing Machines
24400	Shades & Shade Cloth
24401	Blinds, Venetian
24402	Blinds, Wood
24600	Flatware, Table (Silverwa
24603	Children's Furniture/Toys
24800	Tables, Cafeteria
25100	Glassware, Table Use Only

Commodity

<u>Code</u>	<u>Commodity Description</u>
25101	Glass, Plexiglass
25200	Appliances, Kitchen, Dome
25201	Dishwasher, Commercial
25202	Freezers, Domestic
25203	Washers & Dryers,Domestic
26002	Nicrofilm Equip & Supplie
26500	Water Coolers, Electric
27000	Furniture, School
27200	Cabinets, Kitchen
27500	Shelving & Lockers,Instit
27501	Shelving, Library. Wood
27502	Shelving, Bookshelves - W
27502A	Lockers Coin Operated
27503	Shelving, Cafeteria & Ref
27504	Shelving, Library, Steel
27505	Shelving,Cab.-Chemical St
27506	Shelving, Open Filing
27507	Kitchen Units
28000	Physical Therapy & Rehab.
28001	Ophthalmic Equip & Acces
28002	Hydrotherapy Units, Whirl
28003	Handicapped, Disabled Equ
30000	Air Conditioners
30001	Dehumidifiers
30002	Humidifier
30003	Air Filter Equipment
30004	Boilers & Heating Equipme
30200	Athletic Equipment
30201	Pool Ladders & Railings
30202	Risers, Band
30203	Bleachers
30204	Exercise Machines, Mats&W
30205	Athletic Equipment, Nets
30206	Athletic Equip, Track & F
30207	Tables, Games; i.e. Pinba
30208	Pool Tables
30209	Track & Field Equipment
30210	Scoreboards
30211	Playground Equipment

Commodity

<u>Code</u>	<u>Commodity Description</u>
30212	Gymnasium Floor Covers
30213	Bowling Equipment & Acces
30214	Football Equipment
30215	Tennis Courts
30216	Sauna Equipment
30217	Golf Equipment
30218	Goals, Hockey, Soccer Etc
30219	Gymnasium Equipment
30220	Bike Rack
30221	Tennis Equipment
30222	Ski Equipment
30224	Baseball Equipment
30225	Mats-All (Gym, Office etc
30226	Table Tennis Equipment
30227	Cases, Exhibit & Trophy
30229	Volleyball Equipment
30233	Scoccer Equipment
30300	Batteries, Automotive
30305	Filters, Auto, Oil,Air,Fu
30306	Lamps, Automotive
30600	Tires & Tubes
30700	Barber Shop Equipment
30900	Antifreeze/Coolant, Engin
30901	Gas Line Antifreeze
31600	Furniture, Drafting
31601	Engineering Instruments
31605	Millwork, Custom
31606	Acoustical; Panels, Scree
31607	Furniture Refubishing-Woo
31608	Furniture Refubishing-Met
31609	Rentals Furniture & Equip
31610	Wardrobes
31616	Beds, Bunk-Metal
31618	Bed Accessories, Linens
31800	Building Materials, Gen.
31804	Mirrors & Mirror Light Un
31807	Wood Laminate Products
31817	Shades, Screens Solar
31823	Ceiling & Acoustical Tile

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
31824	Tile, Ceramic & Quarry
31825	Slate
32201	Canning & Food Proc. Equi
32500	Water Treatment
32501	Filtration System, Water
33300	Flags
33500	Dishwashers, Commercial
33508	Doors, Metal
33509	Doors, Metal
33713	Concrete Ready Mix
33800	Passenger Waiting Shelter
33810	Security Screens/Gates
33811	Partitions, Relocatable
33813	Stanchions, Ropes-Traffic
33819	Floors, Elevated, Free Ac
33828	Toilet Partions & Compart.
34400	Electric Supplies, Genera
34401	Electrical Supplies Gener
34402	Elec Equipment Transducers
34403	Cardboard Boxes
34404	Electrical Service
34406	Panelboards/Switchboards
34408	Transformers
34700	Fire Extinguishers
34710	Fire Alarm/Equip Main/Rep
34711	Fire Smoke Alarm System
35000	Garage Equipment, General
35004	Car Washing Equip.
35099	Shop Cabinets
35100	Work Benches
35101	Terrazo Benches
35101A	Cabinets, Safety & Storag
35111	Storage/Safety Cabinets
35203	Finger Print Equipment
35208	Breathing Apparatus, Air
35210	Metal Detectors, Walk-Thr
35500	Hardware, Builders
35501	Locks, Door, Institutional
35502	Waste Receptacles, Wire/M

Commodity

<u>Code</u>	<u>Commodity Description</u>
35503	Hardware, General
35504	Waste Disposal
35505	Wastebaskets, Metal, Indoo
35508	Doors & Frames, Metal
35510	Doors, Wood
35511	Door Scopes
35520	Coat Hooks
35536	Handrails, Grab Bars
35700	Lighting Equipment, Gener
35706	Lamps, Table & Floor
35720	Lamps
35721	Lighting, Exit-Emergency
35845	Parking Gate Systems
35846	Parking Booth
35847	Parking Garage Repair
35900	Generators
36000	Hose, Fire Fighting
36001	Roof Accessory
36100	Food Serv. Equip
36104	Dispensers, Beverage
36106	Food Transport Units
36111	Utensils, Kitchen
36112	Drying & Storage Racks
36113	Urns & Stand (Coffee)
36114	Carts, Moble Kitchen
36125	Trans Compactors (Comm&Do
36200	Cafeteria Line Equipment
36500	Flatworm Ironed Pads & Co
36501	Washers & Dryers, Commerc
36502	Laundry Extractors
37000	Mowing Equip, Walk-Behind,
37002	Snowblowers
37010	Brush Cutters, Tractor-dr
37500	Lumber
37501	Doors, Accordion Fold
37502	Folding Grills, Metal
37503	Doors, Bi-Fold
37600	Plumbing Supplies, Genera
37601	Boilers & Heating Equipme

Commodity

<u>Code</u>	<u>Commodity Description</u>
37607	Pipe & Fittings
37610	Hot Water Heater (Eletric
37802	Signage - Mech. ID
37807	Bars, Gymnastic, Dance
37900	Security Gates
38000	Security Systems
38000A	Building Materials Genera
38002	Paint, Swimming Pool
38010	Paint, Latex Base
38012	Universal Colorants for A
38100	Photo, Cine, & Theater Eq
38101	Lighting, Theater
38102	Posts & Ropes, Crowd Cont
38103	Curtains, Stage
38200	Audio & Video Electronics
38201	Security Alarm Systems
38201A	Audio Equip., General
38202	Intercom System
38203	Sound System
38205	Audio Video Equipment Gen
38206	Cables, Coaxial
38207	Elec Cords/Surge Supresso
38209	Language Lab Equipment
38210	Television Sets
38211	Radios, Portable, Hand-He
38212	Television Studio, Sys.&
38212A	Radios 2-Way (AM/FM)
38213	Testing Instruments & Equ
38214	Data Processing Equipment
38215	Video Electronic Equip
38217	Tape Recorders, Audio
38218	Radios (Am/Fm)
38219	Video Cassette Tapes
38220	Tape Recorders, Video
38221	CCTV Systems
38224	Training Equip, Major Tra
38230	Fire/Smoke Alarm Sys & Ac
38300	Musical Instruments
38310	Organs

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
38320	Musical Instruments
38321	Music, Records, Tapes & C
38322	Music, Sheet
38323	Music, Storage Cabinets
38324	Furniture, Music
38600	Signage
38611	Signage
38612	Signage - Outdoor
38700	Air Analysis
38701	Analyzers (Except Blood)
38702	Acoustic Interferometer
38703	Air/Water Monitoring
38708	Breathalyzers
38709	Cabinets & Chambers
38710	Calorimeters
38713	Chromatography
38714	Cryogenic Equipment
38715	Colorimeters
38717	Counters
38719	Cryogenic Equipment
38722	Densitometers, Gas/Liquid
38724	Detectors
38725	Anaerobic Chamber
38728	Electronic Test/Measure I
38730	Environmental Control
38731	Health Consulting
38734	Freeze Drying Equipment
38735	Furnaces (Special)
38736	Gauges
38738	Heaters, Infrared
38746	Lasers & Accessories
38748	Liquid Scintillates
38750	Magnets & Accessories
38751	Manometers
38752	Metallurgical Apparatus
38753	Meteorological Apparatus
38754	Ph Meters & Related Acces
38755	Meteorological Apparatus
38756	Meters, Oil

Commodity

<u>Code</u>	<u>Commodity Description</u>
38758	Monochrometers
38760	Nuclear Instrumentation
38761	Oceanographic
38762	Simulated Coral reed
38763	Optical Instruments
38764	Oscillographs/Scopes
38767	Ovens, Scientific Equip.
38768	Photometers
38773	Potentiometers
38775	Probeye Infrared Viewer
38776	Phycological Testing Equi
38777	Recorders
38782	Spectrometers & Spectroph
38787	Test Equipment
38788	Testing Instruments & Equ
38789	Miscellaneous
38790	Temp. Equipment
38800	Cameras
38802	Darkroom Supplies (Photog
38803	Blue Print Machines
38804	Cameras, Identification
38806	Projectors
38807	Lighting, Studio Access
38808	Book Detection System
38809	Books
38812	Film Editing & Insp Equip
38813	Cabinets, Film
38815	Projection Systems Equipm
38900	Scales
38998	Safety Equipment, Face, H
38999	Maint.Equip.(Brooms,Mops
39000	Tools, Small, General
39001	Anvils/Accessories
39004	Locks/Padlocks, Comb. & K
39006	Scaffold Equipment
39007	Fork Lifts Rough Terrain
39010	Ladders (Metal, Fibergl,W
39011	Cabinets, Tool
39012	Safety Equip, Face/Head/E

Commodity

<u>Code</u>	<u>Commodity Description</u>
39013	Smoke Detectors
39014	Cabinets, Wall/Conference
39023	Hand Tools, Carpenters'
39032	Screwdrivers
39033	Mechanics Tools(Pliers/So
39034	Wrenches, Nut Drivers, Et
39036	Tools, Garden & Lawn
39043	Shovels & Snow Shovels
39100	Hand, Platform, & Pallet
39101	Trucks, Pallet
39102	Moving/trucking Services
39103	Carts, Utility
39104	Tenant Relocation/Removal
39104A	Carts & Laundry
39105	Pallet Racks
39108	Conveyors
39109	Wheel Casters
39600	Fencing, General
39604	Fencing, General
39999	Insulation, Pipes & Valve
40400	Automobiles
40490	Lease Vehicles
40520	School Bus,Lt Duty Types
40521	School Bus,Med Duty Type
40522	Van Conversions & Bus Bod
40523	Transit Buses
40531	Tailgate/Ligtgate
40533	Aerial Trucks
40535	Truck Bodies
40540	Vans, Passenger & Cargo
40550	Sport Utility Vehicles
40553	Ski Lifts
40560	Trucks, Pick-Up
40570	Trucks, Cab Chassis, Lt D
40580	Trucks, Medium Duty
40590	Trucks, Heavy Duty Dump
40600	Tractors, Crawler
40601	Tractors, Load/Backhoes/S
40602	Bulldozer

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
40603	Wheel Loaders
40604	Skid Steer Loaders
40605	Fork Lifts (Rough Terrain
40606	Farm Tractors
40700	Power Plant Equipment
40710	Incinerators
40900	Snowremoval Equipment
41100	Cranes, Pedestal Mounted
41101	Rigging & Hauling
41101A	Buckets, Clam Shell Etc.
41102	Trench Diggers
41103	Hydraulic Excavators
41104	Trench Filling Machines
41105	Cranes, Pedestal Mounted
41200	Drilling Equipment
41400	Air Compressors
41600	Sweeper, Rotary
42200	Snow Vehicles
42201	All-Terrain Vehicles
42300	Trailers, Heavy Hauling
42301	Trailers, Home-Field Offi
42302	Modular Buildings - Trail
42800	Furnace, Heat Treating
42900	Brush & Wood Chippers
43000	Ice Resurfacing Machines
43100	Hoists
43101	Hydraulic Jacks
43200	Tools, Power
43201	Tools, Machine
43202	Tools, Machine, Metal For
43203	Tools, Pneumatic
43204	Tools - Electric Drills
43205	Jointers, Wood (Motorized
43206	Lathes
43221	Paint Spraying Equipment
43222	Paint Spraying Equipment
43223	Welding Equipment
43229	Saws, Chain (Gasoline)
44500	Post Hole Diggers

Commodity

<u>Code</u>	<u>Commodity Description</u>
45001	Turf Utility Vehicles
46000	Pumps
47100	Sand Blasting Equipment
49600	Boats
49606	Marine Supplies
49608	Life Preservers
50041	Engraving System
50042	Maps & Globes
50050	Printing Equipment
53333	Aluminum Grille Covers
55511	Batteries, Automotive
55551	Salary Reimbursement
55555	Expansion Joints
55666	Let Layup for Waste Heat
60000	Telephone Systems
60001	Telecommunications, Consu
60002	Consultant - Audio Visual
60003	Cable & Fiber Optics
60004	Video Educational TV Syst
60005	Planetariums
60006	Electrical Substations
63636	Fuses
65000	Law Enforcement Equip.
66666	Bus Duck Riser
70000	Artwork
71002	Carpet Installation
71004	Elevator Maint. & Repairs
71006	Fire Extinguisher (Portab
71007	HVAC Equip. Maint/Repair
71008	Janitorial Services
71009	Landscaping
71010	Pest Control Thru Integ.M
71011	Security Services
71012	Snow Plowing/Removal
72001	Automobile/Truck Rental
72002	Automobile/Truck Repair
73000	Office Supplies, Clients
73001	Consultant, Computer
73002	Office Supplies, DASNY

Commodity

<u>Code</u>	<u>Commodity Description</u>
73003	Temporary Personal Servic
73004	Consulting, Computer Trai
73007	Building Commissioning
73011	Occupational Safety & Hea
73012	Consulting, Systems Integr
73013	Environmental Consulting
73014	Consultant, Energy
73100	Printing Forms Etc.
75000	Svs.-Spec.(secur.Maint.PI
75002	Sys/Periph,Hdwr - Ncr
75003	Sys/Periph, Hdwr - Bull H
75005	Sys/Periph, Hdwr-Digital
75006	Sys/Periph, Hdwr-Hewlett
75008	Sys/Periph, Hdwr - IBM
75011	Sys/Periph, Hdwr - Micro
75016	Sys/Periph, Hdwr - Sun
75020	Sys/Periph, Hdwr - Xerox
75031	Micro Computer Hdwr - Dell
75300	Micro Computer Hdwr - Ast
75301	Micro Computer Hdwr - Comp
75302	Micro Computer Hdwr - Dell
75303	Micro Computer Hdwr-Digit.
75304	Micro Computer Hdwr - Gate
75305	Micro Computer Hdwr-Hewlet
75306	Micro Computer Hdwr - IBM
75307	Micro Computer Hdwr - Nec
75308	Micro Computer Hdwr - Tosh
75309	Micro Computer Hdwr - Zeni
75310	Micro Computer Hdwr - Hert
75311	Micro Computer Hdwr - Cube
75312	Micro Computer Hdwr - Css
75313	Micro Computer Hdwr -Evere
75314	Micro Computer Hdwr - Appl
75315	Micro Computer Hdwr - Sire
75316	Micro Computer Hdwr - Acer
75317	Micro Computer Hdwr-Packar
75318	Micro Computer Hdwr-Misc H
75320	Micro Computer Hdwr-Bernou
75321	Micro Computer Hdwr-Texas

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
75323	Micro Computer Hdwr-Bitwis
75324	Micro Computer Hdwr-Comput
75325	Micro Computer Hdwr - Sidu
75326	Micro Computer Hdwr - Data
75327	Micro Computer Hdwr - Unis
75500	Printers, Hdwr - Genicom
75501	Printers, Hdwr - Epson
75502	Printers, Hdwr-Hewlett Pa
75503	Printers, Hdwr - Nec
75506	Printers, Hdwr - Panasoni
75507	Printers, Hdwr - Qms
75508	Printers, Hdwr - Tektroni
75509	Printers, Hdwr - Canon
75511	Printers, Hdwr - Xerox
75512	Printers, Hdwr - Pennant
75513	Printers, Hdwr - Brother
75517	Printers, Hdwr-Advan. Mat
75518	Printers, Hdwr - Data Pro
75521	Printers, Hdwr - Printron
75522	Printers, Hdwr - Texas In
75700	Adaptive Aids for Disabil
76003	Software Sys - Oracle
76019	Software Sys - Financial
76021	Software Sys - Helpdesk S
76030	Software Sys - Gloval Sof
76040	Consulting & Train, Softw
76050	Software Sys - Miscellane
76060	Network,Hdwr&Softwr - Veritas
76301	Software, Micro - Borland
76303	Software, Micro - Map Inf
76304	Software, Micro - Microso
76306	Software, Micro - Symante
76309	Software, Micro - Filenet
76310	Software, Micro - McAfee
76311	Software, Micro - Autodesk
76313	Software, Micro - Discove
76400	Software, Micro-Secur/Ant
76401	Software, Micro-Secur/Fir
77001	Data Communications

Commodity

<u>Code</u>	<u>Commodity Description</u>
77003	Interactive Tele Voice Re
77004	Electronic Tele Key&Stati
77006	Video Teleconference
77007	Cable & Fiber Optics
77008	Cellular Telephone Servic
77009	Pbx (100-1000 Ports)
77010	Long Distance Carrier Ser
77011	Local Exchange Carrier (L
77012	Isdn Termination Equipmen
77013	Paging Equipment Rental
77015	Internet Access Services
77020	Data Communications - Mot
77022	Data Communications - Par
77023	Data Communications - Rac
77024	Data Communications - Tel
77025	Data Communications -Newb
77026	Data Communications - Lar
77050	Telemanagement Software
77500	Network, Hdwr&Softwr - Ba
77501	Network, Hdwr&Softwr-Cabl
77503	Cisco, Networking
77504	Network, Hdwr&Softwr - Ma
77505	Network, Hdwr&Softwr - Pr
77506	Network,Hdwr&Softwr-Bay N
77507	Network,Hdwr&Softwr - 3-C
77508	Network,Hdwr&Softwr - Xyp
77509	Network,Hdwr&Softwr-Netwk
77510	Network,Hdwr&Softwr - Int
77511	Network,Hdwr&Softwr-Ub Ne
77513	Network,Hdwr&Softwr -Lano
77515	Network,Hdwr&Softwr-Std.
77517	Network,Hdwr&Softwr-Comp
77518	Network,Hdwr&Softwr - Net
77520	Network,Hdwr&Softwr - Oli
77521	Network,Hdwr&Softwr - Xyl
77522	Network,Hdwr&Softwr -Wall
77523	Network,Hdwr&Softwr - For
77524	Network,Hdwr&Softwr-Secur
77530	Network,Hdwr&Softwr - Mis

Commodity

<u>Code</u>	<u>Commodity Description</u>
75322	Micro Computer Hdwr-Upst W
77777	Special Agencies
78013	Sys/Peri -Hdwr Maint-Xero
78018	Sys/Peri -Hdwr Maint- Nor
78020	Sys/Peri -Hdwr Maint- Sun
78100	Client Serv Maint - Nor
78101	Client Serv Maint - Data
78102	Client Serv Maint -Digita
78103	Client Serv Maint -Hewlet
78104	Client Serv Maint - IBM
78105	Client Serv Maint -Silico
78106	Client Serv Maint - Sun
78107	Client Serv Maint - Tektr
78108	Client Serv Maint - Seque
78109	Client Serv Maint - Bull
78110	Client Serv Maint - Unisy
78250	Micro Computer - Ast
78251	Micro Computer - NCR
78252	Micro Computer - Compaq
78253	Micro Computer - Data Gen
78254	Micro Computer - Dell
78255	Micro Computer - Digital
78256	Micro Computer - Gateway
78257	Micro Computer - Hertz
78258	Micro Computer - Hewlett
78259	Micro Computer - IBM
78261	Micro Computer - Nec
78262	Micro Computer - Toshiba
78263	Micro Computer - Unisys
78264	Micro Computer - Zenith
78265	Micro Computer - Apple/Ma
78280	Maint for Pc's &Peri/Brea
78400	Printer (Hdwr-Maint) Geni
78401	Printer (Hdwr-Maint) Epso
78402	Printer (Hdwr-Maint)Hewle
78403	Printer (Hdwr-Maint) Nec
78407	Printer (Hdwr-Maint) Qms
78408	Printer (Hdwr-Maint) Tekt
78409	Printer (Hdwr-Maint) Cano

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
77002	Digital Centrex Equipment
78412	Printer (Hdwr-Maint) IBM
78414	Printer (Hdwr-Maint) Unis
78416	Printer (Hdwr-Maint) Brot
78550	Comm Equip/Maint/Repair
78551	Telecomm Equip Refurbish
78552	Comm Equip/Maint-Racal-Da
79001	Energy Conserv./Management
79004	Moving/Trucking Services
79006	Travel Services
79007	Lodging
79008	Bank Card Services
79009	Transcriptions
79010	Info Subscrip Svs&On-Line
79011	Overnight Mail
79012	Mail Presort
79013	Waste Collection & Dispos
79014	Contract Hearing Report&T
79015	Telecommunications Audit
79016	Internet/Web Services
79018	Mail Presorting/Bar Codin
79020	Recycling (paper)
79021	Towing
79022	Cost Recovery Services
79027	Payroll Services
79031	Record Ctr Storage & Retr
79034	Telephone Debit Card
79501	Microfilming
79503	Security Sys Maint/Repair
79504	Power Supply (Uninterrupt
79505	Educational Prod (Hdwr&St
79507	Scanning Products
79508	Tape Drives
79509	Imaging
79512	Ticket Dispensing System
79513	Plotters
79514	Digitizers
79515	Memory (Technology) Misc
79518	Software (Microcomp) - Mi
79519	Disk Drives

Commodity

<u>Code</u>	<u>Commodity Description</u>
79520	X-Terminals
79521	Electronics Switch
79522	PC Sharing Devices/Tech -
79523	Optical Mark Readers
79524	Maint Tracking Stwr Tech-
79525	Time Mgmt/Acc Control Hdwr
79526	Project Mgmt Sfwr/Tech-Mi
79527	Edi Value Added Network/T
79528	Hardware & Software - Mis
79529	Telecomm On-Site Train -
79530	Comp Point of Sale Equip-
79531	Intel Char Recog Sftw Tec
79532	Forms Process Sftw Tech -
79533	Edi Sftw Tech - Misc
79534	Tech Misc - Tsr Consultin
79535	Tech Misc - Bus Records C
80000	Building Maintenance, DAS
80010	Building Supplies, DASNY
80020	Office Supplies, DASNY
80030	Ergonomics, DASNY
80040	Projection Systems/Equip
80060	Equip Ribbons/Printer DAS
80070	Equip Repairs, DASNY
80100	Artwork, Framing
80101	Artwork, Installation
80102	Artwork, Fabrication
80103	Artwork, Storage
80104	Artwork, Appraisal
80105	Artwork, Transportation
80106	Artwork, Honorarium
80107	Artwork, Consultant
81000	Finance Contracts
81010	Audit/Accounting
81020	Investment Banking
81030	Trustee Custody Fees
81040	Lodging - Hotels & Motels
81050	Insurance Premiums & Fees
81060	Letter of Credit Fees
81070	Rating Agencies Bond Clos
92000	General Construction Cont

Commodity

<u>Code</u>	<u>Commodity Description</u>
78411	Printer (Hdwr-Maint) Xero
81080	Rating Agencies Commerc P
81090	Claims Handling
81100	Remarketing Fees
81110	Mortgage Servicing
81120	Bond Insurance Fees
81130	Floor Ceiling Fees
81140	Fees, Final Endorsement
81150	Administrative Fees
81160	SHELF Rebates
81300	Background Check for Empl
82000	Pre-Design Phase Contract
82010	Soil/Boring Testing
82020	Environmental Studies
82030	Surveying
82040	Real Estate
82050	Programming Planners
82060	Appraiser
82070	Abstract Company
82080	Land Survey Company
82090	Real Estate Acquisition
82100	Lease Renovations
83000	Design Phase Contracts
83010	Architect
83020	Design/Build
83030	Engineering
83040	Interior Design
83050	Landscape Design
84000	Construction Contracts
84001	Honorarium
84010	Clerk-of-the-Works
84020	Construction Management
84030	Controlled Inspections
84040	Estimator - Estimating
84050	Field Representative
85000	Miscellaneous Contracts
85010	Artists
85020	Asbestos
85030	Custody & Safekeeping
85035	Bridge/Street Franchises

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
85040	Data Processing
85050	Equipment Maintenance
85060	Garage Maintenance
85070	Management Consultant
85075	Consultant Services
85080	MBE Consultant
85090	Printing
85100	Security
85110	Telecommunications
85120	Photography
85130	Training Consultant
85131	Seminars
85132	Training Coordinator
85135	Caterer
85140	Building & Office Rent
85150	Licensing & Fees - Govern
85160	Garage Operations
85170	Memberships
85180	Building Operating Expens
85190	Real Estate Tax Escalatio
85200	Freight
85210	Courier Service
85220	Misc. Building Expenses
85230	Site Safety Inspections
86000	Legal Contracts
86010	Litigation Counsel
86020	Real Estate Counsel
86030	Special Counsel
86040	Bond Counsel
86050	UCC Filings
86060	Contract Claim Settlement
90000	Equip Replacemet Direct P
91000	Site Work Contracts
91010	Demolition
91020	Excavation
91030	Piped Utilities
91040	Landscaping
91050	Paving
91060	Surfacing

Commodity

<u>Code</u>	<u>Commodity Description</u>
92010	Acoustical Ceilings
92020	Carpentry
92030	Concrete
92040	Decks, Metal
92050	Drywall
92060	Fabrications
92070	Flooring
92080	Glazing
92090	Insulation
92100	Masonry
92110	Ornamental Metal
92120	Painting
92130	Partitions
92140	Plaster
92150	Roofing
92160	Sealants & Caulking
92170	Sheetmetal
92180	Siding
92190	Signs
92200	Wall Covering
92210	Waterproofing
92220	Windows
93000	Electrical Contracts
93010	Communications
93020	Controls
93030	Instrumentation
93040	Lighting
93041	Reflectors
93050	Power Distribution
94000	Mechanical Contracts
94010	Air Conditioning
94020	Drainage
94030	Fire Protection
94040	Heating
94050	Plumbing
94060	Temperature Controls
94070	Ventilating
95000	Misc. Construction Contra

Commodity

<u>Code</u>	<u>Commodity Description</u>
95010	Fire Suppression System
95020	Pools
95021	Pool Tiles/Repairs
95030	Storage Tanks
95040	Utility Control Systems
95041	Automated Watering System
95050	Elevators
95051	Elev. Car Position Indica
95060	Asbestos Abatement
96000	Trailer Rental, DASNY Fie
96010	Office Equipment, DASNY F
96020	Computer Equipment DASNY
96030	Heat Light & Power DASNY
96040	Telephone, DASNY Field
96050	Water, DASNY Field
96060	Postage/Messenger, DASNY
96070	Office Supplies, DASNY Fi
96080	Progress Photos, DASNY Fi
96090	Parking Expenses, DASNY F
96100	Misc. Expenses, DASNY Fie
97000	Telecommunications Expens
98000	Parking Rental
98010	Cable Television
98020	Gasoline Expense
98030	Express Mail
98040	Utilities
98050	Postage
99000	Accountant Fees, COIS
99100	Advertising Fees, COIS
99110	DASNY Construction Fee, C
99120	DASNY Financing Fee
99130	DOH Con Fee, COIS
99140	FHA Counsel Fee, COIS
99150	Financial Consultant, COI
99160	Floor Ceiling Fees, COIS
99170	Institution Attorney, COI
99180	LOC Attorney Fees, COIS
99190	LOC Fees, COIS
99200	Miscellaneous 2%, COIS

LEGEND - COMMODITY CODES

Commodity

<u>Code</u>	<u>Commodity Description</u>
99210	Mortgage Banking Fee, COI
99220	Municipal Bond, COIS
99230	Printing/Documents/Bonds,
99240	Surety Bond Fees, COIS
99250	Title Insurance, COIS
99260	Trustee Acceptance Cou, C
99270	Trustee Administrative, C
99280	Underwriter Discount, COI
99290	Verification Refunding, C
99300	Bond Issuance Fees, COIS

Commodity

<u>Code</u>	<u>Commodity Description</u>
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Commodity

<u>Code</u>	<u>Commodity Description</u>
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LEGEND - TRADE/SERVICE CODES

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
100	Finance Contracts	411	Telecommunications	621	Waterproofing
101	Auditing/Accounting	412	Training Consultant	622	Windows
102	Investment Banking	413	Photography	700	Electrical
103	Letter of Credit Banking	415	Training Coordinator	701	Communications
104	Trustee Banking	416	Building & Office Rent	702	Controls
105	Lodging-Hotels/Motels	417	Licensing & Fees-Gov't	703	Instrumentation
106	Insurance Premiums	450	Legal	704	Lighting
200	Pre-Design Phase Contracts	451	Litigation Counsel	705	Power Distribution
201	Soil/Boring Tests	452	Real Estate Counsel	800	Mechanical
202	Environmental Studies	453	Special Counsel	801	Air Conditioning
203	Surveying	454	Bond Counsel	802	Drainage
204	Real Estate	500	Site Work	803	Fire Protection
205	Programming/Planners	501	Demolition	804	Heating
250	Design Phase Contracts	502	Excavation	805	Plumbing
255	Architect	503	Piped Utilities	806	Temperature Controls
260	Design Build	504	Landscaping	807	Ventilating
265	Engineer	505	Paving	900	Misc. Construction
266	Energy Performance	506	Surfacing	901	Fire Suppression Systems
270	Interior Design	600	General Construction	902	Pools
275	Landscape	601	Acoustical	903	Storage Tanks
300	Construction Phase Contracts	602	Carpentry	904	Utility Control Systems
301	Clerk of the Works	603	Concrete	905	Elevators
302	Construction Management	604	Decks	906	Asbestos Abatement
303	Controlled Inspections	605	Drywall	907	Building Management System
304	Estimator	606	Fabrications		
305	Field Representative	607	Flooring		
306	General Conditions	608	Glazing		
307	Construction Manager at Risk	609	Insulation		
400	Misc. Professional Svcs	610	Masonry		
401	Artist	611	Ornamental Metal		
402	Asbestos Consultant	612	Painting		
403	Printing	613	Partitions		
404	MBE Consultant	614	Plaster		
405	Security	615	Roofing		
406	Data Processing	616	Sealants		
407	Management Consultant	617	Sheet Metal		
408	Custody and Safekeeping	618	Siding		
409	Equipment Maintenance	619	Signs		
410	Garage Maintenance	620	Wall Coverings		

LEGEND - TRADE/SERVICE CODES

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
AIR	Air Conditioners	DIR	Direct Pay Invoice	LCD	Video Electronic Equip
ALA	Fire/Smoke Alarm Systems	DOF	Dormitory Furniture	LEG	Legal Contracts
APP	Appliances	DRA	Draperies	LIG	Lighting Equipment, General
ART	Artwork	ELC	Electrical Contracts	LOC	Lockers & Shelving
ATH	Athletic Equipment	ELE	Electrical Supplies, General	LOO	looms, Weaving
AUD	Audio & Video Electronics	ENE	Energy Conserv/Management Sys	LUM	Lumber
AUT	Batteries, Automotive	ENG	Engineering Instruments	MAI	Maint. & Repairs
BAR	Barber Shop Equip	ERE	Equipment Repairs, DASNY	MAP	Maps & Globes
BED	Bed	ERG	Ergonomics, DASNY	MAR	Marine Supplies
BLI	Blinds	ERI	Equip Ribbons/Printer DASNY	MAT	Mattress
BMA	Building Maintenance, DASNY	EXT	Fire Extinguishers	MCN	Misc. Construction Contracts
BOI	Boilers & Heating Equipment	FAB	Fabric, Upholstery	MCO	Miscellaneous Contracts
BOO	Books	FAN	Fans	MEC	Mechanical Contracts
BRU	Brush Cutters, Tractor-drawn	FAX	Facsimile	MED	Medical Supplies
BSU	Building Supplies, DASNY	FEN	Fencing	MIS	Miscellaneous
BUI	Building Materials, General	FIE	DASNY Field	MOW	Mowing Equipment
BUL	Bulletin Boards	FIL	Files	MUS	Musical Instruments
CAB	Cabinets	FIN	Finance Contracts	NET	Networking Hardware &
CAF	Cafeteria Line Equipment	FLA	Flags	OFF	Office Equipment
CAR	Carts	FLM	Film	OSU	Office Supplies, DASNY
CAS	Casework	FLO	Carpet Cleaning Equipment	PAR	Parking Gate Systems
CHA	Chairs	FLU	Fluid, Transmission	PER	Periodicals
CLO	Clocks	FOO	Food	PHO	Photographic Equipment
COI	Fees	FUE	Fuel, Heating	PLU	Plumbing Supplies, General
COM	Air Compressors	FUR	Furniture	POO	Pool Ladders & Railings
CON	Consultant Services	FRT	Freight	POW	Power Plant Equip
COO	Water Coolers	GAR	Garage Equipment, General	PRD	Pre-Design Phase Contracts
COP	Copiers	GEN	General Construction Contracts	PRE	Offset Presses
COS	Construction Contracts	HAN	Handicap	PRI	Printing Equipment
COV	Floor Covering	HDW	Systems/Peripherals-Hardware	PRO	Projection Systems/Equip
CUR	Cubical Curtains	HMR	Background Check	PUB	Publications
DEG	Design Phase Contracts	HOO	Coat Hooks	RAD	Radios, Portable, Hand-Held
DEN	Dental Equipment	HOS	Hospital Supplies	REC	Waste Receptacles
DES	Desks	ICE	Ice Makers	REF	Refrigerator
DET	Metal Detectors, Walk-Through	INS	Carpet Installation	RUG	Rugs and Carpets
REN	Parking Rental	IRO	Flatworm Ironed Pads & Covers	RSK	Ins.Prem. & Fees/Claims
RIS	Risers, Band	LAB	Laboratory Equipment	SAF	Safes
RLP	Appraisals/Survey/Real	LAD	Ladders	SCH	School
SAL	Salary	LAM	Lamps, Table & Floor	SCQ	Scientific Equipment

LEGEND - TRADE/SERVICE CODES

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
SEC	n Security				
SEM	Seminars				
SEW	Sewing Machines				
SHA	Shades				
SHE	Shelving, Cafeteria & Refrig				
SIG	Signage				
SIT	Site Work Contracts				
SNO	Snowblowers				
SOF	Software Sys, Purchase &				
SVS	Services				
TAB	Tables, Picnic				
TEC	Memory Technology				
TEL	Telephone Systems				
THE	Photo, Cine, & Theater				
TIC	Ticket Dispensing Systems				
TOO	Tools				
TRA	Transformers				
TVS	Television Sets				
TYP	Typewriters				
UPS	Power Supply				
VAC	Vacuums				
VEH	Automobiles				
VID	Tape Recorders, Video				
XRA	X-Ray Equipment				
XTA	X-Ray				

PROCUREMENT POLICY OF THE DORMITORY AUTHORITY
OF THE STATE OF NEW YORK

1. Purpose

It is the policy of the Dormitory Authority of the State of New York (“DASNY”) to procure goods and services in a manner which ensures: (i) compliance with all provisions of law governing procurements by DASNY; (ii) the acquisition of quality goods and services at the lowest possible cost in a timely and efficient manner; (iii) the wise and prudent use of the resources of DASNY, its clients and the taxpayers of the State of New York; (iv) the promotion of the use of qualified Certified Minority and Women-Owned Enterprises in Procurement Contracts in accordance with law; and (v) guards against favoritism, extravagance, fraud and corruption.

2. Competitive Procurement Methods

(a) All procurements of goods and services shall be made by DASNY on a competitive basis except as otherwise provided in this Policy. The competitive methods used to make procurements shall include: (i) sealed competitive bids; (ii) requests for proposals; (iii) written quotations; (iv) verbal quotations; (v) purchases made pursuant to centralized contracts let by other public and private entities pursuant to a competitive process; or (vi) any other competitive method of procurement that is consistent with the purposes of this Policy.

(b) For every contract awarded pursuant to sealed competitive bids, DASNY shall maintain procedures designed to ensure that the contract is awarded to the lowest responsible bidder submitting a bid that meets the specifications. In determining responsibility, staff shall consider factors such as financial responsibility, reliability, skill, past performance by the contractor on DASNY projects, judgment and integrity. The written procedures shall further require, among other things, that: (i) to the extent required by law, there be separate specifications for major categories for work; (ii) all advertisements for sealed bids be published in the manner required by law and in such other publications as are appropriate to ensure reasonable competition; and (iii) the

rationale for awarding the contract to other than the apparent low bidder be documented and retained in the procurement file.

(c) For every contract awarded pursuant to a request for proposal process, DASNY shall maintain procedures governing the solicitation, evaluation and selection of consultants and contractors designed to ensure that the contract is awarded to a responsible contractor evidencing proven experience with projects of the scope, magnitude and complexity of the type that are the subject of the contract and that the contractor has the ability to perform all work required in a professional and timely manner. The written procedures shall require, among other things, that: (i) there be a written request for proposals setting forth the criteria and standards upon which the award is to be based; (ii) the notice for request for proposals be published in the manner required by law and in such other publications as are appropriate to ensure reasonable competition; (iii) the rationale for awarding the contract be documented and retained in the procurement file; and (iv) any competitive negotiations with a proposer be in the best interests of the procurement and documented in the procurement file.

(d) DASNY shall not let a construction contract under which the contractor is to provide both design and construction services ("design/build contract") unless: (i) this method of procurement is permitted under applicable law; and (ii) DASNY and its client concur in writing prior to the commencement of the procurement process that the use of a design/build contract is in the best interests of the project and in support of that determination, identify the specific benefits, such as schedule, financial, or project feasibility, expected to be gained from a design/build method of procurement. All design/build contracts shall be awarded pursuant to a documented request for proposal process.

(e) DASNY shall, in addition to the procedures required above, maintain written procedures for any other method of competitive procurement to be used by DASNY. These procedures shall, among other things: (i) identify the category of procurement to which the procedure relates; (ii) ensure reasonable competition given the cost and type of procurement; and (iii) require written documentation of the rationale for awarding the procurement.

(f) DASNY shall implement and maintain a process for reviewing inquiries from unsuccessful bidders and proposers. Such process shall ensure that unsuccessful bidders and proposers are treated in a fair and equitable manner.

3. Non-Competitive Procurement Methods

(a) DASNY, subject to the provisions of paragraph b of this Section, shall not be required to use a competitive method of procurement in the following instances:

- (i) Selection By Client. DASNY may enter into contracts with contractors selected by clients of DASNY in appropriate instances where the client has provided adequate written rationale justifying the selection.
- (ii) Emergency Contract. In the case of an emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting property or other interests of DASNY or life, health or safety require immediate action, the President or his or her designee may authorize the award of a contract on other than a competitive basis. For each such procurement, there shall be a written record setting forth the basis for concluding that there was an emergency and the methods used to identify the selected contractor.
- (iii) Discretionary Purchases. DASNY may purchase commodities or services from small business concerns or Minority or Women-Owned Business Enterprises, or commodities or technology that are recycled or remanufactured, in an amount not exceeding two hundred thousand dollars without a formal competitive process.
- (iv) Preferred Sources. Goods or materials may be obtained from any provider, such as the Department of Correctional Services Industries Program and qualified charitable agencies for the blind, which, by law, are exempt from competitive bidding or similar requirements.
- (v) Single Source. The President or his or her designee may authorize the award of a contract on other than a competitive basis, even though two or more firms can supply the required service, good, or material, provided that DASNY determines that either: (a) one particular firm has unique knowledge

or expertise with respect to the required service, good or material rendering the use of competitive procedures impractical; or (b) other material or substantial reasons exist for awarding the contract on other than a competitive basis. For each such procurement, there shall be a written record setting forth the basis for concluding that a single source procurement was in the best interests of the project and the methods used to identify the selected contractor.

(vi) Sole Source. When there is only one source for a required service, good or material, the President or his or her designee may the authorize the award of a contract for that service, good or material on other than a competitive basis.

(vii) Miscellaneous Exempt Contracts. Other types of goods or services for which a competitive procurement process is impractical may be awarded on other than a competitive basis. Such exempt contracts may include: tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical; and contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work. Miscellaneous Exempt Contracts may be awarded without the approval of the President

(b) All procurements made pursuant to this Section 3 shall be done in accordance with law and in furtherance of the purposes enumerated in Section 1 of this Policy. In addition, even if procurements need not be made on a competitive basis under this Policy, it is still the policy of DASNY to seek competition to the maximum extent practicable under the circumstances.

4. Procurement Guidelines.

In furtherance of this Policy and section 2879 of the Public Authorities Law, the Board of DASNY hereby adopts the attached Procurement Guidelines. The Members of DASNY shall annually review this Policy and the attached Guidelines, together with the procurement report required by section 2879.

June 26, 2013



NEW YORK
STATE OF
OPPORTUNITY.™

DASNY

**DORMITORY AUTHORITY
STATE OF NEW YORK**

PROCUREMENT CONTRACT GUIDELINES

AMENDED 6/27/01
9/22/04
9/27/06
9/22/10
6/22/11
6/26/13
1/14/15
6/24/15
12/9/15
10/5/16

**DORMITORY AUTHORITY OF THE STATE NEW YORK
PROCUREMENT CONTRACT GUIDELINES**

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Section 1. STATEMENT OF PURPOSE

These Guidelines are adopted pursuant to the provisions of the Act (as defined below), Section 2879 of the Public Authorities Law, as amended, and the Procurement Policy of the Dormitory Authority of the State of New York (“DASNY”). These Guidelines are designed to ensure the wise and prudent use of the resources of DASNY, its Clients and taxpayers; to guard against favoritism, extravagance, fraud and corruption; and, to facilitate the efficient and timely acquisition of goods and services for DASNY and its Clients. To help ensure that the purposes of these Guidelines are met and that there is compliance with applicable law and procedures governing procurements by DASNY, each operating division within DASNY shall involve the Procurement Unit within the Division of Construction in all purchases of goods and services by DASNY.

Section 2. DEFINITION OF TERMS

Definitions. The following terms shall, for purposes of these Guidelines, have the following meanings unless the context shall clearly indicate otherwise:

- (1) “Act” shall mean the Dormitory Authority Act.
- (2) “Alternative Project Delivery System” shall mean any project delivery system, including (but not limited to) Construction Manager Build, Construction Manager at Risk and Design/ Build, pursuant to which one or more contracts for the provision of design or construction services are awarded pursuant to an open, objective and competitive method of procurement. To the extent not prohibited by applicable law, such contracts may be awarded by DASNY prior to the completion of developed designs. To the extent not prohibited by applicable law, and in a manner consistent with these Procurement Contract Guidelines, such contracts may be awarded based upon qualifications-based selection criteria which may include but not be limited to: approach to and understanding of the scope of work; technical qualifications; ability to meet project schedule; designated staff, experience and availability; MWBE participation on project team; similar project experience and/or overall responsiveness to the procurement request. DASNY may require, in its sole discretion as a condition of award, that the proposer assume all or a portion of the risk on budget, schedule or other requirements, as provided in the applicable procurement.
- (3) “Authority” shall mean the Dormitory Authority of the State New York.
- (4) “Client” shall mean those entities for which DASNY is authorized to perform work under the Act or by other statute.
- (5) “Goods” shall mean tangible goods, materials, supplies, products or other standard articles of commerce other than technology and printing. For purposes of these Procurement Guidelines, the term “goods” shall also include “commodities” as defined elsewhere in applicable law and/or DASNY policies and procedures.

- (6) “Construction Manager At Risk” shall mean a method of procurement whereby: (i) a construction manager serves as part of a team in conjunction with the owner in the design phase of the project; (ii) during the construction phase, acts as general contractor for agreed upon compensation as set forth in the construction manager at risk agreement; and (iii) assumes the risk of construction costs exceeding an amount specified in the Construction Manager at Risk agreement.
- (6-a) Construction Manager Build (“CM-Build”) is a project delivery method whereby a construction manager: (i) serves as part of a team in conjunction with the owner in the design phase of the project; (ii) under the oversight of the owner acts as the single source of responsibility to bid, select and hold construction contracts on behalf of the owner during the construction phase; and (iii) manages the construction project on behalf of the owner.
- (7) “Counsel” shall mean an attorney in the regular employment of DASNY.
- (8) “Competitive Basis” shall mean any of the Source Selection Methods enumerated in Paragraph B of Section 3 of these Guidelines.
- (9) “Completion Contract” shall mean contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner’s right to do work.
- (10) “Critical Contracts” shall mean Procurement Contracts which must be awarded within a specific time period because delay of award would have a serious adverse effect on DASNY that outweighs the benefits of advertising or reporting in the Contract Reporter as determined by the President or his or her designee.
- (11) “Design/Build” shall mean a Procurement Contract under which the contractor is to provide both design and construction services under a single contract but further requires that any professional services regulated by articles one hundred forty-five, one hundred forty-seven and one-hundred forty eight of the education law be performed by a professional licensed in accordance with such articles.
- (12) “Diversity Practices” shall mean the contractor’s practices and policies with respect to:
- a. utilizing certified Minority and Women-Owned Business Enterprises as subcontractors and suppliers on contracts awarded by DASNY to the contractor; and
 - b. entering into partnerships, joint ventures or other similar arrangements with certified Minority and Women-Owned Business Enterprises.
- (13) “Exempt Contracts” shall mean: (i) any written agreement for goods or services for

which a procurement process is impractical, including but not limited to, tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical; and (ii) Completion Contracts-.

- (14) “Foreign Business Enterprise” shall mean a business enterprise, including a sole proprietorship, partnership or corporation, which offers for sale, lease or other form of exchange, goods sought by DASNY and which are substantially produced outside New York State, or services sought by DASNY and which are substantially performed outside New York State. For purposes of construction services, a Foreign Business Enterprise shall mean a business enterprise, including a sole proprietorship, partnership or corporation, which has its principal place of business outside New York State.
- (15) “Minority-Owned Business Enterprise” shall have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include any business enterprise, including a sole proprietorship, partnership or corporation that is:
- a. at least fifty-one percent owned by one or more of the following minority groups: Blacks, Hispanics, Asians, Pacific Islanders or Native Americans, or, in the case of a publicly-owned business, at least fifty-one percent of the common stock or other voting interests of which is owned by Blacks, Hispanics, Asians, Pacific Islanders or Native Americans;
 - b. an enterprise in which the minority ownership is real, substantial and continuing;
 - c. an enterprise in which the minority ownership has, and exercises, the authority to control independently the day-to-day business decisions;
 - d. an enterprise authorized to do business in New York State, independently owned and operated, and not dominant in its field;
 - e. an enterprise owned by an individual or individuals, whose ownership, control and operation are relied upon for certification, with a personal net worth that does not exceed three million five hundred thousand dollars, as adjusted annually on the first of January for inflation according to the consumer price index of the previous year; and
 - f. an enterprise that is a Small Business as defined in Article 15-A of the Executive Law.
- (16) “New York State Business Enterprise” shall mean a business enterprise, including a sole proprietorship, partnership, or corporation, which offers for sale or lease or other form of exchange, goods which are sought by DASNY and which are

substantially manufactured, produced or assembled in New York State, or services which are sought by DASNY and which are substantially performed within New York State. For purposes of construction services, a New York State Business Enterprise shall mean a business enterprise, including a sole proprietorship, partnership or corporation that has its principal place of business in New York State.

- (17) "New York Resident" shall mean a natural person who maintains a fixed, permanent and principal home located within New York State and to which such person, whenever temporarily located, always intends to return.
- (18) "Officer" shall mean any person so defined in the By-Laws of DASNY.
- (19) "Procurement Contract" shall mean any written agreement to which DASNY is a party for the acquisition of goods or services of any kind in the actual or estimated amount of five thousand dollars (\$5,000) or more.
- (20) "Procurement Contractor" shall mean any contractor, consultant or vendor who enters into a Procurement Contract with DASNY.
- (21) "Procurement Contracts for Goods" shall mean any written agreement entered into by DASNY primarily for the acquisition of goods in the actual or estimated amount of five thousand dollars (\$5,000) or more unless the goods are procured as part of a Procurement Contract for Non-Professional Services.
- (22) "Procurement Contracts for Non-Professional Services" shall mean any written agreement entered into by DASNY for the acquisition of services (other than Professional Services) and related goods, including construction contracts and Alternative Project Delivery System contracts, in the actual or estimated amount of five thousand dollars (\$5,000) or more.
- (23) "Procurement Contract for Professional Services" shall mean any written agreement for services involving the exercise of discretion, knowledge or expertise that are performed for fee, commission or other compensation by persons or organizations not providing such services in their capacities as officers or employees of DASNY or of any state agency or public corporation in the actual or estimated amount of five thousand dollars (\$5,000) or more. Professional Services include, but are not limited to, management consulting, investment banking, financial services, insurance, planning, training, statistical, research, public relations, architectural, engineering, surveying or any other services of a consulting, technical or professional nature. Professional Services shall not include any contract for the retention of outside counsel or independent auditors, which are procured separately and shall remain subject to independent approval of the DASNY Board of Directors in accordance with the DASNY By-Laws. Professional Services that may be required by DASNY include without limitation:

- a. Intentionally deleted.
- b. Appraisal - independent appraisals of properties or art work.
- c. Art Work - provide selected art objects for display to enhance the aesthetic appearance of Authority projects.
- d. Construction and Design Consulting.
 - i. Architectural - professional architectural services related to the design and construction of Authority and Client-owned facilities.
 - ii. Construction Management - management services on certain designated Authority projects including on-site inspections and overall coordination of all prime construction contracts.
 - iii. Controlled Inspection - professional engineering services to assure conformance to certain requirements of New York State and City Building Code.
 - iv. Engineering - professional engineering services related to the design and construction of Authority and Client-owned facilities.
 - v. Scheduling - construction Critical Path Method (CPM) scheduling services or other scheduling services as may be required.
 - vi. Surveying - surveys of Authority and Client-owned, or to be acquired, properties to establish boundaries, utility locations, etc.
 - vii. Test Boring - test borings services for the purpose of analyzing sub-surface soil conditions on Authority construction sites.
 - viii. Testing - technical testing services on various construction projects to assure adherence to quality of materials and design intent.
- e. Credit Facility - municipal bond insurance, letters of credit, surety bonds or other contracts that secure the repayment of obligations issued by DASNY, constitute part of a debt service reserve fund or provide liquidity for obligations rendered for purchase or redemption.
- f. Custody and Safekeeping Services - custody and safekeeping services to secure Authority investments and receive and evaluate underlying collateral.
- g. Data Processing Services - including report generating and printing services for DASNY which are not programmed to be run on site, programming services as may be required and systems maintenance and support.

- h. Equipment Maintenance - maintenance for the routine service and repair of office, data processing or other equipment.
 - i. Financial Advice - independent advice with regard to Authority investments and the structure of Authority debt instruments.
 - j. Legal - bond and other outside counsel retained by DASNY.
 - k. Investment Banking - purchase of Authority bonds, including assistance in the preparation, marketing, distribution and sale of Authority debt issues.
 - l. Management Consulting - analysis and recommendations concerning DASNY's structure and operation, including but not limited to, data processing and telecommunications services and training.
 - m. Minority Business Enterprise Consultants - technical assistance services to Minority Owned Business Enterprises to facilitate their participation in DASNY's construction program
 - n. Mortgage Servicing - services involving the collection of monthly mortgage payments on insured mortgages, maintaining escrow accounts, transmittal of mortgage insurance premiums to the insurer, submission of advances for insurance, filing of notices, and in the event of default, processing claims for benefits to the insurer.
 - o. Trustee Banking Services - banking services to monitor the timely receipt of debt service payments, compliance with reserve requirements, retirement of debt, collateral evaluations, and other services as required by the various bond resolutions.
 - p. Training - supervisory and special skills training to Authority employees.
 - q. Typographical/Printing – financial printing services based upon specifications and detail developed by DASNY; technical printing services relative to the reproduction of construction documents for the purpose of securing completion; graphic, layout, and printing services in connection with production of DASNY's annual report and any special reports that may be required.
 - r. Such other Professional Services DASNY determines to be necessary pursuant to paragraph A of Section 5 hereunder.
- (24) "Procurement Policy" shall mean the Procurement Policy of DASNY that was developed by the Board of DASNY pursuant to which these Guidelines were adopted.

- (25) “Procurement Record” shall mean: (i) the documentation of the deliberative process by which a Procurement Contractor is selected and the approach taken in the procurement process; and (ii) the documentation pertaining to each contract amendment to any Procurement Contract.
- (26) “Re-bid Contracts” means contract opportunities being re-bid or re-solicited within forty-five business days after bids or proposals were originally due pursuant to publication in the Contract Reporter.
- (27) “Small Business” shall have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include a business which has a significant business presence in the State of New York, is independently owned and operated, not dominant in its field and employs, based on its industry, a certain number of persons as determined by the Director of the Division of Minority and Women’s Business Development, but not to exceed three hundred, taking into consideration factors which include, but are not limited to, Federal small business administration standards pursuant to 13 CFR part 121 and any amendments thereto.
- (28) “Source Selection Method” shall mean any method of procurement set forth in Paragraphs B and C of Section 3 of these Guidelines.
- (29) “The 2010 Disparity Study” shall refer to the disparity study conducted by the Director of the Division of Minority and Women-Owned Business Development regarding the participation of Minority and Women-Owned Business Enterprises in the state contracting marketplace.
- (30) “Women-Owned Business Enterprise” shall have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include any business enterprise, including a sole proprietorship, partnership or corporation that is:
- a. at least fifty-one percent owned by one or more United States citizens or permanent resident aliens who are women, or, in the case of a publicly-owned business, at least fifty-one percent of the common stock or other voting interests of which is owned by United States citizens or permanent resident aliens who are women;
 - b. an enterprise in which the women ownership is real, substantial and continuing;
 - c. an enterprise in which the women ownership has, and exercises, the authority to control independently day-to-day business decisions;
 - d. an enterprise authorized to do business in New York State, independently owned and operated, and not dominant in its field;

- e. an enterprise owned by an individual or individuals, whose ownership, control and operation are relied upon for certification, with a personal net worth that does not exceed three million five hundred thousand dollars, as adjusted annually on the first of January for inflation according to the consumer price index of the previous year; and
- f. an enterprise that is a Small Business as defined in Article 15-A of the Executive Law.

Section 3. SOURCE SELECTION METHODS

- A.
 - 1. All Procurement Contracts shall be awarded using a Competitive Basis unless these Guidelines, the Procurement Policy and any applicable provisions of law permit the use of another Source Selection Method. Such contracts shall be awarded: (i) in accordance with the Act, other applicable provisions of law, the Procurement Policy, these Guidelines and other applicable DASNY procedures, including without limitation any procedure relating to the solicitation of quotes from qualified vendors; (ii) on terms most favorable to DASNY and its Clients; and (iii) be supported by a written Procurement Record.
 - 2. Prior to using any other Source Selection Method, DASNY must, in accordance with the requirements of section 162 of the State Finance Law insofar as it applies to public authorities, first ascertain whether the goods or services are required to be obtained from a Preferred Source as provided in Section 3.C.6 of these Guidelines.

B. SOURCE SELECTION METHODS (COMPETITIVE BASIS): Subject to the requirements of these Guidelines, Procurement Contractors may be selected using one of the following competitive Source Selection Methods:

- 1. Centralized Contracts. Services, goods or materials may be obtained through contracts or other arrangements of the State of New York (e.g., New York State Office of General Services) or the United States General Services Administration or contracts or other arrangements of any health care, educational institution or local governmental Clients provided that the procurement complies with applicable procurement laws, regulations and guidelines for the use of such contracts.
- 2. Comparative Pricing. Solicitation of qualified potential contractors and analysis of the cost of each good, material or service required.

3. Competitive Bid. Solicitation of price bids by advertising for specified services (other than Professional Services), goods, materials, to be awarded to the lowest responsible bidder after the submission of a responsive bid.
4. Competitive Negotiations. Solicitation of qualified potential contractors who have submitted materials for a Procurement Contract not subject to Competitive Bid, which permits further negotiation of their proposals, including prices for contract award, on the basis of a formal evaluation of the characteristics, quality and cost of such proposals.
5. Mental Hygiene and SUNY Dormitory Projects Under \$80,000. DASNY may award Procurement Contracts valued at eighty thousand dollars (\$80,000) or less (or such other monetary limit as shall be specified in applicable law) utilizing Comparative Pricing for authorized Mental Hygiene and SUNY Dormitory projects.
6. Job Order Contracts. DASNY may award Procurement Contracts or work orders to Procurement Contractors who have been selected, pursuant to a Competitive Basis, to participate in the Job Order Contract program. A Job Order Contract consultant shall be selected to develop contract documents necessary to procure Job Order Contractors, and to implement execution procedures and training.
7. Requests for Proposals. Solicitation of specific proposals to determine the proposer's understanding of identified financial, organizational, logistical and technical requirements and/or problems and detailing elements of performance including techniques and procedures as well as prices. Award of a Procurement Contract using this method is made on the basis of a formal evaluation of the qualifications of the proposers and the characteristics, quality and cost of such proposals.
8. Requests for Qualifications. A solicitation used in connection with any Procurement Contract to be awarded on a Competitive Basis for which DASNY is authorized by law to establish a pre-qualified list of Procurement Contractors in order to retain a qualified pool of Procurement Contractors.
9. Term Contracts. Procurement Contracts entered into by DASNY on a Competitive Basis for a specific period of time for either (i) Professional Services or (ii) other than Professional Services.
10. Other State Authority Procurement Contracts – Procurement Contracts of other state authorities as defined in section 2 of the Public Authorities Law shall be deemed a Procurement Contract of DASNY subject to:

- (i) written approval from the President, in his or her sole discretion, which approval shall include a statement that the use of the applicable state authority Procurement Contract is necessary to address a DASNY and/or DASNY client need; and
- (ii) a written determination by DASNY's General Counsel that:
 - (a) the subject matter of the other state authority Procurement Contract is not covered by another valid and existing DASNY procurement (in lieu of which, the DASNY procurement shall apply); and
 - (b) the selected vendor has been procured by the other state authority on a competitive basis in a manner which is substantially consistent with DASNY's Guidelines and consistent with all other applicable law.

C. SOURCE SELECTION METHODS (NON-COMPETITIVE BASIS):

Subject to the requirements of these Guidelines, Procurement Contractors may be selected using one of the following non-competitive Source Selection Methods:

1. Assignment. DASNY may acquire contracts through assignment from Clients or their legal subsidiaries. The assignor shall certify that such contracts were awarded pursuant to applicable procurement laws, regulations and guidelines and, if required, that a competitive process was employed.
2. Completion Contract. DASNY may enter into contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work. Except as otherwise required by any law or regulation, DASNY shall seek competition to the extent required by procedures adopted by DASNY.
3. Designation. DASNY may enter into Procurement Contracts with Procurement Contractors that are designated by Clients or their legal subsidiaries, provided that such designation is not inconsistent with any legal requirement applicable to DASNY. The designator, in the case of public clients, shall certify that such Procurement Contractors were selected pursuant to applicable procurement laws, regulations and guidelines and, if required, that a competitive process was employed.
4. Emergency Contract. In the case of an emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting property or other interests of DASNY or life, health or safety require immediate action, the President or an Officer

designee may award a Procurement Contract without the use of a Competitive Basis. A record setting forth the circumstances under which such contract was let shall be maintained with the contract.

5. Certain Discretionary Purchases: Public Authorities Law §2879[3][b][i] authorizes the Board of Directors to define the circumstances under which DASNY may facilitate (a) the purchase of goods or services from Small Businesses or certified Minority or Women-Owned Business Enterprises, and (b) goods or technology that are recycled or remanufactured, in an amount not exceeding two hundred thousand dollars without a formal competitive process. In accordance with this authority, DASNY shall establish a Discretionary Purchase Procedure setting forth the parameters under which procurements for such goods or services may be made. Such procedure shall at a minimum contain provisions relating to: the development and maintenance of a list of qualified Small Business and certified Minority of Women-Owned Business Enterprises; the provision of notice and compliance with State publication requirements; and the duty to maintain a written Procurement Record in accordance with these Guidelines. Such Discretionary Purchases shall not exceed two hundred thousand dollars and shall comply with applicable law (including section 162 of the State Finance Law insofar as it applies to public authorities). Notwithstanding the definition of “small business” contained in Section 2(27) hereof, for purposes of certain discretionary purchases, “small business” shall mean a business that is resident in this State, independently owned and operated, not dominant in its field, and employs not more than one hundred people.

6. Preferred Sources. Goods or services may be available from any provider who has been afforded Preferred Source status in accordance with section 162 of the State Finance Law, including the Department of Correctional Services Industries Program and qualified charitable agencies for the blind. If a Preferred Source has goods or services available in the form, function and utility consistent with the needs of DASNY, such goods or services shall be procured in accordance with the requirements of State Finance Law section 162. If a good or service is not available in form, function and utility consistent with the needs of DASNY from a Preferred Source, DASNY may then exercise its authority to utilize any of the Source Selection Methods set forth in these Guidelines.

7. Single Source. When DASNY determines, and the President approves in writing, that a Procurement Contract may be awarded on other than a Competitive Basis because, even though two or more firms can supply the required goods or services, one particular firm has unique knowledge or expertise with respect to the required goods or services rendering the use of a Competitive Basis method of selection impractical or other material or substantial reasons exist for awarding the Procurement Contract on other than a Competitive Basis.
8. Sole Source. When DASNY determines, and the President approves in writing, that there is only one source for required goods or services, a Procurement Contract for that good or service may be awarded on other than a Competitive Basis. In addition, Exempt Contracts, other than Completion Contracts, may also be procured on a Sole Source basis without the approval of the President.

Section 4. PUBLICATION REQUIREMENTS FOR SOURCE SELECTION METHODS

The following publication requirements shall apply to Procurement Contracts:

- A. Methods of obtaining Bids and Proposals. The solicitation of bids, proposals or submissions of qualification data or offers for Procurement Contracts shall be made by DASNY in a manner determined by DASNY to be the most cost effective method of providing reasonable competition. For Procurement Contracts that must be awarded on a Competitive Basis, the requirements may include advertisement in appropriate newspapers or trade journals and may also include direct mailings to firms considered qualified and such other outreach mechanisms as are consistent with the policy of these Guidelines, including the Minority and Women-Owned Business Enterprise provisions herein.
- B. Procurement Opportunities Newsletter – Contracts Under \$50,000. In the case of Procurement Contracts having a value greater than five thousand dollars (\$5,000) but less than fifty thousand dollars (\$50,000), DASNY will provide a quarterly listing of such Procurement Contracts for publication in the Procurement Opportunities Newsletter (“Contract Reporter”) published by the New York State Department of Economic Development to the extent permitted or required by law.
- C. Procurement Opportunities Newsletter – Contracts \$50,000 or More. In the case of Procurement Contracts in the actual or estimated amount of fifty thousand dollars (\$50,000) or more, the Authority will place a notice of all such opportunities in the Contract Reporter.
- D. Publication on Authority’s Website - All competitive Procurement Contracts should be made available on DASNY’s website concurrent with or after

publication in the NYS Contract Reporter.

- E. Exemptions from Publication Requirement - The requirements in Paragraphs B, C and D above relative to publications in the Contract Reporter and on DASNY's website shall not apply to Procurement Contracts awarded pursuant to the following method
1. Assignment;
 2. Centralized Contracts;
 3. Critical Contracts;
 4. Designation;
 5. Emergency Contracts;
 6. Exempt Contracts;
 7. Preferred Sources;
 8. Re-bid Contracts;
 9. Single Source; or,
 10. Sole Source.
- F. Post-Award Publication Requirements- Whenever a Procurement Contract is let or awarded as a Critical Contract, Emergency Contract, Single Source or Sole Source and a notice has not been published in the Contract Reporter prior to the award or letting of the contract as permitted by Paragraph E above, DASNY shall, after the award or letting of the Procurement Contract, publish a notice of such award or letting stating the basis for not publishing advance notice of the procurement.

Section 5. REQUIREMENTS REGARDING THE SELECTION OF CERTAIN PROCUREMENT CONTRACTORS

- A. Procurement Contracts for Professional Services. DASNY shall award Procurement Contracts for Professional Services on a Competitive Basis unless the Procurement Contract is an Exempt Contract or is awarded using any of the non-competitive Source Selection Methods. Before entering into a Procurement Contract for Professional Services, DASNY should consider whether the contemplated services are best provided by Authority staff or external consultants. Capacity, expertise and cost shall be considered in making the determination. In addition, DASNY shall assure that the award of such contract is made to a Procurement Contractor evidencing proven experience with projects of the scope, magnitude and complexity that are the subject of the contract and that such contractor has the ability to perform all work required in a professional and timely manner. DASNY shall also consider factors such as financial responsibility, reliability, skill, past performance on Authority projects, judgment and integrity. As part of the competitive process, DASNY shall:
1. solicit proposals from several firms known to be qualified in the area of the service to be provided;

2. evaluate those proposals received on the basis of the proposers' qualifications and other appropriate factors recited in the Request for Proposals. Contract price and fee may be the subject of Competitive Negotiation;
3. establish a Procurement Record;
4. in the procurement of architectural, engineering, construction management and surveying services with respect to Authority projects, DASNY may request such professional firms to submit statements of their qualifications (RFQ's) and performance data and rank each professional firm submitting such statements and performance data on the basis of its demonstrated competence and qualifications for the type of professional services rendered. DASNY may utilize Competitive Negotiations for architectural, engineering construction management and surveying services with the highest qualified professional firm at a fee determined by DASNY to be fair and reasonable;
5. DASNY shall not refuse to negotiate with an architecture, engineering or surveying firm solely because the ratio of the "allowable indirect costs" to direct labor costs of such professional firm or the hourly labor rate in any labor category of such professional firm exceeds a limitation generally set by DASNY in the determination of the reasonableness of the estimated cost of services to be rendered by such professional firm, but rather DASNY should also consider the reasonableness of cost based on the total estimated cost of the service of such professional firm which should include, among other things, all the direct labor costs of such professional firm for such services plus all "allowable indirect costs," other direct costs, and negotiated profit of such professional firm. "Allowable indirect costs" of such a professional firm are defined as those costs generally associated with overhead which cannot be specifically identified with a single project or contract and are considered reasonable and allowable under specific State contract or allowable limits;
6. maintain written procedures to be used in connection with Requests for Proposals and Competitive Negotiations that are consistent with these Guidelines and that contain provisions relating to the solicitation, evaluation and selection of service contractors to which Procurement Contracts for Professional Services are to be awarded. These procedures shall also provide for, among other things, the promotion of Minority and Women-Owned Business Enterprises, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the provisions of Article 15-A of the Executive Law and any regulations promulgated thereunder; and

7. request contractors to submit completed New York State Vendor Responsibility Questionnaires which shall be processed according to the procedures adopted by the Council of Contracting Agencies pursuant to Executive Order No. 125 in accordance with the procedures adopted by DASNY pursuant to these Guidelines. In addition, DASNY may request additional information from contractors deemed necessary to assist in making determinations to award Procurement Contracts.

The requirements of this subsection shall also apply to the award of contracts for the retention of outside counsel and independent auditors.

- B. Procurement Contracts for Non- Professional Services- Construction. The award of construction contracts by DASNY is authorized by legislation that may or may not require contracts to be awarded pursuant to Competitive Bids and the drawing of separate specifications for the major categories of work, i.e., plumbing, electrical and heating, ventilating, and air conditioning work. In those program areas where Competitive Bids are not required by statute, DASNY shall select its construction contractors using a Competitive Basis (including Competitive Bids) unless the Procurement Contract is an Exempt Contract or is made using any of the following Source Selection Methods: Assignment, Designation, Emergency Contract, Single Source or Sole Source. In addition, all Authority-held construction contracts must require compliance by contractors and subcontractors with the provisions of the Labor Law requiring the payment of prevailing wage rates.

Any method of procurement employed for any construction contract shall assure that the work is done by qualified and experienced contractors at the lowest price to DASNY. If a contract is awarded on a Competitive Basis, DASNY shall assure that the award of such contract is made to a contractor evidencing proven experience with projects of the scope, magnitude and complexity of the facilities that are the subject of the contract and that such contractor has the ability to perform all work required in a professional and timely manner. In addition, DASNY shall consider factors such as financial and other responsibility, reliability, skill, past performance on Authority projects, judgment and integrity. Determinations of the responsibility of bidders shall be made consistent with the guidelines established by Executive Order No. 170.1.

For construction contracts of ten thousand dollars (\$10,000) or more, Procurement Contractors shall submit completed New York State Vendor Responsibility Questionnaires which shall be processed according to the procedures adopted by the Council of Contracting Agencies pursuant to Executive Order No. 125. In addition, DASNY may request additional information from Procurement Contractors deemed necessary to assist in making determinations to award Procurement Contracts.

DASNY shall maintain written procedures consistent with these Guidelines concerning the solicitation, evaluation and selection of Procurement Contractors to which Procurement Contracts for construction services are to be awarded. These procedures shall also provide for, among other things, the promotion of Minority and Women-Owned Business Enterprise, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the provisions of Article 15-A of the Executive Law and any regulations promulgated thereunder.

All Alternative Project Delivery System contracts shall be awarded pursuant to a Request for Proposals Source Selection Method. Alternative Project Delivery System contracts shall not be utilized unless: (i) this method of procurement is permitted under applicable law; and (ii) DASNY and its client concur in writing prior to the commencement of the procurement process that the use of an Alternative Project Delivery System contract is in the best interests of the project and in support of that determination, identify the specific benefits, such as schedule, financial, or project feasibility, expected to be gained from an Alternative Project Delivery System method of procurement.

C. Procurement Contracts for Goods and Other Non-Professional Services. DASNY shall award Procurement Contracts for goods (including but not limited to, materials, fixtures, furnishings and equipment) and services (other than Professional Services and construction services) in the following manner:

1. Consult with the Client to establish a realistic furnishings and equipment budget based upon that Client's program.
2. Prepare, when required, Competitive Bid documents and comply with advertisement requirements or, if Competitive Bidding is not required by statute, utilize a Competitive Basis (including Competitive Bids) unless the Procurement Contract is an Exempt Contract or is made using one of the following Source Selection Methods: Assignment, Centralized Contracts, Designation, Emergency Contract, Preferred Source, Discretionary Purchases, Single Source or Sole Source.
3. Evaluate Competitive Bids received or analyze Comparative Pricing costs and make recommendations to the client.
4. Prepare contracts and/or purchase orders.
5. Monitor vendors for quality control and timely deliveries.
6. Assist the Client in the receipt and placing of furnishings and equipment.

7. Verify the quantities received and the quality of the products in light of the specifications, and monitor the vendor invoices for timely payments.
 8. DASNY shall maintain written procedures that are consistent with these Guidelines concerning the solicitation, evaluation and selection of vendors and suppliers to which Procurement Contracts for goods and materials shall be awarded. These procedures shall provide for, among other things, the promotion of Minority and Women-Owned Business Enterprises, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the requirements of Article 15-A of the Executive Law and any regulations promulgated thereunder.
- D. Review of Unsuccessful Bids (Debriefing Requirements). In the event that an unsuccessful bidder or proposer requests DASNY to review the award of a Procurement Contract to a bidder or proposer other than itself, DASNY shall afford the unsuccessful bidder or proposer the opportunity to review its bid or proposal with DASNY. In addition, DASNY shall provide the reasons to the unsuccessful bidder or proposer for not receiving the award of the Procurement Contract. DASNY shall ensure that in the process of reviewing the bid or proposal of an unsuccessful bidder or proposer that such bidder or proposer is treated in a fair and equitable manner.
- E. Promotion of Minority and Women-Owned Business Enterprises. It is the goal of DASNY to (a) promote and assist participation by Certified Minority and Women-Owned Business Enterprises in competition for Procurement Contracts and to (b) award a fair share of Procurement Contracts to Certified Minority and Women-Owned Business Enterprises. It is also DASNY's goal to award contracts to those contractors who have evidenced compliance with the laws of the State of New York prohibiting discrimination in employment. DASNY recognizes that this goal may be achieved by awarding Procurement Contracts to those firms who have demonstrated that they do not discriminate in employment. Furthermore, if the performance of any contract permits or requires the use of a subcontractor, said contract shall require the contractor to act affirmatively to secure participation by Certified Minority and Women-Owned Business Enterprises in such subcontract and to report the nature and extent of such efforts to DASNY. All Procurement Contracts, where required, shall be in compliance with Article 15-A of the Executive Law.
1. In furtherance of the above, and to promote the use of Certified Minority and Women-Owned Enterprises in Procurement Contracts, DASNY shall:
 - i. establish appropriate goals for participation of Minority and Women-Owned Business Enterprises in Procurement Contracts and for the utilization of Minority and Women-Owned Business Enterprises as

subcontractors and suppliers by entities having Procurement Contracts with DASNY in accordance with Article 15-A of the Executive Law and any regulations promulgated thereunder.

- ii. solicit offers from Minority and Women-Owned Business Enterprises known to have experience in the area of the goods or service to be provided, regardless of the type of contract.
- iii. provide notice of any procurement to appropriate professional organizations that serve Minority and Women-Owned Business Enterprises so that members of these organizations are apprised of potential opportunities to contract with DASNY.
- iv. maintain a database of Minority and Women-owned Business Enterprises that have expressed interest in doing business with DASNY and ensure that such entities receive direct notice of any impending procurements.
- v. consult any list maintained by any State agency or department known to DASNY, including the Department of Economic Development, which identifies Minority and Women-Owned Business Enterprises by area of expertise and shall contact appropriate Certified Minority and Women-Owned Business Enterprises listed therein to solicit their offers.
- vi. designate appropriate staff to oversee DASNY's programs established to promote and assist: (i) participation by certified Minority or Women-owned Business Enterprises in DASNY's procurement opportunities and facilitation of the award of procurement contracts to such enterprises; (ii) the utilization of certified Minority and Women-Owned Business Enterprises as subcontractors and suppliers by entities having procurement contracts with DASNY; and (iii) the utilization of partnerships, joint ventures or other similar arrangements between certified Minority and Women-Owned Business Enterprises and other entities having procurement contracts with DASNY. Such staff shall be familiar with the procurement of the types of construction, financial, legal or professional services utilized by DASNY, report directly to DASNY's President and either directly or through their designees participate in the procurement process.
- vii. Establish requirements to conduct procurements in a manner that will enable DASNY to achieve the maximum feasible portion of the goals established pursuant to subparagraph (i) of this subsection and that eliminates barriers to participation by Minority and Women-Owned Business Enterprises on Procurement Contracts. Such procedures shall, in accordance with the requirements of section 2879 of the

Public Authorities Law, include, without limitation:

- a. a requirement that each contract solicitation document accompanying each solicitation provide the expected degree of Minority and Women-Owned Business Enterprise participation;
- b. provisions relating to joint ventures, under which a bidder may count toward meeting its Minority Business Enterprise Participation goal, the Minority and Women-Owned Business Enterprise portion of the joint venture;
- c. provisions under which DASNY may waive obligations of the contractor relating to Minority and Women-Owned Business Enterprise participation after a showing of good faith efforts to comply with the requirements of these Guidelines and all applicable laws pursuant to the waiver provisions contained in Article 15-A of the Executive Law; and
- d. verification that Minority and Women-Owned Business Enterprises listed in a successful bid are participating to the extent listed on the project for which the bid was submitted

2. In implementing the provisions of this Section E, DASNY shall:

- a. Consider, where practicable, the severability of construction projects and other bundled contracts;
- b. Implement a program that will enable it to evaluate each contract to determine the appropriateness of the established goal;
- c. Consider compliance with the requirements of any federal law concerning opportunities for Minority and Women-Owned Business Enterprises which effectuates the purpose of this section; and
- d. Consult the most recent disparity study pursuant to Article 15-A of the Executive Law.

F. Promotion of New York State Business Enterprises and New York State Residents. It is the goal of DASNY to promote the participation of New York State Business Enterprises and New York State Residents in Procurement Contracts. Accordingly, the following procedures shall apply:

1. DASNY shall collect and consult the specifications of New York State Business Enterprises in developing specifications for any Procurement Contract for the purchase of goods where possible, practicable, feasible and consistent with open bidding. DASNY shall, where feasible, make

use of the stock item specification forms prepared by the New York State Commissioner of General Services, and where necessary, consult with said Commissioner in developing such specifications and making such determinations.

2. DASNY shall, with the cooperation of the Department of Economic Development and through cooperative efforts with contractors, provide for the notification of New York State Business Enterprises of opportunities to participate as subcontractors and suppliers on Procurement Contracts let by DASNY in an amount estimated to be equal to or greater than one million dollars and promulgating procedures which will assure compliance by contractors with such notification as a condition of awarding bids. Such contractors shall, as supplementary materials to their bids, document their efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors on Procurement Contracts equal to or greater than one million dollars; attest to compliance with the federal Equal Employment Opportunity Act of 1972 (P.L. 92-261) as amended; and document their efforts to provide notification to New York State Residents of employment opportunities through listing any such positions with the community service division of the New York State Department of Labor or providing for such notification in such manner as is consistent with existing collective bargaining contracts or agreements.
3. DASNY shall include in all bid documents provided to potential bidders a statement that information concerning the availability of New York State subcontractors and suppliers is available from the New York State Department of Economic Development; a statement notifying potential bidders located in foreign countries that DASNY may assign or otherwise transfer offset credits created by such Procurement Contracts to third parties located in New York State, and it is the policy of New York State to encourage the use of New York State subcontractors and suppliers, and to promote the participation of Certified Minority and Women Owned Business Enterprises where possible, in the procurement of goods and services.
4. DASNY, with the cooperation of the community service division of the New York State Department of Labor and through cooperative effort with contractors, shall provide for the notification of New York State Residents of employment opportunities arising in New York State out of Procurement Contracts let by DASNY in an amount estimated to be equal to or greater than one million dollars, and shall require contractors to submit post-award compliance reports documenting their efforts to provide such notification through listing any such positions with the community service division, or providing for such notification in such manner as is consistent with existing collective bargaining contracts or agreements.

5. DASNY shall notify the New York State Commissioner of Economic Development of the award of a Procurement Contract for the purchase of goods from a Foreign Business Enterprise in an amount equal to or greater than one million dollars simultaneously with notifying the successful bidder therefore. DASNY shall not thereafter enter into a Procurement Contract for said goods until at least fifteen days has elapsed, except for Procurement Contracts awarded on an emergency or critical basis. The notification to the Commissioner of Economic Development shall include the name, address and telephone and facsimile number of the Foreign Business Enterprise, the amount of the proposed Procurement Contract and the name of the individual at the Foreign Business Enterprise or acting on behalf of the same who is principally responsible for the proposed Procurement Contract.
 6. DASNY shall comply with the provision of paragraphs (b), (c) and (d) of subdivision five of section 2879 of the Public Authorities Law in relation to dealing with discriminatory jurisdictions as such term is defined therein.
- G. Approval and Annual Review of Certain Contracts. DASNY may enter into Procurement Contracts for Professional Services for periods of longer than one year in accordance with these Guidelines provided such contracts are presented to the Board of DASNY for approval and review annually as part of the approval of the Annual Report on Procurement Contracts. Such Procurement Contracts may also be terminated by the Board of DASNY.
- H. Contracts Requiring Approval of the Board of DASNY. All Procurement Contracts for the general corporate purposes of DASNY, other than Exempt Contracts, that are in excess of three hundred thousand dollars (\$300,000.00), or are for the retention of outside legal counsel or independent auditors must be approved by the Board of DASNY.
- I. Requirement that Procurement Contracts be in Writing. All Procurement Contracts shall be in writing, and except as provided in the DASNY By-Laws or separate Board resolution, approved and executed by an authorized officer of DASNY.
- J. Limitations on Contracts with Former Officers and Employees. DASNY shall not enter into a Procurement Contract with a former officer or employee of DASNY or any entity in which such officer or employee has an interest (including a position of employment with such entity) unless there has been compliance with these Guidelines and the applicable provisions of the Public Officers Law.
- K. Joint Source Selections. No provision of these Guidelines shall prohibit DASNY from undertaking any Source Selection Method (Competitive Basis) pursuant to Section 3[B] hereof for one or more Procurement Contracts jointly with one or more state authorities as defined in section 2 of the Public Authorities Law,

provided however, that each requirement of such Source Selection Method (Competitive Basis) shall be satisfied with respect to any contractor selected by DASNY under a Joint Source Selection procurement, and that no other state authority shall be a party to any specific Procurement Contract authorizing the purchase of goods or services by DASNY resulting from such Source Selection Method (Competitive Basis).

Section 6. STANDARD PROVISIONS FOR PROCUREMENT CONTRACTS

- A. Procurement Contracts for Professional Services. Procurement Contracts for Professional Services shall detail the scope of services to be performed and the time frame for performance, the monitoring or reviewing of that performance by Authority personnel and, where appropriate, any permitted use of Authority supplies, facilities or personnel. Such contracts shall also state the compensation for the services, the schedule of payment, the pre-conditions for receiving payment from DASNY, procedures for termination of the contract and any other provisions deemed necessary or appropriate for each particular Contract. In addition, if performance of a particular Procurement Contract for Professional Services will require the use of subcontractors, the contract shall require the contractor to act affirmatively to secure such participation by Certified Minority and Women-Owned Business Enterprises and to report such efforts to DASNY.
- B. Requirements for All Procurement Contracts: All Procurement Contracts shall generally include, without limitation, the following provisions:
1. Scope of Services;
 2. Contract Price or Fee Structure;
 3. Method of Monitoring Work Performed;
 4. Use of Authority Supplies and Facilities;
 5. Use of Authority Personnel;
 6. Method or Basis of Payment;
 7. Compliance with Laws, Rules and Regulations;
 8. Contract Deemed Executory;
 9. Termination of Agreement for Cause and for Convenience;
 10. Suspension or Alteration of Agreement;
 11. Death of Consultant, if such consultant is an individual or partnership;
 12. Laws of New York State Apply;
 13. Creation of Independent Contractor Relationship;
 14. Provisions Required by Law Deemed Inserted;
 15. Certification of Non-Segregated Facilities and Non-Discrimination in Employment in Northern Ireland, compliance with Federal Equal Employment Opportunity Act, Commitment to New York State Business Enterprises and Non Collusive Bidding Requirement;
 16. Indemnity and Insurance;
 17. Severability;

18. Promotion of Certified Minority and Women-Owned Business Enterprises; and
 19. Promotion of New York State Business Enterprises, New York State Residents and Small Businesses.
 20. Integrity Certification.
- C. Compliance with Procedures of the Procurement Unit. All Procurement Contracts shall be awarded in compliance with procedures adopted by the Procurement Unit within the Division of Construction for the applicable type of Procurement Contract.
- D. Compliance with Title 4 of Article 9 of Public Authorities Law. DASNY shall comply with all provisions of Title 4 of Article 9 of the Public Authorities Law as they relate to Procurement Contracts of DASNY; provided however, that DASNY shall not be required to comply with the provisions of subdivision one of section 2603-a of that statute (relating to the use of domestic steel) if the Managing Director of Construction has advised the Board of DASNY that the criteria contained in subdivision two of that section is satisfied. Under Public Authorities Law §2879-a and the regulations promulgated thereunder, Procurement Contracts in excess of one million dollars that either: (i) are to be paid for in whole or in part from moneys appropriated by the State to DASNY for the purpose of paying such contractual expenditure; or (ii) are not to be awarded after a competitive process (regardless of funding source) are subject to approval by the Office of the State Comptroller (“OSC”) if OSC has notified DASNY in writing that any such contract or category of contracts requires the OSC’s approval. Upon the receipt of any such notice from OSC, DASNY shall include appropriate language in the affected Procurement Contract stating that the OSC’s approval is required for the Procurement Contract to be effective and valid and enforceable against the parties thereto.
- E. Compliance with State Finance Law §§ 139-j and 139-k (the Procurement Lobbying Law). In order to comply with the Procurement Lobbying Law, DASNY has established Policy and Procedures pertaining to contacts regarding Procurement Contracts. Consistent with the Procurement Lobbying Law and DASNY’s Policies and Procedures, DASNY shall designate one or more persons who may be contacted by Procurement Contractors regarding a given procurement and shall require disclosure from Procurement Contractors of persons or organizations designated, retained or employed to attempt to influence the procurement process. DASNY shall incorporate a summary of the Policy and Procedures in all solicitation of proposals, bid documents or specifications. Procurement Contracts must contain a certification by the Procurement Contractor that all information provided to DASNY with respect to the Procurement Lobbying Law is complete, true and accurate, and a provision authorizing termination of the Procurement Contract where it is found that the Procurement Contractor intentionally violated the Procurement Lobbying Law. DASNY shall consider as part of its determination of responsibility of a Procurement Contractor

whether there has been past or present non-compliance with the Procurement Lobbying Law.

F. Requirements for Procurement Contracts Based on Procurements of Other State Authorities. Where a DASNY contract is procured in accordance with the provisions of Section 3.B.10. hereof, to the extent the other state authority has negotiated a procurement contract with the subject vendor, the terms of the procurement contract of the other state authority shall apply to the DASNY Procurement Contract with said vendor to the extent the terms do not conflict with DASNY policy and standard contract terms. In the event the other state authority has not yet entered into a procurement contract with the subject vendor by the time the subject DASNY Procurement Contract is negotiated, the terms negotiated in the DASNY Procurement Contract shall control, provided however, that to the extent the other state authority subsequently negotiates more favorable terms with the subject vendor, the more favorable terms of the other state authority procurement contract shall be incorporated into DASNY's Procurement Contract with the subject vendor.

Section 7. REPORT ON PROCUREMENT CONTRACTS

- A. Annual Report. Following each fiscal year, the Board of DASNY shall approve an annual report on Procurement Contracts as required by subdivision 7 of section 2879 of the Public Authorities Law. Such annual report will include: (i) these Guidelines and any amendments hereto; (ii) an explanation of these Guidelines and any amendments hereof; (iii) a list of the year's Procurement Contracts; (iv) a list of the aforesaid contracts entered into with New York State Business Enterprises (as defined in Public Authorities Law, §2879(3)(i)), and the subject matter and value thereof; (v) a list of the aforesaid contracts entered into with Foreign Business Enterprises and the subject matter and value thereof; (vi) a list of contracts exempted from reporting in the Contract Reporter and the basis for each exemption; and, (vii) the total fees, commissions or other compensations, by payee, paid for Professional Services. The percent of contracts awarded, and total compensation paid, to Minority and Women-Owned Business Enterprises as well as all referrals made and penalties imposed pursuant to Executive Law § 316 shall be reported in accordance with the provisions of Article 15-A of the Executive Law and need not be included in the Annual Report required by these Guidelines.
- B. Submission of Annual Report. The annual report on Procurement Contracts, after being approved by the Board of DASNY, shall be submitted to the Division of the Budget with copies to the Department of Audit and Control, the Department of Economic Development, the Senate Finance Committee and the Assembly Ways and Means Committee.
- C. Availability to Public. Copies of the annual report on Procurement Contracts shall also be available to the public upon reasonable request at DASNY's main office.

- D. Article 15-A Reports. Reports made pursuant to Article 15-A of the Executive Law, with respect to activities undertaken by DASNY to promote and increase participation by certified Minority and Women Business Enterprise Procurement Contractors, shall also include, without limitation, DASNY's annual goals for contracts with Minority-owned and Women-owned Business Enterprises; the number of actual contracts issued to Minority-owned and Women-owned Business Enterprises; and a summary of all waivers of the requirements of subdivisions 6 and 7 of section 313 of Article 15-A of the Executive Law allowed by DASNY during the preceding year, including a description of the basis of the waiver request and the rationale for granting such waiver. DASNY shall also include in such annual report whether or not it has been required to prepare a remedial plan, and, if so, the plan and the extent to which DASNY has complied with each element of the plan.

Section 8. MISCELLANEOUS PROVISIONS

- A. Amendment of Guidelines. Any modification or amendment of these Guidelines may be made by a Supplemental Resolution adopted at any duly constituted meeting of the Board of DASNY; provided, however, that no such modification or amendment shall abrogate the rights and duties of existing Authority contracts, the terms of which were established pursuant to these Guidelines.
- B. No Recourse Under these Guidelines. No provision contained solely in these Guidelines shall be the basis for any claim based on these Guidelines against any member, officer or employee of DASNY or DASNY itself.
- C. Effect of Noncompliance of Guidelines. Nothing contained in these Guidelines shall be deemed to alter, affect the validity of, modify the terms of or impair any contract or agreement made or entered into in violation of, or without compliance with, the provisions of these Guidelines.

Dated: October 5, 2016