Questions received on DASNY Time and Attendance Application EOI and DASNY's responses:

1. Are any of the 520 users recording start and stop times of their work 0800=1200 and 1230-430 versus elapsed entries, e.g. 5.5 hours?

   Response:
   No. All users currently enter time in 15-minute hourly increment percentages (.25, .50, .75, 1.0, 1.25 of an hour).

2. How will the new system integrate with existing DASNY systems, such as Dynamics 365 and HCM (UKG Pro)? Are there specific API or SFTP requirements that the proposed solution needs to meet?

   Response:
   Please refer to the Functional Requirements and Accrual Requirements.

3. What features or functionalities are most important to the employees and supervisors using the system? (e.g., mobile access, intuitive dashboards)?

   Response:
   Ease of use. Also refer to the Functional Requirements and Accrual Requirements.

4. What is the desired timeline for implementation, and are there any key milestones or deadlines we need to meet?

   Response:
   Our current application is no longer supported. Our desire is to get the project underway as soon as practical.

5. Why is the current Kronos system considered ineffective for your needs, and what specific issues (e.g., limited functionality, integration challenges, outdated technology) have prompted the decision to seek a new solution?

   Response:
   The current vendor has discontinued maintenance and support.

6. What is the budget allocated for DASNY Time and Attendance?
Response:
    At this time we have not set a budget.

7. How many vendors did the stakeholders meet with and interview prior to releasing the EOI?
Response:
    This question is not relevant to the procurement in progress.

8. Could you share the names of the vendors involved?
Response:
    This question is not relevant to the procurement in progress.

9. Would the organization consider expanding the scope of services to include an HCM and payroll solution in addition to Time and Attendance system?
Response:
    HCM and payroll is out of scope for this RFI, however, we welcome information on additional offerings you may have.

10. It is considered a best practice to engage stakeholders and conduct a strategic vision meeting prior to committing resources to the RFI process. Such a meeting allows both parties to align on strategic goals and openly discuss the project's potential impact. Would DASNY be open to facilitating a meeting with key stakeholders?
Response:
    No, this is currently an open procurement. In accordance with State Finance Law § 139-j and § 139-k, this procurement includes and imposes certain restrictions on communications between Dormitory Authority personnel and an Offerer during the procurement process.

11. What is the desired timeline for implementing the new Time and Attendance solution?
Response:
    Our current application is no longer supported. Our desire is to get the project underway as soon as practical.

12. Will DASNY leverage specific contracting vehicles to procure the new solution, or will there be a formal RFP process? If contracting vehicle will be used, could you specify which ones?

Response:

Based on the information received, the top firms deemed qualified by review of their respective proposals will be short listed and issued a Request for Proposal (RFP).