

Questions received on DASNY Time and Attendance Application EOI and DASNY's responses:

1. What are the specific pain points DASNY is currently facing with the Kronos iSeries Timekeeper System?

Response:

The current vendor has discontinued maintenance and support.

2. Is there a preferred cloud hosting provider (e.g., AWS, Azure, Google Cloud) for the new system?

Response:

DASNY will consider all proposals submitted.

3. Does DASNY require multi-factor authentication (MFA) or single sign-on (SSO) for system access?

Response:

Please refer to the Functional Requirements.

4. What is the allocated budget for this scope of work?

Response:

At this time we have not set a budget.

5. What is the estimated total budget for the Time & Attendance system implementation over a five-year period?

Response:

At this time we have not set a budget.

6. Does DASNY prefer a fixed-cost contract or a time-and-materials approach?

Response:

DASNY will consider all proposals and determine the best approach.

7. Are there additional funding sources or cost-sharing opportunities available for this project?

Response:

N/A.

8. Is experience providing services to major firms a mandatory qualification for eligibility?

Response:

DASNY will consider all proposals submitted.

9. If prior experience with large-scale public institutions is required, what is the minimum number of users/employees an applicant must have serviced in past implementations?

Response:

DASNY will consider all proposals submitted.

10. Would DASNY consider a solution that, while newer to large institutions, offers superior functionality, integrations, and a lower total cost?

Response:

DASNY will consider all proposals submitted.

11. Are there any restrictions on prior government contracts, or would private sector experience also be considered?

Response:

DASNY will consider all proposals submitted.

12. Will DASNY prioritize solutions that offer enhanced integrations with HRM, accounting, and project management systems at a better price point?

Response:

HRM and project management systems are out of scope for this RFI, however, we welcome information regarding enhanced integrations your system may offer. DASNY will consider all proposals submitted.

13. Are there specific criteria for evaluating solutions beyond technical compliance (e.g., cost savings, automation, usability)?

Response:

Not during the EOI Phase.

14. How important is system scalability and the ability to support future feature expansions?

Response:

DASNY will consider all proposals submitted.

15. Would a vendor with a strong track record of workforce automation solutions but fewer government clients still be considered competitive?

Response:

DASNY will consider all proposals submitted.

16. Can you confirm the total number of employee records and historical timesheet data that need to be migrated?

Response:

Please refer to the Functional Requirements and Accrual Requirements. Additional information will be provided during the RFP Phase.

17. Are there any legacy data formatting issues we should be aware of before migration?

Response:

Additional information will be provided during the RFP Phase regarding our legacy data.

18. What are the expected retention requirements for past time and attendance records?

Response:

Please refer to the Functional Requirements and Accrual Requirements.

19. What specific payroll and HR systems (other than UKG Pro) does DASNY use that require integration?

Response:

Please refer to the Functional Requirements.

20. Are there any real-time API integration requirements, or will batch processing via SFTP suffice?

Response:

DASNY will consider all proposals submitted.

21. How does DASNY currently handle project/activity code updates, and how frequently do these change?

Response:

Please refer to the Functional Requirements.

22. Will all employees be required to use the same time entry method, or will some use biometric time clocks while others use mobile/web interfaces?

Response:

All employees will utilize the same time entry methods, either web based or mobile. No employee will be using time clocks.

23. Are there any specific time-tracking policies for remote employees?

Response:

No.

24. Does DASNY require geofencing or GPS tracking for mobile time entry?

Response:

No.

25. What is the maximum number of approval levels required for timesheets?

Response:

Two.

26. Will supervisors require bulk approval functionality for multiple employees at once?

Response:

No.

27. Should the system support delegation workflows for supervisor absence?

Response:

Yes.

28. Can you provide detailed examples of any special accrual scenarios that must be accounted for (e.g., floating holidays, seniority-based accrual increases)?

Response:

Please refer to the Functional Requirements and Accrual Requirements.

29. How does DASNY handle accrual adjustments for retroactive time changes?

Response:

Please refer to the Functional Requirements and Accrual Requirements. Additional information will be provided during the RFP Phase.

30. Are there any union-based accrual policies that require special handling?

Response:

Please refer to the Functional Requirements and Accrual Requirements.

31. What standard reports are required by DASNY for payroll and compliance purposes?

Response:

Please refer to the Functional Requirements.

32. Are there any legal or regulatory requirements specific to DASNY's time tracking?

Response:

Yes. Additional information will be provided during the RFP Phase.

33. Should the system generate automated compliance alerts for missed timesheet submissions?

Response:

Please refer to the Functional Requirements.

34. Does DASNY have a preferred training delivery method (on-site, virtual, self-paced, or hybrid)?

Response:

DASNY will consider all proposals submitted.

35. What is the expected timeline for full system adoption, including training completion?

Response:

Our current application is no longer supported. Our desire is to get the project underway as soon as practical.

36. How many DASNY administrators will need advanced system training for configuration and troubleshooting?

Response:

To be determined.

37. Are there any role-based access restrictions beyond standard employee/supervisor/admin roles?

Response:

Yes. Additional information will be provided during the RFP Phase.

38. Does DASNY require audit logs to track user actions within the system?

Response:

Yes. Additional information will be provided during the RFP Phase.

39. Are there specific data retention and deletion policies we need to implement?

Response:

No. Please refer to Functional Requirements related to Data Migration.

40. Are there any blackout periods or fiscal year constraints that would impact the preferred implementation timeline (e.g., year-end, audit cycles, payroll cutoffs)?

Response:

No.

41. Is DASNY open to a phased implementation approach (e.g., department-by-department rollout), or is a full deployment expected at go-live?

Response:

Full deployment is preferred however we will consider all options presented to make a determination of what is best for DASNY.

42. Does DASNY have an internal project team or IT lead assigned to this effort, or will the vendor be expected to manage stakeholder alignment and requirements gathering independently?

Response:

DASNY has an internal project team and IT leads assigned to this effort.

43. Does DASNY expect formal Service Level Agreements (SLAs) for uptime, response time, and resolution time? If so, are any SLA penalty structures in place or under consideration?

Response:

Yes. Additional information will be provided during the RFP Phase.

44. Will DASNY require the vendor to provide quarterly performance reports or usage metrics post-implementation?

Response:

No.

45. Will accrual anniversary dates be standardized (e.g., calendar or fiscal year) or vary per employee?

Response:

Yes, they will vary by employee and within employee. Please refer to the Functional Requirements and Accrual Requirements.

46. Can DASNY elaborate on the different overtime types referenced (e.g., OTSA, OTHR, unpaid OT) and whether they align with specific job categories or union agreements?

Response:

Please refer to the Functional Requirements.

47. Will DASNY provide a weighted scoring rubric or detailed evaluation criteria during the RFP phase?

Response:

Not relevant to this phase.

48. If our firm does not have three (3) references specifically from government or public sector clients, but can offer relevant implementations from similarly complex private-sector organizations, would our submission still be considered responsive?

Response:

DASNY will consider all proposals submitted.

49. Will DASNY be publishing a target budget or anticipated cost range for this initiative, either at the EOI or RFP stage? Understanding the financial framework would help vendors right-size their technical and service proposals to best meet DASNY's needs.

Response:

At this time we have not set a budget.